

El Cerrito

## MEETING NOTICE AND AGENDA

**DATE & TIME:** Friday, April 26, 2019: 8:00 a.m. – 10:00 a.m.

Hercules

**LOCATION:** City of El Cerrito, Council Chambers  
10890 San Pablo Avenue (at Manila Ave)  
El Cerrito, California (Accessible by AC Transit #72, #72M & #72R)

Pinole

- 1. Call to Order and Self-Introductions.** (Chris Kelley – Chair)
- 2. Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*

Richmond

### CONSENT CALENDAR

San Pablo

- 3. Minutes of March 22, 2019 Board Meeting.** (Attachment; Recommended Action: Approve).
- 4. Monthly Update on WCCTAC Activities.** (Attachment; Information Only).
- 5. Financial Reports.** The reports show the Agency’s revenues and expenses for March 2019. (Attachment; Information Only).

Contra Costa  
County

- 6. Payment of Invoices over \$10,000.** None
- 7. Transportation Impact Mitigation Fee Programs: Encouragement of Accessory Dwelling Units.** (Attachment; Information Only).

AC Transit

- 8. Appointments to the CCTA’s Technical Coordinating Committee (TCC).** The TCC is composed of local agency staff and provides input on various CCTA matters. Each Regional Transportation Planning Committee has three representative positions and up to two alternate positions. The CCTA notified WCCTAC that the terms of two of the representatives expired. The WCCTAC TAC unanimously recommended at its April meeting to re-appoint the two representatives whose terms expired. (Attachment, Recommended Action: Re-appoint WCCTAC TAC Member, Yvetteh Ortiz (El Cerrito) and staff member, Leah Greenblat (WCCTAC Staff)).

BART

WestCAT

- 9. Amendment to Consulting Services Agreement with Fehr and Peers for the 2019 STMP Nexus Study Update and Authorization to Use STMP Funds.** On April 4, 2017, WCCTAC executed a contract with Fehr and Peers for the STMP Update. The contract budget amount was \$248,710 with a not-to-exceed amount of \$250,000. Given the need for Fehr and Peers to participate in more council and board meetings than expected, the consultants' expenses are projected to slightly exceed the budget. This contract amendment would raise the not-to-exceed budget to \$254,610. Resolution No. 19-04 would direct the WCCTAC Executive Director to execute the amendment and would stipulate that an additional \$4,610 in STMP funds would be used for the additional expenses. *(Attachments, Recommend Action: Approve Resolution No. 19-04 authorizing the Executive Director to execute an Amendment to the Consultant Services Agreement and authorizing the use of \$4,610 of STMP revenue for the additional consultant services).*
- 10. Amendment to Cooperative Funding Agreement with BART providing STMP funding for El Cerrito Del Norte Station Modernization Project.** At its December 14, 2018 meeting, the WCCTAC Board authorized an additional allocation of \$500,000 in Sub-regional Transportation Mitigation Program (STMP) funds to BART for the El Cerrito Del Norte Station Modernization Project. Since a previously approved cooperative agreement provided \$1,000,000 to the same project, this new allocation only requires an amendment to the original agreement. *(Attachment; Recommended Action: Adopt Resolution 19-05 authorizing the Executive Director to execute an Amendment to the Cooperative Agreement).*
- 11. City of Richmond's Measure J 20b Claims for FY 17-18.** Measure J 20b is the *Additional Transportation for Senior and People with Disabilities* funding category. The cities of El Cerrito, Richmond, and San Pablo, as well as the transit operators, are eligible for these funds. In FY 17-18, the City of Richmond revamped its R-Transit program and asked WCCTAC staff to hold off on processing claims for funding until the City implements a new model for delivering non-ADA services. At this time, Richmond has submitted a claim form for FY 17-18. The CCTA Paratransit Coordinating Committee (PCC) has approved this funding claim, with the caveat that the PCC needs to see more progress before approving FY 18-19 funds or any future funds. WCCTAC staff concurs with the PCC and recommends that the WCCTAC Board approve the 20b funds for FY 17-18. *(Attachment, Recommend Action: Approve FY17-18 Claim).*

## **REGULAR AGENDA ITEMS**

- 12. Plan Bay Area 2050 – Project List for West County.** MTC recently initiated development for the next Regional Transportation Plan (RTP), which will be known as Plan Bay Area 2050. As a result, CCTA is working with Regional Transportation Planning Committees (RTPCs) like WCCTAC to develop a project list for Contra Costa County. The list is constrained by the amount of funds projected to be available during the next 30 years. It also includes a “Vision” list which is financially unconstrained. Lastly, the RTP includes numerous programmatic categories that are broad. Projects that fall into these categories do not need to be listed individually. The WCCTAC TAC, with input from Authority staff, has developed a proposed list for the Board’s consideration. *(Hisham Noeimi – CCTA staff; John Nemeth – WCCTAC staff, Attachment; Recommended Action: Approve Project List recommended by the WCCTAC TAC and forward to the CCTA).*
- 13. New Transportation Expenditure Plan (TEP).** At its February 2019 Board meeting, the Contra Costa Transportation Authority (CCTA) authorized staff to begin exploring development of a new TEP for a potential transportation sales tax measure. At its April 2019 Board meeting, CCTA staff outlined guiding principles, a work plan, and a schedule for the development of the TEP. Staff from CCTA or WCCTAC will provide an overview of the process and seek Board feedback on how WCCTAC can best engage with the TEP process. *(CCTA or WCCTAC Staff; No Attachment; Recommended Action: Provide Feedback).*
- 14. Local Approval of 2019 STMP Update – Status Report.** WCCTAC staff will provide an update on the status of local jurisdictional approval of the 2019 STMP Update. *(Leah Greenblat-WCCTAC staff; No Attachment; Recommended Action: Information Only)*
- 15. Preparation for Bike to Work Day on May 9, 2019.** WCCTAC is planning, coordinating, and providing supplies for Bike to Work Day in Contra Costa County along with the other Regional Transportation Planning Committees (RTPCs) and Bike East Bay. This year West County will have 15 Energizer Stations and a block-party happy hour in downtown Richmond. This is the 25<sup>th</sup> anniversary of BTWD in the Bay Area. Coire Reilly, WCCTAC’s TDM Program Manager, will provide more information to the Board. *(Coire Reilly-WCCTAC staff; No Attachment; Recommended Action: Information Only).*

## **STANDING ITEMS**

**16. Board and Staff Comments.**

- a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
- b. Report from CCTA Representatives (*Directors Abelson & Butt*)
- c. Executive Director's Report

**17. General Information Items.**

- a. Letter to CCTA Executive Director with March 22, 2019 Summary of Board Actions
- b. Acronym List

**18. Adjourn.** Next meeting is: May 24, 2019 @ 8:00 a.m.  
in the El Cerrito City Hall Council Chambers, located  
at 10890 San Pablo Avenue, El Cerrito

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
  - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
  - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
  - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
  - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes: March 22, 2019**

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**MEMBERS PRESENT:** Chris Kelly, Chair (Hercules); Roy Swearingen, Vice-Chair (Pinole) Janet Abelson, (El Cerrito); Tom Butt, (Richmond); Jael Myrick (Richmond); Ben Choi (Richmond); Joe Wallace (AC Transit); Maureen Powers (WestCat); Lateefa Simon (BART); Demnlus Johnson (Richmond); Rita Xavier (San Pablo)

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:03am**

**PUBLIC COMMENT:** None

**CONSENT CALENDAR:**

Motion by *Director Abelson*, seconded by *Director Powers*; motion passed unanimously.

*Item #3. Minutes of January 25, 2018 Board Meeting.*

*Item #4. Monthly Update on WCCTAC Activities.*

*Item #5. Financial Reports for January & February 2019.*

**Item #6. Payment of Invoices over \$10,000: \$311,220 to BART - STMP payment for Del Norte Modernization Project; \$185,877 to BART - STMP payment for Del Norte Modernization Project; \$300,000 to El Cerrito - STMP payment for Del Norte TOD Project; \$15,752 to Fehr and Peers for consulting services for the STMP Nexus Update.**

**Item #7. Adopted Resolution 19-03 authorizing Executive Director to execute an Amendment to the Cooperative Agreement with CCTA providing STMP funding for the I-80/San Pablo Dam Road Interchange Project.**

**Item #8. Approved Short-Term Bicycle and Pedestrian Connections with Richmond-San Rafael Bridge Project.**

**Item #9. Appointed Jill Mercurio- City of San Pablo and Mike Roberts- City of Hercules, as the Alternate, for CCTA’s Technical Coordinating Committee (TCC).**

REGULAR AGENDA ITEMS:	ACTION
<p><b>Item #10</b> <b>West County Express Bus Implementation Plan Update</b></p>	<p><b>Information Only</b> <i>Jake Hermle – Kimley-Horn</i>, provided an overview of: the results from Round 1 of public outreach, draft express bus routes under consideration, and the plans for Round 2 of public outreach.</p>

<p><b>Item #11</b>  <b>San Pablo Avenue Multimodal Corridor Study Update</b></p>	<p><b>Information Only</b>  <i>Carolyn Clevenger – ACTC Director of Planning, provided an update on the partnership between the Alameda County Transportation Commission (ACTC), CCTA, and WCCTAC to develop improvements to San Pablo Avenue between Downtown Oakland and Richmond Hilltop. Specifically, Ms. Clevenger provided information regarding the release of the Existing Conditions Report and the first round of public outreach.</i></p>
<p><b>Item #12</b>  <b>Measure J Strategic Plan: Project Funding Reductions and Use of Measure J 25b Funds</b></p>	<p><i>Hisham Noeimi – CCTA staff, gave an overview of the 2019 Measure J Strategic Plan and the need to reduce programmed funding to match the reduced sales tax revenue forecast that CCTA is predicting for the next 18-24 months.</i></p> <p><b><i>Motion # 1 by Director Swearingen; seconded by Director Johnson:</i></b> to accept funding reductions for projects in the Strategic Plan totaling \$5.2 million;  <b><i>Motion passed unanimously.</i></b>  <b><i>Yes- C. Kelley, J. Abelson, T. Butt, R. Swearingen, B. Choi, J. Wallace, M. Powers, L. Simon, R. Xavier</i></b>  <b><i>No- None</i></b>  <b><i>Abstention- None</i></b></p> <p><b><i>Motion #2 by Director Swearingen; seconded by Director Abelson:</i></b> to reduce the funding reduction impact to the Hercules Intermodal Station by directing \$500,000 in Measure J 25b funds to that project.  <b><i>Motion passed unanimously.</i></b>  <b><i>Yes- C. Kelley, J. Abelson, T. Butt, R. Swearingen, B. Choi, J. Wallace, M. Powers, L. Simon, R. Xavier</i></b>  <b><i>No- None</i></b>  <b><i>Abstention- None</i></b></p>

<p><b>Item #13</b> <b>Quarterly Update on I-80 Corridor Issues</b></p>	<p><b>Information Only</b> <i>David Man – Caltrans staff; John Nemeth and Leah Greenblat - WCCTAC staff, presented a quarterly update focused on I-80 corridor issues. Mr. Mann discussed the impact of the Smart Corridor (ICM) project on highway operations. Mr. Nemeth provided an update on CHP enforcement of the HOV lane and a proposed a potential study that could be conducted in partnership with other agencies. Ms. Greenblat gave an update on grant-funded signal synchronization work on San Pablo Ave.</i></p>
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**Meeting Adjourned: 10:23am**

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**TO:** WCCTAC Board

**DATE:** April 26, 2019

**FR:** John Nemeth, Executive Director

**RE:** Monthly Update on WCCTAC Activities

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### **Pinole Hosts Transportation Town Hall Forum**



State District 15 Assembly Member Buffy Wicks organized a public forum in Pinole on March 28<sup>th</sup> that focused on transportation issues in West Contra Costa and, in particular, the challenges and opportunities to improve traffic on the I-80 corridor. Panelists included Wicks and three WCCTAC Board Members, including: Chair Kelley, Vice-Chair Swearingen, and Director Simon. Executive Director, John Nemeth, also served on the panel.

Panelists touched on a number of issues including: the opportunities for expanding and improving the transit network in West County, recent and potential future modifications to Highway 101, the roles and responsibilities of large employers, and the relationship between housing and long commutes.

### **Status of the 2019 STMP Update**

WCCTAC staff and its consulting team have been making the rounds to local Council and Board meetings of West County jurisdictions to present and seek approval of the 2019 STMP Update. Each jurisdiction must agendaize the item at least twice in order to pass a local ordinance. To date, San Pablo, El Cerrito, and Pinole have held both meetings and fully approved the 2019 STMP Update. The Cities of Hercules and Richmond, as well as the County, are scheduled to have second readings.

### **Better Transportation on San Pablo Ave. in El Cerrito, Richmond and San Pablo**

On May 14 at 7:00 pm, the City of El Cerrito's Environmental Quality Committee is hosting a forum at the El Cerrito City Hall (10890 San Pablo Avenue, cross street Manila Ave., El Cerrito). The forum will allow all West County residents to learn about and provide feedback on what the future could hold for San Pablo Ave. (SPA).

The SPA Multimodal Corridor Study is developing scenarios for improving transit, pedestrian, and bicycle access and safety along San Pablo Avenue between downtown Oakland and Hilltop. The study seeks to identify a coordinated network of transportation facilities along the length of the street to serve SPA's existing and future users.

All who work, live, or travel through West County, are invited to discuss potential ideas for the future and give feedback. There is also an online survey at <https://www.surveymonkey.com/r/SPACorridor> to view proposed options. This study is funded by WCCTAC, the Alameda County Transportation Commission (ACTC) and the Contra Costa Transportation Authority.

### **West County Express Bus Outreach – Round 2**

WCCTAC's High Capacity Transit Study recommended developing additional express bus service between West County and West Berkeley, Emeryville, Oakland, and San Francisco. WCCTAC received a state grant (SB1) and has been working with AC Transit, WestCAT, and a team of consultants to develop possible new express bus routes as part of the Express Bus Implementation Plan. After collecting information on where people live and work and their travel habits, the teams has developed an array of possible new express bus routes. These are now being shared with the public. The purpose of the outreach is to learn which routes would be most popular, which need to be tweaked, and which may be of a lower priority. During late April-June, the public can provide feedback through an online tool. The public will be engaged through e-blasts, local jurisdictions' outreach tools, pop-up events, and employer focus groups. To provide input or access more information about the study, visit the West County Express Bus page after May 1: [https://www.wcctac.org/app\\_pages/view/672](https://www.wcctac.org/app_pages/view/672)

### **Dismissal of Lawsuit Allows Bay Area Bridge Toll Funds for Transportation Upgrades**

“A San Francisco Superior Court judge has tossed a lawsuit filed last year to block the use of voter-approved toll increases on the Bay Area’s state-owned bridges to pay for regional transportation and public transit upgrades, paving the way for \$4.5 billion in projects to move ahead.

Judge Ethan P. Schulman dismissed the suit filed in July against the Bay Area Toll Authority and California Legislature by the Howard Jarvis Taxpayers Association.

Voters in June passed Regional Measure 3 with 55% support across the nine counties. As a result, the first of three \$1 toll hikes went into effect on Jan. 1 on each of the region’s bridges except the independently operated Golden Gate Bridge, with subsequent increases set for 2022 and 2025.

The Bay Area Toll Authority now awaits the judge’s official filing in the coming days before the full Metropolitan Transportation Commission settles on a process for disbursing toll money to road and transit projects.”

*Excerpted from the Santa Rosa Press Democrat, April 9, 2019*

### **511 Contra Costa DMV Ads**

WCCTAC’s Transportation Demand Management (TDM) program revised and renewed advertisements that will play year-round in the El Cerrito DMV. Only eight advertisers are allowed at a time in the DMV, which serves hundreds of local residents each day.

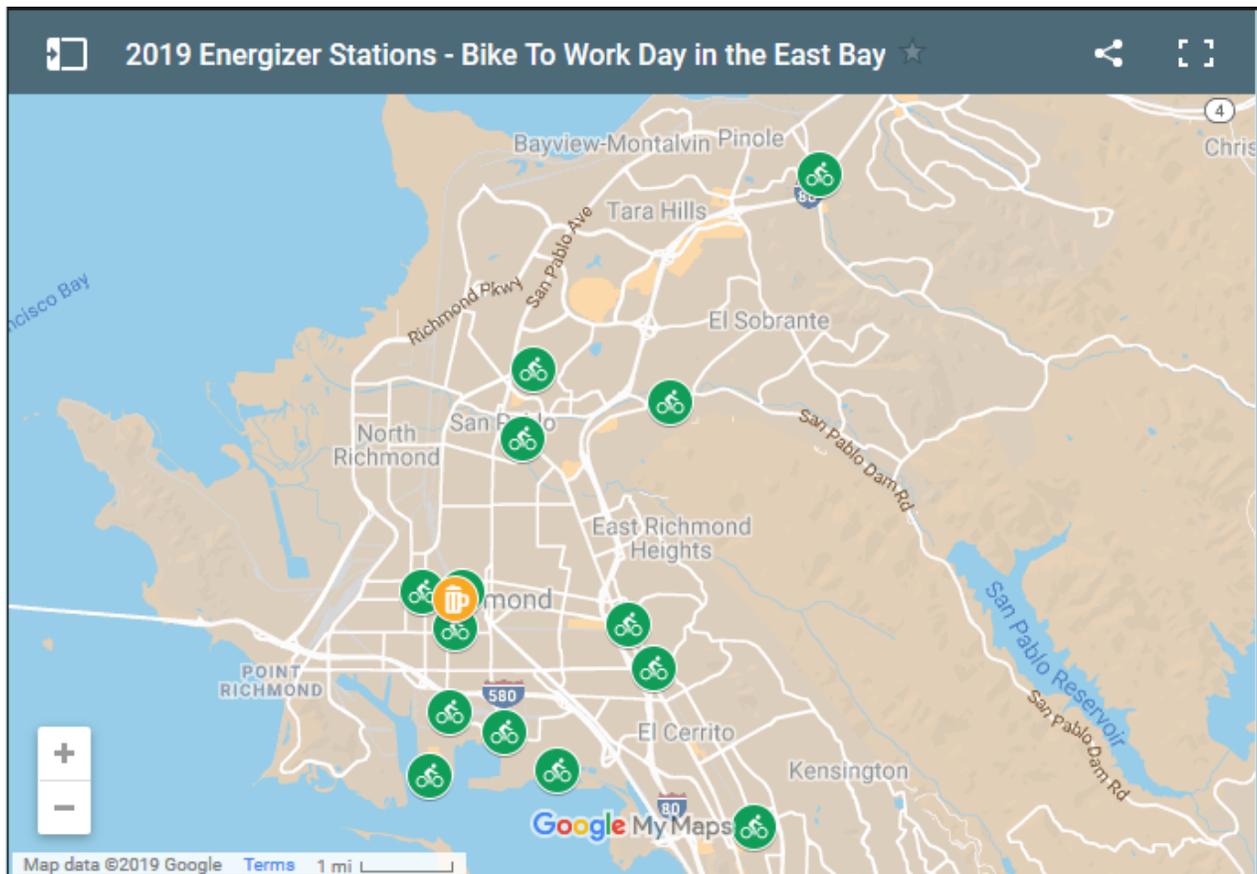
The ads promote the incentive programs offered by 511 Contra Costa including Try Transit, Drive Less, and the Guaranteed Ride Home program.



## **Bike to Work Day Coming May 9, 2019**

Bike to Work Day 2019 will be held on Thursday, May 9th. The annual, regional event promotes bicycling as a viable and fun alternative to driving. Participants are welcomed and encouraged by energizer stations, usually staffed between the hours of 7am-9am, and located all over the Bay Area. At these volunteer-run stations, participants receive tote bags, giveaways, snacks, and more. This year marks the 25<sup>th</sup> anniversary of the event in the Bay Area. Staff will provide an update on preparations for Bike to Work day at the next WCCTAC Board meeting.

More information can be found here: <https://511contracosta.org/bike-to-work-day-2019/>



## **Bike Commuter of the Year**

This year's Bike Commuter of the Year for Contra Costa is John Cunningham. John works in transportation planning for the Contra Costa Department of Conservation and Development. His face is familiar to WCCTAC having served on the WCCTAC TAC and having worked on many projects in West County throughout the years. John commutes by bicycle from his home in Lafayette to his offices in Martinez daily.

# General Ledger Monthly Budget Report

User: kellys  
 Printed: 4/11/2019 11:49:38 AM  
 Period 01 - 09  
 Fiscal Year 2019



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
<b>7700</b>	<b>WCCTAC Operations</b>							
770-7700-41000	Salary	0.00	443,068.00	443,068.00	237,211.07	205,856.93	205,856.93	46.46
770-7700-41200	PERS Retirement	0.00	0.00	0.00	52,340.57	-52,340.57	-52,340.57	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	41,687.09	-41,687.09	-41,687.09	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	1,568.98	-1,568.98	-1,568.98	0.00
770-7700-41400	Dental	0.00	0.00	0.00	3,071.51	-3,071.51	-3,071.51	0.00
770-7700-41500	Vision	0.00	0.00	0.00	3,355.00	-3,355.00	-3,355.00	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	2,173.13	-2,173.13	-2,173.13	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	3,420.47	-3,420.47	-3,420.47	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	3,357.78	-3,357.78	-3,357.78	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	629.46	-629.46	-629.46	0.00
770-7700-41911	Liability Insurance	0.00	4,000.00	4,000.00	3,804.54	195.46	195.46	4.89
	<b>Salary and Benefits</b>	<b>0.00</b>	<b>447,068.00</b>	<b>447,068.00</b>	<b>352,619.60</b>	<b>94,448.40</b>	<b>94,448.40</b>	<b>21.13</b>
770-7700-43500	Office Supplies	0.00	4,000.00	4,000.00	2,967.04	1,032.96	1,032.96	25.82
770-7700-43501	Postage	0.00	2,000.00	2,000.00	1,025.04	974.96	974.96	48.75
770-7700-43520	Copies/Printing/Shipping/Xerox	0.00	3,800.00	3,800.00	2,952.59	847.41	847.41	22.30
770-7700-43600	Professional Services	0.00	51,450.00	51,450.00	50,249.32	1,200.68	1,200.68	2.33
770-7700-43900	Rent/Building	0.00	22,250.00	22,250.00	14,632.31	7,617.69	7,617.69	34.24
770-7700-44000	Special Department Expenses	0.00	10,000.00	10,000.00	184.61	9,815.39	9,815.39	98.15
770-7700-44320	Travel/Training Staff	0.00	5,800.00	5,800.00	2,744.16	3,055.84	3,055.84	52.69
	<b>Service and Supplies</b>	<b>0.00</b>	<b>99,300.00</b>	<b>99,300.00</b>	<b>74,755.07</b>	<b>24,544.93</b>	<b>24,544.93</b>	<b>24.72</b>
<b>7700</b>	<b>Expense</b>	<b>0.00</b>	<b>546,368.00</b>	<b>546,368.00</b>	<b>427,374.67</b>	<b>118,993.33</b>	<b>118,993.33</b>	<b>21.78</b>
	<b>WCCTAC Operations</b>	<b>0.00</b>	<b>546,368.00</b>	<b>546,368.00</b>	<b>427,374.67</b>	<b>118,993.33</b>	<b>118,993.33</b>	<b>21.78</b>
<b>7720</b>	<b>WCCTAC TDM</b>							
772-7720-41000	Salary	0.00	322,000.00	322,000.00	145,329.78	176,670.22	176,670.22	54.87
772-7720-41200	PERS Retirement	0.00	0.00	0.00	41,536.82	-41,536.82	-41,536.82	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	30,315.77	-30,315.77	-30,315.77	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	2,189.93	-2,189.93	-2,189.93	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	1,034.55	-1,034.55	-1,034.55	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	2,087.26	-2,087.26	-2,087.26	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	3,357.78	-3,357.78	-3,357.78	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	283.18	-283.18	-283.18	0.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
772-7720-41911	Liability Insurance <i>Salary and Benefits</i>	0.00 <b>0.00</b>	4,000.00 <b>326,000.00</b>	4,000.00 <b>326,000.00</b>	3,804.54 <b>229,939.61</b>	195.46 <b>96,060.39</b>	195.46 <b>96,060.39</b>	4.89 <b>29.47</b>
772-7720-43300	MembershipsSubscriptions	0.00	0.00	0.00	550.00	-550.00	-550.00	0.00
772-7720-43500	Office Supplies	0.00	1,000.00	1,000.00	768.80	231.20	231.20	23.12
772-7720-43501	TDM Postage	0.00	0.00	0.00	348.01	-348.01	-348.01	0.00
772-7720-43502	TDM Postage	0.00	1,100.00	1,100.00	0.00	1,100.00	1,100.00	100.00
772-7720-43520	CopiesPrintingShippingXerox	0.00	22,500.00	22,500.00	16,545.67	5,954.33	5,954.33	26.46
772-7720-43600	Professional Services	0.00	49,500.00	49,500.00	50,816.43	-1,316.43	-1,316.43	-2.66
772-7720-43900	RentBuilding	0.00	22,000.00	22,000.00	14,506.22	7,493.78	7,493.78	34.06
772-7720-44000	Special Department Expenses	0.00	130,903.00	130,903.00	63,943.39	66,959.61	66,959.61	51.15
772-7720-44320	TravelTraining Staff <i>Service and Supplies</i>	0.00 <b>0.00</b>	2,200.00 <b>229,203.00</b>	2,200.00 <b>229,203.00</b>	1,389.45 <b>148,867.97</b>	810.55 <b>80,335.03</b>	810.55 <b>80,335.03</b>	36.84 <b>35.05</b>
<b>7720</b>	<b>Expense</b> <b>WCCTAC TDM</b>	<b>0.00</b> <b>0.00</b>	<b>555,203.00</b> <b>555,203.00</b>	<b>555,203.00</b> <b>555,203.00</b>	<b>378,807.58</b> <b>378,807.58</b>	<b>176,395.42</b> <b>176,395.42</b>	<b>176,395.42</b> <b>176,395.42</b>	<b>31.77</b> <b>31.77</b>
<b>7730</b>	<b>STMP</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>100.00</b>
773-7730-41000	Salary <i>Salary and Benefits</i>	0.00 <b>0.00</b>	50,000.00 <b>50,000.00</b>	50,000.00 <b>50,000.00</b>	0.00 <b>0.00</b>	50,000.00 <b>50,000.00</b>	50,000.00 <b>50,000.00</b>	100.00 <b>100.00</b>
773-7730-43600	Professional Services	0.00	115,458.00	115,458.00	0.00	115,458.00	115,458.00	100.00
773-7730-44000	Special Department Expense <i>Service and Supplies</i>	0.00 <b>0.00</b>	4,311,226.00 <b>4,426,684.00</b>	4,311,226.00 <b>4,426,684.00</b>	876,899.53 <b>876,899.53</b>	3,434,326.47 <b>3,549,784.47</b>	3,434,326.47 <b>3,549,784.47</b>	79.66 <b>80.19</b>
<b>7730</b>	<b>Expense</b> <b>STMP</b>	<b>0.00</b> <b>0.00</b>	<b>4,476,684.00</b> <b>4,476,684.00</b>	<b>4,476,684.00</b> <b>4,476,684.00</b>	<b>876,899.53</b> <b>876,899.53</b>	<b>3,599,784.47</b> <b>3,599,784.47</b>	<b>3,599,784.47</b> <b>3,599,784.47</b>	<b>80.41</b> <b>80.41</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>	<b>0.00</b>	<b>542,509.00</b>	<b>542,509.00</b>	<b>60,000.00</b>	<b>482,509.00</b>	<b>482,509.00</b>	<b>88.94</b>
774-7740-44000	Special Department Expense <i>Service and Supplies</i>	0.00 <b>0.00</b>	542,509.00 <b>542,509.00</b>	542,509.00 <b>542,509.00</b>	60,000.00 <b>60,000.00</b>	482,509.00 <b>482,509.00</b>	482,509.00 <b>482,509.00</b>	88.94 <b>88.94</b>
<b>7740</b>	<b>Expense</b> <b>WCCTAC Special Projects</b>	<b>0.00</b> <b>0.00</b>	<b>542,509.00</b> <b>542,509.00</b>	<b>542,509.00</b> <b>542,509.00</b>	<b>60,000.00</b> <b>60,000.00</b>	<b>482,509.00</b> <b>482,509.00</b>	<b>482,509.00</b> <b>482,509.00</b>	<b>88.94</b> <b>88.94</b>
Expense Total		0.00	0.00	6,120,764.00	1,743,081.78	4,377,682.22	4,377,682.22	0.7152

## The Board of Supervisors

County Administration Building  
651 Pine Street, Room 106  
Martinez, California 94553-1293

**John Gioia**, 1<sup>st</sup> District  
**Candace Andersen**, 2<sup>nd</sup> District  
**Diane Burgis**, 3<sup>rd</sup> District  
**Karen Mitchoff**, 4<sup>th</sup> District  
**Federal D. Glover**, 5<sup>th</sup> District

## Contra Costa County



**David Twa**  
Clerk of the Board  
and  
County Administrator  
(925) 335-1900

April 19, 2019

Chris Kelly, Chair  
West Contra Contra Costa Transportation  
Advisory Committee (WCCTAC)  
6333 Potrero Avenue  
El Cerrito, CA 94530

Re: Transportation Impact Mitigation Fee Programs: Encouragement of Accessory Dwelling Units

Dear Chair Kelly,

On behalf of the Contra Costa County Board of Supervisors, I am writing to make you aware of an effort initiated at the County to address the housing crisis. At our April 9<sup>th</sup> Board meeting, we considered a report discussing transportation impact fee programs and how accessory dwelling units (ADUs) are assessed. ADUs have the potential to increase housing affordability, create a broader range of housing types, and leverage existing infrastructure investments.

In this light, the Board recommended initiating a process to work towards exempting ADUs from transportation impact fees. This exemption would help to encourage their production. As with all Contra Costa jurisdictions, the County imposes both local and regional transportation impact fees consistent with our Measure J Growth Management Program (GMP). For the local fee programs the County is developing an ordinance to make this exemption consistent across the programs we maintain for the various unincorporated areas.

For the GMP related fee programs we are approaching each Regional Transportation Planning Committee and seeking common ground on acceptable approaches to similarly exempt and encourage ADUs.

The County supports the exemption in the new model fee ordinance developed by WCCTAC ("*...accessory dwelling units within the footprint of an existing dwelling unit's habitable space are not required to pay the STMP Fee.*"), the language was approved at our April 16<sup>th</sup> Board of Supervisors meeting. The County would like WCCTAC to consider broadening the ADU exemption.

If you have any questions regarding this effort please contact John Cunningham, Principal Planner – Department of Conservation and Development, john.cunningham@dcd.cccounty.us, (925) 674-7833.

Sincerely,

A handwritten signature in blue ink that reads "John Gioia". The signature is fluid and cursive, with the first name "John" being larger and more prominent than the last name "Gioia".

John M. Gioia, Chair  
Contra Costa County Board of Supervisors  
Supervisor, District I

cc: Robert Taylor, Chair – Contra Costa Transportation Authority  
Martin Engemann, Deputy Executive Director, Contra Costa Transportation Authority

**TO:** WCCTAC Board

**MEETING DATE:** April 26, 2019

**FR:** Leah Greenblat, Project Manager

**RE: Appointments to the CCTA's Technical Coordinating Committee (TCC)**

---

### **REQUESTED ACTIONS**

Re-appoint Yvetteh Ortiz of El Cerrito staff, and Leah Greenblat of WCCTAC staff, to serve on the CCTA's Technical Coordinating Committee (TCC) representing WCCTAC for a two-year term.

### **BACKGROUND AND DISCUSSION**

The TCC provides advice on technical matters that may come before the Authority. The Committee members also act as the technical liaison between the Authority and the Regional Transportation Planning Committees (RTPCs). The TCC reviews and comments on draft plans, grant guidelines, and selection criteria for some funding sources. The TCC is composed of an array of technical staff members.

Each RTPC appoints three members representing the planning, engineering, and transportation disciplines. RTPCs can also appoint alternates. Other representatives are drawn from transit operators, the City-County Engineers, Caltrans, MTC and the Bay Area Air Quality Management District.

WCCTAC's current representatives are Yvetteh Ortiz (El Cerrito) and Leah Greenblat (WCCTAC staff). The CCTA notified WCCTAC that their terms expired on March 31, 2019. The third WCCTAC representative is Jill Mercurio (San Pablo) who was appointed by the Board at its March meeting to fill a vacancy. At that time, Mike Roberts (Hercules) was appointed as an alternate.

The WCCTAC TAC discussed the two appointments at its April 11, 2019 meeting and unanimously recommended the re-appointment of Ms. Ortiz and Ms. Greenblat.

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**TO:** WCCTAC Board

**MEETING DATE:** April 26, 2019

**FR:** Leah Greenblat, Project Manager

**RE: Amendment to Consulting Services Agreement with Fehr and Peers for the 2019 STMP Nexus Study Update and Authorization to Use STMP Funds**

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### **REQUESTED ACTION**

Adopt Resolution 2019-04 that, 1) authorizes the WCCTAC Executive Director to sign Amendment #1 with Fehr and Peers to modify the consultant services agreement for the 2019 STMP Update to increase the amount of total compensation by \$4,610 for a total compensation not to exceed \$254,610 for additional services; and 2) authorizes the use of \$4,610 in STMP funds for the additional services.

### **BACKGROUND AND DISCUSSION**

Following Board authorization, in April 2017, WCCTAC entered into a consulting services agreement with Fehr and Peers for the 2019 STMP Update. The consultant agreement was for \$248,710 with a not to exceed amount of \$250,000. The scope of work called for the Consultant to provide six presentations related to the 2019 STMP Update to the governing boards of the six local jurisdictions.

During the 2019 STMP Update process, the Consultant completed some work tasks under budget and, prior to formal presentations to local jurisdictions, the Update was projected to be completed slightly under budget.

As the adoption process progressed, however, there were questions and concerns that necessitated the Consultant attending three additional meetings, beyond what was originally scoped. These meetings included: the Contra Costa Board of Supervisors on March 26; the City of Pinole on April 2, and the City of Hercules on April 9. The total cost of these additional meetings was \$5,900, an amount reviewed and accepted by staff.

Although the WCCTAC Executive Director is generally authorized to make expenditures under \$10,000 without Board approval, WCCTAC's counsel does not interpret this authority as extending to contract limits. As a result, the Executive Director requested the additional meetings, but notified Fehr and Peers in advance that they could only be compensated for those meetings through an amendment to their contract. Fehr and Peers attended the additional meetings.

Although the cost for additional services is \$5,900, the proposed contract amendment would only raise the not to exceed amount by \$4,610 to \$254,610. This is due to the Consultant's original proposal being \$1,290 less than the agreement's \$250,000 limit.

**ATTACHMENTS:**

A. Resolution 19-04: STMP Update Consultant Contract Amendment

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
RESOLUTION NO. 19-04**

**AUTHORIZING THE WCCTAC EXECUTIVE DIRECTOR TO EXECUTE  
AMENDMENT NO. 1 TO THE APRIL 7, 2017 CONSULTING SERVICES  
AGREEMENT BETWEEN THE WEST CONTRA COSTA TRANSPORTATION  
ADVISORY COMMITTEE AND FEHR AND PEERS FOR ADDITIONAL  
SERVICES RELATED TO THE 2019 SUBREGIONAL  
TRANSPORTATION MITIGATION PROGRAM (STMP) NEXUS UPDATE IN A  
FORM APPROVED BY GENERAL COUNSEL AND TO PROGRAM ADDITIONAL  
STMP FUNDS FOR THE ADDITIONAL SERVICES**

**WHEREAS**, the Board of Directors of WCCTAC is authorized to allocate STMP funds; and

**WHEREAS**, on March 24, 2017, the WCCTAC Board of Directors approved an allocation of up to \$250,000 in STMP funds for the 2019 STMP Update and authorized the WCCTAC Executive Director to enter into a Consultant Services Agreement with Fehr and Peers to perform tasks related to updating the STMP in an amount not to exceed \$250,000; and

**WHEREAS**, WCCTAC and its member agencies are in the late stages of review and approval of a 2019 Update of the Subregional Transportation Mitigation Program's Nexus Study; and

**WHEREAS**, additional necessary services are needed to support local jurisdictions during the review and adoption process for the 2019 STMP Update; and

**WHEREAS**, Fehr and Peers has provided information to the WCCTAC staff about the need for these services and their cost as outlined below; and

**WHEREAS**, WCCTAC staff and Fehr and Peers staff have prepared an amendment to the Consultant Services Agreement to provide for additional necessary services to support local jurisdictions during the review and adoption process for the 2019 STMP Update; and

**WHEREAS**, the Board of Directors of WCCTAC desires to approve the amendment to the Consultant Services Agreement and authorize the use of additional STMP funds to pay for the additional services provided by Fehr and Peers.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the West Contra Costa Transportation Advisory Committee:

1. Does hereby authorize the additional allocation of \$4,610 in STMP funds for Fehr and Peers' consulting services in order to fund the cost of services related to attending three additional out of scope public meetings and authorizes the amendment to the Consultant Services Agreement to increase the total compensation in an additional amount of \$4,610 attached hereto and incorporated herein by reference as Exhibit A.

2. The Executive Director is hereby authorized and directed, on behalf of the Board of Directors of the West Contra Costa Transportation Advisory Committee, to execute the amendment to the Consultant Agreement with Fehr and Peers on behalf of the West Contra Costa Transportation Advisory Committee, in a form approved by the General Counsel.

3. The Executive Director is authorized to make all approvals and take all actions necessary or appropriate to carry out and implement the terms of the amendment to the Consultant Agreement and to administer the West Contra Costa Transportation Advisory Committee's obligations, responsibilities and duties to be performed under the amendment to the Consultant Agreement.

The foregoing Resolution was adopted by the WCCTAC Board at a regular meeting on April 26, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_  
Chris Kelley, Chair

Attest:

\_\_\_\_\_  
John Nemeth, Executive Director

Approved as to Form:

\_\_\_\_\_  
Kristopher J. Kokotaylo, General Counsel

ATTACHMENT: Exhibit A  
3216564.1

## EXHIBIT A

### FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT BETWEEN THE WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE AND FEHR AND PEERS

This First Amendment to Consulting Services Agreement, dated April 7, 2017, between the West Contra Costa Transportation Advisory Committee, a Joint Powers Agency existing under the laws of the State of California, (“WCCTAC”) and Fehr and Peers, a corporation, with offices located at 100 Pringle Avenue, Walnut Creek, CA 94596, (“Consultant”) (together sometimes referred to as “Parties”) is entered into as of the date executed below.

#### RECITALS

**WHEREAS**, the Parties executed a Consulting Services Agreement (the “Agreement”), dated April 7, 2017, to prepare a nexus fee update and strategic expenditure plan for the Subregional Transportation Mitigation Program (the “Services”); and

**WHEREAS**, following execution of the Agreement, the Parties desire to amend the Agreement to provide for additional necessary services to support local jurisdictions during the review and adoption process for the 2019 STMP Update; and

**WHEREAS**, the Parties original agreement included a consultant budget of \$248,710 with a not to exceed limit of \$250,000; and

**WHEREAS**, the 2019 STMP Update as of March 2019 was on target to be completed on budget for \$248,710;

**WHEREAS**, the cost of the additional services beyond the consultant budget of \$248,710 is \$5,900, and

**WHEREAS**, the Parties desire to amend the Agreement to provide Consultant with the additional compensation necessary to complete the Services; and

**WHEREAS**, the Executive Director is authorized to execute this Amendment in a form approved by the General Counsel.

**NOW, THEREFORE**, the Parties hereby agree as follows:

1. Section 2, Compensation, of the Agreement, shall be modified to increase the amount of total compensation by four thousand six hundred and ten dollars (\$4,610) for a total compensation not to exceed two hundred fifty-four thousand six hundred and ten dollars, (\$254,610).

2. Exhibit B to the Agreement, is amended to include additional tasks and/or a modification of existing tasks with the additional compensation, as more thoroughly described in Exhibit 1, which is attached to this Amendment and incorporated herein.

3. With the exception of the foregoing, all other terms and conditions in the Agreement, as amended, remain in force and effect.

WCCTAC

FEHR AND PEERS

\_\_\_\_\_  
John Nemeth  
Executive Director

\_\_\_\_\_  
Julie Morgan  
Principal

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Kristopher J. Kokotaylo  
General Counsel

Exhibit 1: March 29, 2019 Fehr and Peers Scope to Attend Additional Meetings for the STMP Nexus Update

3214069.1

March 29, 2019

Ms. Leah Greenblat  
WCCTAC  
6333 Potrero Avenue, Suite 100  
El Cerrito, CA 94530

**Subject: Scope to Attend Additional Meetings for STMP Nexus Update**

Dear Leah:

It has been a pleasure working with you on the Subregional Transportation Mitigation Program (STMP) nexus update. As you are aware, the technical work involved in the nexus update has been completed and the final report has been submitted and accepted by the WCCTAC Board. For the past few months we have been involved in the fee adoption process.

Our original scope of work for the adoption process included attendance at six meetings, one with each of the governing boards of the six local jurisdictions, to present the results of the nexus study and answer questions. To date, we have made those formal presentations to four of the jurisdictions: San Pablo, El Cerrito, Hercules, and Pinole. Presentations are yet to be given at Richmond and Contra Costa County and are included in our original scope.

As the adoption process has progressed, unanticipated questions have arisen in some jurisdictions and you have requested that we attend additional meetings beyond what was originally scoped. The following are the additional meetings that we have already attended or are expecting to attend shortly, along with the cost associated with preparing for and attending those meetings:

- March 26, Contra Costa County Board of Supervisors: to address questions related to Accessory Dwelling Units (\$1,300)
- April 2, City of Pinole: to be attended by both Fehr & Peers and Urban Economics to give a new presentation that addresses questions related to economic impacts of fees (\$2,800)
- April 9, City of Hercules: to follow up on original presentation and address questions related to fee amounts (\$1,800)

The total additional cost associated with these meetings is \$5,900. Note that there is also going to be an April 9 meeting at the County Board of Supervisors where the STMP will be discussed; at

this point we are assuming that WCCTAC staff only will be attending that meeting so we have not included it in the list above.

Please let me know if you need any further information from us in order to process a budget amendment for this additional effort. Thank you again for the opportunity to work with you on this study.

Sincerely,

FEHR & PEERS

A handwritten signature in blue ink that reads "Julie K. Morgan". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Julie K. Morgan  
Principal

OK17-0177

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
RESOLUTION NO. 19-05**

**AUTHORIZING AN ADDITIONAL ALLOCATION OF SUBREGIONAL  
TRANSPORTATION MITIGATION PROGRAM (STMP) FUNDS FROM THE  
WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
(WCCTAC) TO THE SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT  
(BART) AND AUTHORIZING THE WCCTAC EXECUTIVE DIRECTOR TO  
EXECUTE AN AMENDMENT TO A COOPERATIVE FUNDING AGREEMENT  
FOR THE DEL NORTE STATION B MODERNIZATION PROJECT IN A FORM  
APPROVED BY GENERAL COUNSEL**

**WHEREAS**, the Board of Directors of WCCTAC is authorized to allocate STMP funds; and

**WHEREAS**, BART has provided information to the WCCTAC staff, WCCTAC Technical Advisory Committee (TAC), and WCCTAC Board about the need for these funds as outlined below; and

**WHEREAS**, the 2005 Update of the Subregional Transportation Mitigation Program's Nexus Study includes funding for the Del Norte Station Modernization Project (the Project) under the BART Access and/or Parking Improvements category; and

**WHEREAS**, on September 29, 2017, the Board of Directors of WCCTAC approved an allocation of \$1,000,000 in STMP funds to BART for the Project and approved a Cooperative Agreement with BART that established the terms for this funding on December 8, 2017.

**WHEREAS**, on December 14, 2018, the Board of Directors of WCCTAC approved an additional allocation of \$500,000 in STMP funds to BART for the Project; and

**WHEREAS**, WCCTAC staff and BART staff have prepared an amendment to the Cooperative Agreement to account for this additional allocation of STMP funds to BART; and

**WHEREAS**, the Board of Directors of WCCTAC desires to approve the amendment to the Cooperative Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the West Contra Costa Transportation Advisory Committee:

1. Does hereby authorize the additional allocation of STMP funds to BART in the amount of \$500,000 to partially fund the Project pursuant to the terms of the amendment to the Cooperative Agreement attached hereto and incorporated herein by reference as Exhibit A.

2. The Executive Director is hereby authorized and directed, on behalf of the Board of Directors of the West Contra Costa Transportation Advisory Committee, to execute the

amendment to the Cooperative Agreement on behalf of the West Contra Costa Transportation Advisory Committee, in a form approved by the General Counsel.

3. The Executive Director is authorized to make all approvals and take all actions necessary or appropriate to carry out and implement the terms of the amendment to the Cooperative Agreement and to administer the West Contra Costa Transportation Advisory Committee's obligations, responsibilities and duties to be performed under the amendment to the Cooperative Agreement.

The foregoing Resolution was adopted by the WCCTAC Board at a regular meeting on April 26, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_  
Chris Kelley, Chair

Attest:

\_\_\_\_\_  
John Nemeth, Executive Director

Approved as to Form:

\_\_\_\_\_  
Kristopher J. Kokotaylo, General Counsel

ATTACHMENT: Exhibit A

## EXHIBIT A

### FIRST AMENDMENT TO THE COOPERATIVE FUNDING AGREEMENT BETWEEN THE WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE AND SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT FOR THE EL CERRITO DEL NORTE MODERNIZATION PROJECT

This First Amendment to the Cooperative Funding Agreement, dated December 28, 2017, between the West Contra Costa Transportation Advisory Committee, a Joint Powers Agency existing under the laws of the State of California, (“WCCTAC”) and San Francisco Bay Area Rapid Transit District (“BART”), a rapid transit district established pursuant to California Public Utilities Code Section 28500 et seq. (together sometimes referred to as “Parties”) is entered into as of the date executed below.

#### RECITALS

**WHEREAS**, the Parties executed a Cooperative Funding Agreement (the “Agreement”), dated December 28, 2017, to appropriate One Million Dollars (\$1,000,000) in 2006 Subregional Transportation Mitigation Fee Program (“STMP”) funds to BART for use towards BART’s El Cerrito Del Norte Modernization Project (the “Project”); and

**WHEREAS**, at its December, 14, 2018 meeting, the WCCTAC Board of Directors approved an additional Five Hundred Thousand Dollars (\$500,000) in STMP funds for a total of One Million and Five Hundred Thousand Dollars (\$1,500,000) in STMP funds to BART for use towards the Project; and

**WHEREAS**, the Parties desire to amend the Agreement to provide BART with the additional STMP funds authorized by the WCCTAC Board of Directors and make a modification to reflect the appropriate BART contact; and

**WHEREAS**, the Executive Director is authorized to execute this Amendment in a form approved by the General Counsel.

**NOW, THEREFORE**, the Parties hereby agree as follows:

1. Section 2.1, Funding, of the Agreement, shall be modified to increase the amount of STMP funds to the Project by Five Hundred Thousand Dollars (\$500,000) for a total funding amount under this agreement not to exceed One Million and Five Hundred Thousand Dollars (\$1,500,000).

2. Section 3.7, Notices, of the Agreement is amended to change the BART contact from Nikki Foletta to Aileen Hernandez.

3. With the exception of the foregoing, all other terms and conditions in the Agreement, as amended, remain in force and effect.

**San Francisco Bay Area Transit  
District**

**West Contra Costa Transportation  
Advisory Committee**

---

Grace Crunican, General Manager

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John Nemeth, Executive Director

Approved as to Form:

Approved as to Form:

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BART Counsel

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Kristopher Kokotaylo, Legal Counsel

3176515.1

**TO:** WCCTAC Board

**MEETING DATE:** April 26, 2019

**FR:** Joanna Pallock, Project Manager

**RE:** **City of Richmond’s Measure J 20b Claim for FY 17-18**

**REQUESTED ACTION**

Approve \$242,939 in Measure J, 20b (Additional Transportation for Seniors and People with Disabilities) funds for Fiscal Year 17-18.

**BACKGROUND AND DISCUSSION**

Measure J Program 20b, *Additional Transportation for Seniors and People with Disabilities*, provides funding to the five West County paratransit operators (East Bay Paratransit Consortium (EBPC), El Cerrito, San Pablo, and WestCAT) for services to supplement those provided under the Countywide Measure J Program 15, *Transportation for Seniors and People with Disabilities*. The programming and allocation of Program 15 funds are handled by CCTA, while WCCTAC approves Program 20b funds for West County operators.

The chart below shows the status of Program 15 and Program 20b funding to the City of Richmond:

Measure J Category	Allocated	Proposed	Unallocated
<b>Program 15 (CCTA)</b>	FY 16-17, FY 17-18		FY 18-19, FY 19-20
<b>Program 20b (WCCTAC)</b>	FY 16-17	FY 17-18	FY 18-19, FY 19-20

The City of Richmond is currently restructuring its R-Transit program for seniors and people with disabilities. The former City Manager asked that the Measure J funds be put on hold until the City could address some concerns with the program. Some of these concerns were discussed at the Richmond City Council, including a high cost per trip and high rate of driver injuries.

The *WCCTAC 2018 Accessible Transportation Needs Study*, conducted by WCCTAC and its consultant Nelson Nygaard, reviewed Measure J funded programs in West County. The Study identified issues with the City’s program that included: low ridership levels, a high cost per trip, a lack of service in unincorporated areas (and lack of program awareness in unincorporated areas), and a desire for service to the Martinez area medical services such as the County Hospital and Veterans Hospital.

Simultaneously, MTC and Caltrans audited the City's vehicles acquired under the Caltrans Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, and found that the vehicles were not being properly managed and maintained. At this time, per communication with MTC, Caltrans is preparing to reclaim all but two of the City's nine vehicles. At present the City employs two drivers.

For the past three years, the City Council, WCCTAC staff, the Contra Costa Transportation Authority (CCTA), and Contra Costa County have been providing feedback to the City to help create more effective service to meet the growing needs of residents in both the City and unincorporated West County. This has included several meetings with the current and former Richmond City Manager over the last few years.

These discussions, and City Council direction, led to staff exploring a Lyft contract for eligible ambulatory clients, while retaining a smaller wheelchair accessible program for eligible disabled clients. As of today, the City staff has verbally shared various scenarios but many of details are still in flux. WCCTAC and CCTA staff met with the new City Manager and City staff on February 22, 2019 and outlined areas of concern. WCCTAC followed up with a very detailed and specific letter asking the City to address and provide clarification for areas of concern (see Attachment C). The City has expressed intent to formally respond. As of April 18, 2019, they have not yet responded.

On March 18, 2019, the Paratransit Coordinating Committee (PCC) which reviews all Program 15 and 20b claims raised concerns after hearing a presentation by the City staff. However, the PCC ultimately recommended that CCTA approve the allocation of Program 15 funds for FY 17-18 in recognition of the City's efforts to revamp its program. The PCC recommended that future claims for funding would require a more detailed budget and greater detail regarding program elements. The Authority approved the City's FY 17-18 Measure J 15 claim form on April 17, 2019.

Given the PCC and CCTA actions, WCCTAC staff recommends approval of the Measure J 20b portion of the FY 17-18 claims. Like the PCC, WCCTAC staff recommends that more program detail be provided prior to approval of any future claims. This detail will be described in a presentation to the WCCTAC Board.

#### **Attachments**

- A. FY 2017-18 20b Allocations Chart
- B. City of Richmond FY 17-18 Program 15 and 20b Claim form
- C. Letter from WCCTAC to City of Richmond – March 11, 2019

PROGRAM: 20b - West County Additional Transportation Services for Seniors and People With Disabilities		FY 2017-18
Sales Tax Revenue Estimate		\$86,500,000
	%	
Program Revenue Estimate	0.65%	\$562,250
Previous Year Allocation Adjustment	2015-16	see below
Available for Allocation (Programmed by WCCTAC)		\$562,250
Notes:		

Agency	Coop #	100% Amount	90% Amount	Allocation Adjustment from FY 2015-16	TOTAL ALLOCATION
City of Richmond	60.00.07	\$239,902	\$215,911	\$3,037	\$242,939
City of El Cerrito	60.00.06	\$40,937	\$36,843	\$518	\$41,455
City of San Pablo	60.00.08	\$73,071	\$65,764	\$925	\$73,997
WestCAT	60.00.04	\$83,636	\$75,272	\$1,059	\$84,695
EBPC					
BART	60.00.01	\$34,318	\$30,887	\$434	\$34,753
AC Transit	60.00.02	\$76,386	\$68,747	\$967	\$77,353
WCCTAC		\$14,000			\$14,000
Total Allocation		\$562,250	\$493,425	\$ 6,941	\$569,191.20
FY 2017 Unallocated Balance					

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### 1. CLAIMANT INFORMATION

Agency	City of Richmond	Date	6/4/2018
Contact Person	Lori Reese-Brown		
Address	450 Civic Center Plaza		
	Richmond, CA 94801		
Telephone No.	510-620-6869		
Email	<a href="mailto:lori_reese-brown@ci.richmond.ca.us">lori_reese-brown@ci.richmond.ca.us</a>		

### 3. PROJECT WORKSHEETS

<b>A. Measure J Claim Summary:</b>	<b>ALL CLAIMANTS</b>
<b>B. Capital Needs Forecast:</b>	<b>CLAIMANTS WHO USE MEASURE J FOR CAPITAL PURCHASES</b>
<b>C. Performance Indicators:</b>	<b>ALL CLAIMANTS</b>
<b>D. Rolling Stock Inventory:</b>	<b>ALL CLAIMANTS THAT OPERATE SERVICE USING MEASURE J FUNDS</b>

### **Brief Paratransit System History**

R-Transit (formerly Richmond Paratransit) began over 30 years ago as a small demonstration project. The program focuses on the transportation needs of persons with disabilities and seniors (ages 55 and older). Specifically, the program serves disabled persons and seniors residing in the one of the following Cities: Richmond, Kensington, El Sobrante, and the unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, and North Richmond.

In 2014, the R-Transit program relocated to the R-Transit Center, a mobility management center in Contra Costa County where residents can learn about public transportation as well as Paratransit services within West Contra Costa and the surrounding Bay Area. Qualified persons can register for R-Transit service and receive help to sign up for the Contra Costa County nutrition program.

### **Types of Service**

#### **System Overview**

R-Transit provides door-to-door demand response trips, group trips, senior nutrition program transportation services, and standing orders Monday-Friday from 8:30 am -5 pm. Reservations are required and can be made up to 10 days in advance. Same day service is based on availability.

All trips regardless of service are local within a service area that includes the Cities of El Cerrito, Richmond, and San Pablo as well as the unincorporated communities of Bayview-Montalvin, East Richmond Heights, El Sobrante, Hasford Heights, Kensington, North Richmond, Rollingwood and Tara Hills.

R-Transit staff manages the R-Transit Center where visitors can learn about various transportation options and programs. Seniors (age 55 and older), and disabled persons who meet the residency requirement can sign up for R-Transit service and learn about other programs that they qualify for such as the Senior Nutrition program and East Bay Paratransit. Interested applicants who do not meet the residency requirement for the R-Transit program can obtain information and applications to establish Paratransit service with Cities of El Cerrito and San Pablo. The Cities of El Cerrito, San Pablo, and Richmond meet bi-monthly to coordinate transportation services in West Contra Costa and to implement strategies in the Contra Costa Mobility Management Plan.

### **Driver Training**

All R-Transit drivers receive regular training, such as but not limited to, lift-equipped vehicle usage, pre/post trip inspection, First Aid with CPR/AED, wheelchair tie downs, bloodborne pathogens, defensive driver training, and customer service.

**Performance Monitoring**

R-Transit is monitored on a quarterly basis for effectiveness based on the annual City Council approved performance measures. Customer satisfaction surveys are available online and in person. The responses are tabulated on a quarterly basis to assess overall performance.

**Marketing**

Outreach and marketing is ongoing with distribution of flyers, user guide, and applications are local events, community meetings, senior centers, and other locations throughout the R-Transit service area. In depth program information and application submission is available online at [www.rtransit.com](http://www.rtransit.com) , over the phone, or in person at the R-Transit Center.

**Fares****Door-to-Door Demand-Response Transportation Service**

- One way trip scheduled up to 10 days in advance is \$4.00
- One way trip scheduled the same-day is \$5.00

An attendant may ride with the participant at no additional charge. Guests are required to pay the same fare as the enrolled participant.

**Group Trips**

A group trip consists of five or more passengers with trips beginning and ending at designated locations. The cost is \$4.00 each way per passenger. Reservations are required and can be made online at [www.rtransit.com](http://www.rtransit.com), by phone, or by fax.

**Senior Nutrition Program Transportation Services**

R-Transit has an agreement with the Contra Costa County Senior Nutrition Program to provide transportation services at \$2.00 per trip per qualified participant.

**Standing Orders**

On a limited basis, standing orders are provided for clients who have medical treatment and employment obligations.

On a limited basis, standing orders are provided for clients who have medical treatment and employment obligations.

**Unmet Paratransit Needs**

R-Transit's door-to-door service provides pre-scheduled and same day reservation on a space available basis. The program strives to provide a similar level of service to mandated

ADA service. The program is designed to fill gaps that are not met by ADA-mandated providers and to relieve ADA mandated providers of some trips. Although R-Transit addresses numerous critical service needs, the following gaps still exist:

- Door-to-Door service to Veterans Affairs Medical Center & Contra Costa Regional Medical Center in Martinez.  
Seniors and disabled persons in the West Contra Costa County have expressed the need for a van/bus service to medical appointments and treatments in Martinez. Specifically a route which eliminates the need for multiple connections serving patrons from locations in Richmond, El Cerrito, and San Pablo.
- A wheelchair and scooter breakdown transportation service for wheelchair and scooter users that are stranded in West Contra Costa County due to a mechanical breakdown of their mobility device or a medical emergency that has separated them from their chair.
- A travel training program specifically designed to serve residents in the R-Transit service area to familiarize persons with disabilities and seniors on how to use fixed transit systems.

**Service Area Map**



# Measure J Countywide Transportation for Seniors and People with Disabilities Program (Program 15)

Table A - Measure J Claim Summary - CITY

	FY 2016 Actual	FY 2017 Projected	FY 2018 Estimate
<b>Program Sources (Revenues)</b>			
	100% allocation		100% allocation
Measure J Prog 15	\$ 548,459	\$ 312,459	\$ 592,145
Measure J Prog 20	\$ 234,366	\$ 132,064	\$ 239,902
Measure J Prog 15/20 Reconciliation from previous year	\$ 5,844		\$ 10,145
Measure C/J local reserves			
Measure C/J Interest			
Fares from Paratransit Service	\$ 47,125	\$ 21,775	\$ 18,795
Fares from Excursion Services			
Outside Provider Fare Ticket Sales			
City General Fund	\$ 403,799	\$ 635,207	\$ 153,755
Nutrition Program	\$ 4,825	\$ 4,622	\$ 4,450
Other -New Freedom MTC	\$ 26,613		
Other -EV Charging Stations	\$ 3,315	\$ 2,448	\$ 3,628
Other -Bus Shelter Agreement	\$ 196		
Other -			
Total Other	\$ 30,124	\$ 2,448	\$ 3,628
<b>TOTAL PROGRAM SOURCES</b>	<b>\$ 1,274,542</b>	<b>\$ 1,108,575</b>	<b>\$ 1,022,820</b>
<b>Program Uses (Expenditures)</b>			
General Administration	\$ 766,573	\$ 690,087	\$ 627,935
Paratransit Operations	\$ 462,279	\$ 418,488	\$ 394,885
Excursion Operations			
Fare Subsidy Operations			
Fare Subsidy - Taxi	\$ 45,690		
Fare Subsidy - Paratransit			
Other -			
Other -			
<b>TOTAL PROGRAM USES</b>	<b>\$ 1,274,542</b>	<b>\$ 1,108,575</b>	<b>\$ 1,022,820</b>

<b>Capital Expenditures</b>			
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<b>NET OPERATING BALANCE</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
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<b>Measure C/J Funds: Changes in Reserve Balance</b>			
<b>Beginning Reserve Balance</b>		<b>\$ 0</b>	<b>\$ 0</b>
Annual Revenue	\$ 1,274,542	\$ 1,108,575	\$ 1,022,820
Annual Operating Expenditures	\$ 1,274,542	\$ 1,108,575	\$ 1,022,820
Annual Capital Expenditures	\$ -	\$ -	\$ -

## Measure J Countywide Transportation for Seniors and People with Disabilities Program (Program 15)

Table C - Performance Indicators CITY

Activity	FY 2016 Actual	FY 2017 Projected	FY 2018 Estimate
<b>PARATRANSIT or DIAL-A-RIDE OPERATION</b>			
Total Registered Clients	4349	4483	4619
Total Passenger Trips	8291	7600	3683
Total Revenue Service Hours (RSHr)	2753.42		2252.58
Passenger Trips per RSHr	3.011164297	2.85357053	1.635014073
Average Passenger Trip Distance	2.89	3.02	3.23
Number of Wheelchair Passengers	1362	1258	710
Number of No-Shows	263	234	250
Number of Cancellations	921	867	895
Number of Trip Denials	136	220	250
Number of Multi-Agency Trips	0	0	0
Number of Accidents	0	0	1
Percent of On-Time Performance	79.99	87.21	89.33
<b>EXCURSION or GROUP TRIP OPERATION</b>			
Number of Vehicle Trips	11	13	7
Number of Vehicle Trips Outside Contra Costa or Alameda County	0	0	0
Number of Total Passengers	173	63	22
Number of Wheelchair Passengers	62	37	9
Number of ADA Eligible Passengers	N/A	N/A	N/A
Number of Accidents	0	0	0
Average Passenger Trip Distance	3	3	3
<b>FARE SUBSIDY</b>			
Number of Tickets Sold	N/A	N/A	N/A
\$ Amount of Tickets Sold	N/A	N/A	N/A

see directions (and glossary) for the definitions of the above terms and the appropriate formulas



# Measure J Transportation for Seniors and People with Worksheet E - Program 20 Useage

Operators must submit this worksheet to there respective RTPC for approval of the proposed use. get authorization from their respective RTPCs approving the use of these funds for the designated purpose stated above.

FY 2017-18 Funding \$ 242,939

**Please indicate the proposed use of Program 20 funds:**

R-Transit is set up as a special revenue fund and not a part of the City of Richmond's general fund because the program receives grants and charges for services. As part of a special revenue fund, our expenses are not 100% covered by the City's general fund. Each year the program seeks and applies for grant funds from various funding sources to support the program. The City of Richmond provides a match for funding opportunities. The R-Transit program is expected to seek grant funds each year, however a general fund subsidy is provided at the end of each year to close the gap in grants and expenses. The program has a negative fund balance due to grants which were allocated in the past but never materialized, the creation and increase of the Cost Pool/ISF (Internal Service Fund), and personnel costs. For the next several years, Measure 20b funds will help fund R-Transit's existing service and allow for leveraging funds for new grants and expanding service.

El Cerrito

Hercules

March 11, 2019

Pinole

Ms. Lori Reese-Brown City  
of Richmond  
450 Civic Center Plaza  
Richmond, CA 94804-1630

Richmond

**RE: Follow-up Letter- Allocation of Measure J Funds for Richmond's Paratransit Program**

Dear Ms. Reese-Brown

Thank you for arranging a meeting with the Richmond staff, including the City Manager, to discuss advancing Measure J funds to improve non-ADA paratransit services to residents in Richmond and the unincorporated areas of West County.

San Pablo

As discussed at the conclusion of our meeting, WCCTAC and CCTA staff agreed to send a letter to Richmond staff outlining areas of concern discussed at the meeting, and ways the City can address these concerns. Here is that letter. We have also included a timeline for releasing funds as well as the review process for getting the claim forms approved.

Contra Costa  
County

The following areas require more information from the City in its FY 2018-19 claim forms:

**1. Van Fleet Status**

AC Transit

Current Status: Caltrans did an on-site audit in the Fall of 2018 and identified issues regarding van maintenance and fleet size in relation to the number of drivers.

BART

Information Needed: The City and Caltrans need to formalize how many vans will remain with the City. WCCTAC and CCTA staffs recommend that the City obtain a letter from Caltrans confirming the number of vans that will remain with the City for the next five years. The number of vans and van drivers should be sufficient to cover the entire service area. Our understanding is there are currently two active van drivers. We were not clear how many trips two drivers can provide in such a large service area.

WestCAT

- The City should also clarify how it will maintain the van fleet, develop a replacement schedule, and define where the funds will come from to replace the fleet when the remaining vans are no longer in service.

## **2. Accessing Lyft Trips**

Current Status: Our understanding of the current Lyft program is that the City is providing information to residents on how they can obtain smartphones through a federal lifeline program. The City staff is then hosting workshops to teach the residents how to use their smartphones to arrange their own Lyft trips using a code issued to them by the City.

Information Needed: To conform to the spirit of Title VI (Civil Rights Act) legislation, the City should assure that any and all senior and disabled qualified residents in the service area can access a Lyft trip. This will mean going beyond the current approach and working to create a system that allows a qualifying person with a landline or flip phone to arrange a trip.

- An existing Lyft Concierge platform such as Go-Go Grandparent, Arrive Rides/Silver Ride, or the non-profit, Whistlestop in Marin County is a better model for assuring Lyft service to a senior and disabled community. This approach will address critical equity and service issues. We strongly recommend the City use an existing concierge provider as opposed to outsourcing this piece to a yet to be identified non-profit within the City. Also please explain the current process for those people using a smartphone.
- The City should also address how it plans to assure the Lyft program is protected from fraud.

## **3. Outreach and Marketing Plan**

Current Status: It was suggested at the City Council meeting on January 29, 2019 that the Lyft program was up and running. However, it became clear at our meeting on February 22, 2019 that no Lyft trips have occurred and that March 1, 2019 is the official start date. Currently registered residents in the R-Transit program may be under the impression that they can receive a smartphone, attend a workshop, and be ready to order on their own using a code, a Lyft trip.

Information Needed: The City should provide more information on the outreach and marketing efforts undertaken to ensure that the public is clear about the timing, eligibility requirements, and other details of the City's program.

- We recommend creating a formal marketing plan, with proposed outreach materials to assure a consistent message and to assist other local agencies with explaining the program to their residents. We also recommend managing expectations and clarifying to residents of the City and the unincorporated areas served by the City, exactly what services they can receive.
- Guidelines should include information on how to order trips (with and without a smartphone), where people can/cannot travel, how much of a subsidy they can receive per trip, and how many trips they can order per month. English and Spanish versions of these guidelines should to be created.

#### **4. Performance Monitoring**

Current Status: We have heard that there is a monthly reporting process for staff to update the City Council on the R-Transit program. In the past, RouteMatch was the software used for reporting van trips.

Information Needed: At the monthly Council updates, we would like to see consistent performance measures used to report to policy makers. The City needs to address how it will monitor performance of both R-Transit van service as well as Lyft service. What reports will be used to inform revenue hours, non-revenue hours, trip denials and trips delivered for both trips requested within the City as well as to the unincorporated areas served by the City? In the case of Lyft trips, we suggest tracking the daily number of trips, trip origin and destination and total trip cost. Please notify WCCTAC and CCTA staff of the dates that your staff will be presenting to the City Council.

#### **5. Budget**

Current Status: The City's program has not received a Measure J allocation since FY-17. Currently, the City's General Funds are covering the entire program

Information Needed: In the past, detailed budgets with information on staffing and personnel expenses have not been required on claim forms; however, due to the substantial changes to the program and the suspension of funds, WCCTAC and CCTA staffs are now requesting a detailed budget.

- A budget should include vehicle operating and maintenance expenses, staff costs (fully burdened rates with benefits), marketing and outreach costs, projected Lyft fare subsidies, and any contracted concierge support or training classes for smartphone tech support. If it remains the City's goal to eliminate City General Funds expenses, the expenditure dollars should equal the amount

of the annual Measure J allocation.

Timeline for Receiving Measure J Funds

- FY 17-18: Return to PCC Review Committee  
Place on WCCTAC and CCTA Board agenda for approval
- FY 18-19: Complete Items Identified in this Letter  
Complete Review Process (see below)  
Submit final claims to CCTA and WCCTAC Board based upon feedback
- FY 19-20: Do not submit until FY 18-19 claims are processed and approved

Review Process

- PCC Review for FY17-18 and FY 18-19 and ultimately FY19-20  
WCCTAC West County Mobility Management Group for FY 18-19 and FY 19-20  
CCTA and WCCTAC Boards – Consent for FY 17-18; Presentation for FY 18-19 and FY 19-20

We look forward to working with you and ensuring the new paratransit efforts are successful. Please contact either myself or Joanna Pallock in our office if you have any questions.

Sincerely,



John Nemeth  
Executive Director

cc:

- City of Richmond Staff: Carlos Martinez, Shasa Curl, Misha Kaur, and Denee Evans  
CCTA: Peter Engel  
County Staff: Joan Carpenter, Kate Rauch, and John Cunningham  
MTC Staff: Drennen Shelton  
WCCTAC Staff: Joanna Pallock

**TO:** WCCTAC Board

**MEETING DATE:** April 26, 2019

**FR:** John Nemeth, Project Manager

**RE:** **Plan Bay Area 2050 – Project List for West County**

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### **REQUESTED ACTION**

Approve the list of projects proposed by the WCCTAC TAC for inclusion in the Regional Transportation Plan and forward to CCTA.

### **BACKGROUND AND DISCUSSION**

MTC's Call for Projects for the next Regional Transportation Plan (RTP), known also as Plan Bay Area 2050, was released on March 5, 2019. In response, CCTA directed its staff to begin work with the Regional Transportation Planning Committees (RTPCs) to develop a 30-year project list.

During the RTP update process, MTC works with the Bay Area County Transportation Agencies (CTAs) and project sponsors to update the project list. This list must be limited by the amount of discretionary funding projected to be available during the 30 year period. The projects on the list are not guaranteed funding. Rather, the designation allow projects the ability to pursue certain state and federal funds.

Projects that would increase the capacity of the transportation system and impact air quality, such as new lanes to freeways and roadways, rail extensions, or park-and-ride lots must be included in the RTP. Projects that expect to receive state and/or federal funding or action (e.g. NEPA clearance) must also be included in the RTP.

The following programmatic categories will be included in this RTP. Projects that fall into these categories do not have to be listed individually:

- Pedestrian/Bicycle Projects
- Access and Mobility Programs (e.g. paratransit & school bus pass programs)
- Innovative Transportation Technology (e.g. CV/AV infrastructure)
- County Safety, Security, and Other (grade separations, realignments, etc.)
- Minor Roadway Expansion (non-arterial widening, extensions of roadways)
- Roadway Operations (e.g. intersection improvements)
- Multimodal/Streetscape Projects (e.g. complete street projects)
- Minor Transit Improvements (e.g. maintenance facility expansions, rolling stock)
- BART Capacity, Access and Parking Improvements, & BART Core Capacity

Locally funded projects that do not fit within one of the programmatic categories (outlined in the prior page) need to be added to the list even if they do not anticipate seeking future federal or state funds.

Projects that cannot fit within the financially constrained list can be included on the separate vision list. Should the final fund estimate for Plan Bay Area be higher than currently projected, the Authority can move projects from the vision list to the financially constrained list. MTC will release the final fund estimate in fall 2019 for Plan Bay Area BA 2050.

At its meetings on March 14, 2019 and April 11, 2019, the WCCTAC TAC reviewed projects included in the last RTP, known as Plan Bay Area 2040. They removed projects that are completed, no longer supported, or substantially under construction. They updated cost estimates, project descriptions, committed fund sources, and funding shortfalls. Lastly, they identified key new projects to add to the RTP list.

The attached, financially constrained list, developed by the TAC, includes all of the priority projects in West Contra Costa that may require state or federal funds in the next few years. (based on the TAC's understanding). Given MTC's expected fund estimate, the likely share for Contra Costa County, and an estimated share for West Contra Costa, the fund target for West Costa is \$230M.

The total funding shortfall for projects included on the TAC's financially constrained list is \$315M. However, this difference is acceptable to CCTA staff, given some uncertainty about the funds estimate. If the West County list needs to be modified later this year based on funding availability, it can be brought back to the WCCTAC Board for adjustments.

**ATTACHMENTS:**

- A. Draft Project List for West County

Plan Bay Area 2050 - FINANCIALLY CONSTRAINED PROJECT LIST (WEST COUNTY)										PBA 2040 (2017)					PBA 2050					
RTPC	Sponsor	RTPID	Project Name	Project Description	Total Project Cost (YOE)	Committed Amount (Post 2017)	Committed Sources (Post 2017)	Funding Shortfall (Request for Discretionary Funding)	Mid Year of Construction	Project Cost (2019 \$)	Start Year Construction	End Year Construction	Midyear of Construction	Project Cost (Escalation @ 3%)	Secured Funding (in millions)	Secured Fund Sources	Funding Shortfall	PBA 2050 Targets	Comments	
Various	Various	Various	Programmatic Categories																	
All	CCTA	17-02-0002	Innovative Transportation Technology/Management Systems	I-80 Integrated Corridor Mobility (ICM) Project Operations and Management - Local Portion - Maintenance in Contra Costa; This project will implement Adaptive Ramp Metering (ARM) and Active Traffic Management (ATM) strategies will be employed to reduce congestion and provide incident management capabilities. (Contra Costa County share)	\$0.0	\$0.0		\$0.0		38.2	2021	2050	2035	61.3	0	None	61.3	61.3		EXAMPLE PROJECTS ONLY
All	CCTA	17-02-0003	Bicycle and Pedestrian Program	Install Pedestrian Bridge at East-West Greenway overpass at 23rd/RR/Carlson crossing.																
W	Richmond		East-West Richmond Greenway Overpass Pedestrian Bridge Project	Install Pedestrian Bridge at Wildcat Creek crossing over Richmond Parkway																
W	Richmond		Wildcat Creek Overpass Pedestrian Bridge Project	Grade separate the roadway and the railroad crossing at one location (Cutting Blvd @ UPRR Crossing west of Carlson Blvd. Lower Railroad crossing below the existing Cutting Blvd crossing.)																
W	Richmond		Grade Separation Project at Cutting Blvd and Railroad Crossing adjacent to Carlson Blvd	Grade separate the roadway and the railroad crossing at one location (Harbour Way, Hall Ave, and Richmond Parkway crossing.)																
W	Richmond		Grade Separation Project at Harbour Way, Hall Ave, and Richmond Pkwy	Ped/bike improvements at I-580/Harbour Way																
W	Richmond		Ped/bike improvements at I-580/Harbour Way	Ped/bike improvements at I-580/Marina Bay																
W	Richmond		Ped/bike improvements at I-580/Marina Bay	Ped/bike improvements at I-80/San Pablo Avenue - Barrett Avenue																
W	Richmond		Ped/bike improvements at I-80/San Pablo Avenue - Barrett Avenue	Ped/bike improvements at I-80/McDonald Avenue																
W	Richmond		Ped/bike improvements at I-80/McDonald Avenue	Ped/bike improvements at I-80/Cutting Blvd																
W	Richmond		Ped/bike improvements at I-80/Cutting Blvd	Ped/bike improvements at I-80/Solano Avenue																
W	Richmond		Ped/bike improvements at I-80/Solano Avenue	Ped/bike improvements at I-580/Bayview Avenue																
W	Richmond		Ped/bike improvements at I-580/Bayview Avenue	Install Pedestrian Bridge at South 47th Street Overpass over HWY I-580/Carlson between Campus Bay and Booker T. Anderson Jr Park																
W	Richmond		Pedestrian Bridge Project	Pedestrian Overcrossing over San Pablo Avenue at Sycamore Avenue																
W	Hercules		San Pablo Avenue Pedestrian Overcrossing at Sycamore Avenue	Market Avenue complete Streets Project (north Richmond)																
W	County		Market Avenue complete Streets Project (north Richmond)	Bay Trail, Ridge Trail, and Carquinez Scenic Loop Trail - gap closures																
W	County		Bay Trail, Ridge Trail, and Carquinez Scenic Loop Trail - gap closures	San Pablo Avenue Complete Streets Project																
W	County		San Pablo Avenue Complete Streets Project	Applan Way Complete Street Project																
W	County		Applan Way Complete Street Project	Extend existing trail, including construction of paved pedestrian and bicycle path along the north bank of Wildcat Creek between Church Lane and Vale Road.																
W	San Pablo		Wildcat Creek Trail Construction		\$0.0	\$0.0		\$0.0		105.5	2021	2050	2035	169.3	113.6	Various	55.7	55.7		
All	CCTA	17-02-0004	County Safety, Security and Other	Grade separate the roadway and the railroad crossing at one location (Cutting Blvd @ UPRR Crossing west of Carlson Blvd. Lower Railroad crossing below the existing Cutting Blvd crossing.)																
W	Richmond		Grade Separation Project at Cutting Blvd and Railroad Crossing adjacent to Carlson Blvd	Grade separate the roadway and the railroad crossing at one location (Harbour Way, Hall Ave, and Richmond Parkway crossing.)																
W	Richmond		Grade Separation Project at Harbour Way, Hall Ave, and Richmond Pkwy		\$0.0	\$0.0		\$0.0		77.0	2021	2050	2035	123.6	16	Various	107.6	107.6		EXAMPLE PROJECTS ONLY
All	CCTA	17-02-0005	Multimodal/Streetscape Projects		\$0.0	\$0.0		\$0.0												

Plan Bay Area 2050 - FINANCIALLY CONSTRAINED PROJECT LIST (WEST COUNTY)										PBA 2050										
										PBA 2040 (2017)										
RTPC	Sponsor	RTPID	Project Name	Project Description	Total Project Cost (YOE)	Committed Amount (Post 2017)	Committed Sources (Post 2017)	Funding Shortfall (Request for Discretionary Funding)	Mid Year of Construction	Project Cost (2019 \$)	Start Year Construction	End Year Construction	Midyear of Construction	Project Cost (YOE) [Escalation @ 3%]	Secured Funding (in millions)	Secured Fund Sources	Funding Shortfall	PBA 2050 Targets	Comments	
W	County		Applan Way Complete Streets Project	Improve pedestrian and bike safety along Applan Way and create transportation corridor for all users.	\$0.0	\$0.0				229.2	2021	2050	2035	367.8	179.4	Various	188.4	188.4		
W	County		San Pablo Avenue Complete Streets Project	Construct bike and pedestrian improvements from Rodeo to Crockett by reducing roadway from 4 lanes to 2 lanes.																
W	County		Fred Jackson Way First Mile/Last Mile Connection	Construct ADA compliant pedestrian path from Grove to Brookside Drive.																
W	El Cerrito		Del Norte Area Transit-Oriented Development (TOD) Transportation Improvements - Phase 1	Construction of multimodal improvements within quarter mile of El Cerrito del Norte station.																
W	El Cerrito		Del Norte Area Transit-Oriented Development (TOD) Transportation Improvements - Phase 2	Construction of multimodal and parking improvements within half mile of El Cerrito del Norte station.																
W	El Cerrito		San Pablo Avenue Cycle Track, Bicycle and Pedestrian Improvements	Implement Complete Streets improvements including directional Cycle Track and other bicycle, pedestrian and transit improvements in El Cerrito																
W	Hercules		Willow Avenue Sidewalk	Install Pedestrian Sidewalk on Willow Avenue from Palm Avenue to the Hercules Transit Center																
W	Pinole		San Pablo Avenue Pedestrian Gap Closure	Complete bicycle/pedestrian connection on San Pablo Avenue over Santa Fe (BNSF) Railroad tracks by upgrading the existing bridge or constructing new dedicated bicycle/pedestrian bridge.																
W	Richmond		23rd Street Streetscape	Provide street enhancements and streetscape improvements to encourage bicycle and pedestrian use, including potential conversion of 22nd and 23rd Streets from one way to two-way operations.																
W	San Pablo		Rumrill Boulevard Corridor Complete Streets, Sanford to San Pablo Avenue	Construct Complete Streets Plan on Rumrill from Sanford to San Pablo Avenue																
W	San Pablo		San Pablo Avenue Complete Streets, Rivers to Lowell	Construct complete streets improvements from River Street in San Pablo to Lowell Avenue in Richmond. Includes bike, pedestrian and transit improvements.																
W	San Pablo/Richmond		San Pablo Avenue Complete Streets	Construct bicycle and pedestrian improvements along San Pablo Avenue between Rivers Street and Hilltop Drive																
W	WCCTAC		Complete Streets in West County	Implement Complete Streets projects in West County	\$0.0	\$0.0		\$0.0		229.2	2021	2050	2035	367.8	179.4	Various	188.4	188.4		
All	CCTA	17-02-0007	Minor Roadway Expansions																	
W	CCTA		West County Arterial and Interchange Improvements	Widen and extend major streets and bridges, grade separations/crossings, and improve and interchanges in west Contra Costa County																
W	CCTA		I-80 Interchange and Arterial Improvements	Improve interchanges and parallel arterials to I-80 in Contra Costa County.																
All	CCTA	17-02-0001	Access and Mobility Program		\$0.0	\$0.0		\$0.0		355.4	2021	2050	2035	570.3	240.1	Various	330.2	330.2		
All	CCTA		Paratransit programs in Contra Costa	Fund and implement paratransit programs in Contra Costa County.																
W	WCCTAC		West County Low-Income School Bus Program	West County low-income student bus pass program	\$0.0	\$0.0		\$0.0		160.8	2021	2050	2035	258.0	258	Measure J	0.0	0.0		
All	CCTA	17-02-0008	Roadway Operations/Intersection Improvements		\$0.0	\$0.0		\$0.0		32.7	2021	2050	2035	52.4	18.4	Various	34.0	34.0		
All	CCTA	17-02-0009	Minor Transit Improvements																	
W	AC Transit		AC Transit Rolling Stock	Expansion Buses to support improved transit service (CC County)																
W	AC Transit		Technology Upgrades for AC Transit	Additional projected technology upgrades including off-board fare payment, upgrades to computer storage and scheduling system, and electronic fare media usage																
W	AC Transit		Bus Transit Preferential Measures	Enhanced Operating Programs (More Service)																

Plan Bay Area 2050 - FINANCIALLY CONSTRAINED PROJECT LIST (WEST COUNTY)

PBA 2050										PBA 2040 (2017)					PBA 2050						
RTPC	Sponsor	RTPID	Project Name	Project Description	Total Project Cost (YOE)	Committed Amount (Post 2017)	Committed Sources (Post 2017)	Funding Shortfall (Request for Discretionary Funding)	Mid Year of Construction	Project Cost (2019 \$)	Start Year Construction	End Year Construction	Midyear of Construction	Project Cost [Escalation @ 3%]	Secured Funding (in millions)	Secured Fund Sources	Funding Shortfall	PBA 2050 Targets	Comments		
	AC Transit/Richmond		West County Bus Storage and Maintenance Facility	New West County Bus Storage and Maintenance Facility Phase 1: Planning, remediation, land acquisition, and environmental for the Relocation of D3 bus facility and development of existing site as transit oriented development. Site acquisition, site prep, site planning, design	\$0.0	\$0.0		\$0.0		262.5	2021	2050	2035	421.2	325.1 Various		96.1	96.1			
	WestCAT		Expand WestCAT Service	Expand WestCAT's bus service, including purchase of vehicles.																	
	WestCAT		Expand WestCAT maintenance facility	Purchase land adjacent to current facility to increase available storage for transit vehicles.																	
	WestCAT		Lynx Service Expansion	Purchase vehicles to expand Transbay service	\$0.0	\$0.0		\$0.0			2021	2050	2035	421.2	325.1 Various		96.1	96.1			
ALL	BART	17-02-004317-1	BART Capacity, Access and Parking Improvements, and BART Core Capacity		\$0.0	\$0.0		\$0.0		91.1	2021	2050	2035	146.2	0 None		146.2	146.2			
<b>Programmatic Category Subtotal</b>					\$0.0	\$0.0		\$0.0		\$1,352.3				\$2,170.1	\$1,150.6		\$1,019.5	\$ 1,019.5			
<b>Individually Listed Projects by Subregions</b>																					
Various	Various	Various																			
W	BART	17-02-0045	El Cerrito del Norte BART Station Modernization - Phase 1	I-80 Integrated Corridor Mobility (ICM) Project - Operations and Management - Local Portion - Maintenance in Contra Costa; This project will implement Adaptive Ramp Metering (ARM) and Active Traffic Management (ATM) strategies will be employed to reduce congestion and provide incident management capabilities. (Contra Costa County share)	\$22.0	\$22.0	Prop 1B - \$10 Measure J - \$9 Lifeline - \$3.7	\$0.0	2017											Under Construction	
W	CCTA	17-02-0011	I-80 ICM Project Operations and Maintenance	Upgrade and improve interchange. Phase 1 includes relocating El Portal Drive on-ramp to Westbound I-80 to the north, extending the auxiliary lane along Westbound I-80 between San Pablo Dam Road off-ramp and El Portal Drive on-ramp, and reconstructing the Riverside Ave. pedestrian overcrossing. Phase 2 replaces interchange and includes modifications to McBryde and SPDR ramps. Includes provisions for bicyclists and pedestrians on San Pablo Dam Road.	\$3.0	\$3.0	RM2 Savings - \$7. Other - Local \$1	\$0.0	2017											Covered under programmatic category	
W	CCTA	17-02-0021	Reconstruct I-80/San Pablo Dam Road Interchange	Upgrade and improve interchange. Phase 1 includes relocating El Portal Drive on-ramp to Westbound I-80 to the north, extending the auxiliary lane along Westbound I-80 between San Pablo Dam Road off-ramp and El Portal Drive on-ramp, and reconstructing the Riverside Ave. pedestrian overcrossing. Phase 2 replaces interchange and includes modifications to McBryde and SPDR ramps. Includes provisions for bicyclists and pedestrians on San Pablo Dam Road.	\$120.0	\$56.0	Measure J: \$12, WCCTAC Fees: \$7.1, Local: \$3, STIP: \$24, RM2 Savings: \$8, ATP: \$2	\$64.0	2019	80.1	2022	2024	2023	90.2	21.2 WCCTAC: 12	STIP: 9.2;	69.0	69.0		Phase 1 completed and removed	
W	CCTA	17-02-0026	I-80/Central Avenue Interchange Modification - Phases 1 & 2	Phase 1 of the project will redirect I-80 westbound on-ramp traffic during weekend peak periods to I-580 through the use of multiple electronic variable message signs. Phase 2 of the project will improve signalized intersections spacing along Central Avenue by connecting Pierce Street and San Mateo Street, modifying Pierce Street access at Central Avenue, and relocating the traffic signal at Pierce Street/Central Avenue to the San Mateo Street/Central Avenue intersection.	\$26.0	\$12.0	Measure J: \$11.5, WCCTAC Fees: \$7.1, Earmark: \$2.9, STIP \$2	\$14.0	2019	15.0	2021	2023	2022	16.4	16.4 WCTAC: 2.0 STIP: 7.8; 16.4 WTC: 2.8	Mea J: 3.5; WCCTAC: 2.0 STIP: 7.8; 16.4 WTC: 2.8	0.0	0.0		Phase 1 completed and removed.	
W	Hercules	17-02-0039	Hercules Train Station - All Phases	Phase 1 Regional Capitol Corridor Train Station in Hercules; Phase 2 "Path to Transit" - Extend John Muir Pkwy and Bayfront Blvd; Phase 3 Extend Bay Trail from Railroad Avenue to Bayfront Blvd connecting to a new rail station; Phase 4 Relocate fuel and fiber optic lines out of the UPRR right of way to make room for the 3rd track; Phase 5 Track/signal work including railroad bridge and station retaining walls, rail station; Phase 6: Transit loop, promenade and civic plaza; Phase 7: Add 286-space parking structure to serve the Hercules Rail Station and the Ferry Terminal	\$53.6	\$5.0	Measure J TLC \$500K, STMP \$500K, Other Local & Regional \$4M	\$48.6	2021	53.6	2024	2026	2025	64.0	12 J	STMP, Measure 12 J	52.0	52.0		Completed phases removed	
W	Hercules	17-02-0024	I-80/SR-4 Interchange Improvements - New Eastbound Willow Avenue Ramps	Construct new SR4 eastbound on-and-off ramps at Willow north of Palm Avenue to eliminate hook ramps to Willow on I-80 interchange to SR4 for safety enhancement and better service to the Hercules Transit Center	\$25.0			\$25.0	2021												moved to Vision List

Plan Bay Area 2050 - FINANCIALLY CONSTRAINED PROJECT LIST (WEST COUNTY)

PBA 2050										PBA 2040 (2017)				PBA 2050 Targets					
RTPC	Sponsor	RTPID	Project Name	Project Description	Total Project Cost (YOE)	Committed Amount (Post 2017)	Committed Sources (Post 2017)	Funding Shortfall (Request for Discretionary Funding)	Mid Year of Construction	Project Cost (2019 \$)	Start Year Construction	End Year Construction	Midyear of Construction	Project Cost (YOE) [Escalation @ 3%]	Secured Funding (in millions)	Secured Fund Sources	Funding Shortfall	Comments	
W	CCTA	17-02-0028	I-80 Eastbound and Westbound Pinole Valley Road On-ramp Improvement	Improve conditions for merging onto the I-80 mainline from the eastbound Pinole Valley Road on-ramp to address vehicles accelerating uphill after stopping at ramp meter.	\$10.0	\$10.0		\$10.0	2019	10.6	2024	2026	2025	12.7	1.1	STMP	11.6		
W	Pinole	NEW	San Pablo Avenue Bridge Replacement over the BNSF Railway	Replace a structurally deficient bridge along San Pablo Avenue over the BNSF railway. Ensure adequate railroad clearances and add bicycle and pedestrian capacity						35.0	2022	2023	2022	38.2	13.1	HBR, STMP, other	25.1	check with Tamara about amount for HBR	
W	Richmond	17-02-0044	Landside-Improvements-for-Richmond-Ferry-Service	Construct land-side improvements for Richmond ferry service including expanded parking.	\$25.0	\$2.0	RCRA: \$2M	\$23.0	2021				0	0.0			0.0	completed	
W	Richmond	NEW	Richmond Parkway Rehabilitation Phase 1	Update the structural, pavement, signing and striping, traffic signals, pedestrian crossings, railroad crossings, baytrail improvements, and other misc road improvements						50.0	2023	2025	2024	58.0			58.0	check with Dane on local funding available.	
W	CCTA	17-02-0041	Ferry Service including Small-Scale (non-WETA complying) Landside Improvements from Antioch, Martinez, and Hercules to San Francisco. (West County Share)	Privately Run Ferry Service including Small-Scale (non-WETA complying) Landside Improvements from Antioch, Martinez, and Hercules to San Francisco. (West County Share)						5	2024	2026	2025	6.0			6.0		
C	WECTAC	NEW	I-80 Corridor Express Bus Service Improvements Phase 1 (Capital and Operations)	Improve the I-80 corridor, such as with queue jumps, bus ramps, signal priority, new stops, expanded park and rides, and new ramps, to allow for improved express bus service to SF, and new routes to Oakland, Berkeley and Emeryville	30						30	2024	2026	2025	35.8	25.5	RM3, STMP	10.3	
W	WECTAC	NEW	23rd Street Corridor Rapid/BRT Phase 1	Establish a high-frequency bus service from Hercules to the Contra Costa College, Richmond BART and the Richmond Ferry. Improvements may include queue jumps, signal priority, new vehicles, improved stops, and possible bus-only lanes.							30	2024	2026	2025	35.8	17.4	STMP	18.4	
W	WECTAC	NEW	San Pablo Ave Multimodal Improvements (Capital and Operations) Phase 1	Improve bus service in the corridor along with transit related capital improvements such as signal priority, queue jumps, improved stops, improved frequency, level boarding, and possible bus only lanes. Improve pedestrian and bicycle mobility and safety in the corridor.							50	2024	2026	2025	59.7	37.4	RM3, STMP	22.3	
W	San Pablo	NEW	BART Extension to Contra Costa College (Project Development)	Project development related to extending regular BART service one stop to Contra Costa College in San Pablo						5	2029	2031	2030	6.9	2	STMP	4.9		
W	CCTA	NEW	Richmond San Rafael Bridge East Side Access Improvements	Improve the Richmond-San Rafael Bridge Corridor at the eastern end of the bridge through: open road tolling, a potential HOV lane extension, interchange improvements along SR, and improvements to the Richmond Parkway corridor	100						100	2022	2024	2023	112.6	75	RM3	37.6	
W	Richmond		Stenmark Drive Flyover at I-580	Improve HWY I-580 Corridor Interchanges (Stenmark Drive Flyover)							2027	2029	2028	130.5				Replaced with specific projects	
W	WCCFAG	17-02-0049	West-County-High-Capacity-Transit-Investment-Study-Implementation-Phase-1	West-County-High-Capacity-Transit-Study-Implementation-Ph-1-Environmental-Engineering-&-Implementation	\$15.0	\$0.0	0	\$15.0	2020										
W	WETA	17-02-0042	Richmond-San-Francisco-Ferry-Service	Richmond-San-Francisco-ferry-service	\$53.0	\$53.0	Measure 1	\$0.0	2022	\$564.3			0	0	221.1		\$15.1	229.7	Completed

Amount Over Target \$ 85.4 millions

VISION LIST OF PROJECTS (WEST COUNTY)

RTP 2050																	
RTP 2040 (2017)																	
RTPC	Sponsor	Project Name	Project Description	Updated Cost (2017 \$)	Updated Cost (YOE \$)	Mid Yr. of Construction	Updated Funding Shortfall	Notes	Project Cost (2019 \$)	Start Year Construction	End Year Construction	Midyear of Construction	Project Cost (YOE [Escalation @ 3%])	Secured Funding (in millions)	Secured Fund Sources	Funding Shortfall	Comments
WCCTAC	Richmond	Richmond-CyberTrain	Construct Richmond-CyberTrain	33.8	50.0	2035	50										delete
WCCTAC	Hercules	I-80/SR4: new I-80 EB off-ramp at Sycamore	Re-engineer Freeway Ramps at I-80/SR4: new I-80 EB off-ramp at Sycamore	13.8	15.0	2021	15		14.6	2029	2031	2030	20.2			20.2	
WCCTAC	Hercules	I-80/SR4: Replace SR4 WB to I-80 WB ramp	I-80/SR4 Ramp Improvements including SR4 WB to I-80 WB ramp replacement	23.0	25.0	2021	25		24.3	2029	2031	2030	33.7			33.7	
WCCTAC	Hercules	I-80/SR4 Interchange Improvements; New Eastbound Willow Ave. Ramps	Construct new SR4 eastbound on and off ramps at Willow north of Palm Avenue to eliminate hook ramps to Willow on I-80 interchange to SR4 for safety enhancement and better service to the Hercules Transit Center	25.0	0.0	2021	25	moved from FC list	26.5	2029	2031	2030	36.7			36.7	
WCCTAC	Richmond	Richmond Parkway Rehabilitation Phase 2	Update the structural, pavement, signing and striping, traffic signals, pedestrian crossings, railroad crossings, baytrail improvements, and other misc road improvements						62.7	2029	2031	2030	86.8			86.8	
WCCTAC	WCCTAC	I-80 Corridor Express Bus Service Improvements Phase 2 (Capital and Operations)	Improve the I-80 corridor, such as with queue jumps, bus ramps, signal priority, new stops, expanded park and rides, and new ramps, to allow for improved express bus service to SF, and new routes to Oakland, Berkeley and Emeryville						71.0	2027	2029	2030	98.3			98.3	
WCCTAC	WCCTAC	23rd Street Corridor Rapid/BRT Phase 2	Establish a high-frequency bus service from Hercules to the Contra Costa College, Richmond BART and the Richmond Ferry. Improvements may include queue jumps, signal priority, new vehicles, improved stops, and possible bus-only lanes.						78.0	2027	2029	2030	108.0			108.0	
WCCTAC	WCCTAC	San Pablo Ave Multimodal Improvements (Capital and Operations) Phase 1	Improve bus service in the corridor along with transit related capital improvements such as signal priority, queue jumps, improved stops, improved frequency, level boarding, and possible bus only lanes. Improve pedestrian and bicycle mobility and safety in the corridor.						133.0	2027	2029	2030	184.1			184.1	
WCCTAC	Richmond	I-580 flyover at Stenmark Drive	I-580 flyover at Stenmark Drive	68.7	101.7	2035	101.7		100.0	2029	2031	2030	138.4			138.4	
WCCTAC	ECTA	SR-4 West Phase 2 (Full Freeway)	Upgrade State Route 4 to full freeway from I-80 to Cummings Skyway (Phase 2)														delete
WCCTAC	WCCTAC	West County High Capacity Transit Investment Study Implementation - Phase 2	Implement the recommended improvements from the West County High Capacity Transit Investment Study	266.1	475.5	2029	475.5										delete
WCCTAC	County	Cummings Skyway Truck Climbing Lane Extension	Extend truck climbing lane on eastbound Cummings Skyway to allow faster moving vehicles to safely pass slow moving trucks climbing existing 10% grade.	16.9	22.3	2030	22.3		17.9	2029	2031	2030	24.8			24.8	
WCCTAC	WCCTAC/Gaitrans	I-80 CSMP Improvements	Construct improvements listed in the I-80 CSMP	34.2	36.5	2029	36.5										delete
WCCTAC	AC Transit	San Pablo-Macdonald Transit Corridor Improvements	San Pablo-Macdonald Transit Corridor Improvements	226.8	282.0	2025	270.0		240.7	2029	2031	2030	333.1			333.1	
WCCTAC	County	North Richmond Truck Route	Extend North Richmond truck route from Market Avenue to Parr Boulevard, including 2 lanes, shoulders, and sidewalk on west side	20.8	27.6	2030	27.6	moved from FC list	22.1	2029	2031	2030	30.6			30.6	
WCCTAC	Hercules/WETA	Regional Ferry Service In Hercules - Landside Improvements	Construct landside infrastructure improvements including wharf, docking facility, terminal building and expanding waterside of rail station building	35.0	37.4	2021	37.4		37.1	2029	2031	2030	51.4			51.4	
<b>Subtotal West County</b>																<b>1146.2</b>	

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**TO:** WCCTAC Board

**MEETING DATE:** April 26, 2019

**FR:** John Nemeth, Executive Director

**RE:** **New Transportation Expenditure Plan (TEP)**

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### **REQUESTED ACTION**

Provide any direction to staff, as needed, regarding WCCTAC's interaction with the TEP development process.

### **BACKGROUND AND DISCUSSION**

In February, the CCTA Board authorized its staff to begin exploring a Transportation Expenditure Plan (TEP) for a possible sales tax measure. At the April CCTA Board meeting, CCTA staff provided an overview of guiding principles for the development of a TEP and a work program. A possible new measure could be brought to the voters in either March, 2020, for the primary, or November, 2020, for the general election. The Commissioners favor the former and that's now the current working assumption for the schedule.

To gather voter perspectives, CCTA tasked EMC Research with doing public opinion research through focus groups and polling. In the last two months, a focus group was held in each sub-region and a youth-aimed forum was also held online. The focus groups were comprised of "swing voters". EMC Research staff provided some conclusions from this work at the Authority's April meeting.

According to the consultant, voters viewed getting around as difficult and wanted improvements, but were skeptical that the problem will be fully "solved" or that there was one obvious thing would make it better. They tended to focus more on outcomes and less on specific projects and, and generally believe that our transportation system is not keeping up. They did not view freeway lane widening as the best solution and focused more on solutions that remove cars from the road altogether. This included faster, more reliable, and more connected transit, and better first mile/last mile connections. The conclusions from the polling research, and more detail about the focus group work, will be provided at the next Authority meeting.

With a schedule that aims for a March 2020 ballot, an initial draft of the TEP would need to be completed by June, 2019. This draft TEP would be developed by a five-member subcommittee of the Commission, comprised of one representative from each sub-region and a representative of the County. The draft would be released for feedback, including to the RTPCs, with a final TEP approval by the Authority scheduled for August, 2019. The final TEP

would circulate to local jurisdictions the fall and in November, 2019 the County would consider an ordinance to place the measure on the ballot.

Given the tight schedule and the small window of opportunity for WCCTAC to provide input, the Board should consider how it would like to prepare for, and engage with, the TEP development process.

**ATTACHMENTS:**

- A. CCTA Staff Report from April 17, 2019 on the development of a TEP
- B. Slides from CCTA staff presentation of the development of a TEP

<b>Subject</b>	<b>Development of a New Transportation Expenditure Plan (TEP)</b>
<b>Summary of Issues</b>	At its February 2019 Authority Board meeting, the Authority authorized staff to begin exploring development of a new TEP and conduct public opinion research, propose guiding principles, and prepare a work plan, schedule and cost estimate for development of a new TEP. Staff has conducted initial public opinion research, developed proposed guiding principles, and prepared a draft work plan and schedule for development of a new TEP for Authority’s input.
<b>Recommendations</b>	For information only.
<b>Financial Implications</b>	Staff will develop a budget for development of a new TEP including placement on the ballot and present it at a future Authority Board meeting.
<b>Options</b>	N/A
<b>Attachments</b>	<p><b>A.</b> Guiding Principles for Development of a TEP</p> <p><b>B.</b> TEP Work Plan</p>
<b>Changes from Committee</b>	N/A

### **Background**

Since 1989, the Contra Costa Transportation Authority (Authority) has administered sales tax revenues collected through voter-approved transportation improvement funding measures, Measures C and J. Measure C, passed in 1988, created a half-cent sales tax for 20 years, expiring in 2009. In 2004, Contra Costa County voters approved Measure J, with a 71.1 percent vote, to continue the half-cent transportation sales tax for an additional 25 years (beyond the original 2009 expiration date). Together, the two measures will generate more than \$3.7 billion in local sales tax funds.

The projects and programs that are advanced with these funds are defined in a TEP that was approved by the Authority and included with the ballot measures. The TEP is a critical component of gaining approval of a local transportation revenue source, as it clearly defines what benefits will be received if the electorate approves a local sales tax measure. The TEP also allows the Authority to include details of policy provisions that will be used in the implementation such as transparency and accountability, priorities for leveraging other fund sources, and the Growth Management Program (GMP) including the Urban Limit Line (ULL), and other policies.

Measure J includes “pay-as-you-go” program components consisting of maintenance, operations, and local projects related to small infrastructure improvements. Together, these represent approximately 58 percent of the overall Measure J revenue that will fund defined program improvements (i.e. Local Streets Maintenance & Improvements (LSM), Bus Services, Transportation for Seniors & People with Disabilities, Safe Transportation for Children, Pedestrian, Bicycle & Trail Facilities (PBTF), and Transportation for Livable Communities (TLC)) through the end of the current Measure J half-cent transportation sales tax in 2034.

The remaining Measure J funds, approximately 42 percent, were dedicated to construction of major projects such as the Caldecott Tunnel, Highway 4 widening and the Bay Area Rapid Transit (BART) extension to Antioch, improvements to the Interstate 680 (I-680)/Highway 4 Interchange, and others. A majority of the major capital projects in Measure J are either under construction or completed. Using accelerated delivery strategies, enabled the Authority to deliver the projects to the public quickly and efficiently. In addition, the Authority’s policy that allows bonding against future project revenues has helped accelerate project delivery. An outcome of the Authority’s aggressive capital delivery strategy is that Measure J funds available for major capital projects have been expended or committed.

To continue to implement a robust capital program to improve the transportation network in Contra Costa, and to enhance or add new services, additional new revenue is required. Over the last two decades, local funds have become a major factor in the funding and delivery of transportation improvements. Development and approval of a new TEP and an associated countywide transportation sales tax measure is one method to begin addressing the funding gap.

At its February 2019 Authority Board meeting, the Authority authorized staff to begin exploring development of a new TEP and conduct public opinion research, propose guiding principles, and prepare a work plan, schedule and cost estimate for development of a new TEP.

## **Guiding Principles for Development of a Transportation Expenditure Plan (TEP)**

An initial step in developing a new TEP is to adopt Guiding Principles for Development of a TEP (Principles). Development of a new TEP should be guided by principles that build on the Mission, Vision, and Goals, and embrace the values of collaboration between the Authority and its partner agencies. Development of a new TEP will require technical, political, public and stakeholder outreach. The Principles will help guide the Authority through the regional, stakeholder, and public outreach and TEP development process.

The proposed Principles include supporting the vision and goals for a new TEP as follows: to ease traffic congestion; make public transportation more accessible; optimize the transportation system; improve air quality, create jobs, generate economic benefits; repave local streets, repair potholes, and synchronize signals. (See Attachment A).

## **Process for Developing a New Transportation Expenditure Plan (TEP)**

Authority staff has developed a TEP Work Plan outlining the outreach plan, stakeholder outreach, public outreach, regional outreach and input, TEP development, and the schedule. Developing a new TEP is a lengthy process that will require a significant level of regional, stakeholder and public outreach. In Attachment B, an Outreach Plan graphic has been developed to show the general flow of information among the participants involved in the development of a new TEP.

The Authority could consider placing a TEP on the March 2020 or November 2020 ballot. For the March 2020 ballot, staff estimates that the process would take about six months and the process would have to begin now. For the November 2020 ballot, staff estimates that process would take about 12 months providing additional time to prepare a new TEP. In Attachment B, the TEP Work Plan outlines sample schedules for placing a new TEP on the March 2020 or November 2020 ballot.

To develop a TEP, Authority staff will review other recently approved measures such as Regional Measure 3 (RM3) and Senate Bill 1 (SB1), emerging trends for balancing flexibility and accountability, investing for new mobility solutions, planning for emerging technologies, and maximizing fund leveraging opportunities.

Regarding committee structure, the Authority could consider the creation of an Ad Hoc TEP Committee to guide the development and approve the TEP on behalf of the Authority. The Ad Hoc TEP Committee can be a “committee of the whole”.

**Public Opinion Research Update**

At its February 2019 Authority Board meeting, the Authority directed staff to conduct public opinion research concurrently with the development of a TEP Work Plan. On behalf of the Authority, EMC Research completed initial research that consisted of focus groups conducted in each of the four sub-regions in Contra Costa County. Staff will present the initial research conducted to date at the meeting.

**Next Steps**

Based on discussion and input, staff will return in May with a recommended TEP process and schedule for consideration by the Authority.

## MISSION

To advance transportation, ease congestion, and prepare Contra Costa County for future safe mobility.

## VISION

Strive to preserve and enhance the quality of life of local communities with integrated, reliable, and accessible transportation that optimizes the existing transportation system, leverages emerging technologies and provides seamless multimodal choices.

## BUILDING A NEW TRANSPORTATION FUTURE

We strive to achieve this vision and fulfill our mission by focusing on the following goals:

- ✓ **Ease traffic congestion**, improve freeway traffic flow, and reduce bottlenecks.
- ✓ **Make public transportation more accessible**, convenient, and affordable for seniors, students, and the disabled; and provide better mobility options.
- ✓ **Optimize the transportation system**, enhance local, regional, and express bus service; improve connections between modes; and leverage technology.
- ✓ **Improve air quality, create jobs, and generate economic benefits**; increase personal quality time and overall quality of life.
- ✓ **Repave local streets, repair potholes, and synchronize signals**; improve neighborhood streets and intersections, and enhance bike and pedestrian connections.

## A ROADMAP TO THE FUTURE

The Contra Costa Transportation Authority (Authority) will apply the following principles to meet the goals of a potential new local transportation sales tax measure for Contra Costa County:



**Defined Benefits.** Use transportation sales tax to achieve defined outcomes and benefits.



**Public Participation.** Conduct a public outreach program to collect input from stakeholders, residents and the communities throughout Contra Costa County.



**Accountability and Transparency.** Protect and monitor the public's investment.



**Balanced Approach.** Balance the needs and benefits for all people and areas of Contra Costa County to provide an equitable and sustainable transportation system.



**Maximize Available Funding.** Use transportation sales tax to leverage regional, state, and federal funding opportunities and private investments to maximize the amount of overall funds available for transportation projects in Contra Costa County.



**Commitment to Technology and Innovation.** Continue to incorporate advanced technologies and emerging innovations into the transportation system.



**Commitment to Growth Management.** Manage growth to sustain Contra Costa's economy, preserve its environment, and support its communities.

## BENEFITS OF FUTURE MOBILITY

Investments will be well defined to achieve the following defined benefits of a potential new local transportation sales tax measure. While specific benefits will be developed upon conducting public opinion research, possible benefits may include:



**Improve Pavement Condition.** Smoother roads in Contra Costa.



**Improve Air Quality.** Reduce the number of vehicles on the road and encourage the use of zero emission vehicles.



**Mode Share and Increased Transit Trips.** Expand safe, convenient and affordable alternatives to the single occupant vehicle.



**Improve Transit Efficiency and Accessibility.** Provide more frequent, reliable and on-demand transit services.



**Improve People Throughput.** Maximize efficiency of the transportation system by increasing movement of more people and goods through vital congested corridors.



**Reduce Travel Times and Improve Travel Time Reliability on Congested Corridors.**



**Improve Economic Activity and Create Jobs.** Transportation sales tax investments could result in direct and indirect economic benefits, including jobs, business expansion and attract new businesses.



## Principles for Development of a Transportation Expenditure Plan

The Principles for Development of a Transportation Expenditure Plan (TEP) will guide the preparation of a TEP. The mission, vision, goals, and principles will be identified, as well as potential benefits from the TEP investments.

### Deliverables:

- ✓ Draft Document, Final Document

### Key Milestones:

- ✓ Draft Principles will be presented to the Contra Costa Transportation Authority (Authority) Board for input at the April 17, 2019 Authority Board meeting.
- ✓ Receive comments, revise and approve Principles for Development of a TEP at the May 15, 2019 Authority Board meeting.



## Outreach Plan

The Outreach Plan graphic will show the general flow of information among the participants involved in the development of a TEP.

### Deliverables:

- ✓ Outreach Plan graphic.

### Key Milestones:

- ✓ Draft Outreach Plan graphic will be presented to the Authority Board for input at the April 17, 2019 Authority Board meeting.



## Schedules, Budget, and Funding

- 1 **Schedule** | Schedules have been developed for consideration of the March 2020 and November 2020 elections. The schedules include key dates and milestones for a TEP Development process and placing it on the ballot.
- 2 **Budget for TEP Development** | Estimated costs and budget will be developed for consideration of the March 2020 and November 2020 elections. The costs will include consultant support services and outreach efforts.

- 3 **Budget to place a TEP on Ballot** | Estimated costs and budget will be developed to place a potential TEP on the March 2020 or November 2020 ballot.
- 4 **Funding** | A funding source will be identified to support the budget for potential TEP Development and to place a TEP on the March 2020 or November 2020 ballot.

#### Deliverables:

- ✓ March 2020 and November 2020 election schedules
- ✓ Cost estimates for TEP Development
- ✓ Cost estimate for placing a TEP on the ballot
- ✓ Proposal for funding necessary activities

#### Key Milestones:

- ✓ The schedule for the March 2020 and November 2020 ballot will be presented to the Authority Board for input at the April 17, 2019 Authority Board meeting.
- ✓ The Schedule, Budget and Funding will be presented to the Authority Board for approval at the May 15, 2019 Authority Board meeting.



### Public Outreach

- 1 **Community Conversations** | The Authority will use an innovative approach to reach residents and seek input from the public through a variety of methods throughout the County.
- 2 **Public Opinion Research** | The Authority will conduct public opinion research; such methods may include focus groups, polling and/or online surveys.
- 3 **Informational Materials** | Informational materials will be created to educate residents and the public about the proposed TEP.

#### Deliverables:

- ✓ Public Outreach Plan
- ✓ Public Opinion Research
- ✓ Informational Materials

#### Key Milestones:

- ✓ A focus group update will be presented to the Authority Board at the April 17, 2019 Authority Board Meeting.
- ✓ An update on polling will be presented to the Authority Board at the May 15, 2019 Authority Board Meeting.

- ✓ The initial Public Outreach Plan will be presented for approval at the May 15, 2019 Authority Board meeting.



## Stakeholder Outreach

The Authority will reach out to key stakeholder groups and key elected officials to schedule meetings and not form an Expenditure Plan Advisory Committee.

- 1 Key Stakeholder Groups** | Authority Board members, staff and other designated individuals will reach out early in a TEP development process to groups representing various interests.
- 2 Key Elected Officials** | Authority Board members, staff and other designated individuals will reach out throughout a TEP development process to key elected officials to provide updates for the development of a proposed TEP.

### Deliverables:

- ✓ Stakeholder Toolkits (including overview of work plan and schedule, Informational Materials, etc.).

### Key Milestones:

- ✓ Initial Stakeholder Toolkit with work plan and schedule to be available at the May 15, 2019 Authority Board meeting, and updated throughout the TEP development process.



## Regional Input

- 1 Public Managers Association (PMA) and Contra Costa Engineers Advisory Committee (CCEAC)** | Authority staff will provide updates on TEP development and seek input from the PMA's (and CCEAC through PMAs) through regularly scheduled monthly PMA meetings.
- 2 County** | Authority staff will coordinate outreach, seek input and provide updates on TEP development to the County Board of Supervisors and County staff, including presentations as requested at scheduled Board meetings.
- 3 Cities** | Authority staff will coordinate outreach, seek input and provide updates on TEP development to the Cities in Contra Costa County including presentations as needed at City Council meetings.
- 4 Regional Transportation Planning Committees (RTPCs)** | Authority staff will coordinate outreach, seek input and provide updates on TEP development to the RTPC's at scheduled Technical Advisory Committee (TAC) and Board meetings. As possible, the

outreach will be coordinated with the Authority effort to seek input on the Regional Transportation Plan (RTP) development.

**RTPC Review/Comment on subsequent Draft TEPs** | Authority staff will make presentations and solicit input from RTPC TACs and Boards throughout a TEP development process.

- 5 Transit Operators** | Authority staff will coordinate outreach, seek input and provide updates on TEP development to transit operators through Authority Standing Committees (such as the Bus Transit Coordinating Committee).

#### **Deliverables:**

- ✓ As needed Presentations.

#### **Key Milestones:**

- ✓ Initial Presentations and materials to be developed and presented for regional input after the Authority Board approves the initial Draft TEP.



## **TEP Development**

- 1 Authority Board, Staff and Designated Individuals** | If the Authority Board approves the TEP guiding principles and work plan at the May 2019 Authority Board meeting, Authority staff and other designated individuals will begin development of the initial draft of a TEP. The Authority could create an Ad-Hoc TEP Committee to guide the development and approve a TEP. An initial draft TEP will be presented to the Authority Board for consideration and input. After input is received on the initial draft TEP, Authority staff and other designated individuals will seek regional input into the draft TEP through outreach efforts including presentations to Cities, County, RTPC's, PMA, Transit Operators and Stakeholders. A final TEP will be presented to the Authority Board in August 2019 for consideration and approval.
- 2 Consultant Assistance** | Consultant resources will be used to support Authority staff efforts for development of the work plan, schedules and budget; informational materials, technical support for project and programs costs and schedules, presentations, and administrative tasks.
- 3 Updates to Transportation Needs and Funding Outlook** | The Authority will update the 2016 TEP and prepare an initial draft TEP based on unfunded transportation needs, focus group and survey data received in April/May 2019, and anticipated funding amounts of recently approved transportation funding programs such as Senate Bill 1 (SB1), Regional Measure 3 (RM3), etc.

**TEP Strategies** | Authority staff will review other recently approved TEPs, emerging trends for balancing flexibility and accountability, investing for new mobility solutions, planning for emerging technologies, and maximizing funding leverage opportunities. Staff may present information regarding strategies to developing a TEP, such as:

- ✓ Programmatic funding categories of project and program investments (i.e. transit, return to source)
- ✓ Performance-based and incentive-based funding programs
- ✓ Emerging mobility and technologies
- ✓ Intelligent transportation systems

- 4 Final TEP** | Authority staff will update a draft TEP based on Authority Board, regional and stakeholder input. A final TEP will be presented to the Authority Board for consideration and approval in August 2019.
- 5 Update Revenue Forecast** | Authority staff will update revenue forecasts for various scenarios of a possible new sales tax measure.
- 6 Update Costs/Schedules for Current and Future Projects/Programs** | Authority staff and project sponsors will update costs and schedules for projects and programs to be considered for inclusion in a TEP. As possible, this task will be coordinated with the RTP Call for Projects currently underway.

**Deliverables:**

- ✓ Authority staff report on Transportation Needs and Funding Outlook (may be consolidated with other staff report topics).
- ✓ Authority staff report on TEP Strategies considerations (may be consolidated with other staff report topics).
- ✓ Draft and final TEP.
- ✓ Revenue forecasts for various scenarios.
- ✓ Updated project and program costs and schedules.

**Key Milestones:**

- ✓ Draft Work Plan will be presented to the Authority Board for input at the April 17, 2019 Authority Board meeting.
- ✓ Final Work Plan will be presented to the Authority Board for approval at the May 15, 2019 Authority Board meeting.
- ✓ Initial draft TEP will be presented to the Authority Board for consideration and input at the June 19, 2019 Authority Board meeting.
- ✓ The final TEP will be presented to the Authority Board for approval at a Special Authority Board Meeting on August 21, 2019.



## Sample March 2020 Ballot Election Schedule

### Authority Board Actions

- April 17, 2019** Provide input on Guiding Principles and Work Plan.
- May 15, 2019** Approve Guiding Principles, development of a TEP, Work Plan and funding.
- June 19, 2019** Approve circulation of initial and subsequent draft TEP for review and comment.
- Aug. 21, 2019** Adoption of Proposed TEP, approve circulation to Cities and County for approval - SPECIAL MEETING August 21, 2019 (for March 2020 ballot).
- Oct. 30, 2019** Approve TEP, authorization to put Measure on ballot - SPECIAL MEETING on October 30, 2019.

### Other Agency Actions

- Sep. – Oct. 2019** **City and County Consider Proposed TEP** | Cities with majority population and the County Board of Supervisors must approve the TEP.
- Nov. 19, 2019** **County Board of Supervisors Considers County Ordinance to Place a TEP on Ballot** | County Board of Supervisors would consider and adopt potential County Ordinance to consolidate special election on Authority Tax measure for the March 2020 election.
- December 6, 2019** **Registrar of Voters** | If approved by Cities and Counties, consolidate Election, place Measure on Ballot.



## Sample November 2020 Ballot Election Schedule

### Authority Board Actions

- April 17, 2019** Provide input on Guiding Principles and Work Plan.
- May 15, 2019** Approve Guiding Principles, development of a TEP, Work plan and Funding.
- Sept 18, 2019** Approve circulation of initial and subsequent draft TEP for review and comment.
- May 20, 2020** Adoption of proposed TEP, approve circulation to Cities and County for approval.
- July 15, 2020** Approve TEP, authorization to put Measure on ballot.

### Other Agency Actions

- May – June 2020** **City and County Consider Proposed TEP** | Cities with majority population and the County Board of Supervisors must approve the TEP.

**July 21, 2020**     **County Board of Supervisors Considers County Ordinance to Place a TEP on Ballot** | County Board of Supervisors would consider and adopt potential County Ordinance to consolidate general election on Authority Tax measure for the November 2020 election.

**August 7, 2020**     **Registrar of Voters** | If approved by Cities and Counties, consolidate Election, place Measure on Ballot.

## Attachments

- ✓ Outreach Plan graphic

DRAFT

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# Development of a New Transportation Expenditure Plan

**Timothy Haile**

*Deputy Executive Director, Projects*  
Contra Costa Transportation Authority

April 17, 2019



CONTRA COSTA

**transportation  
authority**

13B-1

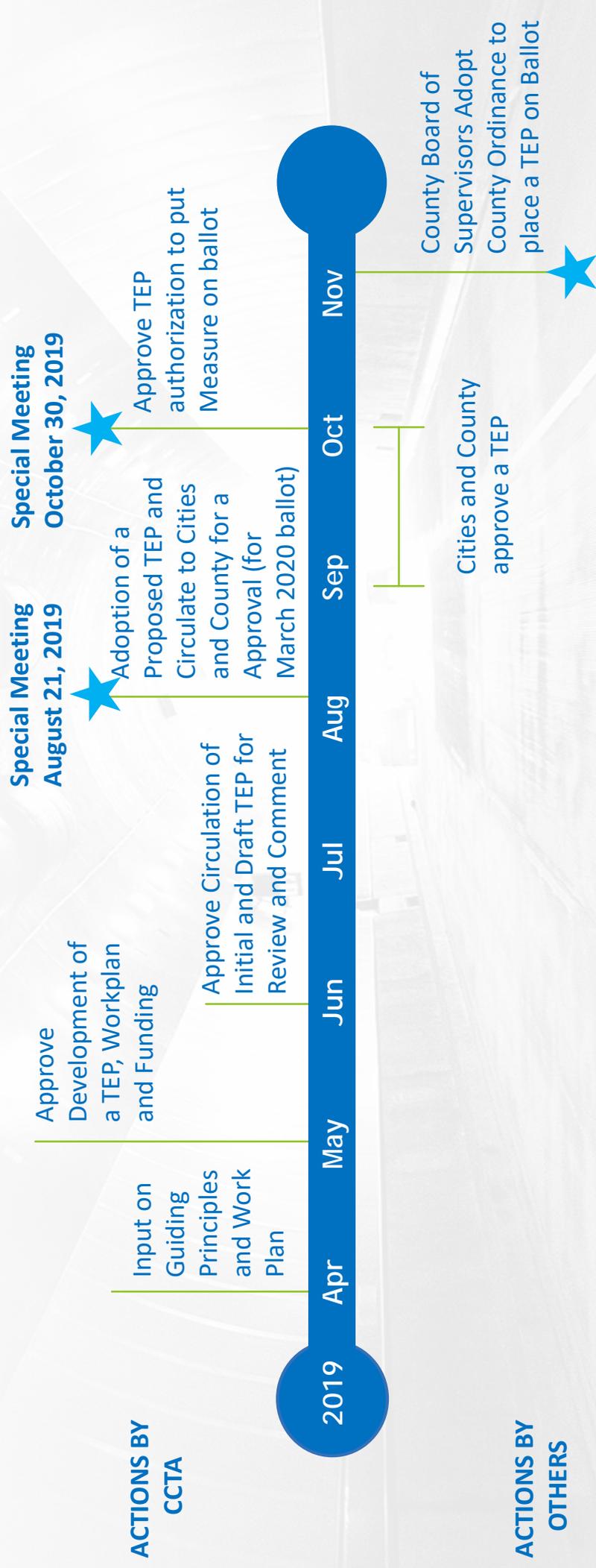
## Guiding Principles

- Defined Benefits
- Public Participation
- Accountability and Transparency
- Balanced Approach
- Maximize Available Funding
- Commitment to Technology and Innovation
- Commitment to Growth Management

## Benefits of Future Mobility

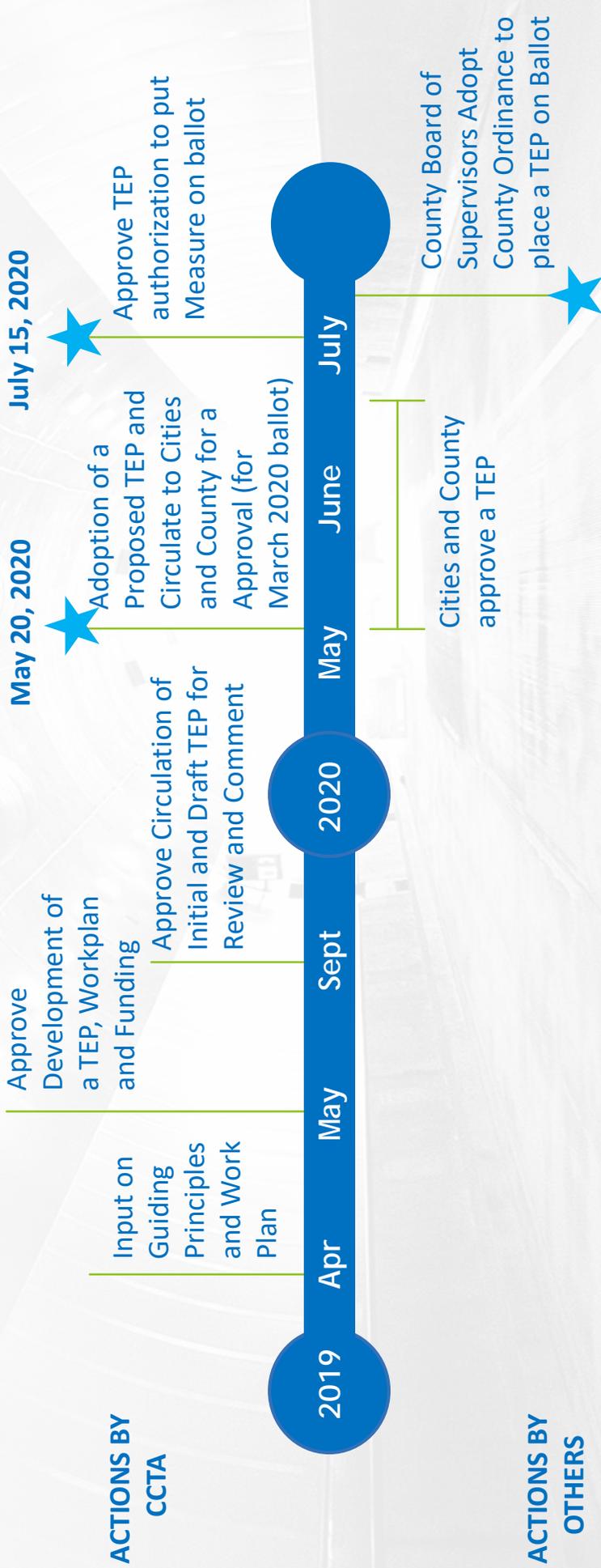
- Improve Pavement Condition
- Improve Air Quality
- Mode Shift and Increased Transit Trips
- Improve Transit Efficiency and Accessibility
- Improve People Throughput
- Reduce Travel Times and Improve Travel Time Reliability
- Improve Economic Activity and Create Jobs

# A Roadmap to Developing a Transportation Expenditure Plan



Sample Ballot Election Schedule  
Subject to Change

# A Roadmap to Developing a Transportation Expenditure Plan



Sample Ballot Election Schedule  
Subject to Change

El Cerrito

Hercules

March 27, 2019

Pinole

Mr. Randell Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: March WCCTAC Board Meeting Summary

Richmond

Dear Randy:

The WCCTAC Board, at its meeting on March 22, 2019, took the following actions that may be of interest to CCTA:

San Pablo

1. Adopted Resolution 19-03, authorizing the WCCTAC Executive Director to execute an Amendment to the Cooperative Agreement with CCTA providing STMP funding for the I-80/San Pablo Dam Road Interchange Project.
2. Approved reductions to programmed funding for projects in the Measure J Strategic Plan Update given forecasted revenue decreases. Authorized the use of Measure J 25b funds to keep the Hercules Regional Intermodal Transit Center project moving and to mitigate the impact of the funding reductions.
3. Authorized the use of \$125,000 in Measure J 28b funds to help cover a funding shortfall for short-term bicycle and pedestrian connections that are part of the "Ferry to Greenway to Richmond-San Rafael Bridge" effort.
4. Appointed Jill Mercurio, City of San Pablo and Mike Roberts, City of Hercules, as the alternate, for CCTA's Technical Coordinating Committee (TCC).

Contra Costa  
County

AC Transit

Please let me know if you have any follow-up questions.

Sincerely,



BART

John Nemeth  
Executive Director

WestCAT

cc: Tarien Grover, CCTA; John Cunningham, TRANSPAC; Jamar Stamps, TRANSPLAN; Lisa Bobadilla, SWAT; Matt Todd, CCTA

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**ACRONYM LIST.** Below are acronyms frequently utilized in WCCTAC communications.

**ABAG:** Association of Bay Area Governments  
**ACTC:** Alameda County Transportation Commission  
**ADA:** Americans with Disabilities Act  
**APC:** Administration and Projects Committee (CCTA)  
**ATP:** Active Transportation Program  
**AV:** Autonomous Vehicle  
**BAAQMD:** Bay Area Air Quality Management District  
**BATA:** Bay Area Toll Authority  
**BCDC:** Bay Conservation and Development Commission  
**Caltrans:** California Department of Transportation  
**CCTA:** Contra Costa Transportation Authority  
**CEQA:** California Environmental Quality Act  
**CIL:** Center for Independent Living  
**CMAs:** Congestion Management Agencies  
**CMAQ:** Congestion Management and Air Quality  
**CMIA:** Corridor Mobility Improvement Account (Prop 1B bond fund)  
**CMP:** Congestion Management Program  
**CSMP:** Corridor System Management Plan  
**CTC:** California Transportation Commission  
**CTP:** Contra Costa Countywide Comprehensive Transportation Plan  
**CTPL:** Comprehensive Transportation Project List  
**DEIR:** Draft Environmental Impact Report  
**EBRPD:** East Bay Regional Park District  
**EIR:** Environmental Impact Report  
**EIS:** Environmental Impact Statement  
**EVP:** Emergency Vehicle Preemption (traffic signals)  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transit Administration  
**FY:** Fiscal Year  
**HOV:** High Occupancy Vehicle Lane  
**ICM:** Integrated Corridor Mobility  
**ITC or RITC:** Hercules Intermodal Transit Center  
**ITS:** Intelligent Transportations System  
**LOS:** Level of Service (traffic)  
**MOU:** Memorandum of Understanding  
**MPO:** Metropolitan Planning Organization  
**MTC:** Metropolitan Transportation Commission  
**MTSO:** Multi-Modal Transportation Service Objective

**NEPA:** National Environmental Policy Act  
**O&M:** Operations and Maintenance  
**OBAG:** One Bay Area Grant  
**PAC:** Policy Advisory Committee  
**PASS:** Program for Arterial System Synchronization  
**PBTF:** Pedestrian, Bicycle and Trail Facilities  
**PC:** Planning Committee (CCTA)  
**PCC:** Paratransit Coordinating Committee (CCTA)  
**PDA:** Priority Development Areas  
**PSR:** Project Study Report (Caltrans)  
**RHNA:** Regional Housing Needs Allocation (ABAG)  
**RPTC:** Richmond Parkway Transit Center  
**RTIP:** Regional Transportation Improvement Program  
**RTP:** Regional Transportation Plan  
**RTPC:** Regional Transportation Planning Committee  
**SCS:** Sustainable Communities Strategy  
**SHPO:** State Historic and Preservation Officer  
**SOV:** Single Occupant Vehicle  
**STA:** State Transit Assistance  
**STIP:** State Transportation Improvement Program  
**STMP:** Subregional Transportation Mitigation Plan  
**SWAT:** Regional Transportation Planning Committee for Southwest County  
**TAC:** Technical Advisory Committee  
**TCC:** Technical Coordinating Committee (CCTA)  
**TDA:** Transit Development Act funds  
**TDM:** Transportation Demand Management  
**TFCA:** Transportation Fund for Clean Air  
**TEP:** Transportation Expenditure Plan  
**TLC:** Transportation for Livable Communities  
**TOD:** Transit Oriented Development  
**TRANSPAC:** Regional Transportation Planning Committee for Central County  
**TRANSPLAN:** Regional Transportation Planning Committee for East County  
**TSP:** Transit Signal Priority (traffic signals and buses)  
**VMT:** Vehicle Miles Traveled  
**WCCTAC:** West County Costa Transportation Advisory Committee  
**WETA:** Water Emergency Transportation Agency