

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: June 15, 2018**

MEMBERS PRESENT: Cecilia Valdez, Chair (San Pablo); Chris Kelley Vice-Chair (Hercules); Janet Abelson, (El Cerrito); Ben Choi, (Richmond); Eduardo Martinez (Richmond); Roy Swearingen (Pinole); Chris Peeples (AC Transit)

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Coire Reilly, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:04am

Public Comment: Bill Pinkham shared concerns regarding bike access from BART to the Richmond Ferry. He stated that there should be electronic bike lockers at the ferry parking lot, as well as adequate parking for bicycles onboard the ferry itself. Deneé Evans (City of Richmond), noted that there will be a farewell celebration for retiring Richmond City Manager, Bill Lindsay on July 27, 2018.

Consent Calendar: Motion by *Director Abelson* to approve items 3-8 & 10, seconded by *Director Martinez*; motion passed unanimously. Agenda item #9 was pulled off of consent.

Item #3. Minutes of the May 25, 2018 Board Meeting

Item #4. Monthly Update on WCCTAC Activities (Information Only)

Item #5. Financial Reports for May 2018

Item #6. Payment of Invoices over \$10,000

Item #7. SDRMA Workers' Compensation Insurance; Adopted Resolution 18-05

Item #8. Draft Final Fiscal Year 2019 Work Program, Budget and Dues; Approved Resolution 18-06

Item # 10. Request for Proposals (RFP) for Audit Services

ITEM/DISCUSSION	ACTION
<p>Item #9 West Contra Costa County Express Bus Implementation Plan: Contract Authorization</p>	<p>Motion by <i>Director Peeples</i>; seconded by <i>Director Martinez</i> to adopt Resolution 18-07 authorizing Executive Director or his designee to execute a contract with Kimley-Horn. Motion passed unanimously. Yes- C. Valdez, C. Kelley, R. Swearingen, E. Martinez, B. Choi, J. Abelson, C. Peeples No- n/a Abstention- n/a</p>

<p>Item #11 Richmond Ferry - Service Details</p>	<p>Motion by <i>Vice-Chair Kelley, seconded by Director Swearingen</i>, to authorize WCCTAC staff to compose a letter to CCTA regarding WCCTAC's comments on service detail for the Richmond Ferry.</p> <p><i>Amended Motion by Director Peeples; seconded by Director Swearingen</i> <i>Vice-Chair Kelley, accepted proposed amendment to the original motion:</i> to include in the letter, WCCTAC's preference to use RM3 funds, instead of exclusively Measure J dollars, to fund the service.</p> <p>Motion passed unanimously Yes- C. Valdez, C. Kelley, R. Swearingen, E. Martinez, B. Choi, C. Peeples, J. Abelson No- n/a Abstention- n/a</p>
<p>Item #12 Proposed Central Avenue Underpass Pedestrian and Bicycle Improvements</p>	<p>Motion by <i>Director Martinez</i>; seconded by <i>Director Swearingen</i>; authorized staff to compose a Letter of Support for the proposed Central Avenue Underpass Pedestrian and Bicycle Improvements Project that will accompany the Caltrans' ATP grant application.</p> <p>Motion passed Yes- C. Valdez, C. Kelley, R. Swearingen, E. Martinez, B. Choi, C. Peeples No- n/a Abstention- J. Abelson</p>
<p>Item #13 San Pablo Ave Complete Street Plan</p>	<p>Motion by <i>Director Abelson</i>; seconded by <i>Director Choi</i> for WCCTAC staff to compose a Letter of Support for the San Pablo Avenue Complete Street Plan from Rodeo to Crockett, which will be seeking funding for implementation. The Board requested that the letter encourage the examination of further transit options in that corridor, including BART and commuter rail services like eBART.</p> <p>Motion passed unanimously Yes- C. Valdez, C. Kelley, R. Swearingen, E. Martinez, B. Choi, C. Peeples, J. Abelson No- n/a Abstention- n/a</p>

Meeting Adjourned: 10:00am