

# Authorization for WCCTAC Executive Director to Establish On-Call Consultant Bench for Grant Writing and Preparation

# Background

- Funding needed for many WCCTAC planned projects
  - Most projects multi-jurisdictional
  - Limited local staff resources to prepare and manage projects
  - WCCTAC projects likely compete well for potential grants
- Multiple grants available, insufficient staffing available to apply
- WCCTAC Board authorized issuance of Request for Qualifications for Grant Writing and Preparation

# Request for Qualifications (RFQ)

- RFQ issued April 1; Responses due May 1, 2024
- Received 9 responses
- WCCTAC staff evaluated all proposals
  - Four recommended for On-Call Consultant Bench:
    - AMG
    - Fehr and Peers
    - Kimley-Horn
    - Toole Design
- WCCTAC TAC agreed 4 firms was appropriate size

# Requested Board Action

Adopt Resolution 24-06 authorizing the WCCTAC Executive Director to execute consulting services agreements for on-call consulting services contracts with

- AMG,
- Fehr and Peers,
- Kimley-Horn, and
- Toole Design

# Questions & Discussion

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