



El Cerrito

MEETING NOTICE AND AGENDA

DATE & TIME: Friday, April 24, 2015, 8:00 a.m. – 10:00 a.m.

Hercules

LOCATION: City of El Cerrito, Council Chambers
10890 San Pablo Avenue (at Manila Ave)
El Cerrito, California (Accessible by AC Transit #72, #72M and #72R)

Pinole

1. Call to Order and Self-Introductions – Chair Sherry McCoy

Richmond

2. Public Comment. The public is welcome to address the Board on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*

CONSENT CALENDAR

San Pablo

3. Minutes of March 27, 2015 Board Meeting. (Attachment; Recommended Action: *APPROVE*)

Contra Costa
County

4. Monthly Update on WCCTAC Activities. (Attachment; Recommended Action: *RECEIVE*)

5. Financial Reports for March 2015. The reports show the Agency's revenues and expenses for March 2015. (Attachment; Recommended Action: *RECEIVE*)

AC Transit

6. Payment of Invoices over \$10,000. WCCTAC paid \$12,634.74 to East Bay Regional Park District for project development work for the Bay Trail Gap Closure Project out of STMP funds. With this payment, the District has reached the maximum funding available under its Cooperative Funding Agreement (\$500,000). (Information)

BART

REGULAR AGENDA ITEMS

WestCAT

7. Transportation Expenditure Plan (TEP) Rollout. In March, the Contra Costa Transportation Authority (CCTA) agreed to move forward with the development of a Transportation Expenditure Plan (TEP) for a possible 2016 ballot measure to extend or expand Measure J. Subsequently, in April, the Authority approved a set of principles to guide the development of the TEP. CCTA staff will provide an overview of the TEP process, milestones, and role of the WCCTAC Board. (Ross Chittenden– CCTA Staff; Attachment; Recommended Action: *Information Only*)

- 8. Allocation of Funds for FY 15 and FY 16 from Measure J, Program 21b – Low Income Student Bus Pass Program.** Measure J’s Program 21b is a dedicated funding source for the Student Bus Pass Program (SBPP). WCCTAC staff is proposing two Board Actions: 1) Request a revision of CCTA Resolution 12-58-G to allocate \$30,000 to complete the 2014-15 school year and 2) Allocate \$1,401,000 for FY16 and FY17. (*Joanna Pallock – WCCTAC Staff; Attachment; Recommended Action: APPROVE*)
- 9. BART Del Norte Station Modernization Project.** BART is embarking on a Station Modernization Program that will invest resources into existing core stations and their surrounding areas to increase ridership and enhance local quality of life. As part of the Station Modernization effort, BART has developed a conceptual re-design of the El Cerrito del Norte Station. The potential station improvements relate to functionality, safety, capacity, sustainability, appearance, and the customer and employee experience. Part of the intent is to create a better “sense of place” for the station and to make it both a unique community asset as well as a destination. (*Sadie Graham - BART Staff; Recommended Action: Information Only*)
- 10. Bike to Work Day (BTWD) – Update on Preparations.** The entire month of May is “Bike Month” and May 14th is the celebration of the San Francisco Bay Area’s 21st annual Bike to Work Day. WCCTAC has been working with 511 Contra Costa, Bike East Bay, and the BTWD Technical Advisory Committee to coordinate efforts for West County. The goal of this campaign is to promote bicycling as a commute option by encouraging individuals to bike to work on Bike to Work Day or during Bike Month. (*Danelle Carey – WCCTAC Staff; Recommended Action: Information Only*)

STANDING ITEMS

11. General Information Items.

- a. Letter to CCTA Executive Director with March 27, 2015 Summary of Board Actions
- b. Acronym List

12. Board and Staff Comments.

- a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
- b. Report from CCTA Representatives (*Directors Abelson & Butt*)
- c. Executive Director’s Report

13. Other Business.

- 14. Adjourn.** Next meeting is: May 29, 2015 @ 8:00 a.m.
*El Cerrito City Hall Council Chambers, located at
10890 San Pablo Avenue, El Cerrito*

- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

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**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: March 27, 2015**

MEMBERS PRESENT: Sherry McCoy, Chair (Hercules); Janet Abelson, Vice-Chair (El Cerrito); Tom Butt, (Richmond); Gayle McLaughlin (Richmond); Jael Myrick (Richmond); Eduardo Martinez (Richmond); Rich Kinney (San Pablo); Zakhary Mallett (BART); John Gioia (County), Maureen Powers (WestCat).

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Kris Kokotaylo (legal counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:03 AM

Consent Calendar: Motion to approve by *Director Mallett*; Seconded by *Director Myrick*

3. Minutes of January 23, 2015 Board Meeting.
4. Monthly Update on WCCTAC Activities.
5. Financial Reports for January and February 2015.
6. Payment of Invoices over \$10,000
7. Safe Routes to School (SR2S) Technical Assistance Funds for WCCTAC Member Agencies.
8. Appointment of Technical Coordinating Committee (TCC) Members

ITEM/DISCUSSION	ACTION
Item 9 Multi-Party Funding Agreement for High Capacity Transit Investment Study.	Motion- <i>Director Mallett</i>; Seconded by <i>Vice-Chair Abelson</i>; Approved Unanimously Adopted Resolution #15-01 authorizing Executive Director to execute a multiparty funding agreement for the West Contra Costa High Capacity Transit Investment Study. The parties to the agreement include WCCTAC, BART, CCTA and MTC.
Item 10 Consultant Agreement with Parsons Brinckerhoff for High Capacity Transit Investment Study.	Motion- <i>Director Mallett</i>; Seconded by <i>Vice-Chair Abelson</i>; Approved Unanimously Adopted Resolution #15-02 awarding a consultant agreement with Parsons Brinckerhoff for the West Contra Costa High Capacity Transit Investment Study.

<p>Item 11 Follow-up on the Five Year Review of the Measure J Student Bus Pass Program (SBPP)</p>	<p>Follow-up presentation by Joanna Pallock (WCCTAC staff) and Marin Trujillo (West Contra Costa Unified School District) on the Measure J Student Bus Pass Program. The presentation provided information and answered questions from the prior meeting.</p>
<p>Item 12 TDM Program - Focused Bike Parking Installation on San Pablo Avenue.</p>	<p>Presentation by Executive Director John Nemeth (WCCTAC) on behalf of Danelle Carey (WCCTAC) regarding bicycle rack installation along San Pablo Avenue. The Board concurred with staff's proposal to work with local jurisdictions to fund and deploy more bike racks along San Pablo Ave. using TDM funds.</p>
<p>Item 13 I-580 Access Improvement Project-Update</p>	<p>Update given by Chris Lillie (MTC/BATA) regarding the I-580 Access Improvement Project for the Richmond/San Rafael Bridge.</p>
<p>Item 15c Appointment of Advisory Ad-Hoc Sub-Committee for the TEP</p>	<p>Motion-Vice-Chair <i>Abelson</i>; Seconded by Director <i>Mallett</i>; Approved Unanimously To form an Ad-Hoc Sub-Committee for the Transportation Expenditure Plan for the purpose of developing a preliminary list of proposed components for the Expenditure Plan for West County. The subcommittee will report back the results would come back to the full WCCTAC Board for consideration and discussion. <i>Ad-hoc Sub Committee members include Director: McCoy, Abelson, Butt, Swearingen, Gioia.</i></p>

Meeting Adjourned: 10:13 AM



TO: WCCTAC Board

DATE: April 24, 2015

FR: John Nemeth, Executive Director

RE: Monthly Update on WCCTAC Activities - April

Advisory Committee:



Fred Jackson First Mile/Last Mile Connection – North Richmond

Active Transportation Program Cycle 2 – Technical Assistance

The Active Transportation Program Cycle 2 Call for Projects was released on March 26th. Given the complexity of the application process, CCTA is offering technical assistance through a consultant for a maximum of two applications per RTPC. The goal of the technical assistance is to boost the number of projects that receive funding in Contra Costa County. At the April WCCTAC-TAC meeting, the members reviewed a list of 10 possible projects, and determined, based on likely competitiveness, to focus the technical assistance on: 1) the City of San Pablo's portion of the Rumrill Complete Streets project and 2) the County's North Richmond Fred Jackson First Mile/Last Mile Connection project. Applications are due in June 1, 2015.

Transportation Expenditure Plan (TEP)

At its March meeting, CCTA made the decision to move forward with the development of a Transportation Expenditure Plan (TEP) for possible inclusion in a 2016 sales tax ballot measure. This was followed in April by the approval of a series of principals to guide the development of the TEP. At the April WCCTAC Board meeting, CCTA's Deputy Director of Projects, Ross Chittenden will present information about the TEP development schedule and process. Additional information is included in the April 24, 2015 WCCTAC Board Meeting packet.

BART Modernization – Del Norte Station



At the April WCCTAC TAC meeting, BART staff will give a PowerPoint overview of plans to complete a \$22 million BART Station Modernization at the El Cerrito Del Norte Station. This project includes: lighting improvement, a new station roof, changes to elevators, stairs and the paid area, modified drop-off areas, aesthetic and signage improvements, and enhancements to the adjacent Ohlone Greenway. Construction is proposed to begin in the spring of 2016 and be completed by the end of 2016.

West County High Capacity Transit Investment Study

On April 15, 2014, the CCTA Board approved the multi-party funding agreement, which the WCCTAC Board had approved at its March meeting. Next week the document will be circulated for signatures.

The contract with the consultant was approved by the WCCTAC Board at the March meeting. Staff anticipates that all parties will have signed this agreement prior to the April WCCTAC Board meeting.

Staff and the consultant are also working on finalizing the study's scope of work and identifying key milestones for the study's schedule.

Early tasks involve data acquisition and travel market analysis. Staff and the consultant received a presentation from a provider of trip origin and destination data that might be used for the study. There are two new ways this type of data can be acquired; either through cellular towers that locate cell phones by triangulating the phone's location, or via satellites that collect GPS data from cellphones, cellphone applications, and vehicles with programs like On-Star, as well as personal devices such as Fitbits.

Richmond Ferry Project

On Thursday, April 2nd, the Water Emergency Transportation Authority ("WETA") Board of Directors approved a contract with an architectural firm to prepare the final design and engineering of the Richmond Ferry Terminal. The \$1.2M design contract is funded by State Proposition 1B funds.

WETA anticipates that geotechnical borings at the terminal site will be conducted in the coming weeks to inform the final engineering work. They are also working concurrently to obtain federal environmental (NEPA) clearance for the terminal project.

I-80 ICM (Smart Corridors) Project – Public Outreach

Circlepoint, Caltrans' public outreach consultant for the I-80 Integrated Corridor Mobility (ICM) project, has been working to increase project awareness. Some outreach activities include: establishing a partnerships with 511 Contra Costa, AAA, and ride-sharing service Carma to inform motorists in the corridor. 511 Contra Costa added a link to the project on its homepage and AAA shared the information with their towing provider.

On March 24th, Circlepoint made an update to the project website to inform motorists about possible impacts of westbound closures through the end of April. This included coordination with radio stations around the Bay Area to air a Public Service Announcement including: KCBS, KGO and KALX. Lastly, there is now an animation and infographics on the project website that can be shared across social media channels. For more information, visit the project website at: <http://80smartcorridor.org/>

The I-80 ICM project is expected to be activated in the summer of 2015.

Transportation Demand Management (TDM):



Bike to Work Day

The Bay Area's 21st annual Bike to Work Day will take place on Thursday May 14, 2015 with all nine Bay Area counties participating in the celebration. The event is part of National Bike Month. In West Contra Costa County, there will be fourteen (14) energizer stations located throughout El Cerrito, El Sobrante, Hercules, Pinole, Richmond, and San Pablo.

What is an Energizer Station? An energizer station is a pit stop along a popular bike commuting routes (i.e. the Ohlone Greenway) that offers bikers healthy snacks, small giveaways and good cheer. They also bring attention to non-bicyclists who may consider participating in future events.

Team Bike Challenges

To build momentum for Bike to Work Day, employers, friends and neighbors can form a Bike Team. By pedaling as a team, you can even win prizes. For more information on how to form and or join a team, check out the website <http://teambikechallenge.com/welcome>.

WestCAT Summer Youth Pass 2015

The Summer Youth Pass is back. WestCAT riders, who are 18 years old and under, can purchase a wristband for \$50 beginning May 15, 2015. This will allow for unlimited rides on both WestCAT and Tri Delta fixed route and express buses all summer long from June 1, 2015 until August 31, 2015. For more information, call (510) 724-3331 or visit www.westcat.org.

	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Salary and Benefits

41000. Salary	31,970	241,780	0	241,780	159,550	82,230	0	82,230
41002. Overtime	33	0	0	0	33	-33	0	-33
41105. Workers Compensation	0	8,668	0	8,668	951	7,717	0	7,717
41200. PERS Retirement	4,653	33,388	0	33,388	27,672	5,716	0	5,716
41310. Medical Insurance	8,334	38,525	0	38,525	36,378	2,147	0	2,147
41311. Health Insurance Retirees	277	1,926	0	1,926	2,380	-454	0	-454
41400. Dental Insurance	668	3,853	0	3,853	3,117	736	0	736
41500. Vision Care	0	963	0	963	1,970	-1,007	0	-1,007
41800. LTD Insurance	292	112	0	112	1,331	-1,219	0	-1,219
41900. Medicare	248	3,291	0	3,291	2,038	1,253	0	1,253
41903. Employee Assistance Program	0	1,284	0	1,284	19	1,265	0	1,265
41904. Life Insurance	66	401	0	401	320	81	0	81
41911. Liability Insurance	864	3,724	0	3,724	9,506	-5,782	0	-5,782
41912. Unemployment	0	0	0	0	2,728	-2,728	0	-2,728
Sub Total Salary and Benefits	47,405	337,915	0	337,915	247,992	89,923	0	89,923

Service and Supplies

43500. Program Costs & Supplies	10	4,500	0	4,500	4,358	142	0	142
43501. Postage	0	0	0	0	156	-156	0	-156
43520. Copies/Printing/Shipping/Xerox	295	5,000	0	5,000	(172)	5,172	0	5,172
43530. Office Furn & Equip <\$5000	0	15,500	0	15,500	20,276	-4,776	0	-4,776
43600. Professional Services	8,073	76,560	0	76,560	46,009	30,551	0	30,551
43900. Rent/Building	419	12,954	0	12,954	12,729	225	0	225
44000. Special Department Expenses	0	11,800	0	11,800	8,987	2,813	0	2,813
44320. Training/Travel Staff	45	4,000	0	4,000	2,075	1,925	0	1,925

	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
* Report Contains Filters								
Sub Total Service and Supplies	8,842	130,314	0	130,314	94,418	35,896	0	35,896
Report Total :	56,247	468,229	0	468,229	342,410	125,819	0	125,819

Selected Filters

GAAP Category
Include - Expenses

	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Salary and Benefits

41000. Salary	24,987	207,373	0	207,373	153,694	53,680	0	53,680
41002. Overtime	133	0	0	0	486	-486	0	-486
41105. Workers Compensation	0	4,936	0	4,936	951	3,985	0	3,985
41200. PERS Retirement	5,089	41,374	0	41,374	31,188	10,186	0	10,186
41310. Medical Insurance	9,385	45,729	0	45,729	46,310	-581	0	-581
41400. Dental Insurance	823	4,283	0	4,283	3,980	303	0	303
41500. Vision Care	0	1,089	0	1,089	0	1,089	0	1,089
41800. LTD Insurance	202	1,016	0	1,016	948	68	0	68
41900. Medicare	354	2,831	0	2,831	2,178	653	0	653
41903. Employee Assistance Program	0	1,161	0	1,161	29	1,132	0	1,132
41904. Life Insurance	51	436	0	436	236	200	0	200
41911. Liability Insurance	864	3,724	0	3,724	2,058	1,666	0	1,666
Sub Total Salary and Benefits	41,888	313,952	0	313,952	242,058	71,894	0	71,894

Service and Supplies

43500. Program Costs & Supplies	0	3,750	0	3,750	1,993	1,757	0	1,757
43502. TDM Postage	0	7,046	0	7,046	656	6,390	0	6,390
43520. Copies/Printing/Shipping/Xerox	295	9,180	0	9,180	2,247	6,933	0	6,933
43600. Professional Services	18,180	57,560	0	57,560	57,326	234	0	234
43900. Rent/Building	419	12,954	0	12,954	14,726	-1,772	0	-1,772
44000. Special Department Expenses	2,712	87,010	0	87,010	41,187	45,823	0	45,823
44320. Training/Travel Staff	125	3,000	0	3,000	2,054	946	0	946
Sub Total Service and Supplies	21,730	180,500	0	180,500	120,189	60,311	0	60,311

Report Total :	63,618	494,452	0	494,452	362,246	132,206	0	132,206
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	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Selected Filters

GAAP Category
Include - Expenses

	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Salary and Benefits

41000. Salary	0	2,400	0	2,400	0	2,400	0	2,400
Sub Total Salary and Benefits	0	2,400	0	2,400	0	2,400	0	2,400

Service and Supplies

43600. Professional Services	16,206	124,795	0	124,795	29,758	95,037	0	95,037
Sub Total Service and Supplies	16,206	124,795	0	124,795	29,758	95,037	0	95,037

Report Total :	16,206	127,195	0	127,195	29,758	97,437	0	97,437
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Selected Filters

GAAP Category
Include - Expenses

	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Service and Supplies

43600. Professional Services	(36,000)	0	0	0	70,462	-70,462	0	-70,462
44000. Special Department Expenses	0	122,318	0	122,318	0	122,318	0	122,318
Sub Total Service and Supplies	(36,000)	122,318	0	122,318	70,462	51,856	0	51,856

Report Total :	(36,000)	122,318	0	122,318	70,462	51,856	0	51,856
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Selected Filters

GAAP Category
Include - Expenses

Contra Costa Transportation Authority **STAFF REPORT**

Meeting Date: April 15, 2015

Subject	Approval of Principles for Development of a Transportation Expenditure Plan
Summary of Issues	At its meeting in March, the Authority directed staff to undertake tasks to initiate the development of a Transportation Expenditure Plan (TEP) that would begin to address the major shortfall in funding identified in the Draft 2014 Countywide Transportation Plan (CTP). Development of a TEP should be aligned with the Vision, Goals and Strategies identified in the draft 2014 CTP, as well as reflect the values that have governed cooperative planning over the life of Measures C and J. Accordingly, staff has developed a proposed set of principles for consideration by the Authority to help guide the TEP effort.
Recommendations	Staff seeks Authority approval of the Principles for Development of a Transportation Expenditure Plan (Principles). Upon approval of the Principles, staff will propose a work program, including schedule, cost estimate and stakeholder engagement plan, to pursue the development of a TEP for consideration in May.
Financial Implications	There is no cost to approve the Principles. However, development of the TEP requires considerable staff and consultant support effort, as well as other anticipated costs such as the fees paid to the Registrar of Voters and the County Clerk–Recorder. Authority Agreement No. 366 with Gray Bowen Scott, as amended, includes a total budget of \$1.8 million for Public Outreach and Polling in Support of the CTP. Approximately \$600,000 to \$700,000 remains in the budget for continued consultant support for conducting additional public education and outreach following CTP adoption. The total cost of developing a TEP and placing it on the ballot is likely to exceed the remaining budget. Staff will propose a comprehensive work program and budget to finalize development of a TEP for discussion at a future Authority meeting.

Options	<ol style="list-style-type: none">1. Modify the proposed Principles.2. Do not proceed with TEP effort.
Attachments	<ol style="list-style-type: none">A. Draft Principles for Development of a Transportation Expenditure Plan
Changes from Committee	N/A

Background

Since 1989, the Authority has administered sales tax revenues collected through voter-approved transportation improvement funding measures. Measure C, passed in 1988, created the Authority, and established a half-cent transportation sales tax for 20 years expiring in 2009. In 2004, the voters of Contra Costa approved Measure J, which continued the half-cent transportation sales tax for an additional 25 years through 2034. Together, the two measures will generate more than \$3.8 billion in local sales tax funds. When leveraged with federal, State and regional funds, the two measures will result in over \$6.5 billion invested in transportation projects and programs in Contra Costa.

The projects and programs that are advanced with these funds were defined in a TEP that was developed by the Authority with input from many stakeholders. Each successful ballot measure involved a complex development process that eventually led to approval by the voters of Contra Costa.

The current Measure J half-cent transportation sales tax will expire in 2034. Approximately 58 percent of the overall revenues are used for "pay-as-you-go" programs and 42 percent for capital improvement projects. During the first ten years of the measure, all of the major capital improvement projects (SR-4 East, eBART, I-680 and I-80 corridor investments and others) will be complete or in construction. Consequently by 2018, approximately 82 percent of the Measure J project funds will have been expended, and any remaining project revenues will go towards repayment of bonds. Given the lack of new funding for major capital projects at the State and federal level, and the need to augment maintenance and operational programs, the Authority is considering development of a new TEP for possible consideration by the voters in November 2016.

Adoption of TEP Principles

At its meeting in March, the Authority directed staff to initiate the development of a TEP for a possible November 2016 ballot measure. An initial step in this process is to adopt Principles for Development of a TEP (Principles). Development of a new TEP should be guided by principles that build on the Vision, Goals and Strategies identified in the 2014 CTP and that embrace the values of collaboration between the Authority and its partner agencies. Development of a TEP will require technical, political, public and stakeholder engagement. The Principles will help guide the Authority through the TEP stakeholder engagement and development process and the range of issues that will be part of the discussion leading to a TEP.

The proposed Principles for a new TEP include supporting the Authority's vision and goals; conducting a robust public participation effort; adopting a consensus-based approach; finding the right balance for a healthy environment and strong economy for future generations; maintaining the system; leveraging funds and continuing our commitment to growth management and cooperative planning (see Attachment A).

Developing a Work Plan and Schedule

Authority adoption of the proposed Principles marks a starting point for a major work effort that staff is prepared to undertake. Staff is currently developing a work program, detailed cost estimate and schedule, proposed committee structure, and stakeholder engagement strategy for discussion in May.

Already, there is significant interest among stakeholders in the TEP development process. Upon approval of the Principles, staff and consultants will continue in the discussions that were held with the public and stakeholders during development of the draft CTP to transition to a discussion of a financially-constrained TEP.

Relationship of the TEP Effort and MTC's 2017 RTP

In March, MTC released information regarding an update to the Regional Transportation Plan (RTP). Staff has reviewed the proposed RTP process and schedule and believes that it could be complementary to development of a TEP. Consequently, beginning in April, staff will simultaneously introduce the RTP and TEP development process to the Regional Transportation Planning Committees (RTPCs), the Technical Coordinating Committee (TCC), the Citizens Advisory Committee (CAC), other standing committees and key stakeholders to collect input for development of a coordinated workplan. The goal of this effort will be to identify a process that

results in consensus on priority projects and programs that may be applicable to both the TEP and the RTP.

Next Steps

A schedule and work program for undertaking the TEP will be brought to the Authority in May. The schedule will be based upon the required lead time and process involved with the preparation for a possible November 2016 ballot measure. Staff will make every effort to combine and coordinate the work with MTC for the development of the 2017 RTP with the effort to develop policies and investment priorities for the TEP.

Contra Costa Transportation Authority

Principles for Development of a Transportation Expenditure Plan

April 15, 2015

PREAMBLE

Since 1989, the Contra Costa Transportation Authority has administered sales tax revenues collected through voter-approved transportation improvement funding measures, Measures C and J. Together, the two measures will generate more than \$3.8 billion in local sales tax funds. When these funds are combined with federal, State and regional funds, over \$6.5 billion will be invested in transportation projects and programs approved by voters as part of Measures C and J. The two measures also include a Growth Management Program that requires new growth to pay its own way and encourages cooperative planning to address growth and transportation issues.

Measure C, passed in 1988, created a half-cent transportation sales tax for 20 years expiring in 2009. In 2004, Contra Costa County voters approved Measure J, with a 71 percent vote, to continue the half-cent transportation sales tax for an additional 25 years beyond the original 2009 expiration date. All of the major projects identified in the Measure J Transportation Expenditure Plan are either underway or completed with accelerated delivery strategies so the benefits of the projects will be realized within the first 10 years of the enacted measure.

Through Measures C and J, the Contra Costa Transportation Authority is reducing the impacts of transportation on the environment, encouraging alternative modes of transportation, and providing congestion relief, including:

- BART extensions and improvements
- Bus and ferry service improvements
- Highway 4 improvements from Hercules to Discovery Bay
- New Caldecott Tunnel Fourth Bore
- Richmond Parkway
- Highway 24 and Highway 242 corridor improvements
- Bicycle and pedestrian improvements
- I-80 corridor improvements
- I-680 corridor improvements
- Transit service improvements for students, seniors and people with disabilities
- Local street and road improvements
- Electric Vehicle Charging Stations

Every 5 years, the Contra Costa Transportation Authority updates its Countywide Comprehensive Transportation Plan to provide a blueprint for future investment in Contra Costa's transportation system and identify projects, programs and policies anticipated to be needed over the next 25 years. The most recent update in 2014 included a comprehensive

public outreach program to collect input from stakeholders and the communities throughout Contra Costa. The result is a Countywide Comprehensive Transportation Plan that identifies goals for bringing together all modes of travel, networks and operators to meet the diverse transportation needs of Contra Costa County.

VISION AND GOALS FOR THE COUNTYWIDE COMPREHENSIVE TRANSPORTATION PLAN

Measure J requires the development and regular update of a Countywide Comprehensive Transportation Plan.

As outlined in its “vision,” the Contra Costa Transportation Authority will:

Strive to preserve and enhance the quality of life of local communities by promoting a healthy environment and strong economy to benefit all people and areas of Contra Costa, through (1) a balanced, safe, and efficient transportation network, (2) cooperative planning, and (3) growth management. The transportation network should integrate all modes of transportation to meet the diverse needs of Contra Costa.

To achieve this vision, the Countywide Comprehensive Transportation Plan identifies the following goals:

1. Support the efficient, safe, and reliable movement of people and goods using all available travel modes;
2. Manage growth to sustain Contra Costa’s economy, preserve its environment, and support its communities;
3. Expand safe, convenient and affordable alternatives to the single occupant vehicle;
4. Maintain the transportation system; and
5. Continue to invest wisely to maximize the benefits of available funding.

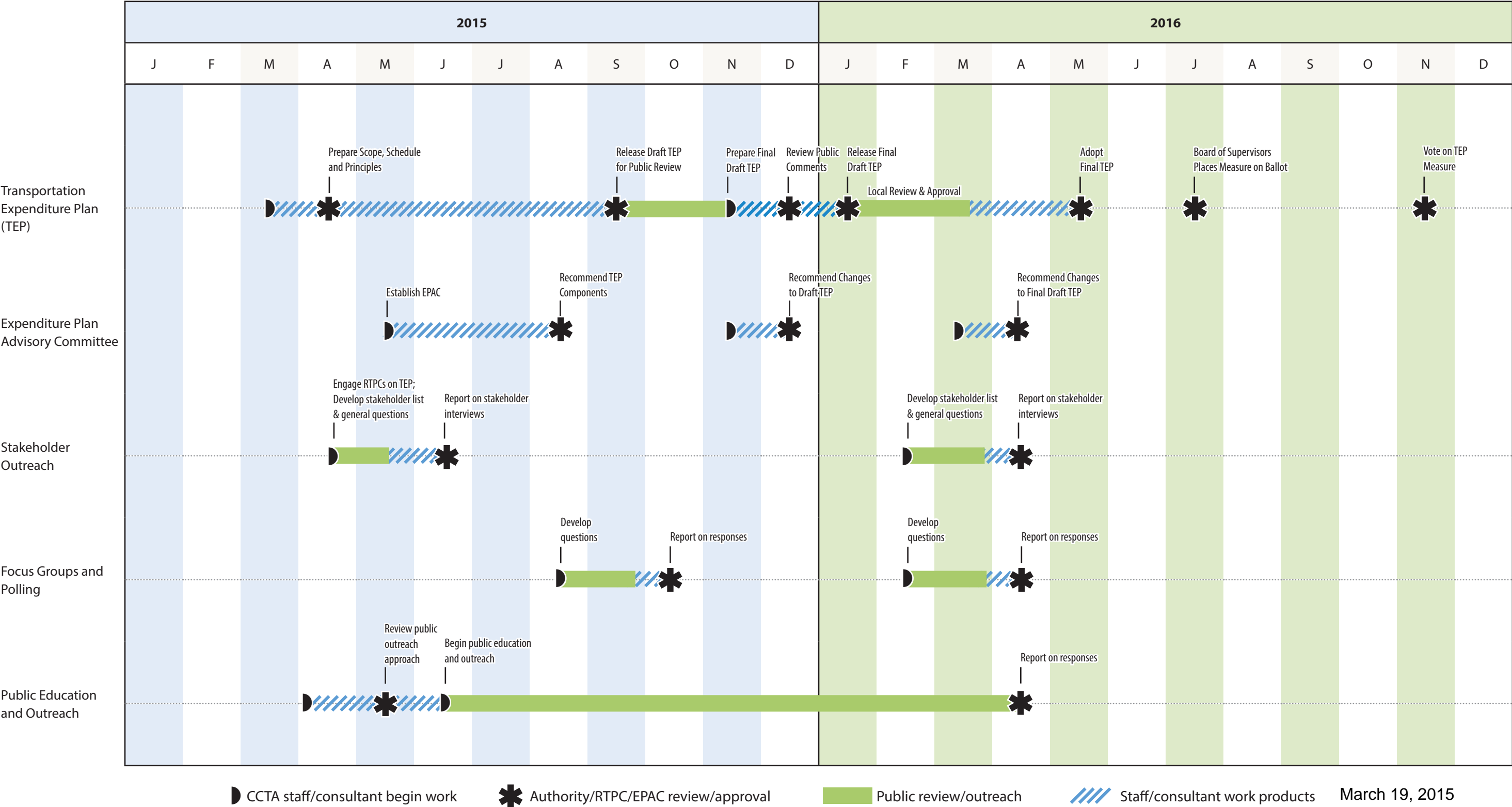
The challenge now facing the Contra Costa Transportation Authority is to prioritize \$32 billion in projects and programs, as our transportation needs significantly exceed available revenue. The projected revenue from federal, State and regional sources is not sufficient and a \$10.9 billion shortfall is identified. Over the last two decades, local funds have become the driving force in funding transportation improvements. Development and approval of a new countywide transportation sales tax measure will be critical to help address the funding gap.

PRINCIPLES FOR A NEW TRANSPORTATION EXPENDITURE PLAN

The Contra Costa Transportation Authority will apply the following principles in developing a new Transportation Expenditure Plan that will define the use of funds from a potential new transportation sales tax measure for Contra Costa:

1. **Vision and Goals.** Support the vision and goals of the Contra Costa Transportation Authority.
2. **Public Participation.** The Contra Costa Transportation Authority will conduct a comprehensive public outreach program to collect input from stakeholders and the communities throughout Contra Costa about the transportation priorities important for our communities.
3. **Accountability.** The Contra Costa Transportation Authority will continue its commitment to accountability and transparency.
4. **Consensus-Based Planning.** The Contra Costa Transportation Authority will seek to develop a Transportation Expenditure Plan that reflects consensus between the Contra Costa Transportation Authority, the public, stakeholders, regional transportation planning committees, cities, towns, Contra Costa County and transit agencies.
5. **Balanced Approach.** Balance the needs and benefits for all people and areas of Contra Costa to provide a healthy environment and strong economy, considering impact on vehicle miles travelled and greenhouse gas emissions, supporting transportation for livable communities' projects, while accounting for future demographic and technological change and innovation.
6. **Public Health.** The Contra Costa Transportation Authority recognizes that transportation policy can result in a reduction of transportation impacts on the environment and provide complementary public health benefits.
7. **Maintenance of the Existing System.** Maintain the existing highway, road, bicycle, pedestrian and transit systems in a safe and operable condition.
8. **Use of Local Dollars to Attract Other Funds.** The Contra Costa Transportation Authority will continue to identify federal, State and regional funding opportunities that can maximize the amount of overall funds available for transportation projects in Contra Costa.
9. **Commitment to Growth Management and Cooperative Planning.** New development should comprehensively address infrastructure improvement needs. The Transportation Expenditure Plan will carry forward Contra Costa's Growth Management Program and adherence to the Urban Limit Line Policy, as adopted.

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TO: WCCTAC Board

DATE: April 24, 2015

FR: Joanna Pallock, Program Manager

RE: Allocation of Funds for FY 15 and FY 16 from Measure J, Program 21b – Low Income Student Bus Pass Program (SBPP)

REQUESTED ACTION

- 11a: Request that the CCTA Board revise its Resolution 12-58-G to add \$30,000 of Program 21b funds to provide transit passes to complete the 2014-15 year.
- 11b: Request the CCTA Board to allocate \$1,401,000 of CCTA Measure J Program 21b funds for Fiscal Years 2015-16 and 2016-17 for all costs associated with the WCCUSD and John Swett Unified School District (JSUSD) SBPP programs for the two upcoming school years.

BACKGROUND AND DISCUSSION

Since 2009, the Measure J Program 21b – *Safe Transportation for Children: Low Income Student Bus Pass Program* has provided funding for eligible low-income high school students in the West Contra Costa Unified School District (WCCUSD) to receive either a free monthly AC Transit paper pass or a free 15-ride WestCAT pass.

The last allocation of funds from CCTA in 2012 (Resolution 12-58-G) carried the program longer than anticipated, mainly due to lower than expected AC Transit fares. However, action 11a is necessary to allow WCCUSD to complete this school year's program.

Action 11b is necessary due to the fact that the 2012 allocation of Measure J funds will be depleted by the end of FY 14-15. A new allocation for the next two fiscal years is necessary.

The good news is that due to improved sales tax proceeds from Measure J and the lack of recent fare increases, CCTA staff has determined that the new allocation request can actually increase the number of WCCUSD students served, and can also provide JSUSD their share of program funds.

If student transit fares remain the same, the current 2,000 monthly passes issued in SY 2014-15 would increase to 2,600 monthly passes in SY 2015-16 and 2,700 monthly passes in SY 2016-17.

The revenues and allocations since 2009 are shown below. The current total fund balance is \$1,747,995. Under advisement from CCTA staff the proposed allocation includes a \$347,000 reserve.

Program 21b Revenues

REVENUE SUMMARY		Measure J	21b Program
<i>Program Revenue FY 2009 (last quarter)</i>	<i>Actual</i>	\$14,086,000	\$102,124
<i>Program Revenue FY 2010</i>	<i>Actual</i>	\$61,527,225	\$446,072
<i>Program Revenue FY 2011</i>	<i>Actual</i>	\$65,060,205	\$471,686
<i>Program Revenue FY 2012</i>	<i>Actual</i>	\$68,728,259	\$498,280
<i>Program Revenue FY 2013</i>	<i>Actual</i>	\$74,797,783	\$542,284
<i>Program Revenue FY 2014</i>	<i>Actual</i>	\$75,898,529	\$550,264
<i>Program Revenue FY 2015</i>	<i>Estimate</i>	\$78,192,772	\$566,897
<i>Program Revenue FY 2016</i>	<i>Estimate</i>	\$82,400,000	\$597,400
Total Program Revenue			\$3,775,007

Program 21b Allocations

Resolution 9-35-G (R-1)	Expenses by Category	Total Program Expenses
<i>Program administration</i>	\$117,596	
<i>AC Transit / WestCAT - bus passes</i>	\$398,579	
<i>Total 2009 Allocation</i>		\$516,175
Resolution 10-50-G		
<i>Program administration</i>	\$65,082	
<i>AC Transit / WestCAT - bus passes</i>	\$383,763	
<i>Total 2010 Allocation</i>		\$448,845
Resolution 12-58-G		
<i>Program administration</i>	\$153,989	
<i>AC Transit / WestCAT - bus passes</i>	\$908,003	
<i>Total 2012 Allocation</i>		\$1,061,992
Total allocations		\$2,027,012
Funds available		\$1,747,995



El Cerrito

April 2, 2015

Hercules

Mr. Randell Iwasaki, Executive Director
Contra Costa Transportation Authority (CCTA)
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Pinole

RE: WCCTAC Board Meeting Summary

Richmond

Dear Randy:

The WCCTAC Board, at its March 27, 2015 meeting, took the following actions that may be of interest to CCTA:

San Pablo

1. Approved a request for Safe Routes to School Technical Assistance funds for three West County jurisdictions. Forwarded details to Julie Morgan as requested in memo from CCTAC staff.

Contra Costa
County

2. Approved appointments to the Technical Coordinating Committee (TCC) as follows: Yvette Ortiz (El Cerrito), Barbara Hawkins (San Pablo), and Chad Smalley (Richmond), with Lori Reese-Brown (Richmond) serving as the alternate.

AC Transit

3. Approved a multi-party funding agreement for West County High Capacity Transit Study.

BART

4. Approved consultant agreement with Parsons Brinckerhoff for West County High Capacity Transit Study.

WestCAT

5. Heard staff presentation follow-up on the Five-Year Review of the Measure J Student Bus Pass Program (SBPP). Board directed staff to seek additional funding options and consider this in future TEP discussions.
6. Heard staff presentation on a focused bike parking installation approach on San Pablo Avenue.
7. Heard presentation from MTC/BATA staff on the I-580 Access Improvement Project.

8. Appointed five members of the Board to an Advisory Ad-hoc Subcommittee on the Transportation Expenditure Plan. These five members include: John Gioia (County Supervisor), Janet Abelson (El Cerrito Councilmember and CCTA Representative), Tom Butt (Richmond Mayor and CCTA Representative), Sherry McCoy (Hercules Councilmember, WCCTAC Board Chair, and CCTA Alternate) and Roy Swearingen (Pinole Councilmember).

Sincerely,



John Nemeth
Executive Director

cc: Danice Rosenbohm, CCTA; Lynn Overcashier, TRANSPAC; Jamar Stamps, Robert Sarmiento, TRANSPLAN; Andy Dillard, SWAT



ACRONYM LIST. Below are acronyms frequently utilized in WCCTAC communications.

ABAG: Association of Bay Area Governments
ACCMA: Alameda County Congestion Management Agency (now the ACTC)
ACTC: Alameda County Transportation Commission (formerly ACCMA)
ADA: Americans with Disabilities Act
APC: Administration and Projects Committee (CCTA)
ATP: Active Transportation Program
BAAQMD: Bay Area Air Quality Management District
BATA: Bay Area Toll Authority
BCDC: Bay Conservation and Development Commission
Caltrans: California Department of Transportation
CCTA: Contra Costa Transportation Authority
CEQA: California Environmental Quality Act
CMAs: Congestion Management Agencies
CMAQ: Congestion Management and Air Quality
CMIA: Corridor Mobility Improvement Account (Prop 1B bond fund)
CMP: Congestion Management Program
CTP: Contra Costa Countywide Comprehensive Transportation Plan
CSMP: Corridor System Management Plan
CTC: California Transportation Commission
CTPL: Comprehensive Transportation Project List
DEIR: Draft Environmental Impact Report
EBRPD: East Bay Regional Park District
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EVP: Emergency Vehicle Preemption (traffic signals)
FHWA: Federal Highway Administration
FTA: Federal Transit Administration
FY: Fiscal Year
HOV: High Occupancy Vehicle Lane
ICM: Integrated Corridor Mobility
ITC or HITC: Hercules Intermodal Transit Center
ITS: Intelligent Transportation System
LOS: Level of Service (traffic)
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MTC: Metropolitan Transportation Commission

MTSO: Multi-Modal Transportation Service Objective
NEPA: National Environmental Policy Act
O&M: Operations and Maintenance
OBAG: One Bay Area Grant
PAC: Policy Advisory Committee
PBTF: Pedestrian, Bicycle and Trail Facilities
PC: Planning Committee (CCTA)
PDA: Priority Development Areas
PSR: Project Study Report (Caltrans)
RHNA: Regional Housing Needs Allocation (ABAG)
RPTC: Richmond Parkway Transit Center
RTIP: Regional Transportation Improvement Program
RTP: Regional Transportation Plan
RTPC: Regional Transportation Planning Committee
SCS: Sustainable Communities Strategy
SHPO: State Historic and Preservation Office
SOV: Single Occupant Vehicle
STA: State Transit Assistance
STARS: Sustainable Transportation Analysis & Rating System
STIP: State Transportation Improvement Program
SWAT: Regional Transportation Planning Committee for Southwest County
TAC: Technical Advisory Committee
TCC: Technical Coordinating Committee (CCTA)
TOA: Transit Development Act funds
TOM: Transportation Demand Management
TFCA: Transportation Fund for Clean Air
TEP: Transportation Expenditure Plan
TLC: Transportation for Livable Communities
TOD: Transit Oriented Development
TRANSPAC: Regional Transportation Planning Committee for Central County
TRANSPLAN: Regional Transportation Planning Committee for East County
TSP: Transit Signal Priority (traffic signals and buses)
VMT: Vehicle Miles Traveled
WCCTAC: West County Costa Transportation Advisory Committee