

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes: September 28, 2018**

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**MEMBERS PRESENT:** Chris Kelly – Vice Chair (Hercules); Janet Abelson, (El Cerrito); Eduardo Martinez (Richmond); Roy Swearingen (Pinole); Joe Wallace (AC Transit); Maureen Powers (WestCat); Genoveva Calloway (San Pablo)

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Coire Reilly, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:05am**

**Public Comment: N/A**

**Consent Calendar:**

Motion by *Director Abelson*, seconded by *Director Calloway*; motion passed.

*Item #3. Minutes of the August 3, 2018 Board Meeting*

*Item #4. Monthly Update on WCCTAC Activities (Information Only)*

*Item #5. Financial Reports for August 2018 (Information Only)*

*Item #6. Payment of Invoices over \$10,000. WCCTAC paid \$11,511.31 to MarkOne Visual Communications for Pass2Class promotional material. (information Only)*

**Regular Agenda Items:**

ITEM/DISCUSSION	ACTION
<p><i>Item #7.</i> <b>STMP Nexus Study Update: Maximum Potential Allowable Fee and Possible Fee Exemptions</b></p>	<p>Motion by <i>Director Swearingen</i>; seconded by <i>Director Martinez</i> to approve the setting of STMP fee levels: Residential projects will be set at 75% of maximum allowable fee and non-residential projects will also be at 75% of the maximum allowable fee.</p> <p><b>Yes- C. Kelley, J. Abelson, E. Martinez, R. Swearingen, G. Calloway, J. Wallace</b>  <b>No- None</b>  <b>Absetinson- M. Powers</b>  <b>Motion Passed</b></p>

<p><b>Item #8.</b>  <b>Proposed 2018 STMP Call for Projects</b></p>	<p>Motion by <b>Director Calloway</b>; seconded by <b>Director Wallace</b>; to authorize the release of the 2018 STMP Call for Projects.</p> <p><b>Yes- C. Kelley, J. Abelson, E. Martinez, R. Swearingen, G. Calloway, M. Powers, J. Wallace</b>  <b>No- None</b>  <b>Absetinson- None</b>  <b>Motion Passed</b></p>
<p><b>Item #9</b>  <b>Request for Appropriation of 2018 Measure J Funds: Western Contra Costa County, San Francisco Bay Trail Rehabilitation (North Richmond Regional Wetlands, Point Pinole Regional Shoreline and San Pablo Bay Regional Shoreline)</b></p>	<p>Motion by Director Martinez; seconded by Director Powers; to approve forwarding a letter of support to CCTA regarding the East Bay Regional Park District's project for the Western Contra Costa County, San Francisco Bay Trail Rehabilitation (North Richmond Regional Wetlands, Point Pinole Regional Shoreline and San Pablo Bay Regional Shoreline) and the allocation of 2018 Measure J funds, to fund the project.</p> <p><b>Yes- C. Kelley, J. Abelson, E. Martinez, R. Swearingen, G. Calloway, M. Powers, J. Wallace</b>  <b>No- None</b>  <b>Absetinson- None</b>  <b>Motion Passed</b></p>
<p><b>Item #10</b>  <b>Text Your Commute Update</b></p>	<p><b>Information Only</b>  Coire Reilly (WCCTAC staff) gave a presentation regarding the Text Your Commute Countywide TDM incentive program that encourages commuters to shift from single occupant cars to "green" commutes. The program begins October 1, 2018.</p>

**Meeting Adjourned: 9:28am**