

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: April 24, 2020**

MEMBERS PRESENT: Chris Kelley, Chair (Hercules); Roy Swearingen, Vice-Chair (Pinole); Paul Fadelli, (El Cerrito); Ben Choi (Richmond); Chris Peeples (AC Transit); Maureen Powers (WestCat); Rita Xavier (San Pablo)

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Coire Reilly, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:04 am

Public Comment: None

CONSENT CALENDAR

Motion by ***Vice-Chair Swearingen***, seconded by ***Director Xavier*** to accept Consent Calendar; motion passed.

Yes: C.Kelley, R. Swearingen, C. Peeples, M. Powers, R. Xavier

No: None

Abstention: B. Choi

Item #3. *Approved* Minutes of February 28, 2020 Board Meeting

Item #4. *Received* Monthly Update on WCCTAC Activities.

Item #5. *Received* Financial Reports for February and March.

Item #6. *Received* information regarding Payment of Invoices over \$10,000 to Kimley-Horne Associates for the West County Express Bus Implementation Plan for \$45,641.67, \$34,888.58, and \$47,578.66

Item #7. *Adopted* Resolution No. 20-01, STMP Cooperative Funding Agreement for the City of Pinole San Pablo Ave. Bridge Replacement Project.

Item #8. *Adopted* Resolution No. 20-02, STMP Cooperative Funding Agreement for the City of Pinole San Pablo Ave. Bridge Replacement Project.

Item #9. *Accepted* Audit and Memorandum of Internal Control for Fiscal Year 2019.

REGULAR AGENDA ITEMS:

ITEM/DISCUSSION	ACTION
Item #10 Local Match for I-80/Central Avenue ATP Grant Application.	<p>John Nemeth, of WCCTAC staff, presented information regarding Cycle 5 of the ATP grant and the recommendation for offering Measure J 28b funds to serve as a local match to boost the application's score for the City of El Cerrito and the City of Richmond.</p> <p>Motion by <i>Vice-Chair Swearingen</i>; seconded by <i>Director Fadelli</i> to approve Resolution No. 20-03 authorizing the use of Measure 28b funds to serve as a local match for a Caltrans ATP grant application.</p> <p>Yes-C.Kelley, R. Swearingen, M.Powers, R. Xavier, P. Fadelli, B. Choi, C. Peeples No-None Abstentions-None Motion passed unanimously</p>
Item #11 Paratransit Meal Delivery Under Current Shelter at Home Order.	<p><i>Information Only</i></p> <p>Joanna Pallock, of WCCTAC Staff, provided an information about West County paratransit and transit operators (funded through Measure J 20b) who are providing fewer trips but adjusting to bring meals to disabled and homebound seniors.</p>
Item #12 TDM Program Update	<p><i>Information Only</i></p> <p>Coire Reilly, of WCCTAC Staff, presented an update on the TDM program. He noted that 2019 was a record-breaking year for the program and provided thoughts about adjustments to the program in the upcoming year, given changes to the economic and transportation environment.</p>

Meeting Adjourned: 9:14 am