

## MEETING NOTICE AND AGENDA

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**DATE & TIME:** September 27, 2024 • 8:00 AM – 10:00 AM

**LOCATION:** City of El Cerrito, Council Chambers  
10890 San Pablo Avenue (at Manila Ave)  
El Cerrito, California (Accessible by AC Transit #72, #72M & #72R)

**REMOTE ACCESS:**

<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>  
Meeting ID: 732 105 8840

Phone: =

+Dial the following number, enter the participant PIN followed by # to confirm:

+1 669 900 6833

Meeting ID: 732 105 8840

Password: 066620

**Public Comment During the Meeting**

Public comment during the meeting can be in person or via Zoom. Those wishing to comment in person should fill out a speak card. Participants wishing to comment via Zoom should indicate interest by using the hand raising function on Zoom or by physically raising their hands.

*The ability to participate and observe via Zoom or teleconference is predicated on those technologies being available and functioning without technical difficulties. Should they not be available or become non-functioning or should the WCCTAC Board encounter technical difficulties that make those platforms unavailable, the WCCTAC Board will proceed with business in person unless otherwise prohibited by law.*

**Written Comment** (accepted until the start of the meeting, unless otherwise noted on the meeting agenda). Public comments received by 5:00 p.m. on the evening before the Board meeting date will be provided to the WCCTAC Board. Comments may be submitted by email to [vjenkins@wcctac.org](mailto:vjenkins@wcctac.org).

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- 1. Call to Order and Board Member Roll Call.** (Rita Xavier – Chair)
  - 2. Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda.

### **CONSENT CALENDAR**

3. **Minutes of July 26, 2024, Board Meeting.** *(Attachment; Recommended Action: Approve).*
4. **Monthly Update on WCCTAC Activities.** *(Attachment; Information only).*
5. **Financial Reports.** The reports show the Agency's revenues and expenses for July and August 2024. *(Attachment; Information only).*
6. **Payment of Invoices over \$10,000.** \$14,000 to Cubic Transportation Systems for Clipper cards for the on-going Try Transit TDM program. *(Attachment; Information only).*

### **REGULAR AGENDA ITEMS**

7. **California Road Charge Program.** The California Road Charge Program is a pilot effort that's exploring a mileage-based user fee as a possible future alternative to the state gas tax. The aim is to mitigate the erosion of sales tax revenue from electric vehicles that use roadway infrastructure but don't contribute to the gas tax. Caltrans staff will provide an overview. *(Lauren Prehoda, Caltrans staff; Attachment: PowerPoint available on website; Recommended Action: Information Only)*
8. **I-80 / Central Ave. Interchange Project, Phase 2 – Update.** The I-80 Central Ave. Interchange project is a key priority of Measure J and has also been the recipient of STMP funding from the WCCTC Board. The City of Richmond's consultant will provide a status report on this project. *(Jim Bui, Senior Engineer II; NCE; Attachment: No; Recommended Action: Information Only)*
9. **Rodeo to Crockett Bay Trail Update.** Contra Costa County staff will provide an update on the San Pablo Avenue Complete Streets Project, which will close a three-mile gap of the San Francisco Bay Trail between Rodeo and Crockett. The project will include a road diet, a section of shared-use path, a section of class II bike lanes, new street lighting, sidewalk improvements, and intersection improvements. *(Mo Nasser, Staff Engineer, Contra Costa County Public Works Department; Attachment: PowerPoint available on website; Recommended Action: Information Only)*

## **STANDING ITEMS**

### **10. Board and Staff Comments.**

- a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
- b. Report from CCTA Representatives (*Directors Fadelli & Kelley*)
- c. Executive Director's Report

### **11. General Information Items.**

- a. Letter to CCTA Executive Director with Summary of Board Actions for July 26, 2024
- b. Acronym List

### **12. Adjourn.** Next regular meeting is October 25, 2024 @ 8:00 a.m.

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
  - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
  - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
  - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
  - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Commission**  
**Board Meeting**  
**Meeting Minutes: July 26, 2024**

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**MEMBERS PRESENT:** R. Xavier, Chair (San Pablo), P. Fadelli (El Cerrito), D. Robinson (Richmond), S. Bana (Richmond), C. Sasai, (Pinole), R. Saltzman (BART), C. Peeples (AC Transit) *per AB 2449*

**STAFF PRESENT:** J. Nemeth, C. Reilly, L. Greenblat, K. Kokotaylo (legal counsel)

**ACTIONS LISTED BY:** WCCTAC Staff

**MEETING CALLED TO ORDER:** 8:03am

**PUBLIC COMMENT:** Steve Price (in person) from El Cerrito Walk and Roll discussed the discontinuation of Gig Car. He pointed out that this could have a negative impact locally and encouraged WCCTC to find ways to fill the void from this loss.

**CONSENT CALENDAR**

Motion by ***Commissioner R. Saltzman***; *seconded by Commissioner P. Fadelli*

Yes- R. Xavier, P. Fadelli, D. Robinson, S. Bana, C. Sasai, R. Saltzman, C. Peeples

No- None

Abstention- None

Motion passed unanimously.

**Item #3. *Approved:*** Minutes of June 28, 2024, Board Meeting

**Item #4. *Received:*** Monthly Update on WCCTAC Activities

**Item #5. *Received:*** Financial Reports for June 2024

**Item #6. *Received:*** Payment of Invoices over \$10,000 - \$20,713.88 to Fehr and Peers for work related to the Richmond Parkway Transportation Plan; and \$500k to BART in approved STMP funding for El Cerrito Plaza Station Modernization.

**Item #7. *Approved:*** Janet Byron as the citizen representative, and Gaia Sonatina as the alternate citizen representative, to the CCTA's Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) for two year terms.

## REGULAR AGENDA ITEMS

ITEM/DISCUSSION	ACTION
<b>Item # 8</b> <b>Richmond-San Rafael Bridge Pilot Project Modification.</b>	<p>Staff reminded the Board of the presentation that it received from the Bay Area Toll Authority (BATA), at its June meeting, on Richmond-San Rafael Bridge Forward efforts. At that meeting, the Board directed staff to draft a resolution responding to BATA's proposal to modify the multi-use path pilot project on the bridge. The Board discussed the issue and ultimately voted to approve the resolution.</p> <p>Several members of the public made comments as follows:</p> <p>Speaker #1: Gaia Sonatina said that a shuttle was not a good substitute for direct bike access. Encouraged the board to make bike access easier in general.</p> <p>Speaker #2: Robert Prinz, of Bike East Bay, thanked the TAC for its work on the resolution and encouraged the Board to support it.</p> <p>Speaker #3: Bruce Brubaker, the Vice Chair of TRAC said that there were lots of people that support the trail and the resolution was prudent.</p> <p>Speaker #4: Andrew Butt, a Richmond resident and TRAC member, encouraged Board support of the resolution and considered the pilot a success.</p> <p>Speaker #5: Dani Lanis, chair of the Richmond BPAC, listed the many organizations that support extending the pilot and leaving the path open.</p> <p>Speaker #6: Steve Price disputed the notion that the path pilot was a key cause of bridge congestion.</p>

	<p>Motion by <b><i>Commissioner R. Saltzman</i></b>, Seconded by <b><i>Commissioner P. Fadelli</i></b>, to approve Resolution 24-09</p> <p>Yes- R. Xavier, P. Fadelli. D Robinson, S. Bana, C. Sasai, R. Saltzman, C. Peeples  No- None  Abstention- None  Motion passed unanimously</p>
<p><b>Item #9</b>  <b>TFCA Workplan</b></p>	<p><b><i>Information Only</i></b>  WCCTC staff presented the workplan for the upcoming cycle of TFCA funding and discussed recent and upcoming changes to the TDM program. Staff also noted that CCTA was requesting WCCTC Board concurrence with staff's TFCA applications. Staff recommended Board approval.</p> <p>Motion by <b><i>Commissioner C. Sasai</i></b>, seconded by <b><i>Commissioner P. Fadelli</i></b>, to approve Resolution 24-09</p> <p>Yes- R. Xavier, P. Fadelli. D Robinson, S. Bana, C. Sasai, R. Saltzman, C. Peeples  No- None  Abstention- None  Motion passed unanimously</p>
<p><b>Item #10</b>  <b>Title for Board Members</b></p>	<p>Staff noted that Board Members at WCCTC have historically been referred to as "Directors" but with the agency's recent name change, Board Members could be referred to as "Commissioners". The staff did not have a recommendation and sought input from the Board.</p> <p>The Board did not take a vote, but members were either indifferent or preferred the title of Commissioner to Director. In response, staff said that it would begin using "Commissioners"</p>

**MEETING ADJOURNED: 10:00am**

**MEETING DATE:** September 27, 2024

**TO:** West Contra Costa Transportation Commission

**FROM:** John Nemeth, Executive Director

**SUBJECT:** Monthly Update on WCCTC Activities

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### **Richmond Parkway Transportation Plan (RPTP) Update**

WCCTC staff recently put together a flier for Richmond City Council Member (and former WCCTC Commissioner) Zepeda for a Country Club neighborhood Homeowners Association meeting on September 21. The neighborhood is adjacent to the Richmond Parkway. Staff also briefed Council Member Zepeda on recent activities.

With plan partners (City of Richmond, Contra Costa County) we have started work on a first draft Richmond Parkway Transportation Plan document. In August, we held our fifth Technical Advisory Group meeting with staff from local cities, MTC, EBRPD, Caltrans, West County Wastewater, and more. The meeting provided an opportunity for staff to take another look at

the plan's components before those are assembled into the administrative draft plan. In October, we are preparing to deliver presentations to the Plan's Public Advisory Group and the WCCTC Board.

### **Seeking RM3 Funds for San Pablo Ave.**

Following completion of the second phase of the San Pablo Ave. Multi-modal Corridor Study, the WCCTC Board tasked staff with developing another phase focused on public outreach and to begin implementing pedestrian and bicycle safety projects and potentially a transit demonstration project. The CCTA is assisting by adopting a resolution in support of using Regional Measure 3 funds for the outreach component and preparing an RM3 funding request. Once those funds are in place, CCTA will continue to work with WCCTC, El Cerrito, Richmond and San Pablo staff to develop a scope of work for the next phase.

### **Pass2Class Program Completed**



Pass2Class, the TDM program that provides two months of bus passes (either AC Transit or WestCAT) to any student in West Contra Costa County has been completed for the year. This year we provided bus passes to nearly 1,000 students. As part of a broader series of changes to the TDM program, the program will be administered by CCTA's consulting group, AMG.

### **WCCTC's New Administrative Assistant – Mia Carrasco**

WCCTC's Administrative Assistant of 16 years, Valerie Jenkins, recently retired on August 30, 2024. Fortunately, Ms. Jenkins gave staff plenty of advanced notice about this planned retirement, which allowed for a smooth transition to a new Administrative Assistant. Staff posted a job announcement in early July and received 127 applications. Staff interviewed nine candidates and ultimately hired Mia Carrasco, a resident of Vallejo with both public and private sector administrative experience. Her first day was September 3, 2024.



### **WCCTC Hosting of Member Agency Staff Training**

WCCTC and CTA staff have invited WCCTC's member agency staff to a training session on September 24, 2024, to facilitate the submission of CTA's Measure J Checklist and the reporting of STMP funds collected by West County cities and the County. The training aims to share tips to make it easier and faster for staff to prepare and submit these reporting documents. WCCTC has invited staff from all relevant public agency departments that have their hands in this work, including Public Works, Finance, Planning, etc.

### **Student Bus Pass Program Experiences Delay**

After the West Contra Costa Unified School District (WCCUSD) passed a new budget this summer, its staff person involved in the administration of the Student Bus Pass Program (SBPP) was reassigned. The SBPP, funded by Measure J program 21b, provides eligible students with bus passes (either AC Transit or WestCAT) all school year long.

WCCTC staff, with assistance from Supervisor Gioia, communicated to WCCUSD the importance of the school district's involvement in the program, the cost of which can be covered by Measure J. Historically, WCCTC has used Measure J 21b funds to pay for a 0.5 FTE position to implement the program within the school district.

The school district responded by assigning two existing staff members to help deliver the program until a more permanent solution is established. Given the administrative changes this summer, the program experienced a delay in getting started this school year. Currently, however, it's on track to get tickets to students for the month of October (and beyond).

# General Ledger Monthly Budget Report

User: CeciliaN  
Printed: 8/12/2024 4:16:27 PM  
Period 01 - 01  
Fiscal Year 2025



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
7700	WCCTAC Operations								
770-7700-41000	Salary	0.00	0.00	0.00	-68,081.87	68,081.87	0.00	68,081.87	0.00
770-7700-41200	PERS Retirement	0.00	0.00	0.00	57,045.71	-57,045.71	0.00	-57,045.71	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	344.66	-344.66	0.00	-344.66	0.00
770-7700-41500	Flexible Spending Account	0.00	0.00	0.00	135.00	-135.00	0.00	-135.00	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	240.57	-240.57	0.00	-240.57	0.00
	Salary and Benefits	0.00	0.00	0.00	-10,315.93	10,315.93	0.00	10,315.93	0.00
770-7700-43500	Office Supplies	0.00	0.00	0.00	459.34	-459.34	0.00	-459.34	0.00
770-7700-43600	Professional Services	0.00	0.00	0.00	2,335.90	-2,335.90	0.00	-2,335.90	0.00
770-7700-43900	RentBuilding	0.00	0.00	0.00	1,642.75	-1,642.75	0.00	-1,642.75	0.00
770-7700-44000	Special Department Expenses	0.00	0.00	0.00	1,207.00	-1,207.00	0.00	-1,207.00	0.00
	Service and Supplies	0.00	0.00	0.00	5,644.99	-5,644.99	0.00	-5,644.99	0.00
	Expense	0.00	0.00	0.00	-4,670.94	4,670.94	0.00	4,670.94	0.00
7700	WCCTAC Operations	0.00	0.00	0.00	-4,670.94	4,670.94	0.00	4,670.94	0.00
7720	WCCTAC TDM								
772-7720-41000	Salary	0.00	0.00	0.00	6,972.08	-6,972.08	0.00	-6,972.08	0.00
772-7720-41200	PERS Retirement	0.00	0.00	0.00	35,763.68	-35,763.68	0.00	-35,763.68	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	99.92	-99.92	0.00	-99.92	0.00
	Salary and Benefits	0.00	0.00	0.00	42,835.68	-42,835.68	0.00	-42,835.68	0.00
772-7720-43600	Professional Services	0.00	0.00	0.00	2,702.53	-2,702.53	0.00	-2,702.53	0.00
772-7720-43900	RentBuilding	0.00	0.00	0.00	1,642.75	-1,642.75	0.00	-1,642.75	0.00
772-7720-44000	Special Department Expenses	0.00	0.00	0.00	1,907.79	-1,907.79	69,972.00	-71,879.79	0.00
772-7720-44320	TravelTraining Staff	0.00	0.00	0.00	10.24	-10.24	0.00	-10.24	0.00
	Service and Supplies	0.00	0.00	0.00	6,263.31	-6,263.31	69,972.00	-76,235.31	0.00
	Expense	0.00	0.00	0.00	49,098.99	-49,098.99	69,972.00	-119,070.99	0.00
7720	WCCTAC TDM	0.00	0.00	0.00	49,098.99	-49,098.99	69,972.00	-119,070.99	0.00
7730	STMP								
773-7730-41000	Salary	0.00	0.00	0.00	85,000.00	-85,000.00	0.00	-85,000.00	0.00
	Salary and Benefits	0.00	0.00	0.00	85,000.00	-85,000.00	0.00	-85,000.00	0.00
	Expense	0.00	0.00	0.00	85,000.00	-85,000.00	0.00	-85,000.00	0.00
7730	STMP	0.00	0.00	0.00	85,000.00	-85,000.00	0.00	-85,000.00	0.00
Expense Total		0.00	0.00	0.00	129,428.05	-129,428.05	69,972.00	-199,400.05	0

# General Ledger Monthly Budget Report

User: CeciliaN  
Printed: 8/12/2024 4:14:33 PM  
Period 01 - 01  
Fiscal Year 2025



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
0000	Non Departmental								
773-0000-34335	San Pablo STMP Fees	0.00	0.00	0.00	-13,826.00	13,826.00	0.00	13,826.00	0.00
	Licenses and Permits	0.00	0.00	0.00	-13,826.00	13,826.00	0.00	13,826.00	0.00
	Revenue	0.00	0.00	0.00	-13,826.00	13,826.00	0.00	13,826.00	0.00
0000	Non Departmental	0.00	0.00	0.00	-13,826.00	13,826.00	0.00	13,826.00	0.00
Expense Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0

# General Ledger Monthly Budget Report

User: CeciliaN  
Printed: 9/13/2024 9:31:48 AM  
Period 02 - 02  
Fiscal Year 2025



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
7700	WCCTAC Operations								
770-7700-41000	Salary	0.00	0.00	0.00	-34,245.60	34,245.60	0.00	34,245.60	0.00
770-7700-41200	PERS Retirement	0.00	0.00	0.00	62,097.21	-62,097.21	0.00	-62,097.21	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	5,969.49	-5,969.49	0.00	-5,969.49	0.00
770-7700-41400	Dental	0.00	0.00	0.00	245.19	-245.19	0.00	-245.19	0.00
770-7700-41500	Flexible Spending Account	0.00	0.00	0.00	-1,455.74	1,455.74	0.00	1,455.74	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	310.45	-310.45	0.00	-310.45	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	721.72	-721.72	0.00	-721.72	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	105.77	-105.77	0.00	-105.77	0.00
	Salary and Benefits	0.00	0.00	0.00	33,748.49	-33,748.49	0.00	-33,748.49	0.00
770-7700-43500	Office Supplies	0.00	0.00	0.00	811.59	-811.59	0.00	-811.59	0.00
770-7700-43501	Postage	0.00	0.00	0.00	239.83	-239.83	0.00	-239.83	0.00
770-7700-43520	CopiesPrintingShippingXerox	0.00	0.00	0.00	386.00	-386.00	0.00	-386.00	0.00
770-7700-43600	Professional Services	0.00	0.00	0.00	14,601.76	-14,601.76	0.00	-14,601.76	0.00
770-7700-43900	RentBuilding	0.00	0.00	0.00	3,525.17	-3,525.17	0.00	-3,525.17	0.00
770-7700-44000	Special Department Expenses	0.00	0.00	0.00	3,235.89	-3,235.89	0.00	-3,235.89	0.00
770-7700-44320	TravelTraining Staff	0.00	0.00	0.00	10.24	-10.24	0.00	-10.24	0.00
	Service and Supplies	0.00	0.00	0.00	22,810.48	-22,810.48	0.00	-22,810.48	0.00
	Expense	0.00	0.00	0.00	56,558.97	-56,558.97	0.00	-56,558.97	0.00
7700	WCCTAC Operations	0.00	0.00	0.00	56,558.97	-56,558.97	0.00	-56,558.97	0.00
7720	WCCTAC TDM								
772-7720-41000	Salary	0.00	0.00	0.00	20,916.23	-20,916.23	0.00	-20,916.23	0.00
772-7720-41200	PERS Retirement	0.00	0.00	0.00	38,476.16	-38,476.16	0.00	-38,476.16	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	2,656.16	-2,656.16	0.00	-2,656.16	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	119.18	-119.18	0.00	-119.18	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	95.78	-95.78	0.00	-95.78	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	299.75	-299.75	0.00	-299.75	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	28.21	-28.21	0.00	-28.21	0.00
	Salary and Benefits	0.00	0.00	0.00	62,591.47	-62,591.47	0.00	-62,591.47	0.00
772-7720-43300	MembershipsSubscriptions	0.00	0.00	0.00	375.00	-375.00	0.00	-375.00	0.00
772-7720-43501	TDM Postage	0.00	0.00	0.00	40.55	-40.55	0.00	-40.55	0.00
772-7720-43520	CopiesPrintingShippingXerox	0.00	0.00	0.00	386.02	-386.02	0.00	-386.02	0.00
772-7720-43600	Professional Services	0.00	0.00	0.00	7,277.34	-7,277.34	0.00	-7,277.34	0.00
772-7720-43900	RentBuilding	0.00	0.00	0.00	3,525.17	-3,525.17	0.00	-3,525.17	0.00
772-7720-44000	Special Department Expenses	0.00	0.00	0.00	66,402.14	-66,402.14	22,372.00	-88,774.14	0.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
772-7720-44320	Travel Training Staff	0.00	0.00	0.00	912.91	-912.91	0.00	-912.91	0.00
	Service and Supplies	0.00	0.00	0.00	78,919.13	-78,919.13	22,372.00	-101,291.13	0.00
	Expense	0.00	0.00	0.00	141,510.60	-141,510.60	22,372.00	-163,882.60	0.00
7720	WCCTAC TDM	0.00	0.00	0.00	141,510.60	-141,510.60	22,372.00	-163,882.60	0.00
7730	STMP								
773-7730-41000	Salary	0.00	0.00	0.00	85,000.00	-85,000.00	0.00	-85,000.00	0.00
	Salary and Benefits	0.00	0.00	0.00	85,000.00	-85,000.00	0.00	-85,000.00	0.00
773-7730-43600	Professional Services	0.00	0.00	0.00	3,707.50	-3,707.50	0.00	-3,707.50	0.00
773-7730-44000	Special Department Expense	0.00	0.00	0.00	125,677.68	-125,677.68	0.00	-125,677.68	0.00
	Service and Supplies	0.00	0.00	0.00	129,385.18	-129,385.18	0.00	-129,385.18	0.00
	Expense	0.00	0.00	0.00	214,385.18	-214,385.18	0.00	-214,385.18	0.00
7730	STMP	0.00	0.00	0.00	214,385.18	-214,385.18	0.00	-214,385.18	0.00
7740	WCCTAC Special Projects								
774-7740-43600	Professional Services	0.00	0.00	0.00	38,507.17	-38,507.17	0.00	-38,507.17	0.00
	Service and Supplies	0.00	0.00	0.00	38,507.17	-38,507.17	0.00	-38,507.17	0.00
	Expense	0.00	0.00	0.00	38,507.17	-38,507.17	0.00	-38,507.17	0.00
7740	WCCTAC Special Projects	0.00	0.00	0.00	38,507.17	-38,507.17	0.00	-38,507.17	0.00
Expense Total		0.00	0.00	0.00	450,961.92	-450,961.92	22,372.00	-473,333.92	0

# General Ledger Monthly Budget Report

User: CeciliaN  
Printed: 9/13/2024 9:29:30 AM  
Period 02 - 02  
Fiscal Year 2025



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
0000	Non Departmental								
773-0000-34315	El Cerrito STMP Fees	0.00	0.00	0.00	-241,999.00	241,999.00	0.00	241,999.00	0.00
773-0000-34320	Hercules STMP Fees	0.00	0.00	0.00	-4,971.74	4,971.74	0.00	4,971.74	0.00
773-0000-34330	Richmond STMP Fees	0.00	0.00	0.00	-117,062.00	117,062.00	0.00	117,062.00	0.00
773-0000-34335	San Pablo STMP Fees	0.00	0.00	0.00	-13,826.00	13,826.00	0.00	13,826.00	0.00
	Licenses and Permits	0.00	0.00	0.00	-377,858.74	377,858.74	0.00	377,858.74	0.00
770-0000-34111	Member Contributions	0.00	0.00	0.00	-153,173.00	153,173.00	0.00	153,173.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	-153,173.00	153,173.00	0.00	153,173.00	0.00
	Revenue	0.00	0.00	0.00	-531,031.74	531,031.74	0.00	531,031.74	0.00
0000	Non Departmental	0.00	0.00	0.00	-531,031.74	531,031.74	0.00	531,031.74	0.00
Expense Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0



July 26, 2024

Mr. Tim Haile, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: July 2024 WCCTC Board Meeting Summary

Dear Tim:

The WCCTC Board, at its meeting on July 26, 2024, took the following actions, which may be of interest to the Authority:

1. *Appointed*, for two-year terms to the CBPAC, Janet Byron as the citizen representative and Gaia Sonatina as the alternate citizen representative.
2. *Adopted* Resolution No. 24-09, which called for extending the bicycle and pedestrian path pilot on the Richmond-San Rafael Bridge until the completion on the I-580 HOV/ORT project.
3. *Approved* the proposed TFCA workplan for the upcoming cycle for submittal to CCTA.

Sincerely,

A handwritten signature in black ink that reads "John Nemeth". The signature is written in a cursive, flowing style.

John Nemeth  
Executive Director

cc: Tarien Grover, CCTA



**ACRONYM LIST.** Below are acronyms frequently utilized in WCCTAC communications.

**ABAG:** Association of Bay Area Governments  
**ACTC:** Alameda County Transportation Commission  
**ADA:** Americans with Disabilities Act  
**APC:** Administration and Projects Committee (CCTA)  
**ATSP:** Accessible Transportation Strategic Plan  
**ATP:** Active Transportation Program  
**AV:** Autonomous Vehicle  
**BAAQMD:** Bay Area Air Quality Management District  
**BATA:** Bay Area Toll Authority  
**BCDC:** Bay Conservation and Development Commission  
**Caltrans:** California Department of Transportation  
**CBTP:** Community Based Transportation Plan  
**CCTA:** Contra Costa Transportation Authority  
**CEQA:** California Environmental Quality Act  
**CIL:** Center for Independent Living  
**CMAAs:** Congestion Management Agencies  
**CMAQ:** Congestion Management and Air Quality  
**CMIA:** Corridor Mobility Improvement Account (Prop 1B bond fund)  
**CMP:** Congestion Management Program  
**CSMP:** Corridor System Management Plan  
**CTC:** California Transportation Commission  
**CTP:** Contra Costa Countywide Comprehensive Transportation Plan  
**CTPL:** Comprehensive Transportation Project List  
**DAA:** Design Alternatives Assessment  
**DEIR:** Draft Environmental Impact Report  
**EBRPD:** East Bay Regional Park District  
**EIR:** Environmental Impact Report  
**EIS:** Environmental Impact Statement  
**EPCs:** Equity Priority Communities  
**EVP:** Emergency Vehicle Preemption (traffic signals)  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transit Administration  
**FY:** Fiscal Year  
**HOV:** High Occupancy Vehicle Lane  
**ICM:** Integrated Corridor Mobility  
**ITS:** Intelligent Transportations System  
**LOS:** Level of Service (traffic)  
**MOU:** Memorandum of Understanding  
**MPO:** Metropolitan Planning Organization



**MTC:** Metropolitan Transportation Commission  
**NEPA:** National Environmental Policy Act  
**O&M:** Operations and Maintenance  
**OBAG:** One Bay Area Grant  
**PAC:** Policy Advisory Committee  
**PASS:** Program for Arterial System Synchronization  
**PBTF:** Pedestrian, Bicycle and Trail Facilities  
**PC:** Planning Committee (CCTA)  
**PCC:** Paratransit Coordinating Committee (CCTA)  
**PDA:** Priority Development Areas  
**PSR:** Project Study Report (Caltrans)  
**RHNA:** Regional Housing Needs Allocation (ABAG)  
**RPTC:** Richmond Parkway Transit Center  
**RTIP:** Regional Transportation Improvement Program  
**RTO:** Regional Transportation Objective  
**RTP:** Regional Transportation Plan  
**RTPC:** Regional Transportation Planning Committee  
**SCS:** Sustainable Communities Strategy  
**SHPO:** State Historic and Preservation Officer  
**SOV:** Single Occupant Vehicle  
**STA:** State Transit Assistance  
**STIP:** State Transportation Improvement Program  
**STMP:** Subregional Transportation Mitigation Plan  
**SWAT:** Regional Transportation Planning Committee for Southwest County  
**TAC:** Technical Advisory Committee  
**TCC:** Technical Coordinating Committee (CCTA)  
**TDA:** Transit Development Act funds  
**TDM:** Transportation Demand Management  
**TFCA:** Transportation Fund for Clean Air  
**TEP:** Transportation Expenditure Plan  
**TLC:** Transportation for Livable Communities  
**TOD:** Transit Oriented Development  
**TRANSPAC:** Regional Transportation Planning Committee for Central County  
**TRANSPLAN:** Regional Transportation Planning Committee for East County  
**TSP:** Transit Signal Priority (traffic signals and buses)  
**VMT:** Vehicle Miles Traveled  
**WCCTAC:** West County Costa Transportation Advisory Committee  
**WCCTC:** West Contra Costa Transportation Commission  
**WETA:** Water Emergency Transportation Authority