



El Cerrito

MEETING NOTICE AND AGENDA

DATE & TIME: Friday, December 11, 2015, 8:00 a.m. – 10:00 a.m.

Hercules

LOCATION: City of El Cerrito, Council Chambers
10890 San Pablo Avenue (at Manila Ave)
El Cerrito, California (Accessible by AC Transit #72, #72M and #72R)

Pinole

1. **Call to Order and Self-Introductions – Chair Sherry McCoy**
2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*

Richmond

CONSENT CALENDAR

San Pablo

3. **Minutes of October 23, 2015 Board Meeting.** (Attachment; Recommended Action: APPROVE)

4. **Minutes of November 6, 2015 Special Board Meeting.** (Attachment; Recommended Action: APPROVE)

Contra Costa
County

5. **Monthly Update on WCCTAC Activities.** (Attachment; Recommended Action: Information Only)

6. **Financial Reports.** The reports show the Agency's revenues and expenses for October 2015. (Attachment; Recommended Action: Information Only)

AC Transit

7. **Payment of Invoices over \$10,000.** None.

BART

8. **Appointment of Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) Representatives.** WCCTAC is allotted two representatives on the CBPAC, to include one staff member who serves on the TAC or WCCTAC staff, and one citizen representative. The WCCTAC-TAC nominated Joanna Pallock (WCCTAC staff) to continue serving as the TAC representative and Bill Pinkham (resident of Richmond) to serve as the citizen representative. (Attachments; Recommended Action: APPROVE)

WestCAT

9. **Proposed 2016 Board and TAC Meeting Calendar.** The Board meetings are proposed for the fourth Friday of the month from 8-10 am and the TAC meetings for the second Thursday of the month from 9-11 am. Exceptions to this general

rule are shown in the attachment. The Board meetings are proposed to be held in the El Cerrito City Council Chambers (*Attachment; Recommended Action: APPROVE*)

REGULAR AGENDA ITEMS

- 10. I-80 Integrated Corridor Mobility (ICM) Project Update.** Representatives from the Project Team will provide a brief overview of the project and an update on its implementation status. (*Randy Durrenberger – Kimley Horn, Ivy Morrison – Circlepoint; No Attachments; Recommended Action: Information Only*)
- 11. Measure J Strategic Plan – Funding Commitments.** CCTA updates the Measure J Strategic Plan every two years and is currently completing the 2015 update. The Strategic Plan includes funding commitments for Measure J projects based on available cashflow. The WCCTAC-TAC has discussed a CCTA proposed allocation of available funds and CCTA is seeking the WCCTAC Board's concurrence. Staff will provide an overview of the CCTA's current proposal, although Board concurrence is not requested at this time. This item is expected to return to the TAC for further discussion and will return to the WCCTAC Board. (John Nemeth – WCCTAC Staff; *Attachments; Recommended Action: Information Only*)
- 12. Transportation Expenditure Plan Update.** At the CCTA's last meeting, the Authority decided to continue moving forward with the development of a TEP. Whether the TEP will be placed on the ballot in 2016 for voter consideration is still to be determined. CCTA staff will provide an overview of the status of the TEP, along with expected next steps and information about when WCCTAC input is needed. (*Ross Chittenden – CCTA Staff; No Attachments; Recommended Action: Information Only*)
- 13. West County Mobility Management Update and Consideration of a Study.** In March 2014, the Board received a presentation from CCTA on a Countywide Mobility Management Plan. While the Plan was not endorsed by the WCCTAC Board, the Board did encourage a greater degree of coordination between agencies serving seniors and disabled residents. Staff will provide an update on that coordination in West County and is also seeking direction on how to proceed in the near future. (*Joanna Pallock – WCCTAC Staff; No Attachments; Recommended Action: Provide direction to staff*)

STANDING ITEMS

- 14. Board and Staff Comments.**
 - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
 - b. Report from CCTA Representatives (*Directors Abelson & Butt*)
 - c. Executive Director's Report

- 15. Other Business.**

16. General Information Items

- a. Letters to CCTA Executive Director with October 23, 2015 and November 6, 2015 Summary of Board Actions
- b. Acronym List

17. Adjourn. Next meeting is: January 22, 2016 @ 8:00 a.m.

in the *El Cerrito City Hall Council Chambers*, located
at 10890 San Pablo Avenue, El Cerrito

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
 - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
 - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
 - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
 - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

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**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: October 23, 2015**

MEMBERS PRESENT: Sherry McCoy, Chair (Hercules); Janet Abelson, Vice-Chair (El Cerrito); Tom Butt (Richmond); Gayle McLaughlin (Richmond); Vinay Pimplé (Richmond); Roy Swearingen (Pinole); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); Joe Wallace *replaced mid-meeting by* Chris Peeples (AC Transit).

STAFF PRESENT: John Nemeth, Joanna Pallock, Danelle Carey, Valerie Jenkins, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Joanna Pallock

Meeting Called to Order: 8:00 a.m.

Meeting Adjourned: 10:45 a.m.

Public Comment:

- AC Transit Board Member *Chris Peeples* addressed the Board and asked them not to cancel the November 6th WCCTAC Board meeting.
- Hercules City Councilmember *Chris Kelley* spoke in her role as a WestCAT Board Director and asked the WCCTAC Board to support transit. She also asked to have the Board consider supporting a 3-person carpool requirement on I-80 and eliminating current policy to allow two seater vehicles/trucks and low fuel emission vehicles. Ms. Kelley stated that the current high HOV lane volume reduces the benefits of transit over solo vehicles.

Urgency Board Item Added

Staff requested that the Board add an urgency agenda item to address a request to fund the addition of two more public meetings for the West County High Capacity Study.

Motion by Director Valdez; Seconded by Director Mallett. Passed unanimously.

CONSENT CALENDAR

Motion by *Director Mallett*; Seconded by *Director Valdez* to adopt consent calendar items #3-#8, and pull Item #7 for further discussion. Passed unanimously.

Item #3. Minutes of September 25, 2015 Board Meeting.

Item #4. Monthly Update on WCCTAC Activities.

Item #5. Financial Reports for September 2015.

Item #6. Payment of Invoices over \$10,000.

Item #8. Executive Director Terms of Compensation

ITEM/DISCUSSION	ACTION
Item #7 Appointment of Kris Kokotaylo as General Counsel to WCCTAC	Motion by <i>Director Wallace</i>; Seconded by Vice-Chair <i>Abelson</i>. The Board sought clarification on the current contract with Meyers-Nave for legal counsel services.
Item # 9 BART Update on Infrastructure Funding and Priorities for the Future	Information Only. BART's General Manager, Grace Crunican, presented the investment needs for the regional rail system.
Item #10 WestCAT Service Overview and Funding Needs	Information Only WestCAT's General Manager, Charlie Anderson, provided an overview of the agency's current system, its service improvement opportunities and its long-term funding needs.
Item #11 AC Transit Service and Expansion Plan (SEP) and Funding Needs	Information Only Robert Del Rosario of AC Transit presented the agency's draft SEP and discussed the funding needs associated with implementing the changes in Contra Costa County.
Item #12 AC Transit Major Corridors Study	Information Only Mika Miyasato, AC Transit staff, provided an update on the study and explained that the study seeks to identify improvements that will increase reliability and reduce travel times.
Item #13.1 Urgency Agenda Item: Consider using a portion of the contingency to add additional workshops for the West County High Capacity Transit Study	Motion by <i>Director Peeples</i>; Seconded by Mallett and passed 6-3 (Pimplé, Butt and Swearingen opposed) using approximately \$18,000 of the West County High Capacity Transit Study's contingency funds to hold two additional public meetings (one per round). The Study originally was funded with two rounds of public workshops with two meetings in each round. At a previous meeting, some Board members expressed interest in holding additional meetings. Adding two more meetings would require using approximately \$18,000 of contingency funds.

Item #13.2
Safe Routes to Schools Update

Due to time constraints, this item was moved to the November agenda.

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**West Contra Costa Transportation Advisory Committee
Board of Directors Special Meeting
Meeting Minutes: November 6, 2015**

MEMBERS PRESENT: Sherry McCoy, Chair (Hercules); Janet Abelson, Vice-Chair (El Cerrito); John Gioia (County); Tom Butt, (Richmond); Gayle McLaughlin (Richmond); Vinay Pimplé (Richmond); Maureen Powers (WestCAT); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); Chris Peebles (AC Transit).

STAFF PRESENT: John Nemeth, Joanna Pallock, Danelle Carey, Valerie Jenkins, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Joanna Pallock

Meeting Called to Order: 10:00 a.m.

Meeting Adjourned: 11:38 a.m.

Public Comment: None

CONSENT CALENDAR

Special Meeting – no items on the Consent Calendar

ITEM/DISCUSSION	ACTION
Item #3 Safe Routes to School (SR2S) Program Update	Information Only Coire Reilly from the County Health Services Department updated the Board on the expanded program activities made possible by new funding, and also provided a summary of the program's recent accomplishments and challenges.
Item #4 WCCTAC's Transportation Expenditure Plan (TEP) Recommendations	Information Only The Board reviewed its July, 2015 TEP recommendations and discussed possible revisions.

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TO: WCCTAC Board

DATE: December 11, 2015

FR: John Nemeth, Executive Director

RE: Monthly Update on WCCTAC Activities – November and December

West Contra Costa Telephone Town Hall



What were you doing on November 12th between 6-7 pm? That was the date and time for the West Contra Costa Telephone Town Hall (TTH), which focused on CCTA's Transportation Expenditure Plan but was also co-sponsored by WCCTAC as part of the West County High Capacity Transit Study. A TTH is similar to a radio call-in program, but attendees listen to the program on the phone. Altogether, there were 2,055 attendees who listened in at some point during the one hour program. For a few minutes there were 700 attendees all listening in at the same time.

After brief opening remarks by CCTA Board Chair Julie Pierce, WCCTAC Chair Sherry McCoy, County Supervisor John Gioia, myself, and CCTA's staff; the phone lines were opened and the questions rolled in. Panelists answered questions from residents throughout West County on a broad range of transportation issues. Callers were generally positive and, based on the questions, there was considerable support for improved transit. Residents asked about: transit services provided by WestCAT and AC Transit, a BART extension, HOV lanes and upcoming ferry service. You can listen to a recording of the TTH at http://ccta.net/funding/our_future

City of San Pablo Community Meeting: San Pablo Avenue Complete Streets Project

The City of San Pablo hosted a community meeting on December 3rd to discuss its San Pablo Avenue Complete Streets Project. The public was invited to attend the meeting to learn more about the implementation of this project.

The project includes installation of ADA accessible curb ramps, sidewalks, a bike lane, and other pedestrian and bicycle improvements along San Pablo Avenue from Rivers Street to Hilltop Drive, in the cities of San Pablo and Richmond.



SAN PABLO AVENUE COMPLETE STREETS

Project Update and Preliminary Design Review

Join us to get an update on the project status !

The San Pablo Avenue Complete Streets project has received an OBAG grant to complete the implementation phase.

- » Learn about the OBAG grant for implementation of the project
- » Hear about how your feedback from previous study is incorporated in the final plan
- » Give input on design details
- » Know the next steps in the implementation process



San Pablo Avenue Complete Street from Rodeo to Crockett

Contra Costa County's Public Works Division kicked off its complete streets project for San Pablo Avenue between Rodeo and Crockett. The County is considering the incorporation of pedestrian and bicycle facilities where none exist today and simultaneously close an existing gap in the Bay Trail. This portion of San Pablo Avenue is four-lanes with excess capacity and there may be an opportunity to convert one lane to a pedestrian/bicycle facility.



WCCTAC staff is part of the County's Technical Advisory Committee. The County's consultant team has started to identify issues and opportunities along the corridor. The next step for this project is a community meeting and bike tour in late January.

WCCTAC TDM Staffing Update

WCCTAC staff interviewed two candidates for the part-time, temporary Transportation Demand Management (TDM) assistant position, which was included in WCCTAC's current budget. The TDM Assistant will develop and administer small TDM projects and events, and support other WCCTAC staff in the development, implementation, and management of a variety of TDM activities. The TDM Assistant will also participate in the development of public information and community involvement programs and projects, and employer/community outreach. Lastly they will review transportation demand management strategies used in other jurisdictions, compile and interpret data, and perform other related duties as assigned. We hope to have this new hire in place before the end of 2015.

El Cerrito Ohlone Greenway BART Station Improvements

On November 10, 2015, the City of El Cerrito hosted a final community meeting to review the preferred plan for the Ohlone Greenway in the El Cerrito del Norte and El Cerrito Plaza BART station areas. This was the last of several outreach efforts to engage the public in the process of re-designing the Ohlone Greenway at two key areas in the City.

Community members had a chance to discuss the preferred plan, which includes: creating gateway elements and outdoor gathering spaces around the Greenway at BART stations, and improving bicycle and pedestrian path and intersection crossings, along with other enhancements.

Final design of improvements will be completed by the end of 2015 with construction to occur during Summer or Fall of 2016. El Cerrito's work is being coordinated with BART's El Cerrito Del Norte modernization project which is expected to be in construction from mid-2016 to mid-2018.



Architectural and landscape drawing representing improvements at the El Cerrito Del Norte BART Station.

I-80 Integrated Corridor Mobility (ICM) Update



Mainline testing is underway of the Integrated Corridor Mobility (ICM) System's Information Display Boards along I-80. Representatives from the Project Team (Randy Durrenberger – Kimley Horn, Ivy Morrison – Circlepoint) will provide a brief overview of the project and an update on its implementation status at WCCTAC's December Board meeting.

Contra Costa's Senior Mobility Action Council (SMAC) Workshop

The Senior Mobility Action Council (SMAC) is a coalition of non-profits and public agencies in Contra Costa, focused on addressing mobility issues. SMAC, together with a group of local senior-focused agencies and businesses, hosted a very successful workshop on the aging brain. The event, located at the John Muir Conference Center, had over 160 attendees. Dr. Patrick Arbore, from the San Francisco Institute on Aging, gave an in-depth presentation on how our brains age and how we can compensate and adapt.



Richmond Bay Trail Network Update

From our sources at the Trails for Richmond Action Committee (TRAC) comes some very good news! On October 17, 2015, East Bay Regional Park District's (EBRPD) Board of Directors approved award of a \$740,000 contract to Nichols Consulting Engineers of Richmond for design services, CEQA, permitting, and construction support on 2.5 miles of San Francisco Bay Trail on the San Pablo Peninsula between the Stenmark Drive exit from I-580 and the northern border of former Point Molate Naval Fuel Depot. This includes 1.1 miles of shoreline trail on an easement donated to EBRPD by Chevron plus 1.4 miles on the City of Richmond's 411-acre Point Molate property.



It is anticipated that the project will be constructed in 2017, in parallel with construction of the Richmond/San Rafael Bridge Public Access Project, which includes more than a mile of Bay Trail between Castro St. and Stenmark Drive; however, funds remain to be lined up for the expected \$5 million construction cost. This is one of the seven projects now underway to close over six miles of Bay Trail gaps remaining in Richmond.

For a project area map and more information, go to

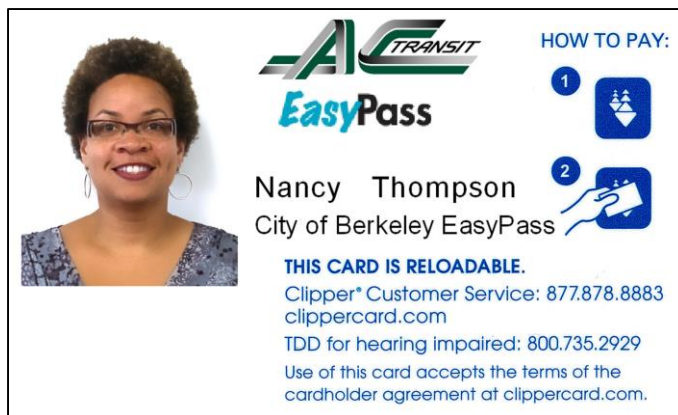
<http://www.pointrichmond.com/baytrail/pointsanpablo.htm>

EasyPass for Contra Costa College

The WCCTAC TDM program collaborated with AC Transit's marketing group to present their EasyPass program to Contra Costa College. The purpose of this collaboration is to offer a low cost alternative to the parking congestion, single occupant vehicle commutes, and the impacted residential neighborhoods surrounding the campus.

The Easypass program has been presented to the college's Associated Student Union (ASU), Sustainability Committee (a sub-committee of the Operations Council), and more recently at the President's Cabinet meeting. We will continue working with the ASU to facilitate meetings, and to provide tools to inform students about the program.

For more information about the EasyPass program visit www.actransit.org/rider-info/easypass/.



Richmond Bay Specific Plan Comment Deadline Extended to December 15, 2015



The draft Richmond Bay Specific Plan (RBSP), formerly known as the South Shoreline Specific Plan, is now available for public review and comment. The deadline for comments on the draft RBSP has been extended to December 15, 2015.

The intent of the RBSP is to help implement Richmond's new General Plan by establishing planning policies, regulations, and urban design guidelines for an approximately 220-acre area south of Interstate Highway 580. The RBSP will focus on ways that Richmond can take advantage of the planned Berkeley Global Campus at Richmond Bay, future ferry service, and other area assets to create a sustainable shoreline district with jobs, housing, transportation options, and opportunities for entertainment and recreation. This planning effort is being funded by a Priority Development Area (PDA) planning grant from the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC).

Comments on the draft RBSP must be in writing and received no later than December 15, 2015. Comments may be sent electronically to rbsp@ci.richmond.ca.us. They can also be sent by mail to Lina Velasco (Project Manager), Planning and Building Services, 450 Civic Center Plaza P.O. Box 4046, Richmond, CA 94804-1630

A copy of the draft RBSP is available for review online at www.ci.richmond.ca.us/rbsp.

West County Employers and Commute Alternatives

Thanks to the Bay Area Air Quality Management District, Transportation for Clean Air (BAAQMD TFCA) grants and local Measure J funds, the WCCTAC-TDM program can implement a *Bike Lockers and Racks Program* for employers to encourage bicycle use.



This month, we would like to recognize BP Lubricants and Annie's Annuals and Perennials in Richmond, CA, for working with our TDM employer program to offer their employees alternative options to driving to work. BP Lubricants installed two bike lockers, and Annie's Annuals and Perennials installed two bike racks for employee and customer use.

As a part of our encouragement efforts at BP Lubricants, staff was invited to a health and wellness fair, where we raffled off a hybrid bicycle to support the recent installation of bike lockers (pictured above). Funding is still available for bicycle infrastructure for interested employers. For more information on the Bike Lockers and Racks Program, contact Danelle Carey, WCCTAC TDM Program Manager at (510)210-5932 or dcarey@wcctac.org.



	Current Period Actuals	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Salary and Benefits

41000. Salary	22,187	273,691	80,679	193,012	0	193,012
41002. Overtime	36	0	72	-72	0	-72
41105. Workers Compensation	0	9,812	0	9,812	0	9,812
41200. PERS Retirement	3,850	37,956	11,150	26,806	0	26,806
41210. Pension Benefits	0	0	2,609	-2,609	0	-2,609
41310. Medical Insurance	4,268	43,610	12,804	30,806	0	30,806
41311. Retiree Healthcare	275	2,180	1,101	1,079	0	1,079
41400. Dental Insurance	394	4,362	1,071	3,291	0	3,291
41500. Vision Care	0	1,090	2,125	-1,035	0	-1,035
41800. LTD Insurance	172	127	515	-388	0	-388
41900. Medicare	316	3,725	1,106	2,619	0	2,619
41903. Employee Assistance Program	0	1,453	0	1,453	0	1,453
41904. Life Insurance	39	454	118	336	0	336
41911. Liability Insurance	0	4,055	11,564	-7,509	0	-7,509
Sub Total Salary and Benefits	31,537	382,515	124,915	257,600	0	257,600

Service and Supplies

43500. Program Costs & Supplies	0	4,000	1,024	2,976	0	2,976
43501. Postage	0	500	0	500	0	500
43520. Copies/Printing/Shipping/Xerox	387	3,500	986	2,514	0	2,514
43530. Office Furn & Equip <\$5000	0	2,000	28	1,972	0	1,972
43600. Professional Services	3,988	50,250	18,429	31,821	0	31,821
43900. Rent/Building	1,561	16,124	4,622	11,502	0	11,502
44000. Special Department Expenses	200	11,800	1,543	10,257	0	10,257
44320. Training/Travel Staff	437	4,000	995	3,005	0	3,005
Sub Total Service and Supplies	6,572	92,174	27,628	64,546	0	64,546

Report Total :	38,109	474,689	152,543	322,146	0	322,146
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	Current Period Actuals	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Salary and Benefits

41000. Salary	17,301	217,335	60,553	156,782	0	156,782
41002. Overtime	143	0	286	-286	0	-286
41105. Workers Compensation	0	5,173	0	5,173	0	5,173
41200. PERS Retirement	3,422	43,208	10,266	32,942	0	32,942
41210. Pension Benefits	0	0	2,327	-2,327	0	-2,327
41310. Medical Insurance	4,592	47,926	13,776	34,150	0	34,150
41400. Dental Insurance	403	4,489	1,208	3,281	0	3,281
41500. Vision Care	0	1,141	0	1,141	0	1,141
41800. LTD Insurance	98	1,065	294	771	0	771
41900. Medicare	247	2,967	862	2,105	0	2,105
41903. Employee Assistance Program	0	1,217	0	1,217	0	1,217
41904. Life Insurance	24	457	73	384	0	384
41911. Liability Insurance	0	4,055	3,676	379	0	379
Sub Total Salary and Benefits	26,230	329,033	93,321	235,712	0	235,712

Service and Supplies

43500. Program Costs & Supplies	0	6,500	63	6,437	0	6,437
43502. TDM Postage	0	7,123	428	6,695	0	6,695
43520. Copies/Printing/Shipping/Xerox	312	9,190	911	8,279	0	8,279
43600. Professional Services	3,068	61,844	15,917	45,927	0	45,927
43900. Rent/Building	2,061	22,452	6,193	16,259	0	16,259
44000. Special Department Expenses	0	169,974	55,880	114,094	0	114,094
44320. Training/Travel Staff	0	3,339	2,096	1,243	0	1,243
Sub Total Service and Supplies	5,441	280,422	81,488	198,934	0	198,934

Report Total :	31,671	609,455	174,809	434,646	0	434,646
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	Current Period Actuals	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Salary and Benefits

41000. Salary	0	10,000	0	10,000	0	10,000
Sub Total Salary and Benefits	0	10,000	0	10,000	0	10,000

Service and Supplies

44000. Special Department Expenses	0	500,000	0	500,000	0	500,000
Sub Total Service and Supplies	0	500,000	0	500,000	0	500,000

Report Total :	0	510,000	0	510,000	0	510,000
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	Current Period Actuals	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount
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* Report Contains Filters

Service and Supplies

44000. Special Department Expenses	100,132	1,065,000	156,847	908,153	0	908,153
Sub Total Service and Supplies	100,132	1,065,000	156,847	908,153	0	908,153

Report Total :	100,132	1,065,000	156,847	908,153	0	908,153
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CONTRA COSTA
transportation
authority

COMMISSIONERS

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Vice Chair

Janet Abelson

Newell Americh

Tom Bult

David Durant

Federal Glover

Karen Mitchoff

Kevin Romick

Don Tatzin

Robert Taylor

Randell H. Iwasaki,
Executive Director

October 15, 2015

Hon. Sherry McCoy
Chair of WCCTAC
City of Hercules
111 Civic Drive
Hercules, CA 94547

Subject: Appointment to the Countywide Bicycle and Pedestrian Advisory
Committee (CBPAC) for Two Year Term Beginning January 1, 2016

Dear Chair McCoy,

The Contra Costa Transportation Authority first established the Countywide Bicycle and Pedestrian Plan Advisory Committee (CBPAC) to help oversee the preparation of its first Countywide Bicycle and Pedestrian Plan (CBPP), which was adopted in December 2003. Since that time the CBPAC has helped review and recommend applications for funding bicycle and pedestrian projects, review complete streets checklist required by MTC, and oversee the development of the 2009 update to the CBPP. The Authority expects the CBPAC to continue its role in implementing the Authority's bicycle and pedestrian policies and advising it on funding decisions, including making recommendations on funding through the Measure J Pedestrian, Bicycle and Trail Facilities program, and on issues affecting walking and bicycling in Contra Costa and the region.

The advisory committee is composed of representatives from the following agencies and organizations:

- One citizen and one staff person plus one alternate appointed by each of the four Regional Transportation Planning Committees
- One staff person plus one alternate appointed by the County of Contra Costa
- One representative plus one alternate appointed by the East Bay Regional Park District
- One citizen representative plus one alternate appointed by Bike East Bay
- Two citizen representatives appointed by the Authority, one familiar with bicycling and walking issues affecting youths and one familiar with bicycling and walking issues affecting seniors and people with disabilities

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

We are now writing to ask that your organization reaffirm its current appointments to the advisory committee or appoint a new member or members.

According to the CBPAC by-laws, which outline the role of the committee and the responsibilities of its members, members are appointed for two year terms. There is no limit on the number of consecutive terms that a member may serve.

CCTA's adopted Conflict of Interest Code requires advisory committee members to file with CCTA a California Fair Political Practices Commission (FPPC) Form 700 – Statement of Economic Interests. Form 700 statements are due within 30 days of assuming office and leaving office, and annually by April 1st. Committee members should be aware that these are public documents. Additional information regarding the Form 700 may be obtained from the FPPC's website at www.fppc.ca.gov.

CBPAC meetings are generally scheduled for 11:00 a.m. on the fourth Monday of every other month beginning in January. Meetings, however, may be added or cancelled depending on need. Because the committee is made up of both citizens and public agency staff, members will need to have a certain amount of flexibility in meeting times. While the committee has recently met most frequently at lunch, it has also met in the late afternoon and early evening.

If you have any further questions, please call Brad Beck, Senior Transportation Planner, at (925) 256-4726.

Sincerely,



Randell H. Iwasaki
Executive Director

Bill Pinkham (bio)

- Board of Directors, Bike East Bay (formerly the East Bay Bicycle Coalition)
- Current Vice Chair, County BPAC
- Contra Costa County Bicycle Advisory Committee (TDA grants)
- Vice Chair, Richmond Bicycle Pedestrian Advisory Committee,
- 350 Bay Area (one of the founders)
- SunFlower Alliance, Coordinating Committee (coalition of environmental groups)
- Richmond Environmental Justice Coalition (mainly Richmond-centric but includes organizations like the Sierra Club, the Asian Pacific Environmental Network, and Communities for a Better Environment which have chapters in other cities)

Education: B.A. in Philosophy and English Literature

I bike almost every day and am a frequent BART rider. I am sensitive to issues seniors might have with transportation, since I'm retired myself. For three years, along with other members of the Richmond BPAC, I helped develop the Master Bicycle and Pedestrian Plans which were adopted by the City Council several years ago. The BPAC works closely with the City of Richmond to implement them as funds permit, helpful experience for reviewing and evaluating other cities' projects. On advantage of being retired is that I have the chance to go to more meetings and do other relevant work that would not have been possible when I was working. It makes me happy that now I am able to devote much more time and energy to the important work of reviewing and developing worthwhile, environmentally friendly transportation projects. I attend bicycle/pedestrian workshops, public input meetings, such as ones held by the MTC about the Plan Bay Area, and testify at City Council meetings and those of other government agencies when it's pertinent. I attend most meetings of WCCTAC's TAC, so I'm able to help make an ongoing connection with Bike East Bay and bring to their attention issues, plans, and infrastructure developments in Contra Costa County. Our Board is predominately from Alameda County and they are often unfamiliar with what is happening in our county. (I was the first Board member from West County.) Participating in TAC meetings continues to help me with my work in the CBPAC, keeping me abreast of current programs, plans, and projects and in contact with city, county, and transit representatives. I'm also happy to be a member of the BAC and help review cities' projects. (It doesn't hurt that although there's a bit of homework, the committee meets only once a year!) As you can tell from my bio, I'm very concerned with issues relating to global warming and a just transition to clean energy, so if reappointed, I will look forward to the continuing opportunity to weigh in on active transportation projects and do my part to help keep our county on an environment-friendly track.

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TO: WCCTAC Board

DATE: December 11, 2015

FR: Leah Greenblat, Project Manager

RE: Proposed 2016 Board and TAC Meeting Calendar

REQUESTED ACTION

Approve proposed 2016 Board and TAC meeting calendar as presented.

BACKGROUND AND DISCUSSION

Annually, the WCCTAC TAC reviews and recommends to the Board a WCCTAC meeting calendar for the upcoming year. At its November meeting, the TAC reviewed the proposed 2016 meeting calendar. A member of the TAC noted that the May 27, 2016 Board meeting would occur on the Friday prior to the Monday Memorial Day holiday and questioned whether this might be problematic.

One option for addressing this concern would be to reschedule the meeting one week earlier to Friday, May 20, 2016. However, that would leave little time to incorporate feedback from that May's TAC meeting into the Board packet material. Since it has been the Board's past practice to meet on the fourth Friday in May and staff is not aware of that being a problem in the past, staff recommends the Board adopt the proposed 2016 meeting calendar as presented.

DRAFT - 2016 WCCTAC Board and TAC Meetings



WCCTAC Board Meeting - 8 A.M.



WCCTAC TAC Meeting - 9 A.M.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
January						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
February	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
March	21	22	23	24	25	26	27
	28	29	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
April	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
May	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
June	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
June	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
July						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
August	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
September	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
October	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
November	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
December	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
	4	5	6	7	8	9	10
December	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31



TO: WCCTAC Board

DATE: December 11, 2015

FR: John Nemeth, Executive Director

RE: 2015 Measure J Strategic Plan – Funding Commitments

REQUESTED ACTION

Information only. This item is expected to return to the Board for concurrence at the January 22, 2015 meeting.

BACKGROUND AND DISCUSSION

Every two years, CCTA updates the Measure J Strategic Plan, which includes a review of revenue assumptions and projected expenditures. An additional purpose of the Plan is to make firm commitments of Measure J funding for capital projects over the next 5-7 years (in this case, through fiscal year 2021). In late October, CCTA sent a letter to RTPCs requesting their input and concurrence on Strategic Plan funding commitments by the end of November.

The amount of cash available is based on the sales tax revenue generated from the two outer years of the plan horizon; the new years that have been added since the last Strategic Plan. In the current plan, the estimated amount of available countywide funding from these two outer years is \$27 million. The breakdown of this amount by sub-region is determined by each sub-region's share of capital projects in Measure J. West County will have \$4 million of cash available to commit to Measure J capital projects.

The projects eligible for funding commitments are those capital projects that are included in Measure J (for a list, see Attachment A). In West Contra Costa, there are nine Measure J capital projects. Three of those projects are complete, leaving six projects remaining as follows:

- Hercules Intermodal Transit Center (ITC)
- I-80 / San Pablo Dam Rd. Interchange
- I-80 / Central Ave. Interchange
- I-80 Integrated Corridor Mobility (ICM)
- Richmond Parkway Upgrades & Maintenance
- BART Parking, Access, and other Improvements

Funding Requests

CCTA staff have proposed using \$300,000 of the available \$4 million to fund two years of operations and maintenance on the I-80 ICM project. The 2012, multi-agency Memorandum of Understanding for the I-80 ICM project noted that CCTA would secure outside funding to cover operations and maintenance expenses. The source identified for this expense was \$2

million in State Transportation Improvement Program (STIP) funds. However, since STIP funds cannot be used for operations, CCTA initiated a fund swap. They programmed the \$2 million in STIP funds to the I-80 / Central Avenue Interchange project. Using the same portion of Measure J funds to cover I-80 ICM operations and maintenance completes the swap. This use of Measure J funds to cover the non-Caltrans, operations and maintenance aspects of the I-80 ICM project is spelled out in the 2015, multi-party Cooperative Agreement. (An excerpt is included as Attachment B).

BART has requested an advance of \$2.5 million from the available funds to cover expenses related to the Del Norte BART Station Modernization project. This need is due to costs associated with construction while keeping the BART station open and, in particular, the special safety features required by the Public Utilities Commission (PUC).

The City of Richmond requested \$0.5 million for the rehabilitation of Richmond Parkway's lighting, traffic signals, interconnect and video detection systems.

These three combined requests total \$3.3 million. CCTA staff has recommended that the remaining \$700,000 be committed to the I-80/Central Ave. Interchange project to complete environmental work on Phase 2.

As a result, the proposed funding commitments are as follows:

Amount	Project
\$ 2,500,000	BART Del Norte Modernization
\$ 700,000	I-80/Central Ave. Phase 2
\$ 500,000	Richmond Parkway Upgrades
\$ 300,000	I-80 ICM, O&M (due to prior fund swap)

The project worksheets which describe these projects in more detail are included as Attachment C.

Next Steps

The TAC reviewed and discussed the proposed allocation. Members agreed that funds were needed for the aforementioned projects. However, a few members also felt that they did not have enough time to review and consider the proposed allocation as a whole. Some members sought greater understanding about whether there were possible other uses of the funds for projects such as the Hercules ITC or I-80/San Pablo Dam Rd. Interchange. As a result, staff will bring this item back to the WCCTAC-TAC in January for further discussion.

At WCCTAC Executive Director's request, CCTA staff are willing to extend the deadline for the WCCTAC Board's concurrence. The WCCTAC Board will be asked for their concurrence on funding commitments in the 2015 Strategic Plan at the January 22, 2015 Board meeting.

Attachments:

- A. Measure J, Program of Projects – West Contra Costa
- B. Cooperative Agreement Excerpt
- C. Capital Project Worksheets

**CONTRA COSTA TRANSPORTATION AUTHORITY
PROGRAM OF PROJECTS**
(VOE Dollars x 1000)

9628	CAPITOL CORRIDOR IMPROVEMENTS	Prior	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY20 - 34	TOTAL
4001	Hercules Rail Station	15	2,160	5,785	-	-	-	-	-	-	-	-	7,961
9631	I-80 CARPOOL LANE EXTENSION AND INTERCHANGE IMPROV.	Prior	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY20 - 34	TOTAL
7002	I-80/San Pablo Dam Road Interchange Improvements	5,170	2,002	2,500	2,367	-	-	-	-	-	-	-	12,038
7003	I-80/Central Avenue Interchange Improvements	398	400	404	1,632	-	-	-	1,126	-	-	7,623	11,584
7005	I-80 Integrated Corridor Mobility	4,854	167	-	-	133	137	141	144	-	-	1,447	7,022
9633	RICHMOND PARKWAY	Prior	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY20 - 34	TOTAL
9001	Richmond Parkway Upgrade Study	136	-	-	-	-	-	-	-	-	-	-	136
9002	Richmond Parkway Maintenance/Upgrade	-	-	1,500	-	-	-	-	-	-	-	498	1,998
9003	Marina Bay Parkway Grade Separation	2,539	160	9,101	-	-	-	-	-	-	-	-	11,800
9634	BART PARKING, ACCESS, and OTHER IMPROVEMENTS	Prior	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY20 - 34	TOTAL
10002	BART Parking, Access and Other Improvements - West County	-	2,002	777	-	4,500	4,636	-	-	-	-	4,775	16,690
9643	ADDITIONAL BUS TRANSIT ENHANCEMENT	Prior	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY20 - 34	TOTAL
19002	WestCAT Transit Capital Improvements	8	17	1,025	-	-	-	-	-	-	-	-	1,051
	CONSTRUCTION RESERVE	Prior	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY20 - 34	TOTAL
	Construction Reserve - West County	-	-	-	-	-	-	-	-	-	-	706	706

PARTNER AGENCY will make available to the AUTHORITY all records relating to expenses incurred in performance of this AGREEMENT.

SECTION 2

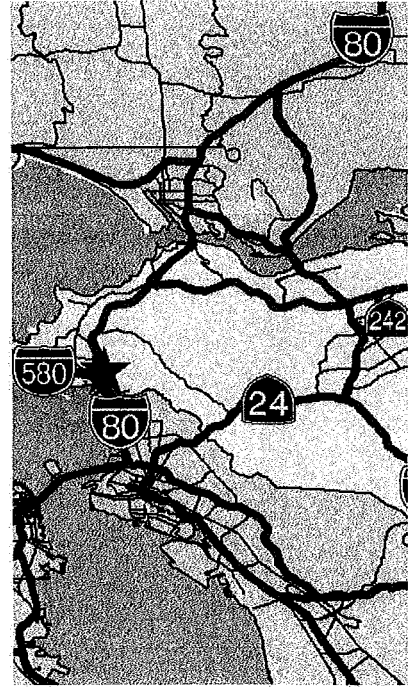
AUTHORITY AGREES TO:

- A. Program \$2,000,000 in Measure J funds for operating and maintaining I-80 ICM equipment within PARTNER AGENCIES' jurisdictions outside of the State of California's right of way, as outlined in the MOU.
- B. Reimburse each PARTNER AGENCY after receipt of each invoice for operation and maintenance costs associated with the I-80 ICM project within the PARTNER AGENCY'S jurisdiction, as outlined in the MOU.
- C. Notify each PARTNER AGENCY one year prior to the anticipated depletion of the \$2 million in Measure J funds programmed for I-80 ICM operations and maintenance.
- D. Seek additional funds for operations and maintenance from regional, state and other sources, in accordance with the MOU.

SECTION 3

IT IS MUTUALLY AGREED AMONG AUTHORITY AND PARTNER AGENCIES:

- A. Term. The term of this AGREEMENT shall commence on December 1, 2014 and shall remain in effect until terminated as provided in Subsection I of this Section 3.
- B. Additional Acts and Documents. Each PARTY agrees to do all such things and take all such actions, and to make, execute, and deliver such other documents and instruments, as shall be reasonably requested by each other party to carry out the provisions, intent, and purpose of the AGREEMENT.
- C. Amendment. This AGREEMENT may not be changed, modified, or rescinded



El Cerrito del Norte BART Station Modernization

PROJECT # 10002 – 07

The project goal is to upgrade and expand the existing El Cerrito del Norte BART station to provide greater comfort and security for our patrons. The existing small structure is poorly suited to meeting the increased ridership expected over the next twenty years. Upgrading safety, communications, lighting and electrical systems will ensure the full functioning of the BART station and provide a more inviting and comfortable environment for the passenger.

Did You Know?

Over 70% of BART's operation costs are paid from ridership fares.



Project	El Cerrito del Norte BART Station Modernization (# 10002-07)
Sponsor	BART
Subregion	West County

Scope

This project will expand the existing paid area, add new elevators and stairs, station agent booth, restrooms, and additional fare equipment. In addition, the project will upgrade the station lighting, the intermodal waiting area, refinish surfaces and add paint, security cameras and pedestrian lighting along the Ohlone Greenway.

Status

- The project is currently in design phase.

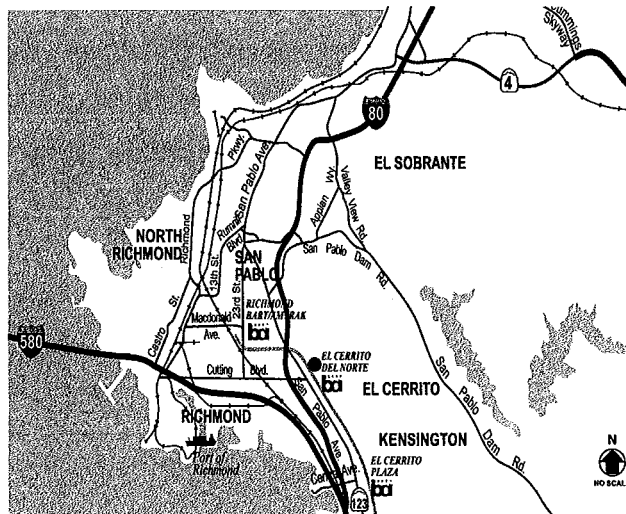
Issues/Areas of Concern

- None.

Update from Previous Quarterly Report

- None.

Location



Schedule

	Dates
Preliminary Studies/Planning	Complete
Environmental Clearance	Spring 2016
Design	2015 Winter 2016
Right of Way and Utilities	—
Construction	Summer 2016
Landscaping	—

Funding by Source (\$ 000s)

	Amount
Measure J	\$9,003 11,503,000
Prop 1B	\$1,137
Prop 1B (Lifeline)	\$1,600
BART Prop 1B	\$10,000
Total	\$21,740 24,240

Project	Richmond Parkway Lighting (# 9002)
Sponsor	City of Richmond
Subregion	West County

Scope

Replace approximately 335 pull boxes. Replacement boxes will be upgraded to traffic-rated steel with welded covers and surrounded by 2-foot wide, 6-inch deep concrete aprons to prevent future theft. Pole hand holes will also be welded. The project will replace approximately 70,000 linear feet of conductors and 3,400 linear feet of conduits. Approximately 12 street light poles will also be replaced. Phase 2 will extend the Traffic Signal Interconnect System from Hensley to I-580.

Status

- Phase 1 is complete.
- The City of Richmond is seeking additional funding to complete Phase 2. [CB1]

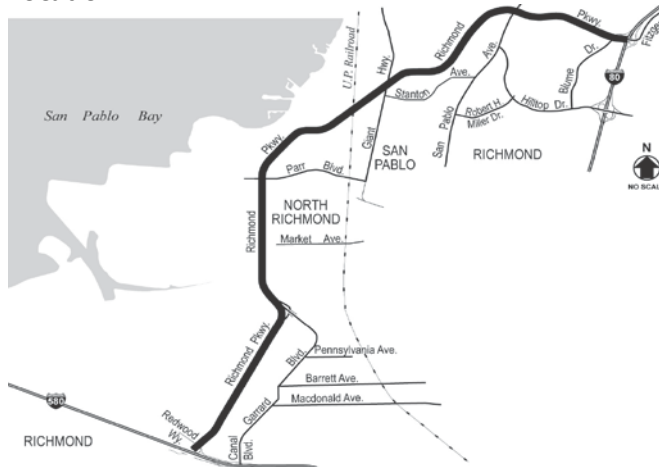
Issues/Areas of Concern

- None.

Update from Previous Quarterly Report

- The interconnect project from San Pablo Avenue to Hensley has been completed, but from Hensley to I-580 requires additional funding.
- The City is expected to submit the request for additional funding to the Authority in late 2015.

Location



Schedule

	Dates	
	Phase 1	Phase 2
Preliminary Studies / Planning	Complete	Complete
Environmental Clearance	Complete	Complete
Design	Complete	Complete
Right of Way and Utilities	—	—
Construction	Complete	2016-2017
Landscaping	—	—

Funding by Source (\$ 000s)

	Amount	
	Phase 1	Phase 2
Measure J	\$2,000	—
Other	1,200	—
TBD	—	\$1,000
Total	\$3,200	\$1,000

Project **Richmond Parkway Lighting (# 9002) – continued**

Local Agency Measure C/J Funding Appropriation

Resolution No.	Original Resolution Date	Revision No.	Open/ Closed	Agency	Description	Appropriated Amount	Billed to Date (7/31/15)	Last Billed Date
13-59-P	12/18/2013	—	Open	Richmond	Construction	\$1,500,000	\$1,140,979	4/28/2015

Project	Interstate 80/Central Avenue Interchange Improvements (# 7003)
Sponsor	City of Richmond/Contra Costa Transportation Authority
Subregion	West County

Scope

Improve overall traffic operations at the I-80/Central Avenue interchange and along Central Avenue between Rydin Road and San Pablo Avenue. The project will be completed in two phases.

The first phase will redirect left turns from westbound Central Avenue onto I-80 WB to the adjacent I-580 eastbound on-ramp at Rydin Road during weekend peak hours; and will install traffic signals at the I-580 ramps.

The second phase will increase the spacing between the signalized intersections east of I-80 by connecting Pierce Street and San Mateo Street, converting Pierce Street access at Central Avenue to "right-in, right-out," and relocating the traffic signal at Pierce Street/Central Avenue to the San Mateo Street/Central Avenue intersection.

Status

- Phase 1 obtained California Environmental Quality Act and National Environmental Policy Act clearance in June 2012.
- Phase 1 design work is currently underway with expected completion in Fall 2015.

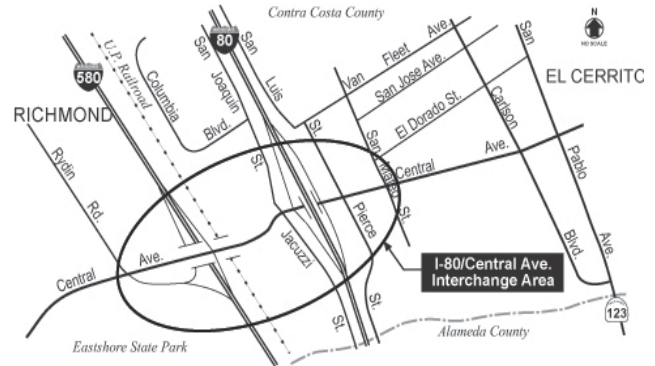
Issues/Areas of Concern

- Caltrans and the City of Richmond need to agree on who will own and maintain the changeable message signs to be installed as part of Phase 1.
- Discussions are underway with the City of Richmond on the entity to award, advertise and administer the construction management contract for Phase 1.

Update from Previous Quarterly Report

- Phase 2 (Local Roads Realignment project) is expected to be led by the cities of El Cerrito and Richmond.
- CCTA has resubmitted the 100% PS&E package to Caltrans incorporating received comments.
- Caltrans and FHWA have indicated that Phase 1 is not eligible for reimbursement by the federal earmark. Staff is elevating the issue to avoid the loss of \$2.944 million.

Location



Schedule

	Dates	
	Phase 1	Phase 2
Preliminary Studies/Planning	Complete	Complete
Environmental Clearance	Complete	2016-2017
Design	2012-2015	2017-2018
Right of Way and Utilities	—	2018-2019
Construction	2015-2016	2019-2020
Landscaping	—	—

Estimated Cost by Phase (\$ 000s)

	Amount	
	Phase 1	Phase 2
Project Management	\$230	\$400
Preliminary Studies/Planning	—	—
Environmental Clearance	1,224	500
Design	734	880
Right of Way and Utilities	—	9,300
Construction	2,160	7,531
Construction Management	438	1,249
Total	\$4,786	\$19,800

Funding by Source (\$ 000s)

	Amount	
	Phase 1	Phase 2
Measure J	\$1,842	\$9,742
Federal Earmark	2,944	0
WCCTAC	—	7,100
STIP	—	2,000
TBD	—	958
Total	\$4,786	\$19,800

Project Interstate 80/Central Avenue Interchange Improvements (# 7003) – continued

Major Project Contracts Managed by Authority

Contract No.	Amend No.	Open/ Closed	Agency/ Consultant	Description	Appropriated Amount	Billed to Date (7/31/15)	Estimate at Completion	Percent Billed	Percent Physically Complete
406	—	Open	PB Americas, Inc.	Plans, Specifications and Estimates (PS&E)	\$653,845	\$518,785	\$653,845	79%	95%
214	—	Closed	PB Americas, Inc.	Project Study Report (PSR) and Project Approval/ Environmental Document (PA/ED)	\$1,571,815	\$1,224,251	\$1,224,251	78%	100%



TO: WCCTAC Board

DATE: December 11, 2015

FR: Joanna Pallock, Project Manager

RE: **Update on Mobility Management in West County**

REQUESTED ACTION

Receive a presentation on the status of mobility management activities in West County and provide direction to staff.

BACKGROUND AND DISCUSSION

“Mobility management” is generally defined an attempt to optimize all transportation resources in a community. As such, it often aims to improve specialized transportation for older adults and people with disabilities, given the sometimes wide array of potential services available.

Many transportation agencies in the region have embraced mobility management concepts in the funding or delivery of service. The goal is to either improve service for the consumer, contain or reduce costs, or both. Increasingly, granting agencies like MTC are making mobility management a major consideration in the awarding of funding for senior and disabled services.

As a result of the trend, CCTA worked towards developing a mobility management plan for Contra Costa County in 2014. CCTA has adopted this Plan *in concept* but did not give final approval. The Plan included a list of suggested actions that would create a new countywide mobility management structure and committee. While not officially adopted, the document has provided some direction for mobility management planning. The WCCTAC Board provided feedback to CCTA about its concerns that the Plan could have added costs while not addressing the particular needs of West County residents.

Efforts and Dialogue since 2014

Since its completion, some agencies in Contra Costa have adopted portions of the Plan’s recommendations. While there were concerns in West County about aspects of the Plan, senior and disabled transit operators did agree on the need to coordinate more closely in order to increase their competitiveness for grant funding.

In March, WCCTAC took the lead role in forming a West County Mobility Management Group. Participants include staff from the non-ADA paratransit providers from El Cerrito, San Pablo, Richmond; the ADA paratransit providers (WestCAT and East Bay Paratransit Consortium); staff from Supervisor John Gioia’s office; as well as staff from CCTA, MTC, the

Center for Independent Living (CIL) and Mobility Matters (formerly Senior Helpline). The participants meet bi-monthly and have two main goals: 1. Work together to better compete for state and federal funds to add new services, and 2. Establish a forum to assure that local programs are well coordinated and complimentary.

Current Successes

The improved communication and information sharing of the West County Mobility Management Group has aided with the following:

- Participation in the development of a countywide website and a separate printed guide on all available services for senior and disabled residents;
- Participation in a Travel Training program funded by a 5310 grant and managed by the Center for Independent Living;
- Coordination with the new countywide mobility manager hired by Mobility Matters – a non-profit originally focused on managing the Countywide volunteer driver program;
- Hosting joint training sessions for paratransit drivers.

Remaining Challenges

One area where challenges remain is in competing for outside funds to provide new senior and disabled transportation services. Discussions with MTC on improving competitiveness for upcoming grant opportunities (OBAG and 5310 funds) resulted in the Group gaining a better understanding on where future work needs to focus.

MTC staff explained that while the Group is making progress, it is still not as well positioned as some places to compete for future funds. The main issues affecting competitiveness are a lack of information and ridership data to document demand for services needed, as well as a lack of coordination between operators serving similar markets.

This lack of data affected the multi-jurisdictional grant prepared under the 2014 Call for Projects for the *(FTA 5310) Enhanced Mobility of Seniors and Individuals with Disabilities Program*. The cities of Richmond, El Cerrito and San Pablo, in anticipation of growing demands for transportation services to Martinez, sought \$700,000 in funding to create a shuttle between West County to the County Hospital. There were many unknowns about potential ridership and the specific type of service needed. The grant request was not funded, but we were encouraged to reapply when we could better document how the proposed project could serve the community.

Consideration of a Study

In 2008, the WCCTAC Board considered funding a “paratransit study” to address allocation and priorities with Measure J funds from the Senior and Disabled People funding category. Almost concurrently, the impacts of the Great Recession began and the Board prioritized maintaining funding for service over undertaking a new study.

Meanwhile, the grant funding landscape is evolving. The current federal grant funding requirements for most senior and disabled transportation projects require increasingly

detailed information about markets being served and performance standards. Yet West County agencies do not often have sufficient data required for these competitive funding requests.

Additionally, if there is a new countywide sales tax measure, it has been implied by CCTA staff that some funding may be competitive and that local service providers will need to work more collaboratively in order to receive funding.

At the most recent gathering of West County Mobility Management Group, participants unanimously agreed to seek the Board's input on a potential a study that would assist the operators address their funding competitiveness shortfalls. The main purpose of the study would be to: explore means of streamlining or coordinating existing services to be more efficient and effective, in order to meet mobility management expectations from funding agencies. It could also help to facilitate a consensus on service priorities for West County as a whole.

The Board is not being asked to make a commitment to a study. Rather, staff is seeking input about whether the study concept should be pursued further.

Study cost estimates are in the \$75,000-\$125,000 range. One possible source is the Measure J 28b *Subregional Transportation Needs* funds. The current balance for the 28b funds as of October 2015 is \$245,000. Ideally, WCCTAC would like to form funding partnerships with other agencies.

If the Board indicates they would like to pursue a study, staff would develop a draft scope of work for Board along with a more developed funding plan.

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El Cerrito

November 9, 2015

Hercules

Mr. Randell Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek CA 94597

Pinole

RE: WCCTAC Board Meeting Summary – October 23, 2015

Dear Randy:

Richmond

The WCCTAC Board, at its October 23, 2015 meeting, took the following actions that may be of interest to CCTA:

San Pablo

1. Appointed Kris Kokotaylo as General Counsel from existing contract between WCCTAC and Myers Nave. Ben Reyes will be Assistant General Counsel.

2. Approved Executive Director's Terms of Compensation.

Contra Costa
County

3. Received a presentation from BART Director Grace Crunican on BART's infrastructure funding and priorities for the future.

4. Received a presentation from WestCAT Executive Director, Charlie Anderson, on WestCAT services and funding needs.

AC Transit

5. Received a presentation from AC Transit staff on their Service Expansion Plan and Major Corridors Study.

BART

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth". The signature is written in a cursive, flowing style.

WestCAT

John Nemeth
Executive Director

cc: Danice Rosenbohm, CCTA; Lynn Overcashier, TRANSPAC; Jamar Stamps, Robert Sarmiento, TRANSPLAN; Andy Dillard, SWAT

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El Cerrito

November 9, 2015

Hercules

Mr. Randell Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek CA 94597

Pinole

RE: WCCTAC Special Board Meeting Summary – November 6, 2015

Dear Randy:

Richmond

The WCCTAC Board, at its special November 6, 2015 meeting, took the following actions that may be of interest to CCTA:

San Pablo

1. Received a presentation on West County's SR2S efforts from Coire Reilly, Director of the County Health Services' Safe Routes to School program.

Contra Costa
County

2. The Board discussed the transportation needs of West County and possible revisions to its TEP recommendations submitted to CCTA in July 2015. The Board concluded that its specific comments could wait until after the release of a Discussion Draft of the TEP.

AC Transit

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth". The signature is fluid and cursive, with the first name "John" and last name "Nemeth" clearly legible.

BART

John Nemeth
Executive Director

WestCAT

cc: Danice Rosenbohm, CCTA; Lynn Overcashier, TRANSPAC; Jamar Stamps, Robert Sarmiento, TRANSPLAN; Andy Dillard, SWAT

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ACRONYM LIST. Below are acronyms frequently utilized in WCCTAC communications.

ABAG: Association of Bay Area Governments
ACCMA: Alameda County Congestion Management Agency (now the ACTC)
ACTC: Alameda County Transportation Commission (formerly ACCMA)
ADA: Americans with Disabilities Act
APC: Administration and Projects Committee (CCTA)
ATP: Active Transportation Program
BAAQMD: Bay Area Air Quality Management District
BATA: Bay Area Toll Authority
BCDC: Bay Conservation and Development Commission
Caltrans: California Department of Transportation
CCTA: Contra Costa Transportation Authority
CEQA: California Environmental Quality Act
CMAs: Congestion Management Agencies
CMAQ: Congestion Management and Air Quality
CMIA: Corridor Mobility Improvement Account (Prop 1B bond fund)
CMP: Congestion Management Program
CTP: Contra Costa Countywide Comprehensive Transportation Plan
CSMP: Corridor System Management Plan
CTC: California Transportation Commission
CTPL: Comprehensive Transportation Project List
DEIR: Draft Environmental Impact Report
EBRPD: East Bay Regional Park District
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EVP: Emergency Vehicle Preemption (traffic signals)
FHWA: Federal Highway Administration
FTA: Federal Transit Administration
FY: Fiscal Year
HOV: High Occupancy Vehicle Lane
ICM: Integrated Corridor Mobility
ITC or HITC: Hercules Intermodal Transit Center
ITS: Intelligent Transportations System
LOS: Level of Service (traffic)
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MTC: Metropolitan Transportation Commission
MTSO: Multi-Modal Transportation Service Objective
NEPA: National Environmental Policy Act

O&M: Operations and Maintenance
OBAG: One Bay Area Grant
PAC: Policy Advisory Committee
PBTF- Pedestrian, Bicycle and Trail Facilities
PC: Planning Committee (CCTA)
PDA: Priority Development Areas
PSR: Project Study Report (Caltrans)
RHNA: Regional Housing Needs Allocation (ABAG)
RPTC: Richmond Parkway Transit Center
RTIP: Regional Transportation Improvement Program
RTP: Regional Transportation Plan
RTPC: Regional Transportation Planning Committee
SCS: Sustainable Communities Strategy
SHPO: State Historic and Preservation Office
SOV: Single Occupant Vehicle
STA: State Transit Assistance
STARS: Sustainable Transportation Analysis & Rating System
STIP: State Transportation Improvement Program
SWAT: Regional Transportation Planning Committee for Southwest County
TAC: Technical Advisory Committee
TCC: Technical Coordinating Committee (CCTA)
TDA: Transit Development Act funds
TDM: Transportation Demand Management
TFCA: Transportation Fund for Clean Air
TEP: Transportation Expenditure Plan
TLC: Transportation for Livable Communities
TOD: Transit Oriented Development
TRANSPAC: Regional Transportation Planning Committee for Central County
TRANSPLAN: Regional Transportation Planning Committee for East County
TSP: Transit Signal Priority (traffic signals and buses)
VMT: Vehicle Miles Traveled
WCCTAC: West County Costa Transportation Advisory Committee