

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: August 3, 2018**

MEMBERS PRESENT: Cecilia Valdez, Chair (San Pablo); Chris Kelly Vice-Chair (Hercules); Janet Abelson, (El Cerrito); Tom Butt, (Richmond); Ada Recinos (Richmond); Roy Swearingen (Pinole); Chris Peeples (AC Transit); Eduardo Martinez (Richmond)

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Coire Reilly, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:01am

Public Comment: n/a

Consent Calendar: Motion by *Director Peeples*; seconded by ***Vice-Chair Kelley***; motion passed unanimously.

Item #3. Minutes of the June 15,2018 Board Meeting

Item #4. Monthly Update on WCCTAC Activities (Information Only)

Item #5. Financial Reports for June 2018 (Information Only)

Item #6. Memo to Board Regarding the FY 2017-18 Budget and STMP Funds (Information Only)

Item #7. Payment of Invoices over \$10,000. None

Item #8. Approved FY19 Measure J 19b claims for WestCAT and AC Transit.

Item #9. FY 2019 Measure J 21b, Safe Transportation for Children Funds, to John Swett Unified School District (JSUSD).

Item #10. Approved Joint Marketing and Funding Agreement for Soltran’s BOGO.

Item #11. Approved Fiscal Audit and Memorandum of Internal Control for Fiscal Year 2017.

Item #12. Approved Program for Arterial System Synchronization (PASS) Grant Match: Funding the Local Cash Match.

ITEM/DISCUSSION	ACTION
Item #13 STMP Nexus study Update: Maximum Potential Allowable Fee.	Received an update from consultant Julie Morgan at Fehr and Peers, regarding the STMP Nexus Study. WCCTAC Board will review the study with their TAC members and city managers and bring back comments and provide staff with direction at the September 28 WCCTAC Board meeting.

<p>Item #14 City of Richmond's First Mile/Last Mile Study</p>	<p>Information Only City of Richmond staff, Lori-Reese-Brown, gave an update on the First Mile/Last Mile Strategic Plan. The Plan looks at opportunities to link the first and last mile trips modes other than a single occupant car.</p>
<p>Item #15 Pass to Class Update</p>	<p>Information Only Coire Reilly, WCCTAC TDM Program Manager, provided an update regarding the Pass to Class program for West Contra Costa Unified School District (WCCUSD)K-12 students for this school year 2018 19.</p>

Meeting Adjourned: 9:46am