

## TECHNICAL ADVISORY COMMITTEE MEETING NOTICE & AGENDA

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**DATE & TIME:** May 7, 2026 • 1:30 PM – 3:30 PM

**LOCATION:** WCCTC Offices • 6333 Potrero Ave. at San Pablo Avenue, El Cerrito, CA 94530

**TRANSIT OPTIONS:** Accessible by AC Transit #72, #72M, & El Cerrito del Norte BART

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1. **CALL TO ORDER**

*Estimated Time\*:* 1:30 PM

2. **PUBLIC COMMENT**

*Estimated Time\*:* 1:30 PM, (3 minutes)

*The public is welcome to address the TAC on any item that is not listed on the agenda. Please fill out a speaker card and hand it to staff. Please limit your comments to 3 minutes. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The WCCTC TAC may direct staff to investigate and/or schedule certain matters for consideration at a future TAC meeting.*

3. **CONSENT CALENDAR**

*Estimated Time\*:* 1:33 PM (2 minutes)

A. **Minutes from April 9, 2026, meeting**

*Recommendation:* Approve as presented.

*Attachment:* Yes

4. **REGULAR AGENDA ITEMS**

A. **STMP Cycle 3 Call for Projects – TAC Funding Recommendation**

*Description:* At the April TAC meeting, the TAC developed three funding scenarios to present to the WCCTC Board (A1, A2 and B). The May meeting provides an opportunity to review and further refine these funding scenarios.

*Recommendation:* Review previous funding scenarios, consider refinements, and provide one or more funding recommendations to the WCCTC Board.

*Attachments:* Yes

*Presenter/Lead Staff:* John Nemeth, Executive Director

*Estimated Time\*:* 1:35 PM, (55 minutes)

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\* Estimated time for consideration is given as a service to the public. Please be advised that an item on the agenda may be considered earlier or later than the estimated time.

## **B. TFCA Call for Projects**

*Description:* WCCTC staff will lead a discussion on developing a coordinated approach for West County for the upcoming call for projects.

*Recommendation:* Coordinate approach to applying for funds.

*Attachments:* No

*Presenter/Lead Staff:* Coire Reilly, Program Manager

*Estimated Time\*:* **2:30 PM**, (20 minutes)

## **C. Draft FY 2026-27 WCCTC Work Program**

*Description:* At the April TAC meeting, WCCTC staff shared the Draft FY 2026-27 Work Program, and solicited feedback. Staff also noted that they would bring the draft to the May TAC meeting for a second review. The Final Draft Work Program will be brought to the WCCTC Board, at its May 22 Meeting, for approval along with the budget and annual dues.

*Recommendation:* Review Draft FY 2026-27 Work Program and provide feedback.

*Attachments:* Yes

*Presenter/Lead Staff:* John Nemeth, Executive Director

*Estimated Time\*:* **2:50 PM**, (20 minutes)

## **D. Bike to Wherever Day Preparation**

*Description:* WCCTC Staff will give a brief update on preparations for Bike to Wherever Day, May 14, and review the map of energizer stations and plans for the day.

*Recommendation:* Information only.

*Attachments:* No

*Presenter/Lead Staff:* Coire Reilly, Program Manager

*Estimated Time\*:* **3:10 PM**, (10 minutes)

## **5. STANDING ITEMS**

### **A. Technical Coordinating Committee (TCC) Report**

*Description:* TCC representatives will report on the last TCC meeting.

*Recommendation:* Receive update.

*Attachment:* No

*Presenter/Lead Staff:* WCCTC's TCC Representatives & WCCTC Staff

*Estimated Time\*:* **3:20 PM** (5 minutes)

### **B. Staff and TAC Member Announcements**

*Description:* TAC members or WCCTC staff can make comments or announcements.

*Recommendation:* Receive update.

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*Attachment:* No

*Presenter/Lead Staff:* WCCTC Staff and TAC Members

*Estimated Time\*:* **3:25 PM** (5 minutes)

## 6. **ADJOURNMENT**

*Description / Recommendation:* Adjourn.

*Estimated Time\*:* **3:30 PM**

The next regular meeting of the TAC is June 11, 2026. The next meeting of the WCCTC Board is Friday, May 22, 2026.

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTC TAC meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTC's office.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

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**DRAFT WCCTC TAC Meeting Action Minutes**

**MEETING DATE:** April 9, 2026

**MEMBERS PRESENT:** Celestine Do, BART; Finn Wurtz, WestCAT; Jamar Stamps, Contra Costa County; Glenn Dombeck, Hercules; Heba El Guindy, Pinole; Robert Armijo, Richmond; Jarrett Mullen, El Cerrito.

**GUESTS:** Gail Payne – Richmond, Hisham Noeimi – CCTA, Mo Nasser – County, Jeff Valeros – County

**STAFF PRESENT:** John Nemeth, Leah Greenblat, Coire Reilly, Mia Carrasco

**ACTIONS LISTED BY:** WCCTC Staff

ITEM	ITEM/DISCUSSION	ACTION/SUMMARY
1.	Call to Order	The meeting was called to order at 1:30 PM
2.	Public Comment	None
3A.	Consent Calendar: Minutes from March 12, 2026, meeting.	Minutes pulled to make the following corrections: 1) to delete an unnecessary reference to Safe Streets 4 All funding, 2) to correct the spelling of Finn Wurtz’s name, and 3) to correct an inaccurate time shown for the start of the meeting.  Moved: Robert Armijo, Richmond Seconded: Finn Wurtz, WestCAT Abstain: None Consent Calendar was approved unanimously.
3B.	FY 26-27 Annual STMP Fee Adjustment	Info item: This year the rate of change is +0.1%. STMP fees will be adjusted upward for FY 26-27, accordingly. WCCTC staff is in the process of notifying partner agencies of this impending annual fee adjustment, which becomes effective July 1, 2026.

ITEM	ITEM/DISCUSSION	ACTION/SUMMARY
<b>Regular Agenda Items</b>		
4A.	STMP Cycle 3 Call for Projects – TAC Funding Recommendation	The TAC discussed the funding requests and potential funding scenarios. They settled on three scenarios, A1, A2, and B. The two “A” scenarios fund the I-80 / San Pablo Dam Rd. Interchange project, while the “B” scenario does not.
4B.	Draft FY 2026-27 WCCTC Work Program	WCCTC staff briefly walked through the Work Program and noted that it was streamlined from previous years for clarity. Staff mentioned that this item would return for further review in May and invited TAC members to provide feedback in the meantime.
<b>Standing Items:</b>		
5A.	Technical Coordinating Committee (TCC) Report	The TCC elected Leah Greenblat as Chair and Celestine Do as Vice-Chair.
5B.	Staff and TAC Member Announcements	Robert Armijo announced that he will be leaving Richmond for Vacaville effective May 1, 2026.
6.	Adjournment	The meeting adjourned at 3:33 PM

**TO:** WCCTC TAC **MEETING DATE:** May 7, 2026

**FR:** John Nemeth, Executive Director

**RE:** **STMP Call for Projects – Funding Recommendation**

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**REQUESTED ACTION**

Review the three funding scenarios developed at the April TAC meeting, consider refinements, and provide one or more funding recommendations to the WCCTC Board.

**BACKGROUND AND DISCUSSION**

At its December 12, 2025, meeting, the WCCTC Board authorized staff to release the Cycle 3 Call for Projects under the 2019 Subregional Transportation Mitigation Program (STMP) Update, making \$6,000,000 available. Eight funding requests were received, totaling approximately \$15.85 million.

At its April 9, 2026, meeting, the TAC reviewed staff scoring of all eight applications and developed three funding scenarios for the WCCTC Board's consideration — Scenarios A1, A2, and B — which are shown below. Staff also noted at that meeting that slightly more than \$6.0 million is available, and that the Board could choose to allocate up to approximately \$6.4 million if it wished to do so.

Project	Sponsor	Score	Requested	A1	A2	B
Barrett Ave Improvement Project	Richmond	37	\$311,931	\$311,931	\$311,931	\$311,931
Tennent Ave / Bay Trail RR Crossing	Pinole	34	\$700,000	\$700,000	\$700,000	\$700,000
San Pablo Ave Complete Streets / Bay Trail	County	32	\$436,000	\$436,000		\$436,000
I-80 / San Pablo Dam Rd Interchange Ph.2	San Pablo/CCTA	31	\$4,000,000	\$4,000,000	\$4,000,000	
El Cerrito Plaza LED Lighting & Signage	BART	30	\$900,000	\$900,000		\$900,000
Safe Strides SPA	El Cerrito	28	\$6,000,000		\$1.675M	\$2M
Richmond Bay Trail Gap Closure	EBRPD	27	\$500,000			\$500,000
Hercules Hub Multimodal Station	Hercules	20	\$3,000,000			\$1.5M
<b>TOTAL</b>			\$15,847,931	\$6,347,931	\$6,686,931	\$6,347,931

Since the April meeting, staff has been in contact with several applicants and funding partners to explore whether a broader set of projects could be accommodated within an "A" scenario that still funds the I-80/San Pablo Dam Road Interchange Phase 2 project. Staff also notes that CCTA and WCCTC staff are working with El Cerrito, Richmond, and San Pablo on an ATP pedestrian safety grant for San Pablo Avenue, for which an El Cerrito Safe Strides STMP allocation could serve as local match.

The May 7 meeting provides an opportunity to discuss these conversations, consider any refinement to the three scenarios, and work toward a consensus recommendation for the Board.

**Next Steps**

The STMP Cycle 3 funding recommendation will be brought to the WCCTC Board for consideration at its May 22, 2026, meeting.

As a condition of receiving an allocation, cities and the County are required to be current on STMP Quarterly Reporting Form submissions at the time of Board action.

**WCCTC  
FISCAL YEAR 2026-27  
DRAFT WORK PROGRAM**

WCCTC's work falls into eight general categories: Measure J Programming of Funds; Planning; Sub-regional Transportation Mitigation Fee Program (STMP); Transportation Demand Management (TDM); Pursuit of Funding Opportunities; Other Measure J Program Administration; Representation of West County on Formal Bodies; and General Administration/Operations.

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**MEASURE J PROGRAMMING OF FUNDS**

WCCTC will program and monitor West County's Measure J funds in cooperation with CCTA and relevant partners across the following areas: Transportation for Seniors and People with Disabilities (15b, 20b); Additional Bus Transit Enhancements (19b); Low Income Student Bus Pass Program (21b); Ferry Service (22b); Additional Transportation for Livable Communities (25b); Additional Pedestrian, Bicycle and Trails Facilities (26b); and Sub-regional needs (28b).

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**PLANNING**

WCCTC serves as the Regional Transportation Planning Committee (RTPC) for West Contra Costa County under Measure J and as a Joint Powers Agency. Planning activities are primarily funded through member agency contributions, with some Measure J and grant funding.

- Participate in Phase 3 of the San Pablo Avenue Multimodal Corridor Study, coordinating with CCTA, AC Transit, and the cities of El Cerrito, Richmond, and San Pablo to conduct community and business outreach and advance Phase 2 concepts.
  - Participate in CCTA's Countywide Transportation Plan and Countywide Integrated Transit Plan (ITP), and engage with Contra Costa County Public Works on the Vision Zero Technical Advisory Committee.
  - Participate in MTC's Bay Bridge Forward and Richmond-San Rafael Bridge Forward initiatives, including HOV lane policy, transit use of the I-80 shoulder, open road tolling, and Richmond Parkway interchange improvements.
  - Continue follow-up on the countywide Accessible Transportation Strategic Plan.
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**SUB-REGIONAL TRANSPORTATION MITIGATION FEE PROGRAM (STMP)**

WCCTC acts as trustee for development impact fees collected by West County cities and the unincorporated County. The current program, in effect since 2019, funds twenty pre-identified capital projects. FY2026-27 will be a significant year for the program, with a legally required update process getting underway.

- Complete the 2027 STMP Nexus Study and Program Update, including outreach to participating jurisdictions, updates to program tracking and monitoring systems, and wind-down of the 2019 program.
- Oversee Calls for Projects as directed by the Board, including all following-up activities.
- Develop funding agreements for Board-approved allocations.
- Administer routine functions: fee collection and tracking, monitoring reports, appeals and exemptions, funding agreement management and processing and tracking fee disbursement invoices.

## **TRANSPORTATION DEMAND MANAGEMENT (TDM)**

The TDM program promotes alternatives to single-occupant vehicle travel, including walking, bicycling, transit, carpooling, and vanpooling — coordinated with the countywide 511 Contra Costa Program. Funding comes from Measure J and Air District grants; several activities are subject to CCTA's application process and carry some uncertainty.

- Manage the Commuter Benefit program, including the Countywide Guaranteed Ride Home program, Try Transit, Take 10 (AC Transit Transbay, WestCAT Lynx, SF Ferry), and Secure Your Cycle programs.
- Manage the Employer-Based Trip Reduction Program, including employer outreach and community event tabling.
- Co-lead Bike to Wherever Days 2027 with regional partners.
- Support local agency Climate Action plans focused on active transportation and emerging mobility.
- Continue to evaluate transportation needs at the El Cerrito and Richmond BART stations and assist in plan implementation, if applicable.

## **PURSUE FUNDING OPPORTUNITIES**

WCCTC monitors grant programs, informs member agencies, provides letters of support, and helps prioritize West County projects for regional and state funding. Key grant programs on the horizon include STIP, IDEA, BusAID, OBAG 4, CCTA's TLC and Ped-Bike Program, and ATP.

- Participate in, and keep the Board informed about, the development of an expenditure plan for the renewal of the Measure J sales tax measure and potential changes to the governance structure.
- Monitor the development of the Connect Bay Area Act and keep the TAC and Board informed, ensuring West County projects and priorities are well-positioned should the measure advance.
- Work with CCTA, Richmond, and the County to secure funding for planned improvements and/or leveraging of funds to advance the Richmond Parkway Transportation Plan.
- Seek funding to advance improvements on San Pablo Avenue including the San Pablo Avenue Multimodal Corridor Study recommendations, the proposed Safe Strides improvements in El Cerrito, and bridge projects in Pinole and San Pablo.

- Work with project partners and CCTA to advance funding for key capital projects (especially those identified in Measure J) including the I-80 / San Pablo Dam Road interchange, I-80 / Central Avenue, Phase 2, and the Hercules Hub.
  - Assist local jurisdictions in identifying funding for active transportation priorities, including a low-stress bike network, Bay Trail connections, pedestrian safety, and safe routes to school.
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#### **OTHER MEASURE J PROGRAM ADMINISTRATION**

- Administer Program 21b (Low Income Student Bus Pass), funding bus passes for West Contra Costa Unified School District and a yellow school bus program for John Swett Unified School District.
  - Participate with WETA, CCTA, and the City of Richmond in the annual Richmond Ferry review, covering ridership, service levels, marketing, fare policy, access, and capital needs.
  - Coordinate with CCTA to ensure a travel training program for seniors is in place, covering fixed-route transit, paratransit, and other mobility services.
  - Monitor West County Action Plan compliance through review of proposed projects and General Plan amendments.
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#### **REPRESENTATION OF WEST COUNTY ON FORMAL BODIES**

WCCTC Board members and staff serve on or monitor bodies including: CCTA Board; CCTA Administration and Projects Committee; CCTA Planning Committee; CCTA Countywide Bicycle and Pedestrian Advisory Committee; CCTA Paratransit Coordinating Committee; CCTA Technical Coordinating Committee; CCTA Active Transportation Specific Plan Task Force; West County Mobility Management Group; Senior Mobility Action Council; Caltrans District 4 Pedestrian Advisory Committee; and miscellaneous TACs for local, subregional, countywide, and regional planning efforts.

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#### **GENERAL ADMINISTRATION/OPERATIONS**

- Manage WCCTC Board and TAC meetings.
- Update the agency website to meet current legal requirements for public agencies.
- Review the agency employee manual and conduct a salary and benefit survey.
- Explore on-call consultant support for STMP administration, grant pursuit, and other needs, subject to Board approval.
- Continue digitizing and organizing agency records, including funding agreements, resolutions, minutes, and meeting packets.