
MEETING NOTICE AND AGENDA

DATE & TIME: February 27, 2026 • 8:30 AM – 10:30 AM

LOCATION: City of San Pablo
City Hall / Council Chambers
1000 Gateway Avenue
San Pablo, California
(Accessible by AC Transit #72 & #72L on San Pablo Avenue)

REMOTE ACCESS:

<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJydIBoYk0yYWVlZWVlWHZ4Zz09>

Meeting ID: 732 105 8840

Phone:

+Dial the following number, enter the participant PIN followed by # to confirm:

+1 669 900 6833

Meeting ID: 732 105 8840 / Password: 066620

Public Comment During the Meeting

Public comment during the meeting can be in person or via Zoom. Those wishing to comment in person should fill out a speaker card. Participants wishing to comment via Zoom should indicate interest by using the hand raising function on Zoom or by physically raising their hands.

The ability to participate and observe via Zoom or teleconference is predicated on those technologies being available and functioning without technical difficulties. Should they not be available or become non-functioning or should the WCCTC Board encounter technical difficulties that make those platforms unavailable, the WCCTC Board will proceed with business in person unless otherwise prohibited by law.

Written Comment

Written comments are accepted until the start of the meeting, unless otherwise noted on the meeting agenda. Public comments received by 5:00 p.m. on the evening before the Board meeting date will be provided to the WCCTC Board. Comments may be submitted by email to mcarrasco@WestContraCostaTC.gov.

1. **Call to Order and Board Member Roll Call.** *(Rebecca Saltzman - Chair)*
2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda.

CONSENT CALENDAR

3. **Minutes of January 23, 2026, Board Meeting.** *(Attachment; Recommended Action: Approve).*
4. **Monthly Update on WCCTC Activities.** *(Attachment; Information only).*
5. **Financial Reports.** The reports show the Agency's revenues and expenses for January 2026. *(Attachment; Information only).*
6. **Payment of Invoices over \$10,000.** \$12,081 for 21 bicycle racks for El Cerrito Plaza using Board-approved Measure J 28b funds. *(No Attachment; Information only).*
7. **STMP Funding Extension – Bay Trail Gap Closure (Point Pinole to Point Wilson).** The East Bay Regional Park District has requested an extension to a prior STMP funding agreement. *(Attachments; Recommended Action: Adopt Resolution 26-01 granting an extension).*

REGULAR AGENDA ITEMS

8. **Proposed Amendments to Board Rules and Procedures.** The Board is asked to approve amendments related to: (1) the appointment of Contra Costa Transportation Authority (CCTA) Alternate Representatives; (2) clarification of voting procedures for CCTA Representatives; and (3) other minor clarifying updates. *(John Nemeth – WCCTC Staff; Attachment; Recommended Action: Approve).*
9. **Election of CCTA Alternate Representatives.**
 - a. CCTA Alternate Representative (primary)
 - b. CCTA Alternate Representative (secondary)*(John Nemeth – WCCTC Staff; Attachment; Recommended Action: Appoint board members to positions, subject to adoption of amended Board Rules and Procedures).*
10. **Proposed 2026 Board and TAC Meeting Calendar.** The Board is asked to approve the proposed 2026 meeting calendar for the Board and Technical Advisory Committee (TAC) and to consider establishing the date and time for the September Board meeting. Proposed meeting dates and times, including noted exceptions, are shown in the attachment. *(John Nemeth – WCCTC Staff; Attachment; Recommended Action: Approve).*

- 11. Clipper 2.0.** Metropolitan Transportation Commission (MTC) staff will provide an overview of Clipper 2.0, including the program’s goals, current implementation status, and key changes from the existing Clipper system. The presentation will also highlight anticipated benefits and next steps for transit operators and riders. *(Jason Weinstein – MTC Staff; No Attachment; Recommended Action: Information Only)*

- 12. I-80 / San Pablo Dam Road Interchange (Phase 2) Update.** Staff from the Contra Costa Transportation Authority will provide a status update on the I-80 / San Pablo Dam Road Interchange Phase 2 project, including project background, current design and right-of-way activities, cost and funding status, and next steps. *(Hisham Noeimi – CCTA Staff; Attachment; Recommended Action: Information Only)*

STANDING ITEMS

- 13. Board and Staff Comments.**
 - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement and Announcements)
 - b. Report from CCTA Representatives *(Directors Kelley & Xavier)*
 - c. Executive Director’s Report

- 14. General Information Items.**
 - a. Letter to CCTA Executive Director with Summary of Board Actions for January 23, 2026
 - b. Acronym List

- 15. Adjourn.** The next regular meeting is scheduled for March 27, 2026 @ 8:30 a.m.

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
 - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
 - Handouts provided at the meeting are available upon request and may also be viewed at WCCTC’s offices.
 - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
 - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Commission
Board Meeting
Meeting Minutes: January 23, 2026**

MEMBERS PRESENT: C. Sasai, Chair (Pinole); R. Saltzman, Vice-Chair (El Cerrito); C. Kelley (Hercules); H. Sandhu (AC Transit); C. Jimenez (Richmond), B. Ghosh (BART), T. Hansen (WestCAT); J. Gioia (County); R. Xavier (San Pablo), C. Zepeda (Richmond)

STAFF PRESENT: J. Nemeth, C. Reilly, L. Greenblat, K. Kokotaylo (contract counsel)

ACTIONS LISTED BY: WCCTC staff

MEETING CALLED TO ORDER: 8:01 a.m.

PUBLIC COMMENT: None

ELECTION OF OFFICERS:

- a. CCTA Representative (even-year term),
Nomination of **Chris Kelley** by R. Xavier, Seconded: R. Saltzman
Passed unanimously.

- b. CCTA Alternate Representative
Nomination of **Claudia Jimenez** by J. Gioia; Seconded: C. Sasai
Yes – El Cerrito, Contra Costa County, Pinole
No – Hercules, San Pablo
No consensus: Richmond
Motion did not pass

Nomination of **Cesar Zepeda** by R. Xavier; Seconded: R. Kelley
Yes – Hercules, San Pablo
No – El Cerrito, Contra Costa County, Pinole
No consensus: Richmond
Motion did not pass

- c. WCCTAC Board Chair
Nomination of **Rebecca Saltzman** by C. Sasai, Seconded: C. Kelley
Passed unanimously.

- d. WCCTAC Vice-Chair. **C. Zepeda**
Nomination of **Cesar Zepeda** by C. Sasai, Seconded: C. Kelley
Passed unanimously.

CONSENT CALENDAR

Motioned: R. Saltzman

Seconded: C. Sasai

Yes – C. Sasai, R. Saltzman, C. Kelley, H. Sandhu, C. Jimenez, B. Ghosh, T. Hansen, J. Gioia, R. Xavier, C. Zepeda

No – None

Motion passed unanimously.

Item #4: Minutes of December 12, 2025, Board Meeting

Commissioner Xavier noted that two Commissioners should be shown as present at the meeting and as participating in votes. Staff distributed amended minutes reflecting the change. The board approved the amended minutes.

Item #5: Monthly Update on WCCTC Activities

Vice Chair Saltzman had a question about the San Pablo Multimodal Transportation Study in the Update on WCCTC activities. Staff replied that it would follow up with an answer.

Item #6: Financial Reports for December 2025

Item #7: Info about Payment of Invoices over \$10,000: 1) \$175,750 in TFCA funds to El Cerrito for the El Cerrito del Norte TOD project. 2) \$24,211.40 in STMP funds to Pinole for the San Pablo Ave. Bridge Replacement Project

Item #8: Fiscal Audit and Memorandum of Internal Control for Fiscal Year 2025

REGULAR AGENDA ITEMS

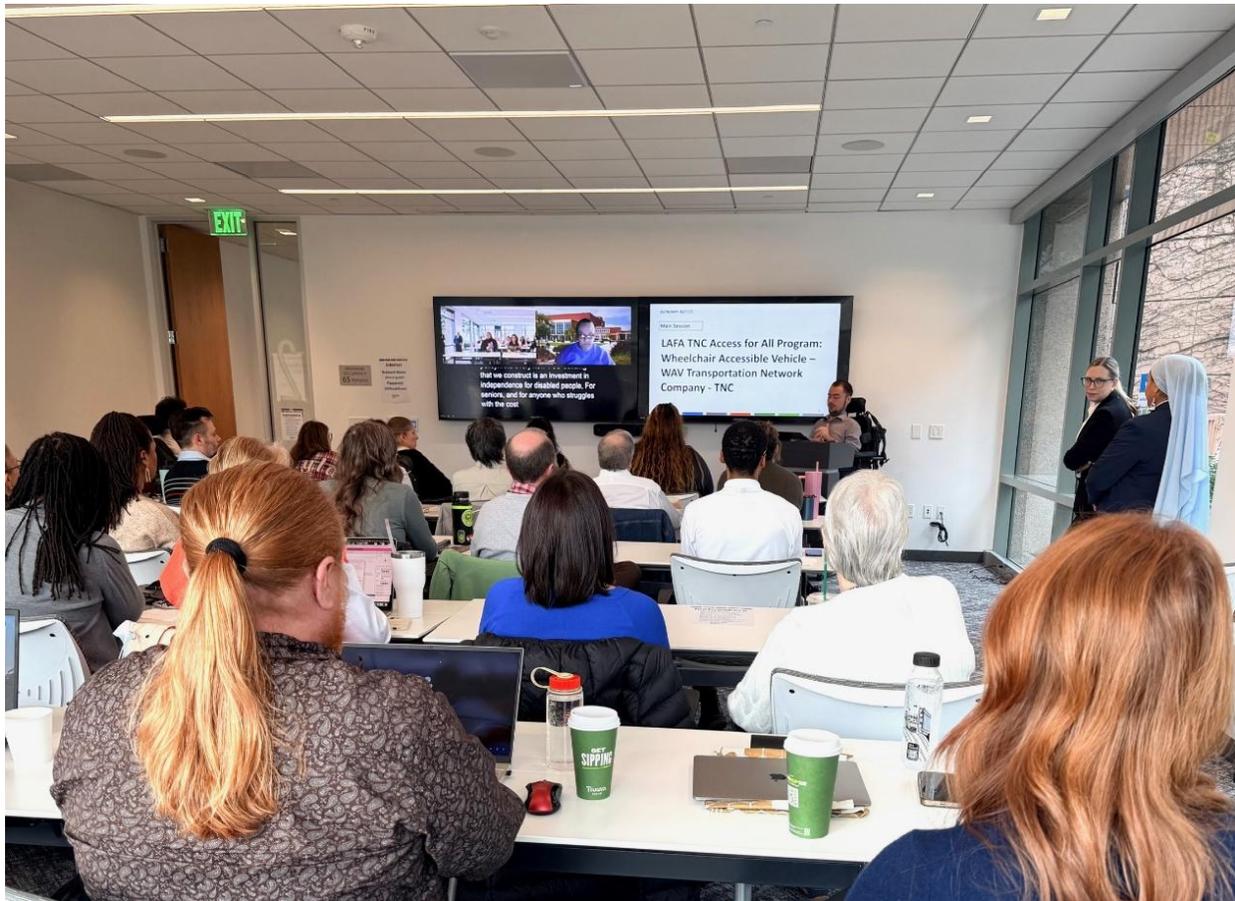
ITEM/DISCUSSION	ACTION
Item #9 Proposed Amendments to Board Rules and Procedures.	The Board tasked staff with amending its Rules and Procedures (bylaws) to make minor updates and to allow for the election of two alternate representatives to the CCTA. Regarding the two alternates, it chose to have a “primary” alternate and a “secondary” alternate. Staff will return to the February meeting with a redline and final version. Motioned: C. Zepeda Seconded: C. Kelley Ayes: C. Sasai, R. Saltzman, C. Kelley, H. Sandhu, C. Jimenez, B. Ghosh, T. Hansen, J. Gioia, R. Xavier, C. Zepeda No: None Abstain: None Montion Passed Unanimously

<p>Item #10 Hercules Hub Update.</p>	<p>Glen Dombeck, Hercules staff, and Kevin Byrd, Grey-Bowen-Scott staff, provided an update on the Hercules Hub project. This project is STMP-eligible, one of West County’s “Five Star Project” examples in the Countywide Plan, and a priority in the West County Action. The presentation included a discussion of: the project’s purpose, past work, upcoming work, current cost estimates, a schedule for completion, and a funding strategy.</p>
<p>Item #11 Board Meeting Schedule and Quorum Reliability.</p>	<p>Staff reviewed Board member availability and preferences regarding meeting days and start times.</p> <p>Action: The Board voted to maintain meetings on the 4th Friday of each month, changing the start time from 8:00 a.m. to 8:30 a.m. The Board also moved the April meeting to April 10 and proposed moving the September meeting with a date to be determined later.</p> <p>Motioned: J. Gioia Seconded: C. Jimenez Ayes: C. Sasai, Chair, R. Saltzman, C. Kelley, H. Sandhu, C. Jimenez, B. Ghosh, T. Hansen, J. Gioia, R. Xavier, C. Zepeda No: None Abstain: None Montion Passed Unanimously</p>

MEETING ADJOURNED: The meeting adjourned at 10:16 a.m.

MEETING DATE: February 27, 2026
TO: West Contra Costa Transportation Commission
FROM: John Nemeth, Executive Director
SUBJECT: Monthly Update on WCCTC Activities

Accessible Transportation Strategic Plan (ATSP) Workshop



On February 17 and 18, WCCTC staff participated in the Accessible Transportation Strategic Plan (ATSP) Workshop, hosted by the Contra Costa Transportation Authority (CCTA). Other participants included transit operators, city staff, Metropolitan Transportation Commission (MTC) staff, non-profit organizations, and disability advocacy groups. Discussion topics included travel training, the funding landscape, emergency evacuation planning for people with disabilities, data collection, and the means-based fare program. The purpose of the meeting was to exchange information and to continue advancing elements of the ATSP.

STMP Cycle 3 Call for Projects

Following the WCCTC Board’s action at its December 2025 meeting, staff released the Call for Projects for the 2019 STMP (Cycle 3) on January 13, 2026. Since the release, staff have observed substantial interest from eligible jurisdictions, particularly regarding the ability to apply under one or more project categories. To support applicants, staff also issued an updated spreadsheet clarifying the remaining funding available in each STMP project category.

The Call makes a total of \$6 million available and includes detailed eligibility criteria and submission requirements. As previously agreed by the Board, funding requests are not subject to a maximum dollar cap, other than the overall \$6 million available. The TAC further agreed that each project sponsor may submit no more than one application, to prioritize projects that are of the highest priority and most ready to use funding. Applications are due March 20, 2026.

STMP Nexus Study and Program Update

At its February meeting, the WCCTC Technical Advisory Committee (TAC) initiated work on the 2019 STMP Nexus Study and Program Update. To kick off the process, WCCTC staff invited local agency staff from multiple jurisdictions and departments—including Finance, Planning, and Building—to participate in the TAC meeting, reflecting the cross-departmental nature of STMP implementation.

Julie Morgan of Fehr & Peers presented an overview of the existing program, recent legal changes affecting STMP, and the key topics and schedule for the update process. The broad range of attendees contributed to a robust discussion regarding the current program and potential areas for improvement.

Over the next year and a half, the project team will engage the TAC and jurisdictional staff to gather detailed information and discuss approaches to specific policy and implementation topics. The schedule includes several check-ins with the Commissioners at their meetings, with the first anticipated this summer. Between these milestones, the consultant team will prepare monthly progress reports summarizing completed work and upcoming tasks. These reports are intended to support Commissioners in sharing information with their boards and to keep City Managers/Administrators, Planning Directors, and City Engineers informed of the project’s progress.

ATP Call for Projects – CTC Staff Briefing

California Transportation Commission and Metropolitan Transportation Commission will be announcing their upcoming Calls for Projects for Active Transportation Program (ATP) funds later this year. In advance of the application cycle, CTC staff offered to meet with local agencies to review potential project submittals.

West Contra Costa Transportation Commission and Contra Costa Transportation Authority staff participated in this opportunity and presented findings from Phase 2 of the San Pablo Avenue Multimodal Transportation Study. The presentation highlighted more than seventy multimodal

safety enhancement projects identified through the study. CTC staff provided feedback and suggestions for strengthening a competitive ATP application.

Given the complexity and time-intensive nature of ATP applications, WCCTC staff is coordinating with CCTA staff to retain a consultant to assist with preparation. Applications are expected to be due in late summer or early fall.

Try Transit Program Update

During the latter part of the winter, 511 Contra Costa (511CCTA) is promoting its popular Try Transit program. Originally launched in West County, the program provides \$25 Clipper Card incentives to employees who live or work in Contra Costa County, as well as to college students attending school in the county.

The program is designed to encourage participants to try using transit instead of driving alone or relying on ridehail services for commuting. Annual program evaluations indicate strong results: more than 90 percent of survey respondents reported that the incentive encouraged them to try transit, and over 90 percent indicated they plan to continue using transit in the future. Eligible participants can apply at:

www.511cc.org/trytransit



try transit

511 Contra Costa Changing Name to 511CCTA

Coming in March, 511 Contra Costa - the countywide TDM program which is managed by CCTA and administered by WCCTC, SWAT, and a team of CCTA consultants – will be changing its name to 511CCTA. Over the course of the rest of the year, 511 Contra Costa/511CC will be phased out and the team will start using the new 511CCTA brand, including new email addresses, a website and incentive application overhaul, and new swag items.

Bicycle Champion of the Year – Nominations Open

Nominations are now open for the Bicycle Champion of the Year award, recognizing Contra Costa residents who have gone above and beyond to promote bicycling in their communities. Champions may include individuals involved in organizing rides, advocacy, policy or decision-making, program development, community outreach, or those who demonstrate an ongoing commitment to bicycling as part of their daily commute. Community members are encouraged to nominate individuals who exemplify leadership and dedication to advancing bicycling in Contra Costa County. Nominations must be submitted by **March 1**.

Submit a nomination here:

<https://bayareabiketowork.com/event-information/bike-champion-of-the-year>

WCCTC is Seeking Applications for CBPAC Citizen Representatives

WCCTC is seeking applications for the West County Citizen Representative for CCTA's Countywide Bicycle and Pedestrian Advisory Committee (CBPAC).

Interested parties should submit **two references** (with email, phone number, and affiliation, if any) and submit a **written response**, no longer than one page, to Coire Reilly at creilly@WestContraCostaTC.gov by **March 4** answering the following two questions:

1. What experience do you have that would make you an effective Citizen Representative for the CBPAC?
2. Why would you like to be the Citizen Representative for the CBPAC?

The WCCTC TAC will review applicants at the March TAC meeting and forward recommendations for one Citizen Representative and one alternate to the WCCTC Board to discuss at the March 27 Board meeting. The TAC will also be recommending one staff appointee and one staff alternate for the Board's consideration at the same meeting.

General Ledger Monthly Budget Report



User: LindaL@sanpabloca.gov
 Printed: 2/12/2026 10:24:19 AM
 Period 07 - 07
 Fiscal Year 2026

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
7700	WCCTAC Operations								
770-7700-41000	Salary	0.00	0.00	0.00	130,825.16	-130,825.16	0.00	-130,825.16	0.00
770-7700-41200	PERS Retirement	0.00	0.00	0.00	91,340.46	-91,340.46	0.00	-91,340.46	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	29,888.65	-29,888.65	0.00	-29,888.65	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	1,965.44	-1,965.44	0.00	-1,965.44	0.00
770-7700-41400	Dental	0.00	0.00	0.00	1,304.79	-1,304.79	0.00	-1,304.79	0.00
770-7700-41500	Flexible Spending Account	0.00	0.00	0.00	1,095.00	-1,095.00	0.00	-1,095.00	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	1,742.16	-1,742.16	0.00	-1,742.16	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	3,180.02	-3,180.02	0.00	-3,180.02	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	12,645.65	-12,645.65	0.00	-12,645.65	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	560.27	-560.27	0.00	-560.27	0.00
	Salary and Benefits	0.00	0.00	0.00	274,547.60	-274,547.60	0.00	-274,547.60	0.00
770-7700-43500	Office Supplies	0.00	0.00	0.00	2,176.53	-2,176.53	0.00	-2,176.53	0.00
770-7700-43520	CopiesPrintingShippingXerox	0.00	0.00	0.00	1,604.77	-1,604.77	0.00	-1,604.77	0.00
770-7700-43600	Professional Services	0.00	0.00	0.00	53,578.27	-53,578.27	0.00	-53,578.27	0.00
770-7700-43900	RentBuilding	0.00	0.00	0.00	12,563.77	-12,563.77	0.00	-12,563.77	0.00
770-7700-44320	TravelTraining Staff	0.00	0.00	0.00	7,731.50	-7,731.50	0.00	-7,731.50	0.00
	Service and Supplies	0.00	0.00	0.00	77,654.84	-77,654.84	0.00	-77,654.84	0.00
	Expense	0.00	0.00	0.00	352,202.44	-352,202.44	0.00	-352,202.44	0.00
7700	WCCTAC Operations	0.00	0.00	0.00	352,202.44	-352,202.44	0.00	-352,202.44	0.00
7720	WCCTAC TDM								
772-7720-41000	Salary	0.00	0.00	0.00	89,315.47	-89,315.47	0.00	-89,315.47	0.00
772-7720-41200	PERS Retirement	0.00	0.00	0.00	57,240.26	-57,240.26	0.00	-57,240.26	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	15,798.48	-15,798.48	0.00	-15,798.48	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	656.34	-656.34	0.00	-656.34	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	565.74	-565.74	0.00	-565.74	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	1,295.10	-1,295.10	0.00	-1,295.10	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	7,910.98	-7,910.98	0.00	-7,910.98	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	158.65	-158.65	0.00	-158.65	0.00
	Salary and Benefits	0.00	0.00	0.00	172,941.02	-172,941.02	0.00	-172,941.02	0.00
772-7720-43500	Office Supplies	0.00	0.00	0.00	1,484.39	-1,484.39	0.00	-1,484.39	0.00
772-7720-43501	TDM Postage	0.00	0.00	0.00	312.00	-312.00	0.00	-312.00	0.00
772-7720-43520	CopiesPrintingShippingXerox	0.00	0.00	0.00	1,656.63	-1,656.63	0.00	-1,656.63	0.00
772-7720-43600	Professional Services	0.00	0.00	0.00	32,527.43	-32,527.43	0.00	-32,527.43	0.00
772-7720-43900	RentBuilding	0.00	0.00	0.00	12,225.83	-12,225.83	0.00	-12,225.83	0.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
772-7720-44000	Special Department Expenses	0.00	0.00	0.00	26,282.15	-26,282.15	0.00	-26,282.15	0.00
772-7720-44320	Travel Training Staff	0.00	0.00	0.00	286.19	-286.19	0.00	-286.19	0.00
	Service and Supplies	0.00	0.00	0.00	74,774.62	-74,774.62	0.00	-74,774.62	0.00
	Expense	0.00	0.00	0.00	247,715.64	-247,715.64	0.00	-247,715.64	0.00
7720	WCCTAC TDM	0.00	0.00	0.00	247,715.64	-247,715.64	0.00	-247,715.64	0.00
7730	STMP								
773-7730-41000	Salary	0.00	0.00	0.00	90,000.00	-90,000.00	0.00	-90,000.00	0.00
	Salary and Benefits	0.00	0.00	0.00	90,000.00	-90,000.00	0.00	-90,000.00	0.00
773-7730-43600	Professional Services	0.00	0.00	0.00	1,631.00	-1,631.00	0.00	-1,631.00	0.00
773-7730-44000	Special Department Expense	0.00	0.00	0.00	442,838.84	-442,838.84	0.00	-442,838.84	0.00
	Service and Supplies	0.00	0.00	0.00	444,469.84	-444,469.84	0.00	-444,469.84	0.00
	Expense	0.00	0.00	0.00	534,469.84	-534,469.84	0.00	-534,469.84	0.00
7730	STMP	0.00	0.00	0.00	534,469.84	-534,469.84	0.00	-534,469.84	0.00
7740	WCCTAC Special Projects								
774-7740-44000	Special Department Expense	0.00	0.00	0.00	124,036.99	-124,036.99	0.00	-124,036.99	0.00
	Service and Supplies	0.00	0.00	0.00	124,036.99	-124,036.99	0.00	-124,036.99	0.00
	Expense	0.00	0.00	0.00	124,036.99	-124,036.99	0.00	-124,036.99	0.00
7740	WCCTAC Special Projects	0.00	0.00	0.00	124,036.99	-124,036.99	0.00	-124,036.99	0.00
Expense Total		0.00	0.00	0.00	1,258,424.91	-1,258,424.91	0.00	-1,258,424.91	0

General Ledger Monthly Budget Report

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 Period 07 - 07
 Fiscal Year 2026



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
0000	Non Departmental								
773-0000-34310	County STMP Fees	0.00	0.00	0.00	-10,097.05	10,097.05	0.00	10,097.05	0.00
773-0000-34320	Hercules STMP Fees	0.00	0.00	0.00	-103,450.00	103,450.00	0.00	103,450.00	0.00
773-0000-34325	Pinole STMP Fees	0.00	0.00	0.00	-6,908.00	6,908.00	0.00	6,908.00	0.00
773-0000-34330	Richmond STMP Fees	0.00	0.00	0.00	-138,569.76	138,569.76	0.00	138,569.76	0.00
773-0000-34335	San Pablo STMP Fees	0.00	0.00	0.00	-6,908.00	6,908.00	0.00	6,908.00	0.00
	Licenses and Permits	0.00	0.00	0.00	-265,932.81	265,932.81	0.00	265,932.81	0.00
770-0000-36102	Interest	0.00	0.00	0.00	-270.60	270.60	0.00	270.60	0.00
773-0000-36102	Interest	0.00	0.00	0.00	-62,506.22	62,506.22	0.00	62,506.22	0.00
	Use of Property and Money	0.00	0.00	0.00	-62,776.82	62,776.82	0.00	62,776.82	0.00
770-0000-34111	Member Contributions	0.00	0.00	0.00	-617,066.00	617,066.00	0.00	617,066.00	0.00
770-0000-39906	Other Revenue	0.00	0.00	0.00	-8,947.49	8,947.49	0.00	8,947.49	0.00
772-0000-39906	Other Revenue	0.00	0.00	0.00	-194,514.64	194,514.64	0.00	194,514.64	0.00
774-0000-39906	Other Revenue	0.00	0.00	0.00	-118,589.00	118,589.00	0.00	118,589.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	-939,117.13	939,117.13	0.00	939,117.13	0.00
	Revenue	0.00	0.00	0.00	-1,267,826.76	1,267,826.76	0.00	1,267,826.76	0.00
0000	Non Departmental	0.00	0.00	0.00	-1,267,826.76	1,267,826.76	0.00	1,267,826.76	0.00
Expense Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0

MEETING DATE: February 27, 2026

TO: West Contra Costa Transportation Commission

FROM: Leah Greenblat, Transportation Planning Manager

SUBJECT: **STMP Funding Extension – Bay Trail Gap Closure (Point Pinole to Point Wilson)**

REQUESTED ACTION

Adopt Resolution 2026-01 authorizing the Executive Director to execute an addendum to the original funding agreement for the East Bay Regional Park District’s Bay Trail Gap Closure – Point Pinole to Point Wilson Project. The addendum would revise the project schedule and extend the STMP agreement’s expiration date, while maintaining the same parameters, scope of work, and funding level as the original agreement.

BACKGROUND AND DISCUSSION

At its May 28, 2021 meeting, the WCCTC Board adopted Resolution 22-15 allocating \$500,000 in STMP funds for the East Bay Regional Park District’s Bay Trail Gap Closure – Point Pinole to Point Wilson Project. The Board also authorized the WCCTC Executive Director to enter into a funding agreement with the East Bay Regional Park District (EBRPD). The resulting funding agreement expired on July 22, 2025.

EBRPD has completed the preliminary design and CEQA phases but has experienced delays securing additional funds to complete the PS&E and Permitting phase.

WCCTC staff confirmed with EBRPD staff that the project remains a priority. EBRPD subsequently submitted a letter (Attachment A) requesting an extension of the original STMP funding agreement (Attachment B). In separate correspondence, EBRPD staff noted that the PS&E and Permitting phase is not yet fully funded and that EBRPD plans to seek additional funds through STMP Cycle 3 to supplement the previously awarded funds.

Given that this project remains a priority, that progress has been made on design, and that the awarded STMP funds are useful for advancing the project, staff recommends extending the funding agreement by three years.

ATTACHMENTS:

- A. February 17, 2026, EBRPD letter requesting funding extension
- B. July 22, 2022, fully executed agreement between WCCTC and EBRPD
- C. Resolution 2026-01 with Exhibit A: Addendum to STMP Funding Agreement

February 17, 2025

RE: Extension Request for Cooperative Funding Agreement
Project: Bay Trail Gap Closure – Pinole Point to Point Wilson

Dear Ms. Greenblat,

The East Bay Regional Park District (EBRPD) respectfully requests a time extension for the project referenced above. The current agreement expired **July 22, 2025**.

Current project status: Preliminary design has been completed and continues to work with effected jurisdictions on ROW. CEQA has also been completed. Once additional funding is secured, the project team will hire a consultant to complete full design and permitting for the project. Final design and permitting is estimated to cost approximately \$1-\$1.5 million.

We anticipate the final design and permitting phase of the project will be completed by December 2027. Construction would tentatively begin in Summer 2028 and be completed/open to the public by 2030.

An updated timeline is provided:

Activity Description	Original Timeline	Updated Timeline
Plans, Specifications, and Estimate (PSE) start	September 2023	September 2026
Procurement & Construction Start	March 2025	July 2027
Construction Complete	March 2026	November 2029
Opening to Public	June 2026	January 2030

EBRPD is committed to delivering this project and appreciates consideration of this extension request. If you have any questions, please do not hesitate to contact me at (510) 544-2204 or khornbeck@ebparks.org

Sincerely,



Katy Hornbeck, Grants Manager
East Bay Regional Park District
(510) 544-2204 | khornbeck@ebparks.org

**COOPERATIVE FUNDING AGREEMENT BETWEEN
WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE
AND
EAST BAY REGIONAL PARK DISTRICT
FOR THE
Bay Trail Gap Closure-Pinole Point to Point Wilson Project**

This AGREEMENT is made and entered into as of 7/22/2022, (the “Effective Date”) by and between the West Contra Costa Transportation Advisory Committee (“WCCTAC”), a Joint Exercise of Powers Agency organized pursuant to California Government Code Section 6500, *et seq.*, among the cities of El Cerrito, Hercules, Pinole, Richmond, and San Pablo, the County of Contra Costa, and the transit agencies AC Transit, San Francisco Bay Area Rapid Transit District (“BART”), and Western Contra Costa Transit Authority, with offices located at 6333 Potrero Avenue, Suite 100, El Cerrito, CA 94530, and East Bay Regional Park District (EBRPD), a special district established pursuant to California Public Resources Code Section 5500 *et seq.* .

WCCTAC and EBRPD (“Agency”) shall sometimes be referred to collectively herein as the “Parties” and individually as a “Party.”

RECITALS

WHEREAS, the members of WCCTAC signed a Master Cooperative Agreement pertaining to the 2019 Subregional Transportation Mitigation Fee Program Update (“2019 STMP”) in West Contra Costa County, including a list of twenty specific projects and the STMP funding commitments to those projects; and

WHEREAS, Agency’s Bay Trail Gap Closure Project: Pinole Point to Point Wilson (“Project”), as further described in the Scope of Work, attached as Exhibit A, which is incorporated herein, is one of the twenty projects identified in the 2019 STMP; and

WHEREAS, plans, studies, and cost estimates for Agency’s Project are eligible uses for the STMP funds; and

WHEREAS, at its May 28, 2021 meeting, the WCCTAC Board of Directors approved an appropriation of five hundred thousand dollars (\$500,000) in STMP funds to Agency towards the Project.

Now, therefore, the Parties hereby agree as follows:

**SECTION 1
SCOPE OF WORK**

- 1.1 Scope of Work.** Subject to the terms and conditions set forth in this Agreement, Agency shall perform or cause to perform the work described in the scope of work attached as Exhibit A, and incorporated herein (the “Scope of Work”), at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.2 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on the third anniversary of the Effective Date, and Agency shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended.
- 1.3 **Standard of Performance.** Agency shall perform or cause to be performed all services required in Exhibit A according to the standards observed by a competent practitioner of the profession in which Agency's consultants or contractors are engaged.
- 1.4 **Assignment of Personnel.** Agency shall retain only competent personnel to perform the Project to this Agreement.
- 1.5 **Time is of the Essence.** Time is of the essence. Agency shall devote such time to the performance of the Project pursuant to this Agreement as may be reasonably necessary to timely finish the Scope of Work.
- 1.6 **Public Works and Department of Industrial Relations Requirements.** Because the Project and Scope of Work described in Exhibit A may include "work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work," the Project may constitute a public works within the definition of Section 1720(a)(1) of the California Labor Code. In accordance with California Labor Code Section 1773.2, WCCTAC notifies Agency that this Project may be subject to the general prevailing wages in the locality in which the services described in Exhibit A are to be performed. Agency shall, as applicable, cause to be paid prevailing wages for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which Agency shall make available on request by contractors and consultants. The Agency, its consultants and contractors engaged in the performance of the Scope of Work described in Exhibit A shall pay, as applicable and if required by law, no less than these rates to all persons engaged in performance of the services described in Exhibit A. Agency will, as applicable, comply with all relevant provisions of the Labor Code applicable to public works, including enforcement of the contractor registration requirements of the California State Department of Industrial Relations.

SECTION 2 FUNDING OBLIGATIONS

- 2.1 **Funding.** In accordance with the WCCTAC Master Cooperative Agreement pertaining to the 2019 STMP, WCCTAC hereby agrees to fund Agency's Project in a sum not to exceed five hundred thousand dollars, (\$500,000) notwithstanding any contrary indications that may be contained in Agency or any third-party proposal for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Agency's Scope of Work, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail.

The payments specified herein shall be the only payments from WCCTAC to Agency pursuant to this Agreement. Agency shall submit all invoices to WCCTAC in the

manner specified herein. Agency shall not bill WCCTAC for duplicate services performed by more than one person.

WCCTAC and Agency acknowledge and agree that funding paid by WCCTAC to Agency under this Agreement is based upon Agency's estimated costs of funding Agency's Project, including salaries and benefits of employees, consultants, and contractors of Agency. WCCTAC has no responsibility for such contributions beyond the amount set forth under this Agreement.

- 2.2 Invoices.** Agency shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost it incurs for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:
- a. Serial identifications of progress bills, i.e., Progress Bill No. 1 for the first invoice, etc.;
 - b. The beginning and ending dates of the billing period;
 - c. A task summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- 2.3 Monthly Payment.** WCCTAC shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. WCCTAC shall have 60 days from the receipt of an invoice that complies with all of the requirements above to pay Agency.
- 2.4 Total Payment.** In no event shall Agency submit any invoice for an amount in excess of the maximum amount of compensation provided in Section 2.1, above, either for a task or for the entire Agreement, unless the Agreement is modified in writing prior to the submission of such an invoice by a properly executed change order or amendment.
- 2.5 Reimbursable Expenses.** In no event shall expenses be advanced by WCCTAC to the Agency. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.6 Payment of Taxes.** Agency and its contractors and consultants are solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.7 Payment upon Termination.** In the event that WCCTAC or Agency terminates this Agreement pursuant to Section 3.4, WCCTAC shall compensate the Agency for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Agency shall maintain adequate logs and timesheets to verify costs incurred to that date.

- 2.8 **Funding Request.** Agency shall submit the request for funds for specific components of the Project, detailing project scope, schedule, and proposed funding plan, at least four (4) months in advance of the initial anticipated cash flow need or reimbursement; to submit subsequent requests at least two (2) months in advance of anticipated need; and to apply any funds received under this Agreement to the Project consistent with the terms and conditions of an approved funding appropriation.
- 2.9 **Progress Reports.** Progress reports shall be submitted along with the funding request in Section 2.9. Agency shall submit progress reports in a form satisfactory to WCCTAC based on the cost for services performed.
- 2.10 **Records Keeping.** All reports, studies, plans, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Agency prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be made available to WCCTAC at WCCTAC's request.
- 2.11 **Agency Financial Records.** Agency shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to WCCTAC under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Agency to this Agreement.
- 2.12 **Inspection and Audit of Records.** Any records or documents that Sections 2.11 and 2.12 of this Agreement requires Agency to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request by WCCTAC. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds \$10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of WCCTAC or as part of any audit of WCCTAC, for a period of 3 years after final payment under the Agreement.

SECTION 3 GENERAL PROVISIONS

- 3.1 **Funding Limitations and Contingencies.** If, in response to the Request for Proposal(s), it appears that Project costs including contingency, will exceed the funding set forth in Section 2.1, the Parties agree that they shall meet to revise the Project scope to meet available funding. Funding is contingent upon WCCTAC receiving a fully executed Agreement from Agency.
- 3.2 **Acceptance.** Upon completion of the Project, Agency shall submit a report documenting that the Project is substantially complete. Agency shall be responsible for filing the appropriate notice of completion for the Project and shall provide a copy to WCCTAC for its records.

3.3 Alternative Dispute Resolution. All disputes that arise in connection with interpretation or performance of the Agreement shall first attempted to be resolved informally by the Parties. If not resolved, prior to instituting legal action, the Parties agree to participate in mediation with a mediator jointly selected by the Parties. If the dispute is not resolved by mediation, then the Parties will retain any and all remedies that they otherwise would have at law or equity.

3.4 Termination. This Agreement shall be subject to termination as follows:

- a. Either Party may terminate this Agreement at any time for cause pursuant to a power created by the Agreement or by law, other than for breach, by giving written notice of termination to either Party, which notice shall specify both the cause and the effective date of termination. Notice of termination under this provision shall be given at least ninety (90) days before the effective date of such termination. All obligations that are still executory will be discharged but any right based upon prior breach or performance shall survive.
- b. This Agreement may be terminated by a Party for breach of any obligation, covenant, or condition by the other Party, upon notice to the breaching Party. With respect to any breach that is reasonably capable of being cured, the breaching Party shall have thirty (30) days from the date of the notice to initiate steps to cure. If the breaching Party diligently pursues cure, such Party shall be allowed a reasonable time to cure, not to exceed sixty (60) days from the date of the initial notice, unless a further extension is granted by the non-breaching Party. On termination, the non-breaching Party retains the same rights as a Party exercising its right to terminate under the provisions of Section 3.4, except that the non-breaching Party also retains any remedy for breach of the whole contract or any unperformed balance.
- c. By mutual consent of both Parties, this Agreement may be terminated at any time.
- d. This Agreement may be terminated by WCCTAC if funding for Agency's Project is no longer available by operation of law.
- e. In no event shall the Parties terminate this Agreement if such termination would conflict with, cause a default under, or otherwise violate the terms or conditions of any revenue bonds.

3.5 Indemnity. Agency shall defend, indemnify and hold harmless WCCTAC, its governing board, member agencies, officers, employees, and agents from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, reasonable attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Agency's performance of any work under this Agreement, except such Liability caused by the sole negligence or willful misconduct of WCCTAC. With respect to any claims brought against Agency by a third party, Agency waives any and all rights of any type to express or implied indemnity by WCCTAC.

3.6 Notices. All notices (including requests, demands, approvals or other communications) under this Agreement shall be in writing. Notice shall be sufficiently given for all purposes as follows:

- a. When delivered by first class mail, postage prepaid, notice shall be deemed delivered three (3) business days after deposit in the United States Mail.
- b. When mailed by certified mail with return receipt requested, notice is effective upon receipt if delivery is confirmed by a return receipt.
- c. When delivered by overnight delivery by a nationally recognized overnight courier, notice shall be deemed delivered one (1) business day after deposit with that courier.
- d. When personally delivered to the recipient, notice shall be deemed delivered on the date personally delivered.
- e. The place for delivery of all notices under this Agreement shall be as follows:

If to WCCTAC:

John Nemeth, Executive Director
West Contra Costa Transportation Advisory Committee
6333 Potrero Avenue, Suite 100
El Cerrito, CA 94530

with a Copy to:

Kristopher J. Kokotaylo, Legal Counsel
Meyers Nave
1999 Harrison Street, 9th Floor
Oakland, CA 94612

If to Agency:

Sabrina Landreth, General Manager
East Bay Regional Park District
2950 Peralta Oaks Court
P.O. Box 5381
Oakland, CA 94605-0381

with a Copy to:

Lynne Bourgault, Assistant General Manager & General Counsel
East Bay Regional Park District
2950 Peralta Oaks Court
P.O. Box 5381
Oakland, CA 94605-0381

- 3.7 Additional Acts and Documents.** Each Party agrees to do all such things and take all such actions, and to make, execute, and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent, and purpose of this Agreement.
- 3.8 Integration.** This Agreement represents the entire agreement of the Parties with respect to the subject matter. No representations, warranties, inducement, or oral agreements have been made by any of the Parties except as expressly set forth in this Agreement.
- 3.9 Governing Law.** The laws of the State of California shall govern this Agreement. Agency and any consultants and contractors shall comply with all laws, including, but not limited, all statutes, regulations, local ordinances, and decisional authority, applicable to the Scope of Work hereunder.
- 3.10 Amendment.** This Agreement may not be changed, modified, or rescinded except by the written approval, and any attempt of oral modification of this Agreement shall be void and of no effect.
- 3.11 Independent Contractor.** Agency and WCCTAC render their services under this Agreement as independent contractors. None of the agents or employees of either shall be agents or employees of the other.
- 3.12 Assignment.** This Agreement may not be assigned, transferred, hypothecated, or pledged by any Party without the express written consent of the other Party.
- 3.13 Successors and Assigns.** This Agreement shall be binding upon the successors, assignees, or transferees of WCCTAC or Agency as the case may be. This provision shall not be constructed as an authorization to assign, transfer, hypothecate, or pledge this Agreement other than as provided above.
- 3.14 Severability.** Should any part of this Agreement be determined to be unenforceable, invalid, or beyond the authority of either Party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect, so long as the remainder, absent the excised portion, can be reasonably interpreted to give effect to the intentions of the parties.
- 3.15 Jurisdiction and Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.
- 3.16 Attorney's Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

3.17 No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

3.18 Counterparts. This Agreement may be executed in counterparts.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed and attested by their respective officers, duly authorized so to act, as of the date set forth in the first paragraph of this Agreement.

~~SAN FRANCISCO BAY AREA~~
~~RAPID TRANSIT DISTRICT~~ EBRPD

West Contra Costa Transportation
Advisory Committee



Sabrina Landreth, General Manager



John Nemeth, Executive Director

Approved as to Form:

Approved as to Form:



Lynnie Bourgault, Legal Counsel



Kristopher Kokotaylo, Legal Counsel

3852446.1

EXHIBIT A

SCOPE OF WORK

Agency's Project will make various improvements to complete a gap in the Bay Trail from the Pinole Point to Point Wilson. Agency agrees to use the funds that are the subject of this Agreement towards the following Project activities:

1. To act as the lead agency and take responsibility for evaluating prospective consultants and contractors retained by Agency and subsequent award of work consistent with this Agreement.
2. To act as the lead agency and retain, as appropriate, consulting services consistent with this Agreement.
3. To be responsible for providing management of consultant and contractor activities, including responsibility for scheduling, budgeting, and oversight of the services, consistent with the scope of the Project.
4. To advance or complete all or a portion of the following STMP project funding category: *Category 4: Bay Trail Gap Closure Improvements.*
5. To use the STMP funds *to close the final gap in the San Francisco Bay Trail creating 30 miles of continuous trail from Lone Tree Point in Rodeo to Oakland and Treasure Island, connecting two previously funded TIGER II projects.*
6. To produce or complete *the final plans, specifications, and estimates and permitting of a .9-mile paved Class I multi-use extension of the San Francisco Bay Trail from Pinole Point Business Park in Richmond, CA to Point Wilson in Contra Costa County, CA.*
7. To complete the over-all Project based on the following initial schedule for the Project:

<i>Plans, Specifications, and Estimate (PSE) Start:</i>	<i>September 2023</i>
<i>Procurement & Construction Start:</i>	<i>March 2025</i>
<i>Construction Complete:</i>	<i>March 2026</i>
<i>Opening to Public:</i>	<i>June 2026</i>
8. To complete the STMP-funded portion of the Project based on the estimated completion date of December 2024.

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE
DOING BUSINESS AS
WEST CONTRA COSTA TRANSPORTATION COMMISSION**

RESOLUTION NO. 26-01

**AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN ADDENDUM
TO EXTEND THE EXPIRATION DATE OF THE EXISTING SUBREGIONAL
TRANSPORTATION MITIGATION PROGRAM (STMP) FUNDING
AGREEMENT WITH THE EAST BAY REGIONAL PARK DISTRICT FOR THE
BAY TRAIL GAP CLOSURE: POINT PINOLE-POINT WILSON PROJECT**

WHEREAS, the Board of Directors of WCCTC is authorized to allocate Subregional Transportation Mitigation Program (STMP) funds; and

WHEREAS, the 2019 Update of the STMP's Nexus Study included Project 4: Bay Trail Gap Closure; and

WHEREAS, the STMP allows funding for Bay Trail Gap Closure: Point Pinole to Point Wilson Project (the Project); and

WHEREAS, on May 28, 2021, the Board of Directors of WCCTC approved an allocation of \$500,000 in STMP funds to the East Bay Regional Park District (EBRPD) for the Project; and

WHEREAS, WCCTC and the EBRPD entered into a Cooperative Funding Agreement effective July 22, 2022, to implement this allocation of STMP funds for the Project; and

WHEREAS, as of February 27, 2026, EBRPD has not submitted invoices nor received reimbursement from WCCTC for the Project, maintaining a balance of \$500,000 in STMP funds; and

WHEREAS, the EBRPD experienced delays implementing the Project due to a lack of additional funding needed to advance the STMP-funded phase of work; and

WHEREAS, the Cooperative Funding Agreement expired on July 22, 2025; and

WHEREAS, EBRPD desires to extend the funding agreement to December 31, 2029 and update the project schedule while maintaining all other terms of the original agreement; and

WHEREAS, the Board of Directors of WCCTC desires to authorize the Executive Director to implement this extension of the Cooperative Funding Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the West Contra Costa Transportation Commission:

1. Does hereby authorize and direct the Executive Director to execute an addendum to the existing STMP Cooperative Funding Agreement with the EBRPD for the Bay Trail Gap Closure: Point Pinole to Point Wilson Project, extending the agreement's expiration date to December 31, 2029 and adjusting the Project schedule consistent with the terms of the original Cooperative Funding Agreement, substantially in the form attached hereto as Exhibit A, in a form approved by the General Counsel; and
2. Does hereby authorize the Executive Director to take all actions necessary or appropriate to carry out and implement the terms of the Cooperative Funding Agreement Addendum and to administer WCCTC's obligations under the Cooperative Funding Agreement and Addendum.

The foregoing Resolution was adopted by the WCCTC Board at a regular meeting on February 27, 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Rebecca Saltzman, Chair

Attest:

John Nemeth, Executive Director

Approved as to Form:

Kristopher J. Kokotaylo, General Counsel

3203330.1

EXHIBIT A

Addendum #1

to

**COOPERATIVE FUNDING AGREEMENT BETWEEN
WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE DOING
BUSINESS AS
WEST CONTRA COSTA TRANSPORTATION COMMISSION AND
THE EAST BAY REGIONAL PARK DISTRICT**

for

**Subregional Transportation Mitigation Program (STMP) Funding For the Bay Trail
Gap Closure – Pinole Point to Point Wilson Project**

This First Addendum to the Subregional Transportation Mitigation Program (STMP) Cooperative Funding Agreement for the East Bay Regional Park District’s Bay Trail Gap Closure – Pinole Point to Point Wilson Project, effective date of 7/22/2022, between the West Contra Costa Transportation Commission (WCCTC), a Joint Powers Agency existing under the laws of the State of California, and the East Bay Regional Park District (District), a regional agency, (together sometimes referred to as “Parties”) is entered into as of March 1, 2026.

RECITALS

WHEREAS, the Parties executed a Cooperative Funding Agreement for STMP Funding for the Bay Trail Gap Closure-Pinole Point to Point Wilson Project with an effective date July 22, 2022 (Agreement), to appropriate \$500,000 in 2019 Subregional Transportation Mitigation Fee Program (2019 STMP) funds to the District for use towards the Bay Trail Gap Closure – Pinole Point to Point Wilson Project (Project); and

WHEREAS, the original funding agreement expired on July 22, 2025; and

WHEREAS, both Parties desire to extend the Agreement by amending the Agreement to provide the District with the additional time authorized by the WCCTC Board of Directors; and

WHEREAS, at its February 27, 2026 meeting, the WCCTC Board of Directors approved extending the timeframe of the Agreement to December 31, 2029 for the completion of the Plans, Specifications, Estimates and Permitting; and

WHEREAS, the Executive Director of WCCTC and District Manager of East Bay Regional Park District, are authorized to execute Addendum No. 1 to the Agreement in a form approved by their respective General Counsels.

NOW, THEREFORE, the Parties hereby agree as follows:

1. Section 1.2, Terms of Service, of the Agreement shall be modified to “The term of this Agreement shall begin on the Effective Date and shall end on ~~the third anniversary of the Effective Date, December 31, 2029...~~”; and
2. Exhibit A, Scope of Work, of the Agreement shall be modified to revise Section 7 to replace the schedule table with the following table:

Activity Description	Original Timeline	Updated Timeline
Plans, Specifications, and Estimate (PSE) Start:	September 2023	September 2026
Plans, Specifications, and Estimate (PSE) Completion:		December 2027
Procurement & Construction Start:	March 2025	July 2027
Construction Complete:	March 2026	November 2029
Opening to Public:	June 2026	January 2030

3. Exhibit A, Scope of Work, of the Agreement shall be modified to revise Section 8 to change the estimated complete date of the STMP funded portion of the Project from December 2024 to December 2027; and
4. With the exception of the foregoing, all other terms and conditions in the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be duly executed and attested by their respective officers, duly authorized so to act, as of the date set forth in the first paragraph of this Agreement.

West Contra Costa Transportation Commission

East Bay Regional Park District

John Nemeth, Executive Director

Max Korten, Acting General Manager

Approved as to Form:

Approved as to Form:

Kristopher Kokotaylo, General Counsel

Lynne Bourgault, General Counsel

MEETING DATE: February 27, 2026
TO: West Contra Costa Transportation Commission
FROM: John Nemeth, Executive Director
SUBJECT: **Proposed Amendments to Board Rules and Procedures**

REQUESTED ACTION

Approve revisions to the WCCTC Board Rules and Procedures related to the appointment of Contra Costa Transportation Authority (CCTA) Alternate Representatives, voting procedures for CCTA Representatives, and other minor clarifying updates.

BACKGROUND AND DISCUSSION

Two CCTA Alternate Representatives

The WCCTC Board annually appoints representatives to the Contra Costa Transportation Authority (CCTA). Under the current Board Rules and Procedures (Section 7.5), the Board appoints a single Alternate Representative each year.

At its January 23, 2026 meeting, the Board expressed a preference to appoint two CCTA Alternate Representatives to improve coverage and participation. This approach is permitted under the Joint Powers Agreement and is preferred by CCTA staff. This preference, however, requires a change to a line in Section 7.5 of the Rules and Procedures. The text would be changed from “A single alternate representative shall also be appointed each year” to “Up to two alternate representatives shall also be appointed each year.”

The Board also expressed a preference for having a Primary Alternate and Secondary Alternate. Under this approach, the Primary Alternate would serve as the first substitute for either CCTA Representative when one is unavailable, while the Secondary Alternate would only participate if the Primary is unable to attend or if both regular Representatives are unavailable. This detail is included in the redline of the attached Rules and Procedures document.

Voting Procedures for CCTA Representatives

Per the Joint Powers Agreement, voting on these appointments is limited to the Cities and the County. There are six votes total: one each from Hercules, Pinole, Richmond, San Pablo, El Cerrito, and Contra Costa County. Four affirmative votes are required for appointment.

The City of Richmond’s vote is based on a “consensus” of its members. In the Rules and Procedures document, the Board can determine whether “consensus” should be a general

consensus based on the majority of Richmond representatives present (Option 1) or whether it should be a uniform and unanimous consensus with agreement by all Richmond representatives present (Option 2)

Other Proposed Updates

Staff also recommends making the following updates to the Board Rules and Procedures:

- Updating the spending limit for the Executive Director in Section 6.1 from \$10K to \$25K to reflect the recently approved Joint Exercise of Powers Agreement (JPA) update.
- Updating language to include both the agency's legal name and its "doing business as" name.

NEXT STEPS

Staff will update the Rules and Procedures document based on Board direction. Approval of changes to the number of CCTA Representatives and voting procedures will allow for elections to be based on the updated Rules and Procedures.

ATTACHMENT

A. Resolution 26-02, including Exhibit A: Board Rules and Procedures Redline document.

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE
DOING BUSINESS AS
THE WEST CONTRA COSTA TRANSPORTATION COMMISSION**

RESOLUTION NO. 26-02

**APPROVING AMENDMENTS TO THE WCCTC BOARD RULES AND
PROCEDURES RELATED TO THE APPOINTMENT OF CONTRA COSTA
TRANSPORTATION AUTHORITY ALTERNATE REPRESENTATIVES,
VOTING PROCEDURES, AND OTHER CLARIFYING UPDATES**

WHEREAS, the West Contra Costa Transportation Commission (“WCCTC”) is a Joint Exercise of Powers Agency organized pursuant to California Government Code Section 6500 et seq.; and

WHEREAS, the WCCTC Board of Directors has adopted Board Rules and Procedures to govern the conduct of its meetings, appointments, and administrative operations; and

WHEREAS, Section 7.5 of the current Board Rules and Procedures provides for the annual appointment of representatives to the Contra Costa Transportation Authority (“CCTA”), including a single Alternate Representative; and

WHEREAS, at its January 23, 2026 meeting, the WCCTC Board expressed a preference to appoint up to two CCTA Alternate Representatives to improve coverage and participation; and

WHEREAS, the Joint Powers Agreement permits the appointment of more than one Alternate Representative, and this approach is preferred by CCTA staff; and

WHEREAS, the proposed amendments revise Section 7.5 of the Board Rules and Procedures to allow for the appointment of up to two CCTA Alternate Representatives and to distinguish between a Primary Alternate and a Secondary Alternate; and

WHEREAS, the proposed amendments also clarify voting procedures for the appointment of CCTA Representatives and Alternates, consistent with the Joint Powers Agreement, including provisions related to the City of Richmond’s consensus vote; and

WHEREAS, additional minor and clarifying updates are proposed, including updating the Executive Director’s spending authority to reflect the recently approved Joint Exercise of Powers Agreement and updating references to the agency’s legal and “doing business as” names; and

WHEREAS, a redline of the proposed amendments to the Board Rules and Procedures has been presented to the Board for review as Exhibit A to this Resolution; and

WHEREAS, the WCCTC Board desires to approve these amendments to ensure that its Rules and Procedures accurately reflect Board policy, current practice, and governing agreements;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the West Contra Costa Transportation Commission:

1. Approves the amendments to the WCCTC Board Rules and Procedures as shown in Exhibit A, attached hereto and incorporated herein by reference.
2. Authorizes the Executive Director to finalize and implement the amended Board Rules and Procedures in a form consistent with this Resolution.
3. Directs that the amended Board Rules and Procedures be used for future appointments, elections, and administrative actions of the WCCTC Board.

The foregoing Resolution was adopted by the Board of Directors of the West Contra Costa Transportation Commission at a regular meeting on February 27, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Rebecca Saltzman, Chair

Attest:

John Nemeth, Executive Director

Approved as to Form:

Kristopher J. Kokotaylo, General Counsel

WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE
A Joint Powers Authority, Doing Business As
WEST CONTRA COSTA TRANSPORTATION COMMISSION

BOARD OF DIRECTORS
RULES AND PROCEDURES

1. **Authority:**

1.1 The City of El Cerrito, a municipal corporation; the City of Hercules, a municipal corporation; the City of Pinole, a municipal corporation; the City of Richmond, a municipal corporation and charter city; the City of San Pablo, a municipal corporation; the County of Contra Costa, a political subdivision of the State of California; the Alameda-Contra Costa Transit District, a transit district organized and existing pursuant to the provisions of the California Public Utilities Code; the San Francisco Bay Area Rapid Transit District, a transit district organized and existing pursuant to the provisions of the California Public Utilities Code; and the Western Contra Costa County Transit Authority, a joint exercise of powers authority operating pursuant to Government Code section 6500, *et seq.* jointly exercise powers as the West Contra Costa Transportation Advisory Committee (“WCCTAC”), **doing business as the West Contra Costa Transportation Commission (“WCCTC”)**, pursuant to a Joint Exercise of Powers Agreement (the “Agreement”) created under the Joint Exercise of Powers Act (California Government Code section 6500, *et seq.*). Section 9(A)(5) of the Agreement provides that the Board of Directors of WCCTAC (the “Board”) shall adopt such bylaws, rules or regulations for the conduct of its affairs as may be required. The following set of rules shall be in effect upon their adoption by the Board and until such time as they are amended or new rules adopted in the manner provided by these rules.

2. **General Rules:**

2.1 **Meetings to be Public:** All meetings¹ of the Board shall be open to the public. The meetings shall be open to the public in accordance with the provisions of the Ralph M. Brown Act, Government Code sections 54950, *et seq.* (the “Brown Act”).

2.2 **Quorum:** A majority of the members of the Board (6) shall constitute a quorum and be necessary for the transaction of business. If a quorum is not present, those in attendance will be named and they shall adjourn to a later time.

¹ Except where the Brown Act allows Closed Sessions.

2.3 Attendance: A principal duty of a Board member is attendance at the monthly WCCTC meetings. Board members are expected to attend all scheduled meetings. If absence is unavoidable, the Board member should make efforts to have their Alternate attend and make efforts to notify WCCTC staff. In addition, the Executive Director and the Legal Counsel shall attend all Board meetings, unless excused pursuant to the Rules and Procedures established herein.

2.4 Minutes of Proceedings: Minutes of the proceedings of the Board shall be kept by the Administrative Assistant and shall be entered in a book constituting the official record of the Board.

2.5 Right of the Floor at Meetings.

Board Members: Any Board member desiring to speak shall be recognized by the Chair and shall confine his or her remarks to the subject under consideration or to be considered.

Right of Floor for Staff: The Chair may recognize WCCTC staff where appropriate to receive professional advice and recommendations.

Right of Floor for Public: The Chair shall request that members of the public wishing to comment submit a speaker card. Members of the public shall be recognized by the Chair before speaking. The Board's responses to speakers will be as follows:

- ❖ Short answers by Board or staff as appropriate; or
- ❖ Item is directed to staff for later action/follow-up; or
- ❖ Item is placed on a future agenda

Conversation between the public and WCCTC staff or the Board will only be allowed at the discretion of the Chair.

Members of the public will generally be permitted three (3) minutes per speaker, per agenda item. The Chair shall have the discretion to extend or reduce the three (3) minute time limit.

2.6 Executive Director: The Executive Director shall attend all meetings of the Board unless excused. The Executive Director shall designate at his/her discretion, WCCTC staff representatives to sub-committees and/or commissions.

2.7 Legal Counsel: Legal Counsel shall attend all meetings of the full Board and shall, upon request, give an opinion, either written or verbal, on questions of law. At the request of the Board, Legal Counsel will also attend other

relevant meetings. Legal Counsel shall act as the Board's parliamentarian.

2.8 Board Secretary: Pursuant to Section 9(A)(2)(c) of the Agreement, the Executive Director shall serve as the Board Secretary and direct staff to prepare, distribute, and maintain minutes of Board meetings.

2.9 Rules of Order: "Rosenberg's Rules of Order" shall be adopted and govern the proceedings of Board meetings where they are not in conflict with these rules.

2.10 Passage of a Motion: Motions generally require approval of a simple majority for passage. In some circumstances, including suspension of the rules, a 2/3rd majority vote is required. A "majority" requires a majority vote of Board members present.

2.11 Reconsideration: Consistent with Rosenberg's Rules of Order a motion to reconsider a matter must be made at the same meeting where the item was first voted. At any subsequent meetings, reconsideration of a past vote requires the Board to suspend the rules by a two-thirds majority of Board members present. The motion to reconsider may only be made by a Board member who voted in the majority on the original motion.

3. Types of Meetings:

3.1 Regular Meeting: The Board shall meet in the City Council Chambers, City of El Cerrito City Hall, 10890 San Pablo Ave, El Cerrito, CA 94530 for regular, adjourned, and special meetings, unless circumstances require a change of meeting location. The regular Board meetings are generally to commence at ~~8:00~~ 8:30 a.m. on the fourth Friday of each month unless otherwise specified. Regular board meetings are typically not scheduled in August and November with regular board meetings in December typically occurring on the second Friday.

3.2 Special Meetings: Special meetings may be called by the Board Chair or by a majority of Board members present. The call for a special meeting shall specify the date, the hour, and the location of the special meeting and it shall list the subject or subjects to be considered. No special meeting shall be held until at least twenty-four (24) hours after the call is issued. Only such business may be transacted at a special meeting as may be listed in the call for said meeting or an incident thereto.

3.3 Adjourned Meetings: Any meetings of the Board may be adjourned to a later date and time, provided that no adjournment shall be for a longer period than until the next regular meeting.

3.4 Closed Sessions: Closed sessions may be held by the Board in accordance with the provisions of the Brown Act.

4. **Chairperson and Duties:**

4.1 Chairperson: The Chair of the Board meetings shall be the Board Chair and in his/her absence, the Vice Chair. The Chair and Vice Chair shall be any member of the Board, shall be elected by the Board and shall serve for a one (1) year term in their respective positions, commencing February 1 of each year. The Board Chair and Vice Chair may serve more than one consecutive term. In the event that the Chair or Vice Chair vacates his/her position on the Board, the Board shall elect a member from the Board to fulfill the vacant position for the remainder of that term. In the absence of the Chair and Vice Chair, the Board shall temporarily elect a member from the Board to serve as the Chair Pro Tem. The Chair Pro Tem shall serve as the Chairperson. In the event the Chair or Vice Chair shall arrive late, the Chair Pro Tem shall relinquish the chair upon conclusion of the business then pending before the Board.

4.2 Call to Order: The meetings of the Board shall be called to order by the Chair or, in his/her absence, the Vice Chair.

4.3 Preservation of Order: The Chair shall preserve order and decorum and confine members in debate to the question under discussion. The public shall be held to the same standard.

4.4 Points of Order: The Chair shall determine all points of order, subject to the right of any member to appeal to the Board.

4.5 Questions to be Stated: The Chair shall summarize or re-state all questions submitted to a vote and announce the result. A roll call vote shall be taken upon the request of any member.

5. **Order of Business and Agenda:**

5.1 Agenda: The business of each meeting shall be as contained in the Agenda prepared by the Executive Director in consultation with the Chair. Board members seeking to have an item placed on the agenda may consult with the Chair.

Additionally, the Board may direct staff at a Board meeting to place a matter of business on a future agenda. The agenda shall be a listing by topic of subjects to be considered by the Board, and shall be delivered to members of the Board prior to the meeting to which it pertains within the time frame established by the Brown Act.

5.2 Non-Agendized Items: In accordance with the Brown Act, on their own initiative or in response to questions posed by the public, a Board member or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, the Board may provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

5.3 Conflicts of Interest: Any Board member with a conflict of interest in any item shall disclose the nature of the conflict of interest, consistent with Fair Political Practices Rules and Regulations if applicable, following the announcement of the agenda item for which a conflict exists and recuse himself/herself prior to the presentation and consideration of the item. The Board member may return following conclusion of the item. Board members with a conflict of interest are encouraged to consult with the Managing Director and Legal Counsel prior to the meeting containing the relevant agenda item.

6. Duties of Executive Director:

6.1 Expenditure Limit: Consistent with the Agreement, the Executive Director may approve contracts for the procurement of services, supplies and equipment up to a value of ~~\$10,000~~ \$25,000 without Board approval.

6.2 Procurement: The Executive Director may procure services, supplies and equipment consistent with rules and regulations adopted by the Board.

6.3 Personnel: The Executive Director may adopt or amend personnel rules for WCCTAC staff pursuant to resolutions adopted by the Board.

6.4 Notice of Absence: The Executive Director shall notify the Chair and/or the Board of Directors about any leaves of absences, such as vacations or extended sick time.

7. Creation of Committees and Appointment to CCTA:

7.1 Ad Hoc Subcommittees: The Board may create a temporary ad hoc subcommittee to assist in the conduct of the operation of WCCTC with such duties as the Board may specify which are not inconsistent with the Agreement. The ad hoc subcommittee shall be comprised of solely less than a quorum of the Board and shall be appointed for the accomplishment of a limited special purpose. Ad hoc subcommittees are not

subject to the Brown Act consistent with California Government Code section 54952(b).

7.2 Standing Committees: The Board may appoint a standing committee with continuing subject matter jurisdiction or a fixed schedule to assist in the conduct of the operation of WCCTC with such duties as the Board may specify which are not inconsistent with the Joint Powers Agreement. Standing committees are subject to the Brown Act consistent with California Government Code section 54952(b).

7.3 Committee Membership and Selection: Membership and selection of committee members shall be as provided by the Board. Any committee so created shall cease to exist upon the accomplishment of the limited special purpose for which it was created, or when abolished by a majority vote of the Board. No committee so appointed shall have powers other than advisory to the Board or to the Executive Director, except as otherwise specified.

7.4 Removal of Committee Members: The Board may remove any member of a committee created by the Board, with or without cause.

7.5 Appointment to Contra Costa Transportation Authority (CCTA): The WCCTAC City and County Board members shall appoint CCTA Board member representatives. CCTA Board members appointed by WCCTAC shall serve as representatives of the region served by WCCTAC and not as representatives of any particular Board member jurisdiction. Representatives serve two-year terms and are elected in alternating years, resulting in an “odd year” representative and an “even year” representative. ~~A single~~ Up to two alternate representative shall also be appointed each year. ~~If two alternates are appointed, one shall serve as the primary alternate, and the other shall serve as the secondary alternate.~~ The alternates sit on the CCTA Board if one of the representatives is unavailable. Consistent with CCTA bylaws, the alternate will also serve on CCTA committees in the event that a CCTA representative is unavailable.

Per the Joint Powers Agreement, decisions related to appointments to the CCTA shall be made only by the participating City and County jurisdictions. Cities and the County each have one vote. Richmond shall have one vote accordingly. Board members from Richmond shall reach a consensus on any affirmative vote under this section. Four affirmative votes shall be required for any decision related to appointments to the CCTA.

[Option 1:] A “consensus” for Richmond shall constitute general consensus based on the majority of Richmond representatives present.

[Option 2:] A “consensus” for Richmond shall constitute uniform and unanimous agreement by all Richmond representatives present.

8. Citizen Rights:

8.1 Public Comment: Members of the public desiring to address the Board or a duly established committee of the Board shall first be recognized by the Chair. No questions shall be asked by the Board members, except through the Chair.

8.2 Disorderly Conduct at Meetings: Any person disrupting the orderly conduct of the Board's meeting shall be warned once to cease and desist. Continued disruption may cause the Chair to:

- request the disruptive person to leave;
- call a recess of the meeting; or,
- clear the meeting room.

8.3 Written Communications: Interested parties, or their authorized representatives, may address the Board by written communication in regard to any matter concerning the Board's business or over which the Board has control at any time by mail, email, or fax by addressing the Executive Director, and copies will be distributed to the Board members.

9. Amendments:

9.1 Amendment of These Rules: The Board may amend these rules and procedures or adopt new rules and procedures by a vote of the majority of the full Board.

10. Board Member Rules of Conduct and Requirements:

10.1 Meeting Preparation: Board members should be prepared to attend all meetings of the Board. Board members should prepare themselves for all meetings by reading and reviewing the agenda and supporting material provided to them.

10.2 Closed Session: Board members shall keep discussions in Closed Session confidential.

10.3 Conduct: Board member conduct should reflect the highest community and ethical standards, while attending meetings or functions on behalf of WCCTC., Board members should avoid circumstances and situations that could bring embarrassment or disrepute upon WCCTC. The Board shall adopt a code of conduct to be signed by each individual Board members.

10.4 AB 1234 Ethics Training: Pursuant to the requirements of Assembly Bill 1234, as codified in California Government Code sections 53234 *et seq.*, Board members are required to complete the following training in general ethics principles and ethics laws and provide documentation to WCCTC staff:

- ❖ Each Board member must complete at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years pursuant to subdivision (b) of Section 53235 of the California Government Code.

10.5 Statement of Economic Interests: Members of the Board shall prepare and file a statement of economic interest with WCCTC as required by California Government Code sections 87200, *et seq.* (Form 700)

11. Board Procedures in the Event of Misconduct or Malfeasance of Office

The Board may, in the event that a Board member engages in conduct in contravention to the above rules, or should a Board member's action(s) amount to misconduct or malfeasance of office, as determined by the Board, discipline the Board member to the extent allowed by law. The following disciplinary actions may individually or collectively be imposed in the event of Board member misconduct or malfeasance of office. The list below is not exclusive and the Board has discretion to fashion other appropriate sanctions as may be allowed by law. Any final disciplinary action must be taken in an open meeting of WCCTC.

11.1 Public Reprimand: The Board, by a majority vote, may publicly reprimand one of its members for any conduct found to be misconduct or malfeasance of office.

11.2 Removal of Committee Assignments and Official Duties: The Board may remove a Board Member or Members from any and all Board or committee assignments. Official duty assignments may include, without limitation, official appearances at public events, speaking engagements to federal, state or local organizations, public relations events, etc., where the Board Member or Members are officially appearing on behalf of WCCTC in their official capacity.

11.3 Vote of Censure: The Board may, by majority vote, pass a resolution of censure of a Board member.

MEETING DATE: February 27, 2026
TO: West Contra Costa Transportation Commission
FROM: John Nemeth, Executive Director
SUBJECT: Election of CCTA Alternate Representatives

REQUESTED ACTION

Appoint the following representatives:

- a. CCTA Alternate Representative (primary)
- b. CCTA Alternate Representative (secondary)

BACKGROUND AND DISCUSSION

At its January 23, 2026 meeting, the WCCTC Board elected its Chair, Vice-Chair, and the even-year representative to the Contra Costa Transportation Authority (CCTA). At that meeting, the Board also expressed its desire to appoint two alternate representatives to the CCTA, which is permitted by WCCTC's Joint Powers Agreement (JPA) and preferred by the CCTA. Those appointments have not yet been made.

Commissioner Jimenez most recently served as WCCTC's Alternate Representative to the CCTA, having been appointed in January 2025. Her term expired on January 31, 2026. Alternate Representatives serve one-year terms.

Appointing two representatives requires a modification to WCCTC's current bylaws, also known as the Board Rules and Procedures. The existing bylaws provide for only one alternate representative. Following adoption of the amended bylaws, the Board may appoint two alternate representatives to the CCTA.

As with the regular CCTA representatives, voting on these appointments is limited to the Cities and the County. There are six votes total: one each from Hercules, Pinole, Richmond, San Pablo, El Cerrito, and Contra Costa County. Four affirmative votes are required for appointment.

The City of Richmond's vote is based on a "consensus" of its members per the JPA. In its Rules and Procedures document, the Board can determine whether "consensus" should represent a majority of those present or uniformity of those present. This issue may be addressed as part of the bylaws amendment agenda item.

MEETING DATE: February 27, 2026
TO: West Contra Costa Transportation Commission
FROM: John Nemeth, Executive Director
SUBJECT: Proposed 2026 Board and TAC Meeting Calendar

REQUESTED ACTION

Approve the proposed 2026 Board and TAC Meeting calendar and consider establishing the date and time for the September Board meeting.

BACKGROUND AND DISCUSSION

The WCCTC Board typically approves the meeting calendar for the following calendar year at its December meeting. In December 2025, however, the Board was contemplating moving Board meeting dates to maximize Board member availability and participation. As such, approval of the meeting calendar was deferred.

At its January meeting, the Board elected to keep its regular meetings on the 4th Friday of each month. The Board also chose to start meetings at 8:30 a.m., rather than 8:00 a.m., to increase participation.

The Board moved the April meeting to the second Friday, April 10, to avoid a conflict. It also noted that the fourth Friday in September involved a similar conflict but has not yet chosen an alternate date. At this meeting, the Board could establish that date.

The Board does not meet in August or November. Additionally, it meets in early December to avoid a conflict with the holiday season.

Meanwhile, staff has been evaluating a potential change to the TAC meeting time. The current meeting time of 9-11 a.m. on the second Thursday of the month conflicts with the TRANSPAC Board Meetings in central County. This can create challenges for CCTA staff who might need to engage with both. To eliminate this conflict, staff is proposing a change to the TAC meeting time, based on input from TAC members, to 1:30-3:30 p.m., still generally on the second Thursday of the month.

All proposed Board and TAC meeting dates and times are reflected in the attached calendar.

ATTACHMENTS

A: Proposed 2026 Board and TAC meeting calendar

WCCTC 2026 BOARD AND TAC MEETINGS

Board Meeting - 8:30 A.M.
 TAC Meeting - 1:30 P.M.
 Holidays

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
January					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
February	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
March	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
April	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
May	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
June	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29					

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
July			30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
August	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
September	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	TBD	26
	27	28	29	30	1	2	3
	4	5	6	7	8	9	10
October	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
	1	2	3	4	5	6	7
November	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	1	2	3	4	5
	6	7	8	9	10	11	12
December	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

I-80 San Pablo Dam Road – Phase 2 Status Update

Hisham Noeimi, P.E.
Director, Programming
CCTA

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue



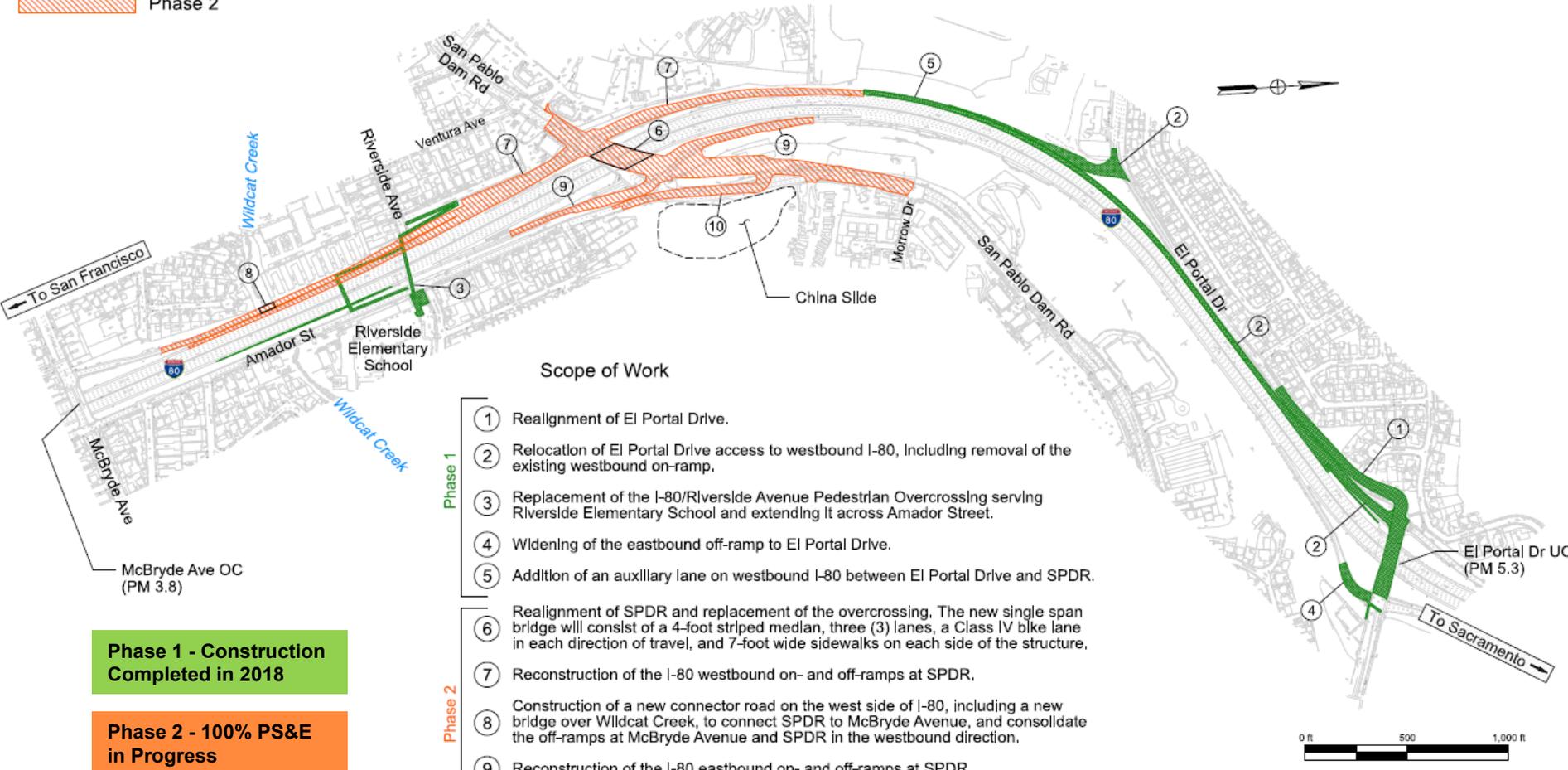
Project Timeline

- 2004 – Voters Passed Measure J, Included funding for this Project
- 2006 – Project Initiated
- 2010 – Environmental Document Approved
- 2011 – Project Design Started
- 2012 – Project Split into Two Phases after 65% Design Completed**
- 2015 – Phase 1 Construction Started
- 2018 – Phase 1 Construction Completed
- 2023 – CCTA secured funding for design and ROW for Phase 2
- 2024 – Phase 2 Design and ROW work started
- 2027 – Design and R/W Completion**
- 2028 – Phase 2 Construction Start (Pending Funding)**
- 2030 – Phase 2 Construction Complete**

Project Phasing Map

Legend

-  Phase 1
(Completed In 2018)
-  Phase 2



Scope of Work

- Phase 1**
 - ① Realignment of El Portal Drive.
 - ② Relocation of El Portal Drive access to westbound I-80, including removal of the existing westbound on-ramp.
 - ③ Replacement of the I-80/Riverside Avenue Pedestrian Overcrossing serving Riverside Elementary School and extending it across Amador Street.
 - ④ Widening of the eastbound off-ramp to El Portal Drive.
 - ⑤ Addition of an auxiliary lane on westbound I-80 between El Portal Drive and SPDR.
- Phase 2**
 - ⑥ Realignment of SPDR and replacement of the overcrossing. The new single span bridge will consist of a 4-foot striped median, three (3) lanes, a Class IV bike lane in each direction of travel, and 7-foot wide sidewalks on each side of the structure.
 - ⑦ Reconstruction of the I-80 westbound on- and off-ramps at SPDR.
 - ⑧ Construction of a new connector road on the west side of I-80, including a new bridge over Wildcat Creek, to connect SPDR to McBryde Avenue, and consolidate the off-ramps at McBryde Avenue and SPDR in the westbound direction.
 - ⑨ Reconstruction of the I-80 eastbound on- and off-ramps at SPDR.
 - ⑩ Realignment of Amador Street.

Phase 1 - Construction Completed in 2018

Phase 2 - 100% PS&E in Progress

I-80/SPDR Interchange Project
Project Features & Phasing Map

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Congestion on SPDR, Spillover Impacts



EB Traffic near Denny's



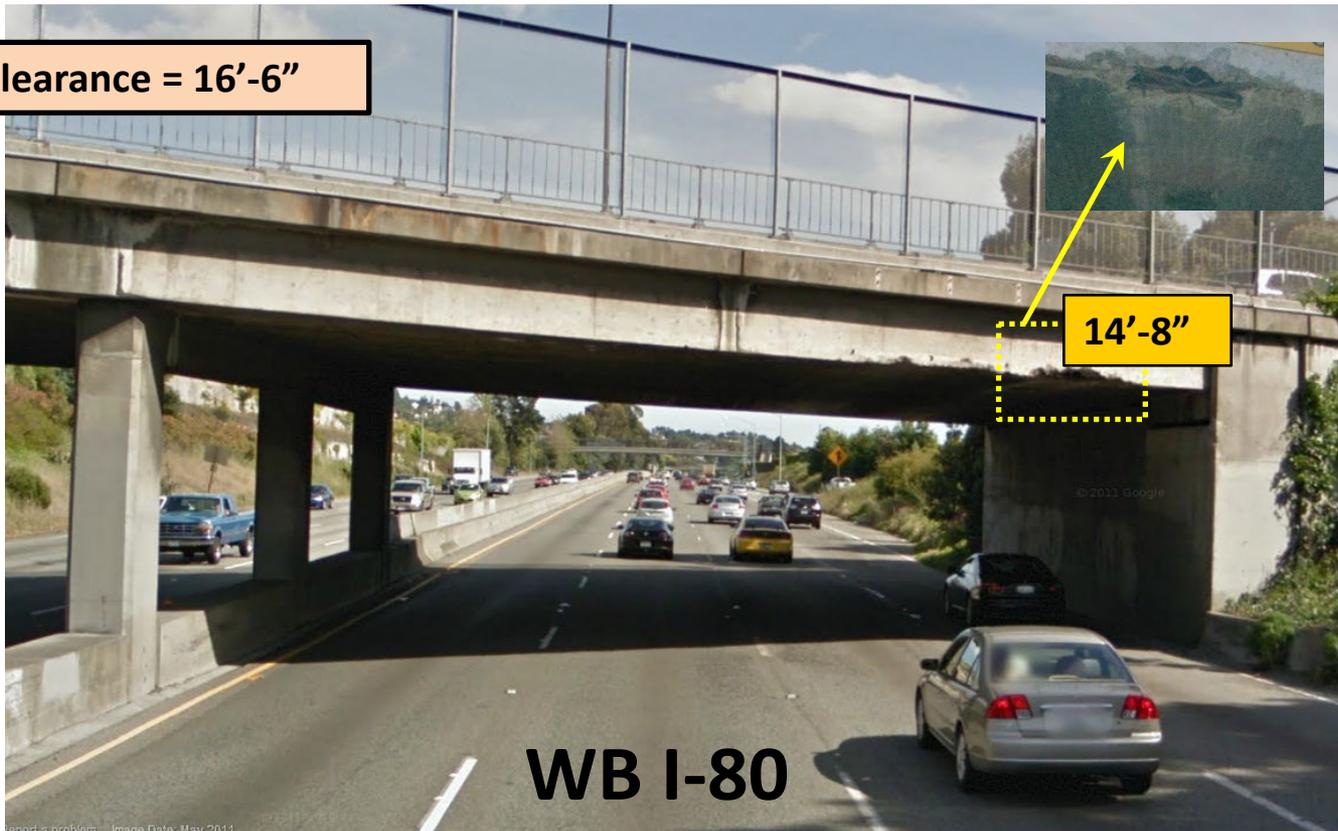
WB Traffic at Amador St

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Safety Issues

Height of SPDR OC (14'-8" Clearance)

Standard Clearance = 16'-6"



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Safety Issues

Narrow/No Shoulders



EB I-80



SPDR OC

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Safety Issues

Narrow/No Sidewalks



SPDR OC

Amador St

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Safety Issues



A man killed Sunday morning in a collision on Interstate 80 in San Pablo has been identified as an El Cerrito police officer.

A man killed Sunday morning in a collision on eastbound Interstate 80 in San Pablo has been identified as El Cerrito police Officer Jerrick Bernstine, according to the Contra Costa County coroner and police on Monday.



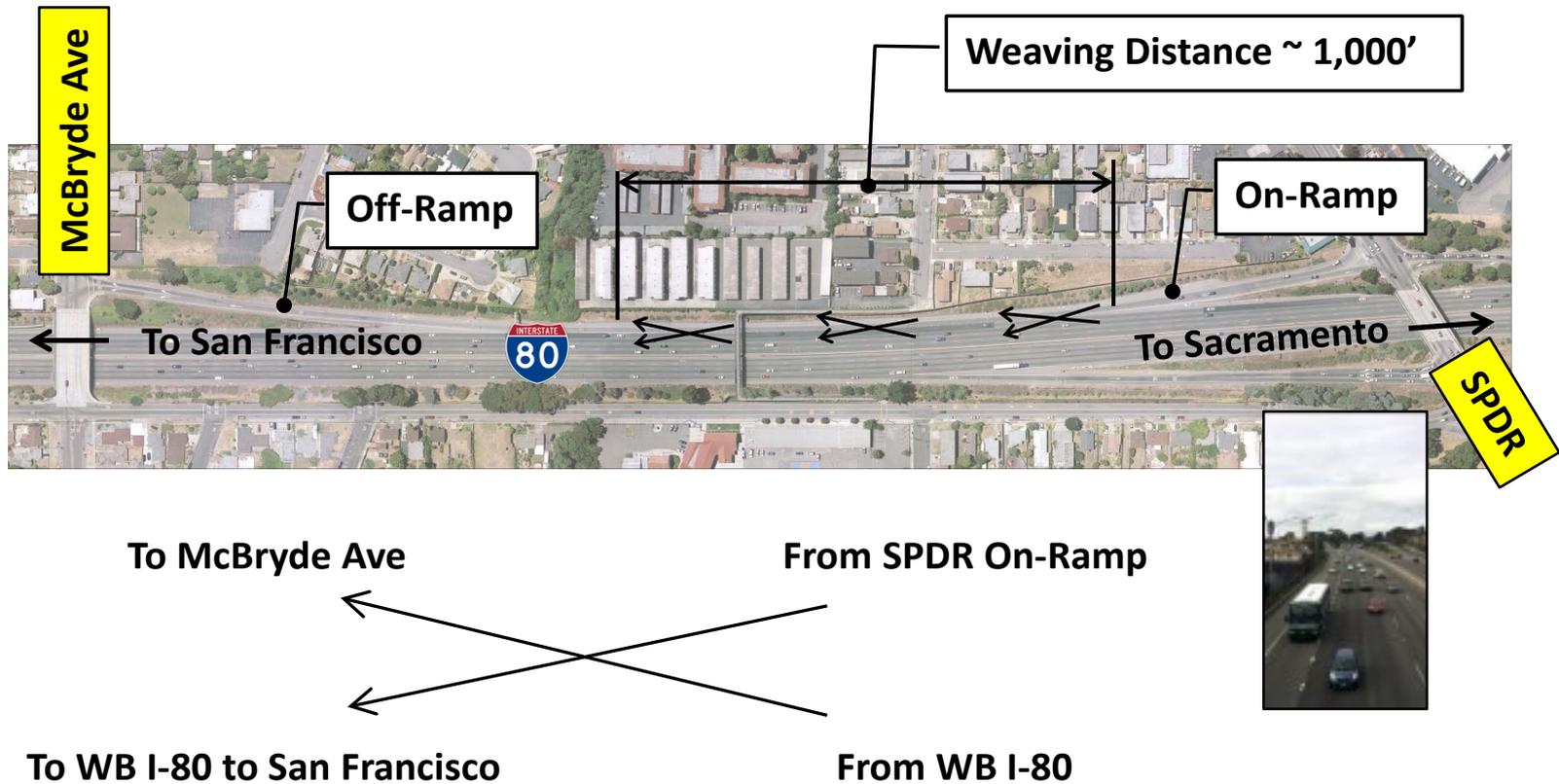
**RESCUE ATTEMPT: Good
Rescue Driver From Fiery I-80**



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Safety Issues

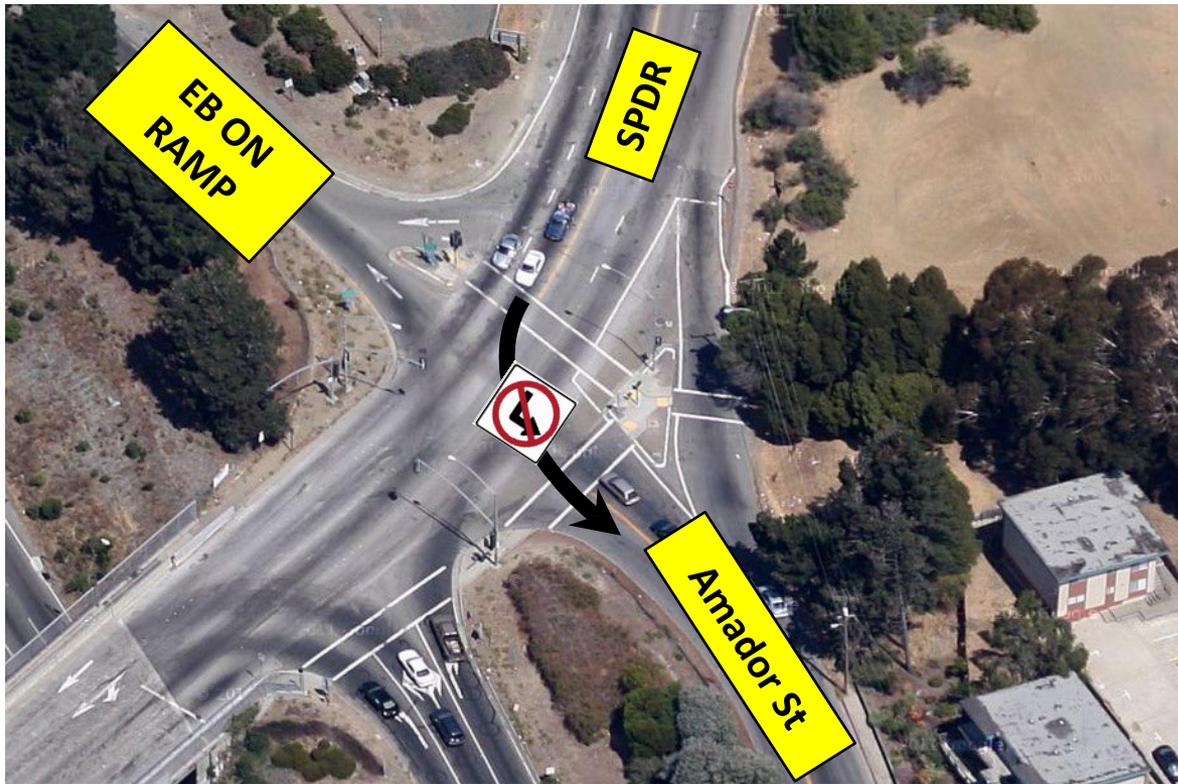
Short Weaving Distance Between SPDR & McBryde Ave



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

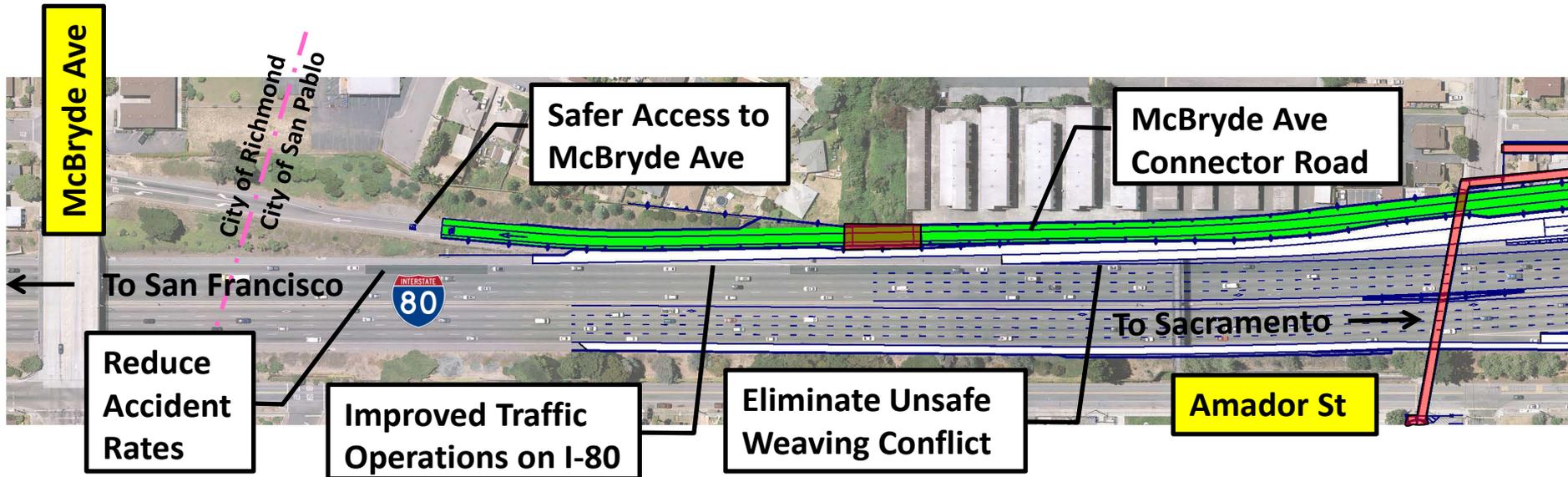
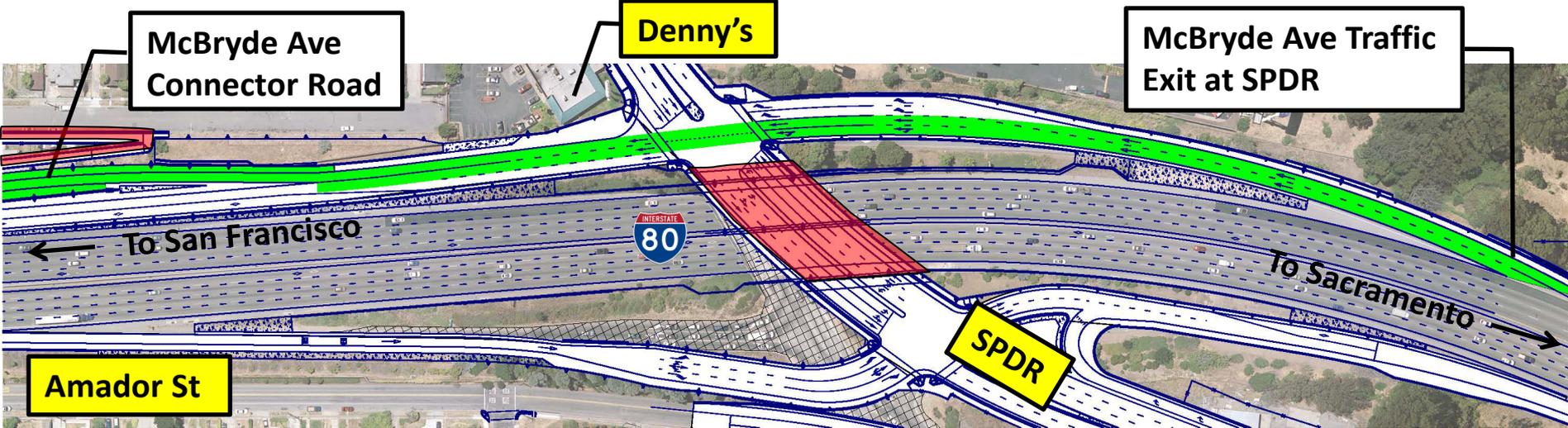
Access Issues

No Left Turn Allowed onto Amador St



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

I-80 San Pablo Dam Rd – Phase 2



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

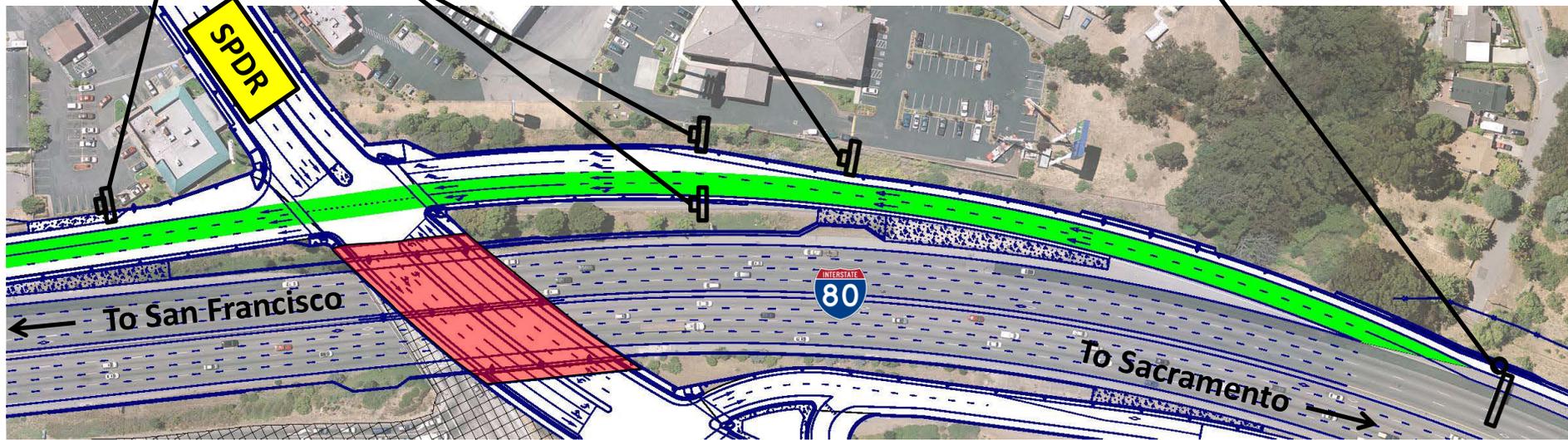
I-80 San Pablo Dam Rd – Phase 2

Mc Bryde Avenue
RIGHT 2 LANES

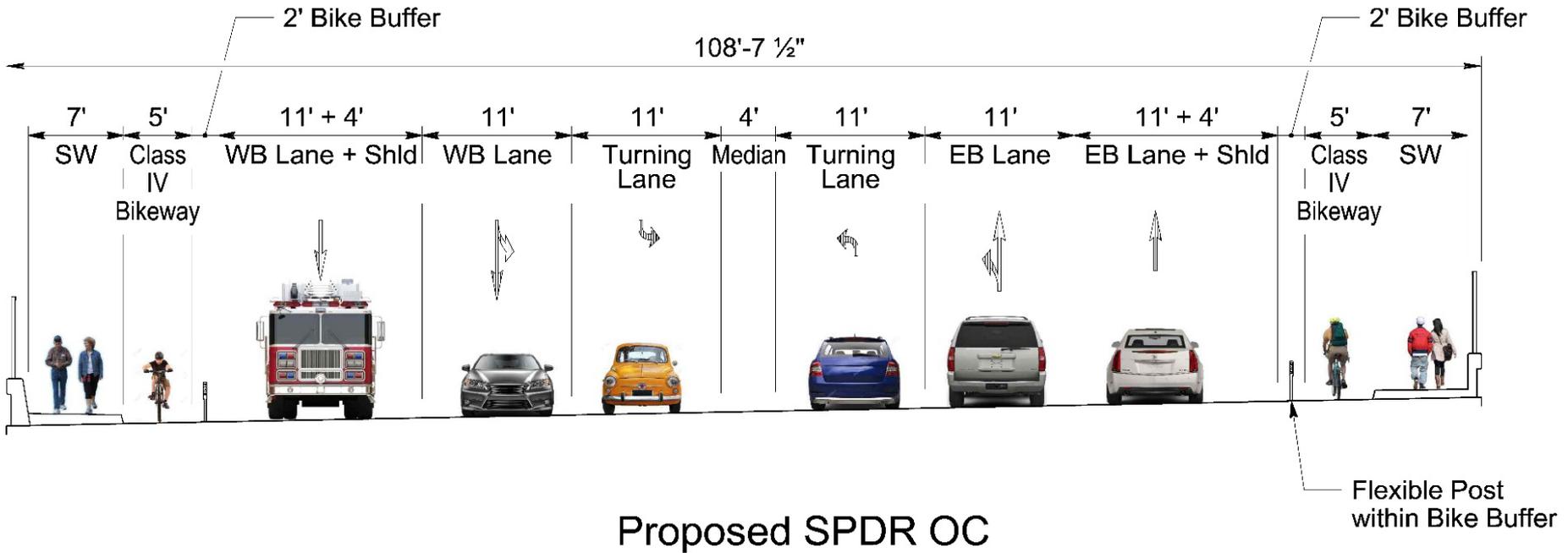
↑ Mc Bryde Avenue

EXIT 18
San Pablo Dam Road
McBryde Avenue
↑ ↑ EXIT ONLY

↑ ONLY | ↑ ONLY | ↑ ONLY

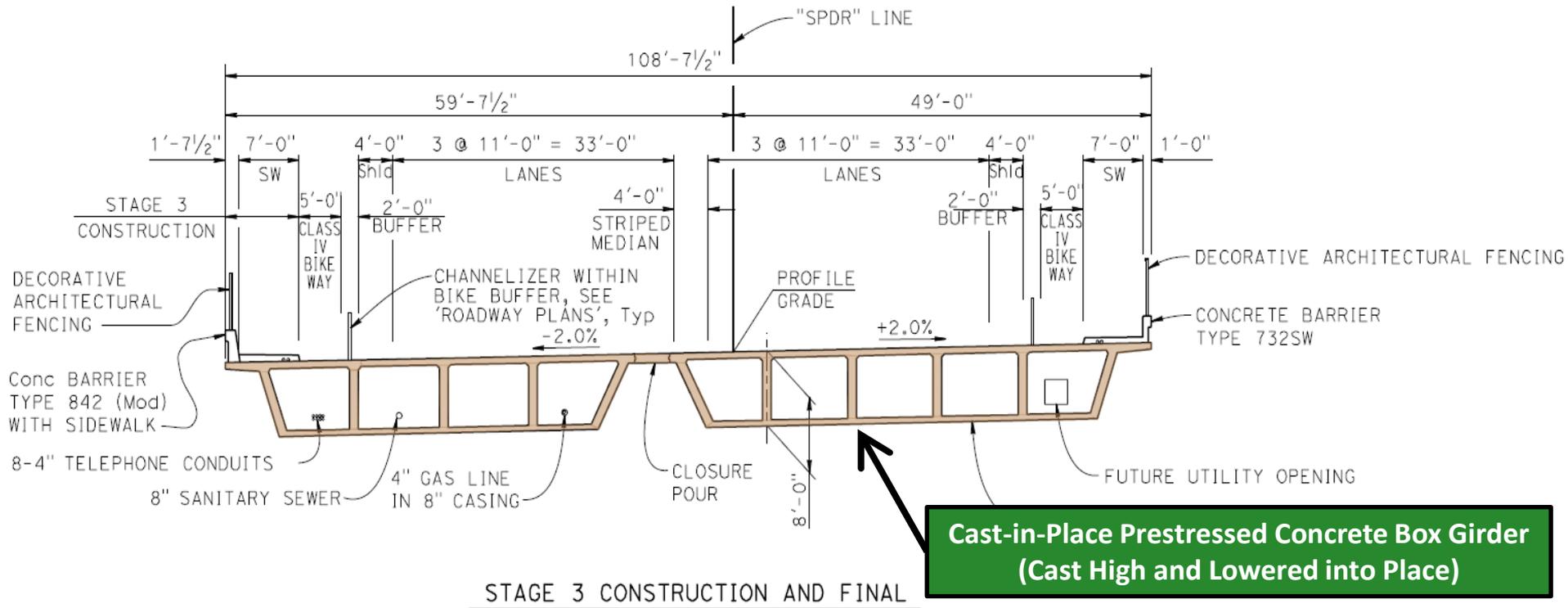


Typical Section - SPDR OC



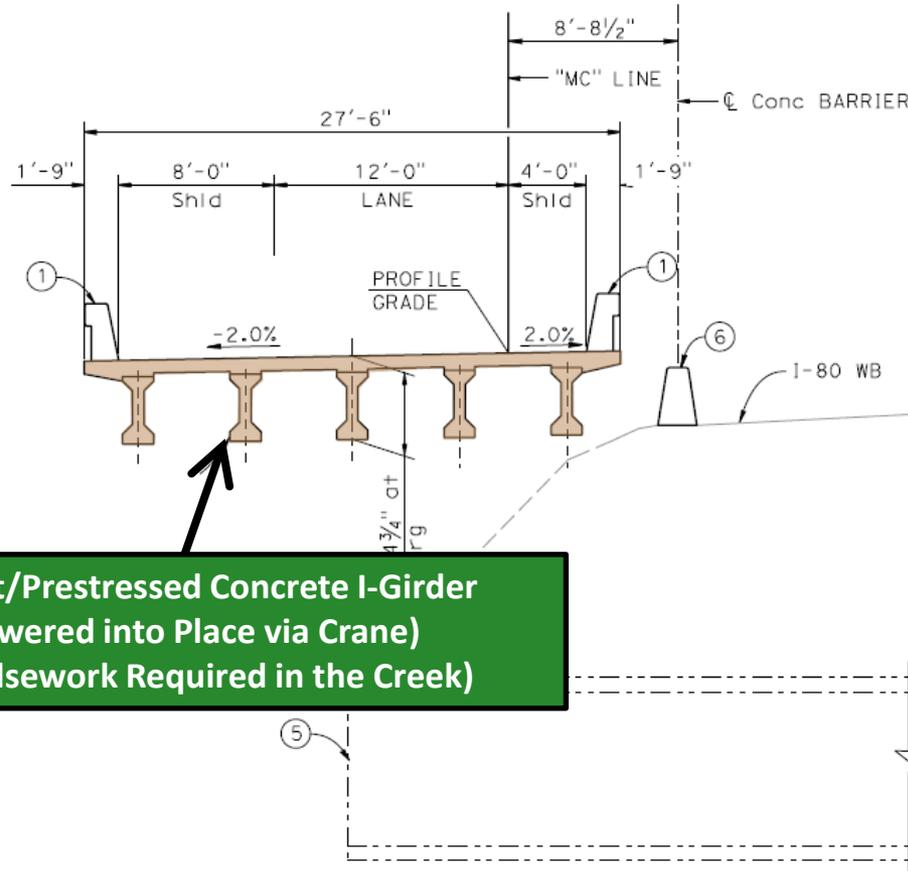
Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Typical Section - SPDR OC



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Typical Section – Wildcat Creek Bridge



**Precast/Prestressed Concrete I-Girder
(Lowered into Place via Crane)
(No Falsework Required in the Creek)**

TYPICAL SECTION

Utility Impacts

- **EBMUD**
 - Remove/Replace 20ft of 12" Water Main on Riverside Ave
 - Two Fire Hydrants and Adjust to Grade - Water Valve and Meter Boxes
- **PG&E (Gas)**
 - 4" Gas Line Relocation on Riverside Ave and SPDR
- **PG&E (Electrical)**
 - 3 – 12kV Overhead (Joint Pole) – Relocation of five poles
- **West County Wastewater District**
 - 8" Sanitary Sewer Line relocation on New SPDR OC
- **AT&T**
 - Underground Telephone Line relocation on New SPDR OC
 - Adjust Four Manholes to Grade
 - Aerial Telephone Line Relocation (with PG&E Joint Pole)
- **Comcast**
 - Aerial Cable Line Relocation (with PG&E Joint Pole)

Utility Relocation and Estimate

Conflict ID	Utility Owner	Utility Type	Size and/or Material	Recommended Action or Resolution	Responsible Party	Liability	QTY	Unit	Unit Cost	Total Cost	Utility Owner Obligation	Project Obligation
2348.1	PG&E	Electric	3-12kV Overhead (JP with AT&T Comcast)	Relocate Joint Poles (5 poles in State R/W and 3 poles in City R/W)	CCTA/PG&E	60/40, PG&E to provide Liability	8	Pole	\$ 400,000	\$ 3,199,998	\$ 1,919,999	\$ 1,279,999
2096.02	PG&E	Gas	4" Gas at Riverside	Extend casing and relocate with a straight alignment to avoid a jog within the State R/W.	CCTA/PG&E	50/50, PG&E to provide Liability	80	LF	\$ 2,500	\$ 200,000	\$ 100,000	\$ 100,000
	PG&E	Gas	4" Gas at SPDR	Relocate 4" gas in a new OC bridge structure.	PG&E	100% PG&E, PG&E to provide Liability	500	LF	\$ 1,200	\$ 600,000	\$ 600,000	
2096.03	EBMUD	Water	12" Water at Riverside	Remove/Replace 20ft of water main	EBMUD	100% EBMUD	20	LF	\$ 1,250	\$ 25,000	\$ 25,000	
			FH and Valve/Meter Box Adjustments	Relocate two FHs and adjust various valve/meter boxes	EBMUD	100% EBMUD	22	EA	\$ 30,727	\$ 676,000	\$ 676,000	
2096.04	AT&T	Telephone	UG Telephone	Relocate UG telephone in a new OC bridge structure.	AT&T	100% AT&T, AT&T to provide Liability	560	LF	\$ 500	\$ 280,000	\$ 280,000	
			Aerial Telephone (JP with PG&E and Comcast)	Relocate Aerial telephone in joint poles (3 poles in State R/W and 3 poles in City R/W)	CCTA/AT&T	50/50, AT&T to provide Liability	6	Pole	\$ 50,000	\$ 300,000	\$ 150,000	\$ 150,000
			Adjust 4 Telephone Manholes to grade	Adjust to grade	CCTA/AT&T	50/50, AT&T to provide Liability	4	EA	\$ 2,500	\$ 10,000	\$ 5,000	\$ 5,000
2096.05	Comcast	Cable TV	Aerial Cable TV (JP with PG&E and AT&T)	Relocate Aerial Cable TV in joint poles	Comcast	100%, Comcast to provide Liability	8	Pole	\$ 50,000	\$ 400,000	\$ 400,000	\$ -
2096.06	WCWD	Gravity Sewer	6" CIP	Relocate 6" Sewer lines in a new OC bridge structure.	CCTA	100% Project	981	LF	\$ 500	\$ 490,500		\$ 490,500
TOTAL										\$6,181,498	\$ 4,155,999	\$ 2,025,499
											Utility Owner Cost	Project Cost

Project Obligation Cost: \$2.03 Million
Utility Company Obligation Cost: \$4.16 Million
Total Utility Relocation Cost: \$6.18 Million

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue



Environmental Technical Studies

Updates Needed for the Environmental Revalidation:

- Noise Study Report (Including new noise receptor/sound wall modeling)
- Community Impact Assessment
- Visual Impact Assessment
- Natural Environment Study, Biological Assessment
- Air Quality Conformity (safety exemption report and interagency consultation)
- Archaeological Survey Report, Historic Resources Evaluation Report, and Historic Property Survey Report
- (NEW) Extended Phase 1 Proposal and Report (cultural resources testing and analysis)

Right of Way Update

Appraisal Map

- Approved on 10/08/2025

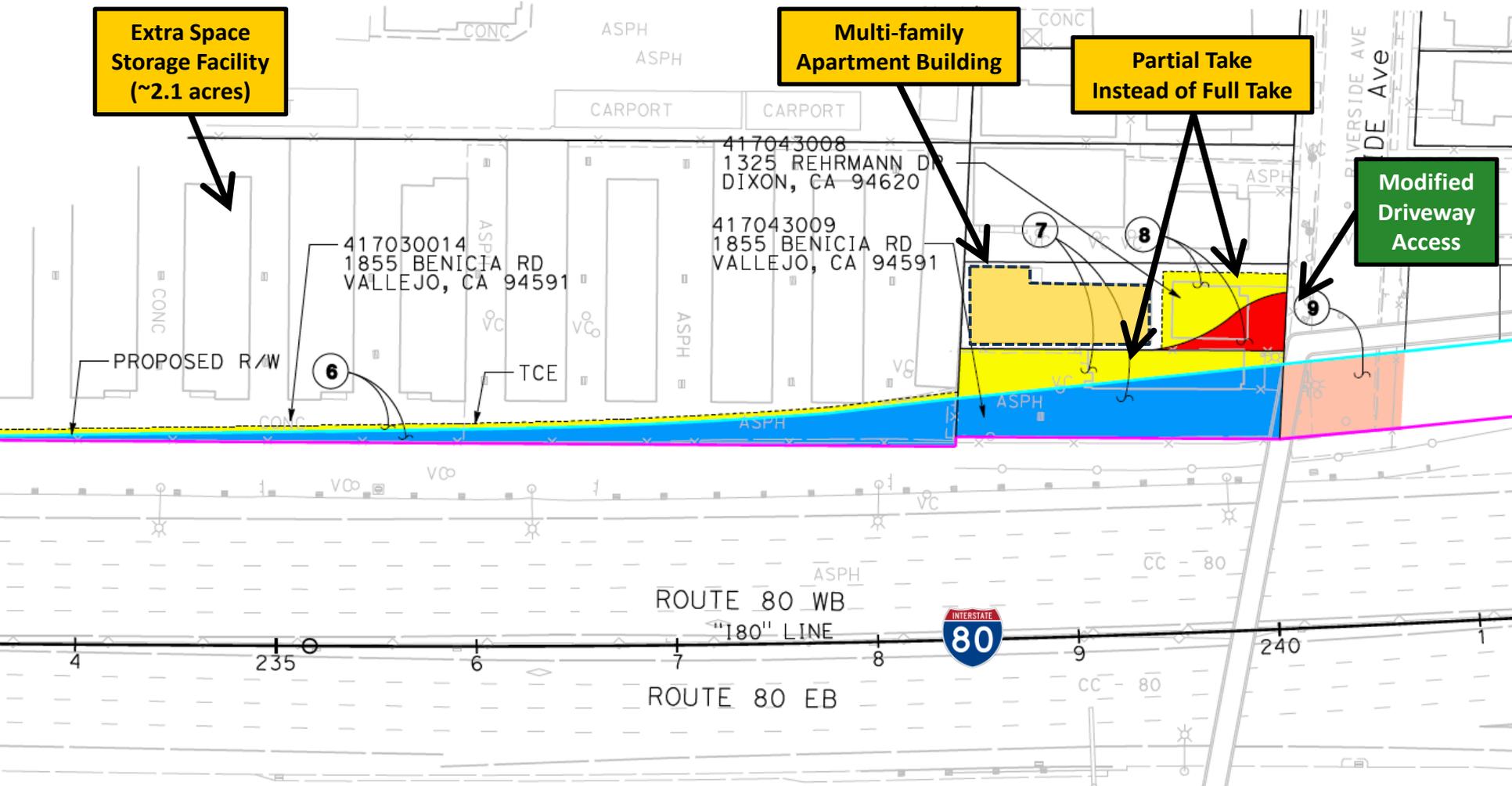
Certificate of Sufficiency

- Approved on 10/13/2025
- Haz Mat Disclosure Document Signed on 10/17/2025

ROW Requirement Map for Phase 2 - Completed

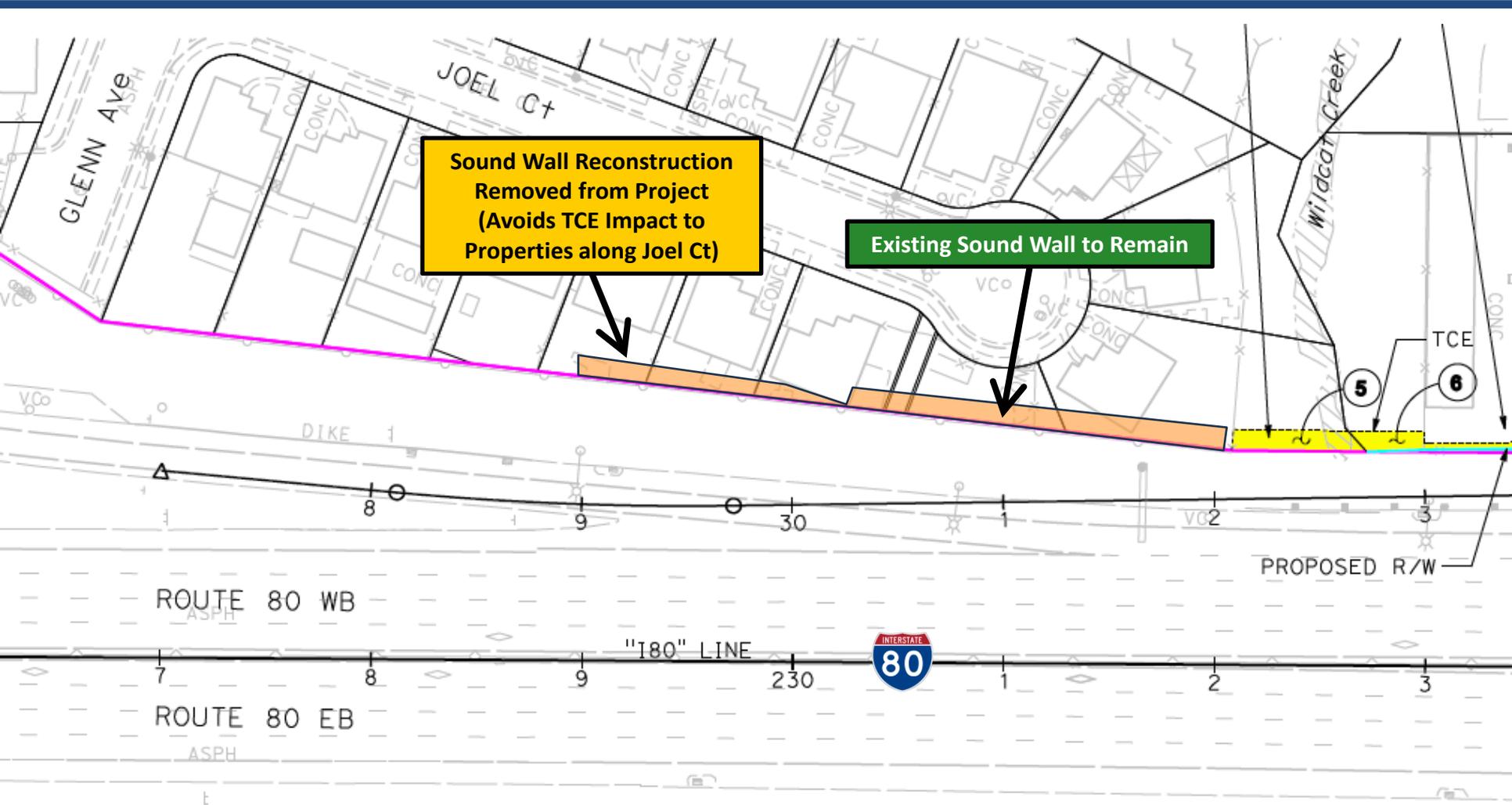
- Full Take – 0 Parcels
- Partial Take + TCE – 6 Parcels
- TCE Only – 1 Parcel
- Section 83 – 2 (City to Caltrans)
- Relinquishment – 1 (Caltrans to City)

Avoidance of Property Acquisitions



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Avoidance of Property Impacts



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Value Engineering (Cost Saving Measures)

- Profile Modification of SPDR
 - Avoidance of Impact to HP (Gas Station) Driveway (next to Denny's)
 - Balance of Earthwork
 - Reduction of Abutment and Retaining Wall Heights
 - Improved (flatter) EB on/off-ramp Profiles
 - Avoidance of Utility Impacts
- Profile Modification of the McBryde Connector
 - Elimination of Retaining Walls
 - Reduction of Barrier Heights

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Value Engineering (Cost Saving Measures)

- Design Exceptions for Superelevation
 - Better use of Bioswales
 - Elimination of Drainage Inlets in Areas that Expose Maintenance Personnel to Risk
 - Reduction of Retaining Wall and Barrier Heights
- Barrier Design Next to Jelly's Place (Animal Shelter)
 - Elimination of Retaining Wall to Maintain Property Access

Project Cost / Funding

Phase 2 Total Project Cost **\$160 million**

Secured Funding (Design and ROW Phases):

- | | |
|--|--------|
| 1. Measure J | \$1.8 |
| 2. Measure J – Program 28b (West County) | \$0.5 |
| 3. City of San Pablo | \$0.2 |
| 4. State – 2022 SB1 Trade Corridor Enhancement Program | \$19.7 |
| 5. State – 2022 State Transportation Improvement Program | \$3.8 |

Design and ROW Total **\$26 million**

Planned Funding Requests (Construction Phase):

- | | |
|---|------|
| 1. State – 2026 SB1 Trade Corridor Enhancement Program | \$70 |
| 2. State – 2026 SB1 Local Partnership Program – Competitive | \$25 |
| 3. State – 2028 State Transportation Improvement Program | \$35 |
| 4. WCCTAC fees/City of San Pablo Contribution | \$4 |

Construction Phase Total **\$134 million**

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Project Schedule

Environmental Revalidation	01/2024 – 02/2026
Design (Ready to List)	01/2024 – 06/2027
Right of Way Clearance	09/2024 – 04/2027
Construction (pending funding)	03/2028 – 03/2030

Completed Measure J Projects in West County

COMPLETED

State Highways:

- CCTA, I-80/SPDR – Phase 1, 2017
- CCTA, I-80/Central Ave – Phase 1, 2019
- CCTA, I-80 SMART Corridor, 2016

Local Projects/Non-State Highways:

- Richmond Pkwy Lighting, 2017
- Richmond, Marina Bay Parkway Grade Separation, 2016
- TOD & Access Improvements at El Cerrito Plaza and del Norte BART Stations, 2014
- BART, El Cerrito Del Norte BART Station Modernization, 2021
- BART Electronic Bicycle Facilities, 2021
- BART Comprehensive Wayfinding System, 2020
- WestCAT, Bus Wash Facility, 2020
- Hercules Transit Center Improvements, 2024
- Hercules Regional Intermodal Station – Initial phases (Bay Trail – East, Path to Transit, Bay Trail - West, Interim bus station), 2021



Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue

Remaining Measure J Projects in West County

- I-80/San Pablo Dam Road – Phase 2
- I-80/Central Avenue – Phase 2
- Hercules Rail Station – Platform and Tracks

Q & A

Major Interchange Modifications at I-80, San Pablo Dam Road & McBryde Avenue



February 13, 2026

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: January 23, 2026, WCCTC Meeting Summary

Dear Tim:

The WCCTC Board meeting on January 23, 2026, took the following actions, which may be of interest to the Authority:

1. Elected Rebecca Saltzman as the WCCTC Board Chair.
2. Elected Cesar Zepeda as the WCCTC Board Vice-Chair.
3. Re-appointed Chris Kelly as the CCTA “even-year” representative.
4. Decided to have two CCTA Alternates and to amend its Rules and Procedures document accordingly.
5. Agreed to continue its meetings on the 4th Friday of each month, while changing the start time from 8:00 a.m. to 8:30 a.m. and setting the April meeting for the 10th.

Sincerely,



John Nemeth
Executive Director

cc: Tarienne Grover, CCTA
Tiffany Gephart, Grey-Bowen-Scott
Irina Nalitkina, Grey-Bowen-Scott
Robert Sarmiento, DCD Contra Costa County
Chris Weeks, SWAT

ACRONYM LIST. Below are acronyms frequently utilized in WCCTAC communications.

ABAG: Association of Bay Area Governments
ACTC: Alameda County Transportation Commission
ADA: Americans with Disabilities Act
APC: Administration and Projects Committee (CCTA)
ATSP: Accessible Transportation Strategic Plan
ATP: Active Transportation Program
AV: Autonomous Vehicle
BAAQMD: Bay Area Air Quality Management District
BATA: Bay Area Toll Authority
BCDC: Bay Conservation and Development Commission
Caltrans: California Department of Transportation
CBTP: Community Based Transportation Plan
CCTA: Contra Costa Transportation Authority
CEQA: California Environmental Quality Act
CIL: Center for Independent Living
CMAAs: Congestion Management Agencies
CMAQ: Congestion Management and Air Quality
CMP: Congestion Management Program
CSMP: Corridor System Management Plan
CCTSAP: Contra Costa Transportation Safety Action Plan
CTC: California Transportation Commission
CTP: Contra Costa Countywide Comprehensive Transportation Plan
CTPL: Comprehensive Transportation Project List
DAA: Design Alternatives Assessment
DEIR: Draft Environmental Impact Report
EBRPD: East Bay Regional Park District
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EPCs: Equity Priority Communities
EVP: Emergency Vehicle Preemption (traffic signals)
FHWA: Federal Highway Administration
FTA: Federal Transit Administration
FY: Fiscal Year
HOV: High Occupancy Vehicle Lane
ICM: Integrated Corridor Mobility
ITS: Intelligent Transportations System

LOS: Level of Service (traffic)
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MTC: Metropolitan Transportation Commission
NEPA: National Environmental Policy Act
O&M: Operations and Maintenance
OBAG: One Bay Area Grant
PAC: Policy Advisory Committee
PASS: Program for Arterial System Synchronization
PBTF: Pedestrian, Bicycle and Trail Facilities
PC: Planning Committee (CCTA)
PCC: Paratransit Coordinating Committee (CCTA)
PDA: Priority Development Areas
PSR: Project Study Report (Caltrans)
RHNA: Regional Housing Needs Allocation (ABAG)
RPTC: Richmond Parkway Transit Center
RTIP: Regional Transportation Improvement Program
RTO: Regional Transportation Objective
RTP: Regional Transportation Plan
RTPC: Regional Transportation Planning Committee
SCS: Sustainable Communities Strategy
SHPO: State Historic and Preservation Officer
SOV: Single Occupant Vehicle
STA: State Transit Assistance
STIP: State Transportation Improvement Program
STMP: Subregional Transportation Mitigation Plan
SWAT: Regional Transportation Planning Committee for Southwest County
TAC: Technical Advisory Committee
TCC: Technical Coordinating Committee (CCTA)
TDA: Transit Development Act funds
TDM: Transportation Demand Management
TFCA: Transportation Fund for Clean Air
TEP: Transportation Expenditure Plan
TLC: Transportation for Livable Communities
TOD: Transit Oriented Development
TRANSPAC: Regional Transportation Planning Committee for Central County
TRANSPLAN: Regional Transportation Planning Committee for East County
TSP: Transit Signal Priority (traffic signals and buses)
VMT: Vehicle Miles Traveled
WCCTAC: West County Costa Transportation Advisory Committee (legal name)
WCCTC: West Contra Costa Transportation Commission
WETA: Water Emergency Transportation Authority