

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: January 25, 2019**

MEMBERS PRESENT: Chris Kelley - Vice-Chair (Hercules); Janet Abelson (El Cerrito); Tom Butt (Richmond); Eduardo Martinez (Richmond); Ben Choi (Richmond); Roy Swearingen (Pinole); Joe Wallace (AC Transit); Maureen Powers (WestCat); Demnlus Johnson (Richmond); Rita Xavier (San Pablo)

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Coire Reilly, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:02am

Public Comment: Ryan Lau (AC Transit) provided information regarding the upcoming AC Transit fare increase and of the community meetings that will be held advising the public of the upcoming changes in fares.

Item #3. Election of Officers:

- a. CCTA Representative (odd-year term), Tom Butt;**
Motion by **R. Swearingen**; seconded by **J. Abelson**; motion passed unanimously

- b. CCTA Alternate Representative, Roy Swearingen;**
Motion by **E. Martinez**, seconded by **R. Xavier**; motion passed unanimously

- c. WCCTAC Chair, Chris Kelley;**
Motion by **C. Kelley**; seconded by **R. Swearingen**; motion passed unanimously.

- d. WCCTAC Vice-Chair, Roy Swearingen:**
Rita Xavier nominated by **J. Abelson**; Roy Swearingen nominated by **C. Kelley**;
By-hand vote: **Rita Xavier=3, Roy Swearingen=4.**

Consent Calendar: Motion by **Director Abelson** to accept Consent Calendar; seconded by **Director Martinez**; motion passed.

Item #4. Minutes of December 14, 2018 Board Meeting.

Item #5. Monthly Update on WCCTAC Activities.

Item #6. Financial Reports-December 2018

Item #7. Payment of Invoices over \$10,000. None

Item #8. Proposed Job Description for Travel Training Coordinator.

**Item #9. Additional Safe Routes to School Funding for Lincoln Elementary School
Pedestrian Enhancement Project in Richmond.**

ITEM/DISCUSSION	ACTION
<p>Item #10 2019 STMP Nexus Update: Authorization to Sign Final Draft Master Cooperative Agreement and Circulate Final Draft Model Ordinance</p>	<p><i>Motion by Director Martinez, to adopt Resolution 19-02 authorizing the WCCTAC Chair to sign the Master Cooperative Agreement and Counsel and forward the Model Ordinance to local agencies for consideration and adoption; seconded by Director Abelson</i> <i>Yes- C. Kelley, R. Swearingen, E. Martinez, D. Johnson, B. Choi, M. Powers, R. Xavier. J. Abelson</i> <i>No- None</i> <i>Abstention-None</i> <i>Motion passed unanimously</i></p>
<p>Item #11 Richmond Ferry Overview and Update</p>	<p>Information Only <i>Presentation given by Kevin Connolly from the Water Emergency Transportation Authority (WETA), regarding Opening Day for the Richmond Ferry. He also provided information on the current and future vessels in the fleet as well as an update about performance thus far.</i></p>

Meeting Adjourned: 9:35am