

El Cerrito

## MEETING NOTICE AND AGENDA

Hercules

**DATE & TIME:** Friday July 28, 2017, 8:00 a.m. – 10:00 a.m.

**LOCATION:** City of El Cerrito, Council Chambers  
10890 San Pablo Avenue (at Manila Ave)  
El Cerrito, California (Accessible by AC Transit #72, #72M & #72R)

Pinole

**1. Call to Order and Self-Introductions.** (Janet Abelson - Chair)

Richmond

**2. Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*

### CONSENT CALENDAR

San Pablo

**3. Minutes of June 23, 2017 Board Meeting.** (Attachment; Recommended Action: Approve)

**4. Monthly Update on WCCTAC Activities.** (Attachment; Information Only)

Contra Costa  
County

**5. Financial Reports.** The reports show the Agency's revenues and expenses for June 2017. (Attachment; Information Only).

AC Transit

**6. Payment of Invoices over \$10,000.** WCCTAC paid invoices in the amounts of \$22,597.40 to Fehr and Peers as part of the STMP Nexus Study and Strategic Plan Update. (No Attachment; Information Only).

BART

**7. Measure J Program 21b Funds for Low Income Student Bus Pass Program (SBPP).** Staff proposes that CCTA allocate Measure J Program 21b funds in the amount of \$1,495,000 for the 2018 *Student Bus Pass Program* as outlined in the Measure J Expenditure Plan. (Attachment; APPROVE).

WestCAT

## **REGULAR AGENDA ITEMS**

- 8. Adapting to Rising Tides: Contra Costa County Sea Level Rise Vulnerability Assessment.** The Contra Costa County Adapting to Rising Tides (ART) Project, led by the San Francisco Bay Conservation and Development Commission (BCDC), is planning for the challenges of sea level rise in the County. The full report presents a broad assessment of Contra Costa County's exposure to flooding or inundation and the adaptation measures identified to address these risks. Click [here](#) for full report. At the WCCTAC Board meeting, BCDC staff will focus specifically on risks to transportation infrastructure. *(Adam Fullerton, BCDC Staff; No Attachments; Recommended Action: Information Only).*
- 9. Safe Routes to School Program.** The County Department of Health Services has been overseeing West County's Safe Route to School (SRTS) program for over four years. In the recent 2017 OBAG grant cycle, the County received an additional \$571,000 to expand the program. Staff from the County, as the non-profit, Rich City Rides, will update the Board on SRTS efforts in West County. *(Shannon Ladner-Beasley; No Attachments; Recommended Action: Information Only)*
- 10. Update on the Accessible Transportation Study.** Staff will provide an update on the current Accessible Transportation Study and other recent efforts to improve mobility in West County. *(Joanna Pallock - WCCTAC Staff; Attachment; Recommended Action: Information Only)*
- 11. Regional Measure 3 (RM3) Proposed Funding Recommendations.** MTC released a draft proposal for RM3 expenditures. CCTA staff determined that the draft proposal did not provide Contra Costa County with a fair share of funding and has proposed revisions. WCCTAC Staff is proposing a comment letter to CCTA regarding its revisions, with an emphasis on the need for West County's priorities to receive their fair share of attention. *(John Nemeth and Leah Greenblat – WCCTAC Staff; Attachment; Recommended Action: Provide feedback on funding proposal and authorize the WCCTAC Chair and Executive Director to send a comment letter.)*

## **STANDING ITEMS**

- 12. Board and Staff Comments.**
  - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
  - b. Report from CCTA Representatives (*Directors Abelson & Butt*)
  - c. Executive Director's Report

**13. General Information Items.**

- a. Letters to CCTA Executive Director with June 23, 2017 Summary of Board Actions
- b. Acronym List

**14. Adjourn.** Next meeting is: September 29, 2017 @ 8:00 a.m.  
in the El Cerrito City Hall Council Chambers, located  
at 10890 San Pablo Avenue, El Cerrito

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
  - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
  - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
  - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
  - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

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**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes: June 23, 2017**

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**MEMBERS PRESENT:** Janet Abelson, Chair (El Cerrito); Cecilia Valdez, Vice-Chair (San Pablo); Eduardo Martinez (Richmond); Roy Swearingen (Pinole); Chris Peeples (AC Transit); Maureen Powers (WestCat); Lateefah Simon (BART); Ben Choi (Richmond); Chris Kelley (Hercules); Aleida Chavez (WestCat);

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Danelle Carey, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:07am**

**Meeting Adjourned: 10:09am**

**Public Comment: N/A**

**3. Proclamation Honoring Isabella Zizi, Bike Commuter of the Year.**

**CONSENT CALENDAR**

Motion by *Director Peeples*, seconded by *Director Simon*; motion passed.

**4. Minutes of the May 19, 2017 Board Meeting**

**5. Monthly Update on WCCTAC Activities.**

**6. Financial Reports for June 2017.**

**7. Payment of Invoices over \$10,000. \$31,218.47 and \$64,176.61 to WSP-Parsons Brinckerhoff relating to the High Capacity Transit Study and \$23,614.24 to the WCCUSD relating to the Low-income Student Bus Pass Program.**

**8. FY 18 Claims for Measure J Program 20b, Additional Transportation for Seniors and People with Disabilities.**

**9. Draft Final Fiscal Year 2018 Work Program, Budget, and Dues**

**10. TDM Program Information for Fiscal Year 2018**

**11. San Pablo Avenue Multimodal Corridor Project: Funding Agreement.**

**12. West County High Capacity Transit Study: Work Program to Advance Alternatives.**

**REGULAR AGENDA ITEMS**

ITEM/DISCUSSION	ACTION
<b><i>Item #13</i></b> <b>STMP Nexus Study Update: Overview of Process and Technical Memo #1.</b>	<b><i>Information Only</i></b> Julie Morgan of Fehr and Peers provided an overview of their work to date and future tasks for STMP Nexus Study and Strategic Plan Update.

<p><b>Item #14</b>  <b>Re-Affirmation of the WCCTAC Action Plan “Proposal for Adoption” for transmittal to CCTA and incorporation into the Final 2017 CTP Update</b></p>	<p><b>Action: Reaffirm WCCTAC Action Plan.</b>  Staff explained that CCTA was ready to approve the most recent Countywide Transportation Plan (CTP), which includes sub-regional Action Plans. As a result, CCTA asked WCCTAC to re-affirm its November 2014 “Proposal for Adoption West County Action Plan” so that it would be incorporated into the CTP.  <i>Motion by <b>Director Swearingen</b>; seconded by <b>Director Chavez</b>; motion passed unanimously</i>  <i>Yes - J. Abelson, C Valdez, E Martinez, R Swearingen, C Peebles, M Powers, L Simon, B Choi, C Kelley,</i></p>
<p><b>Item #15</b>  <b>Review of Draft 2017 Countywide Transportation Plan (CTP) Update</b></p>	<p><b>Information Only</b>  Matt Kelly of CCTA staff provided general information about the Countywide Transportation Plan (CTP) Plan, as well as the current update.</p>
<p><b>Item #16</b>  <b>Update on the Accessible Transportation Study and Other Senior and Disabled Mobility Efforts in West Contra Costa</b></p>	<p><b>Information Only</b>  Jenni Frick of the Center for Independent Living gave a presentation regarding a Travel Training program for individuals with disabilities. Joanna Pallock’s (WCCTAC Staff) update regarding the Accessible Transportation Study was continued to a future meeting.</p>
<p><b>Item #17</b>  <b>Bike to Work Day.</b></p>	<p><b>Information Only</b>  Continued to a future meeting.</p>

**TO:** WCCTAC Board  
**FR:** John Nemeth, Executive Director  
**RE:** Monthly Update on WCCTAC Activities

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**DATE:** July 28, 2017

**CCTA Open House on the Countywide Transportation Plan**



On Thursday, June 29<sup>th</sup>, CCTA hosted an Open House on the first floor of its office building at 2999 Oak Road in Walnut Creek. The purpose of the meeting was to provide the public with information and to solicit feedback on the Draft 2017 Countywide Transportation Plan Update. Information about GoMentum Station and TDM Programs under the 511 Contra Costa umbrella were also made available.

**TDM: Countywide 511 Contra Costa Strategic Plan**

The 511 Contra Costa Strategic Plan is intended ensure that the program remains efficient and relevant and considers new technologies and innovations. The budget for the development of the Strategic Plan is \$100,000 and was approved by the Authority on July 20, 2016. On July 19, 2017, CCTA's Board authorized staff to release the request for proposals to develop the Plan.

### **AC Transit Youth Fares and Impact on Low Income Student Bus Pass Program**

AC Transit implemented fare changes on July 1 of this year. The new fares are based on AC Transit's Policy #333, passed in 2016, which establishes a multi-year fare structure.

The most significant fare change that affects WCCTAC programs is an increase in the price of a monthly youth pass, which just went up 32.5%. There is a future proposed fare increase of 32.5% for this fare type planned for 2018.

Fare increases reduces the number of students that WCCTAC can serve under the Measure J Student Bus Pass Program (SBPP). The good news is there is currently a reserve in the Measure J Program 21b of roughly \$1.5 million. These reserve funds will allow for an average of 2,200 monthly registered high school students to continue in the program until the Fall of 2022.

<b>Timeframe</b>	<b>Cost of a Youth Monthly Clipper Card or Paper Pass</b>	<b>Number Purchased per month for SBPP</b>
FY2011-2017 Fare	\$20.00	Varies, does not exceed 2200
FY2018 Fare	\$26.50	2200*
FY2019 – FY 2022	\$34.50	2200*
FY2023	unknown	unknown
<b><i>*Using \$1.5 million reserve to supplement</i></b>		

Staff will bring this issue to the WCCTAC Board at a later date to discuss possible options for meeting the needs of the SBPP beyond 2022.

### **TDM Bicycle and Locker Program**

The WCCTAC-TDM program installs bicycle racks at local employment sites using Bay Area Air Quality Management District's Transportation for Clean Air (BAAQMD TFCA) grants. This month, WCCTAC wants to recognize Harding Elementary School in El Cerrito for installing a five-rack bike corral on their campus to secure bicycles for students and staff. The five-rack corral can hold up to 10 bicycles.





## **Scoop Carpool Incentive**



511 Contra Costa has a limited-time carpooling incentive that commuters can take advantage of by using the Scoop app to carpool from Contra Costa to work in Pleasanton, Fremont, San Jose, Santa Clara, Sunnyvale, San Mateo, Foster City, South San Francisco, San Francisco, or Oakland.

511 Contra Costa will provide Contra Costa residents with \$2 credits during the incentive period for each morning and evening carpool ride bookings to any of the destinations listed, or evening trips to Contra Costa from those locations. In addition, new users of the Scoop app will receive an additional \$5 when they download the app. For more information about this carpool incentive visit [511cc.org](http://511cc.org) or call 511 Contra Costa at 925-969-1193.

## **Active Transportation Program**

The state of California's Active Transportation Program (ATP), established in 2013, has had three grant cycles to date. The call for projects for Cycle 4 is scheduled to be released in early 2018.



In the meantime, the recently signed Senate Bill 1 appropriated an additional \$100M per year to the ATP program. This additional programming capacity has allowed for an interim grant cycle, known as the Cycle 3 Augmentation. The call for projects was issued on June 30, 2017. Project submittals are due on August 1, 2017. Funding for the 2017 ATP Augmentation will only be available to projects that were successful in Cycle 3 and can be delivered earlier than currently programmed, OR projects that applied for funding in Cycle 3 but were not selected for funding.

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# General Ledger Monthly Budget Report

User: JenniferL  
Printed: 07/12/17 17:47:00  
Period 01 - 12  
Fiscal Year 2017



**CITY OF SAN PABLO**  
*City of New Directions*

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
<b>0000</b>	<b>Non Departmental</b>								
772-0000-49999	Transfers Out <i>Transfers Out</i>	0.00	0.00	0.00	10,194.00	-10,194.00	0.00	-10,194.00	0.00
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,194.00</b>	<b>-10,194.00</b>	<b>0.00</b>	<b>-10,194.00</b>	<b>0.00</b>
<b>0000</b>	<b>Expense</b>								
<b>Non Departmental</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,194.00</b>	<b>-10,194.00</b>	<b>0.00</b>	<b>-10,194.00</b>	<b>0.00</b>
<b>7700</b>	<b>WCCTAC Operations</b>								
770-7700-41000	Salary	0.00	375,643.00	375,643.00	242,571.06	133,071.94	0.00	133,071.94	35.43
770-7700-41002	Buy Back Compensation	0.00	0.00	0.00	336.29	-336.29	0.00	-336.29	0.00
770-7700-41200	PERS Retirement	0.00	0.00	0.00	48,847.59	-48,847.59	0.00	-48,847.59	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	56,611.90	-56,611.90	0.00	-56,611.90	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	1,889.75	-1,889.75	0.00	-1,889.75	0.00
770-7700-41400	Dental	0.00	0.00	0.00	6,391.63	-6,391.63	0.00	-6,391.63	0.00
770-7700-41500	Vision	0.00	0.00	0.00	135.00	-135.00	0.00	-135.00	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	2,749.97	-2,749.97	0.00	-2,749.97	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	4,053.81	-4,053.81	0.00	-4,053.81	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	781.67	-781.67	0.00	-781.67	0.00
770-7700-41911	Liability Insurance	0.00	3,944.00	3,944.00	7,795.09	-3,851.09	0.00	-3,851.09	-97.64
770-7700-41912	Unemployment Insurance	0.00	0.00	0.00	1,920.85	-1,920.85	0.00	-1,920.85	0.00
	<b>Salary and Benefits</b>	<b>0.00</b>	<b>379,587.00</b>	<b>379,587.00</b>	<b>374,084.61</b>	<b>5,502.39</b>	<b>0.00</b>	<b>5,502.39</b>	<b>1.45</b>
770-7700-43500	Office Supplies	0.00	4,000.00	4,000.00	3,643.70	356.30	0.00	356.30	8.91
770-7700-43501	Postage	0.00	700.00	700.00	1,870.65	-1,170.65	0.00	-1,170.65	-167.24
770-7700-43520	Copies/Printing/Shipping/Xerox	0.00	3,700.00	3,700.00	4,536.68	-836.68	0.00	-836.68	-22.61
770-7700-43530	Office Furn & Equipmt (\$5000)	0.00	2,500.00	2,500.00	821.79	1,678.21	0.00	1,678.21	67.13
770-7700-43600	Professional Services	0.00	56,630.00	56,630.00	57,230.76	-600.76	0.00	-600.76	-1.06
770-7700-43900	Rent/Building	0.00	17,300.00	17,300.00	18,664.46	-1,364.46	0.00	-1,364.46	-7.89
770-7700-44000	Special Department Expenses	0.00	10,000.00	10,000.00	4,975.65	5,024.35	0.00	5,024.35	50.24
770-7700-44320	Travel/Training Staff	0.00	6,000.00	6,000.00	5,387.15	612.85	0.00	612.85	10.21
	<b>Service and Supplies</b>	<b>0.00</b>	<b>100,830.00</b>	<b>100,830.00</b>	<b>97,130.84</b>	<b>3,699.16</b>	<b>0.00</b>	<b>3,699.16</b>	<b>3.67</b>
<b>Expense</b>		<b>0.00</b>	<b>480,417.00</b>	<b>480,417.00</b>	<b>471,215.45</b>	<b>9,201.55</b>	<b>0.00</b>	<b>9,201.55</b>	<b>1.92</b>
<b>7700</b>	<b>WCCTAC Operations</b>	<b>0.00</b>	<b>480,417.00</b>	<b>480,417.00</b>	<b>471,215.45</b>	<b>9,201.55</b>	<b>0.00</b>	<b>9,201.55</b>	<b>1.92</b>

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
<b>7720</b>	<b>WCCTAC TDM</b>								
772-7720-41000	Salary	0.00	378,264.00	378,264.00	236,784.15	141,479.85	0.00	141,479.85	37.40
772-7720-41002	Buy Back Compensation	0.00	0.00	0.00	969.97	-969.97	0.00	-969.97	0.00
772-7720-41200	PERS Retirement	0.00	0.00	0.00	45,890.91	-45,890.91	0.00	-45,890.91	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	58,750.31	-58,750.31	0.00	-58,750.31	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	4,952.95	-4,952.95	0.00	-4,952.95	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	1,567.16	-1,567.16	0.00	-1,567.16	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	3,375.48	-3,375.48	0.00	-3,375.48	0.00
772-7720-41902	FICA	0.00	0.00	0.00	735.64	-735.64	0.00	-735.64	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	450.03	-450.03	0.00	-450.03	0.00
772-7720-41911	Liability Insurance	0.00	3,944.00	3,944.00	7,660.11	-3,716.11	0.00	-3,716.11	-94.22
	<b>Salary and Benefits</b>	<b>0.00</b>	<b>382,208.00</b>	<b>382,208.00</b>	<b>361,136.71</b>	<b>21,071.29</b>	<b>0.00</b>	<b>21,071.29</b>	<b>5.51</b>
772-7720-43500	Office Supplies	0.00	500.00	500.00	1,006.62	-506.62	0.00	-506.62	-101.32
772-7720-43501	TDM Postage	0.00	0.00	0.00	3,349.16	-3,349.16	0.00	-3,349.16	0.00
772-7720-43502	TDM Postage	0.00	2,000.00	2,000.00	892.61	1,107.39	0.00	1,107.39	55.37
772-7720-43520	CopiesPrintingShippingXerox	0.00	4,900.00	4,900.00	5,350.12	-450.12	0.00	-450.12	-9.19
772-7720-43600	Professional Services	0.00	31,630.00	31,630.00	38,601.44	-6,971.44	0.00	-6,971.44	-22.04
772-7720-43900	RentBuilding	0.00	20,800.00	20,800.00	22,032.31	-1,232.31	0.00	-1,232.31	-5.92
772-7720-44000	Special Department Expenses	0.00	179,371.00	179,371.00	115,352.46	64,018.54	0.00	64,018.54	35.69
772-7720-44320	TravelTraining Staff	0.00	3,500.00	3,500.00	3,464.95	35.05	0.00	35.05	1.00
	<b>Service and Supplies</b>	<b>0.00</b>	<b>242,701.00</b>	<b>242,701.00</b>	<b>190,049.67</b>	<b>52,651.33</b>	<b>0.00</b>	<b>52,651.33</b>	<b>21.69</b>
<b>Expense</b>		<b>0.00</b>	<b>624,909.00</b>	<b>624,909.00</b>	<b>551,186.38</b>	<b>73,722.62</b>	<b>0.00</b>	<b>73,722.62</b>	<b>11.80</b>
<b>7720</b>	<b>WCCTAC TDM</b>	<b>0.00</b>	<b>624,909.00</b>	<b>624,909.00</b>	<b>551,186.38</b>	<b>73,722.62</b>	<b>0.00</b>	<b>73,722.62</b>	<b>11.80</b>
<b>7730</b>	<b>STMP</b>								
773-7730-41000	Salary	0.00	40,000.00	40,000.00	40,000.00	40,000.00	100.00	40,000.00	0.00
	<b>Salary and Benefits</b>	<b>0.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>100.00</b>	<b>40,000.00</b>	<b>0.00</b>
773-7730-43600	Professional Services	0.00	250,000.00	250,000.00	0.00	250,000.00	0.00	250,000.00	100.00
773-7730-44000	Special Department Expense	0.00	2,827,000.00	2,827,000.00	2,129,395.89	697,604.11	0.00	697,604.11	24.68
	<b>Service and Supplies</b>	<b>0.00</b>	<b>3,077,000.00</b>	<b>3,077,000.00</b>	<b>2,129,395.89</b>	<b>947,604.11</b>	<b>0.00</b>	<b>947,604.11</b>	<b>30.80</b>
<b>Expense</b>		<b>0.00</b>	<b>3,117,000.00</b>	<b>3,117,000.00</b>	<b>2,169,395.89</b>	<b>947,604.11</b>	<b>0.00</b>	<b>947,604.11</b>	<b>30.80</b>
<b>7730</b>	<b>STMP</b>	<b>0.00</b>	<b>3,117,000.00</b>	<b>3,117,000.00</b>	<b>2,169,395.89</b>	<b>947,604.11</b>	<b>0.00</b>	<b>947,604.11</b>	<b>30.80</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>								
774-7740-43600	Professional Services	0.00	0.00	0.00	28,989.24	-28,989.24	0.00	-28,989.24	0.00
774-7740-44000	Special Department Expense	0.00	483,581.00	483,581.00	379,940.57	103,640.43	0.00	103,640.43	21.43
	<b>Service and Supplies</b>	<b>0.00</b>	<b>483,581.00</b>	<b>483,581.00</b>	<b>408,929.81</b>	<b>74,651.19</b>	<b>0.00</b>	<b>74,651.19</b>	<b>15.44</b>
<b>Expense</b>		<b>0.00</b>	<b>483,581.00</b>	<b>483,581.00</b>	<b>408,929.81</b>	<b>74,651.19</b>	<b>0.00</b>	<b>74,651.19</b>	<b>15.44</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>	<b>0.00</b>	<b>483,581.00</b>	<b>483,581.00</b>	<b>408,929.81</b>	<b>74,651.19</b>	<b>0.00</b>	<b>74,651.19</b>	<b>15.44</b>
<b>Expense Total</b>		<b>0.00</b>	<b>0.00</b>	<b>4,705,907.00</b>	<b>3,610,921.53</b>	<b>1,094,985.47</b>	<b>0.00</b>	<b>1,094,985.47</b>	<b>0.2327</b>

**TO:** WCCTAC Board

**DATE:** July 28, 2017

**FR:** Joanna Pallock, Project Manager

**RE:** **Measure J Program 21b Funds for Low Income Student Bus Pass Program (SBPP)**

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**REQUESTED ACTION**

APPROVE funds for FY18 for the Low Income Student Bus Pass Program under Measure J 21b.

**DISCUSSION**

Every two years, the WCCTAC Board authorizes CCTA to set aside an allocation to fund the WCCTAC Student Bus Pass Program. There are several elements of the SBPP program that are funded under 21b. They include:

- AC Transit and WestCAT monthly passes
- Administrative support from WCCUSD
- A portion of WCCTAC staff time
- Funding for the John Swett Unified School District bus program (*already allocated in early 2017*)

The largest expense is the purchase of monthly bus passes. The cost per bus pass for an AC Transit Monthly Youth fare recently increased from \$20.00 per month to \$26.50 per month. It's also Board policy and WestCAT practice that fares related the SBPP will have the same price as the AC Transit youth pass. The implication of higher fares is that fewer passes can be made available to qualifying students.

Fortunately, there are funds in a reserve account in Measure J 21b in the amount of \$1,526,252. This use of some of this reserve can off-set the increased fares through FY 2021-22 so that the program can continue to serve the estimated 2,200 high school students participating each month in WCCUSD.

Next Steps

Staff will seek more information from AC Transit about fare expectations in future years, and will bring this issue back to the Board at a later date for discussion and consideration.

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**TO:** WCCTAC Board

**DATE:** July 28, 2017

**FR:** Joanna Pallock, Project Manager

**RE:** **Update on the West Contra Costa Accessible Transportation Study**

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**REQUESTED ACTION**

Information Only

**DISCUSSION**

At its June 2016 meeting, the WCCTAC Board authorized staff to use approximately \$50,000 in Measure J 28b funds and approximately \$25,000 in Measure J 20b funds (for a total of \$75,000) to complete an Accessible Transportation Study in West County. The purpose of the study is to examine how well services funded under Measure J are meeting current and projected needs, and to make recommendations for improvement. Additionally, the study's conclusions can be incorporated into the Countywide Accessible Transportation Strategic Plan, which CCTA is expected to launch in the near future.

In the fall of 2016, Nelson Nygaard Consulting Associates was selected to be the consultant for the Study. To date, the consultant has completed a document review, conducted stakeholder interviews, and is currently providing limited technical assistance to the City of Richmond on the development of a Request for Proposals (RFP) to revamp the City's program.

The City of Richmond is considering the development of a new and improved service model (which includes unincorporated West County). The City is in the process of developing a Request for Proposals (RFP) that will go out this summer.

The next phase of the Study will include outreach to senior and disabled residents in West County. The consultant, WCCTAC staff, several local program managers, and WestCAT staff met developed an outreach effort involving presentations at senior centers in West County, along with questionnaires. The outreach materials are being developed this summer and outreach meetings will be held in October.

Following the completion of the outreach, the consultants will present a Draft Final Report for Board discussion, likely in the late fall.

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**TO:** WCCTAC Board

**DATE:** July 28, 2017

**FR:** John Nemeth, Executive Director and Leah Greenblat, Project Manager

**RE: Regional Measure 3 (RM3) Proposed Funding Recommendations**

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**REQUESTED ACTION**

Provide feedback on the RM3 funding proposal and authorize the WCCTAC Chair and Executive Director to send a comment letter to CCTA's Board and Executive Director and to the Contra Costa representatives to the MTC Board.

**BACKGROUND AND DISCUSSION**

Regional Measure 3 (RM3) is a proposal to raise tolls on Caltrans' operated Bay Area bridges to fund transportation projects that have a nexus with traffic impacts from the bridges. The expenditure plan for RM3 is still under development.

Recently MTC released a draft proposal, which the CCTA staff have reviewed. The proposal, with the CCTA staff's interpretation of possible funding, is attached. The CCTA staff determined that the proposed level of funding for projects that benefit Contra Costa County is less than what its proportional share should be. The draft proposal also provided relatively little benefit for West County.

CCTA staff are recommending additional funding for projects in Contra Costa County. This additional request is beneficial to West County. However, WCCTAC staff found that the proportional share of funds targeted for West County is still significantly lower than other parts of the County. This is despite the fact that two Caltrans operated bridges directly connect to West County and a third, the Bay Bridge, strongly influences travel patterns. We are unique in the Bay Area in this respect.

CCTA staff presented the RM3 proposal with their staff analysis to the Authority Board at its meeting on July 19. Due to the timing of the preparation of the WCCTAC Board's agenda packet, a draft comment letter for the Board's consideration could not be included in the WCCTAC meeting packet. WCCTAC staff will email the Board a draft letter prior to its meeting, make it available on the website and have copies available at the meeting.

**ATTACHMENT:**

- A. CCTA Staff's Analysis of RM3 Proposal
- B. Draft WCCTAC comment letter on RM3 Proposal, to be provided separately

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# CCTA Staff Analysis of RM3 Proposal

\$ in millions		Column 1	Column 2	Column 3		Column 4
		Proposed RM3 Amount	Contra Costa Estimated Funding	Proposed RM3 Amount	Contra Costa Estimated Funding	
Operating Program (\$60M/Year)						
Transbay Terminal		5	0		5	0
Ferries		35	0		35	0
Regional Express Bus		20	3.7		20	3.7
Sum		60	3.7		60	3.7
Regional Capital						
Bridge Rehab		0	0		0	0
BART Expansion Cars		500	64.5		1000	129
Corridor Express Lanes		300	80		550	240
Goods Movements		125	0		185	64
Regional Trails/Safe Routes to Transit		150	27.6		200	36.8
Ferries		325	0		350	20
BART to Silicon Valley		400	0		0	0
SMART		40	0		0	0
Capitol Corridor Connections		90	16.2		90	16.2
Corridor-Specific Capital Projects						
Central (SFO/88)						
Caltrain		350	0		0	0
Muni		140	0		140	0
Core Capacity Transit Improvements serving Bay Bridge Corridor		140	0		140	0
AC Transit - Bus Rapid Improvements		50	6.3		50	6.3
New Transbay BART Tube		50	6.5		105	13.5
Add: I-80 Transit Improvements					100	100
South (San Mateo-Hayward, Dumbarton)						
Tri Valley Transit Access		100	0		100	0
Eastridge to BART		130	0		0	0
San Jose Diridon Station		120	0		0	0
Dumbarton Rail/Ace/Shinn Station		130	0		130	0
101/92 Interchange		50	0		50	0
North (Richmond - San Rafael, Benicia- Martinez, Carquinez, Antioch)						
680/4 and transit enhancements (add SR4 Ops Improvements)		150	150		300	300
Marin-Sonoma Narrows		125	0		0	0
I-80/I-680/SR12		175	0		175	0
WB I-80 Truck Scales		125	0		155	30
Highway 37		150	0		0	0
San Rafael Transit Center/SMART		30	0		30	0
Marin 101/580 Interchange		135	32.4		200	100
North Bay Transit Improvements		100	18.4		100	18.4
Add: East Contra Costa County Transit Intermodal Station					50	50
SR29		20	0		0	0
Guiding Principles:						
1. Nexus to Bridges		4200	402		4200	1124
2. Equity			773		773	773
3. Access to the Bridges (approaches)			-371			-351
Total		4200	402		4200	1124
CC fair share			773			773
Difference			-371			-351

Guiding Principles:

1. Nexus to Bridges

2. Equity

3. Access to the Bridges (approaches)

4. Priority Projects

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El Cerrito

July 11, 2017

Hercules

Mr. Randell Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek CA 94597

Pinole

RE: June WCCTAC Board Meeting Summary

Dear Randy:

Richmond

The WCCTAC Board, at its meeting on June 23, 2017 took the following actions that may be of interest to CCTA:

San Pablo

1. Received a presentation from Fehr and Peers regarding the STMP Nexus Study and Strategic Plan Update with an overview of Technical Memo #1.

Contra Costa  
County

2. Re-affirmed WCCTAC's 2014 Proposal for Adoption of the West County Action Plan so that it may be added into Contra Costa's 2017 CTP.

3. Received a presentation regarding the Draft 2017 CTP from CCTA staff.

AC Transit

4. Received a presentation from the Center for Independent Living regarding their Travel Training Program in West County.

Please let me know if you have any follow-up questions.

BART

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth". The signature is written in a cursive, flowing style.

WestCAT

John Nemeth  
Executive Director

cc: Tarien Grover, CCTA; John Cunningham, TRANSPAC; Jamar Stamps, TRANSPLAN; Lisa Bobadilla, SWAT

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**ACRONYM LIST.** Below are acronyms frequently utilized in WCCTAC communications.

**ABAG:** Association of Bay Area Governments  
**ACCMA:** Alameda County Congestion Management Agency (now the ACTC)  
**ACTC:** Alameda County Transportation Commission (formerly ACCMA)  
**ADA:** Americans with Disabilities Act  
**APC:** Administration and Projects Committee (CCTA)  
**ATP:** Active Transportation Program  
**BAAQMD:** Bay Area Air Quality Management District  
**BATA:** Bay Area Toll Authority  
**BCDC:** Bay Conservation and Development Commission  
**Caltrans:** California Department of Transportation  
**CCTA:** Contra Costa Transportation Authority  
**CEQA:** California Environmental Quality Act  
**CMAs:** Congestion Management Agencies  
**CMAQ:** Congestion Management and Air Quality  
**CMIA:** Corridor Mobility Improvement Account (Prop 1B bond fund)  
**CMP:** Congestion Management Program  
**CTP:** Contra Costa Countywide Comprehensive Transportation Plan  
**CSMP:** Corridor System Management Plan  
**CTC:** California Transportation Commission  
**CTPL:** Comprehensive Transportation Project List  
**DEIR:** Draft Environmental Impact Report  
**EBRPD:** East Bay Regional Park District  
**EIR:** Environmental Impact Report  
**EIS:** Environmental Impact Statement  
**EVP:** Emergency Vehicle Preemption (traffic signals)  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transit Administration  
**FY:** Fiscal Year  
**HOV:** High Occupancy Vehicle Lane  
**ICM:** Integrated Corridor Mobility  
**ITC or HITC:** Hercules Intermodal Transit Center  
**ITS:** Intelligent Transportations System  
**LOS:** Level of Service (traffic)  
**MOU:** Memorandum of Understanding  
**MPO:** Metropolitan Planning Organization  
**MTC:** Metropolitan Transportation Commission  
**MTSO:** Multi-Modal Transportation Service Objective  
**NEPA:** National Environmental Policy Act

**O&M:** Operations and Maintenance  
**OBAG:** One Bay Area Grant  
**PAC:** Policy Advisory Committee  
**PBTF-** Pedestrian, Bicycle and Trail Facilities  
**PC:** Planning Committee (CCTA)  
**PDA:** Priority Development Areas  
**PSR:** Project Study Report (Caltrans)  
**RHNA:** Regional Housing Needs Allocation (ABAG)  
**RPTC:** Richmond Parkway Transit Center  
**RTIP:** Regional Transportation Improvement Program  
**RTP:** Regional Transportation Plan  
**RTPC:** Regional Transportation Planning Committee  
**SCS:** Sustainable Communities Strategy  
**SHPO:** State Historic and Preservation Office  
**SOV:** Single Occupant Vehicle  
**STA:** State Transit Assistance  
**STARS:** Sustainable Transportation Analysis & Rating System  
**STIP:** State Transportation Improvement Program  
**SWAT:** Regional Transportation Planning Committee for Southwest County  
**TAC:** Technical Advisory Committee  
**TCC:** Technical Coordinating Committee (CCTA)  
**TDA:** Transit Development Act funds  
**TDM:** Transportation Demand Management  
**TFCA:** Transportation Fund for Clean Air  
**TEP:** Transportation Expenditure Plan  
**TLC:** Transportation for Livable Communities  
**TOD:** Transit Oriented Development  
**TRANSPAC:** Regional Transportation Planning Committee for Central County  
**TRANSPLAN:** Regional Transportation Planning Committee for East County  
**TSP:** Transit Signal Priority (traffic signals and buses)  
**VMT:** Vehicle Miles Traveled  
**WCCTAC:** West County Costa Transportation Advisory Committee