



Minutes of May 8, 2014 WCCTAC-TAC Meeting

1. **Self-Introductions:** (see attached sign-in sheet)
2. **Public Comment:** None
3. **Minutes and Sign-In Sheets: April 10, 2014** - Minutes approved with minor edits under TDM

DISCUSSION ITEMS

4. I-80 Integrated Corridor Management Project.

Action: Two meetings focused just on the I-80 ICM are scheduled at the City of San Pablo City Council Chambers on May 22 and June 26 from 9:00 a.m. – 10:30 a.m.

Discussion: The team of Caltrans and Kimley Horn staff presented key progress markers for the I-80 ICM construction and public relations contracts. Highlights included:

- One of the contracts for public relations has been awarded to Centerpointe consultants who will hopefully be on board by the May 22 meeting. A second contract attached to a separate project contract will be awarded in summer. It could be the same or a different public relations firm.
- The PR consultant will be able to create materials and address the public in Spanish.
- Most of the cities have reviewed the CCTA agreement sent out by Hisham for the O&M reimbursement process. Hisham noted that additional O&M funds will be sought; possibly in a future expenditure.

5. FY Draft WCCTAC Work Program.

Action: Review and comment on Draft Work Program.

Discussion: Deidre asked what is happening with STMP funds. John Nemeth explained the STMP funding process, and the need to report to WCCTAC quarterly using the form he sent out last week, even if no revenues are generated. Discussion on who best to track the funds ensued and TAC members suggested using the local planning counter staff versus WCCTAC staff. This led to a proposal to have the developer pay WCCTAC directly when they pull a building permit. Staff has a STMP Strategic Plan in the FY 15 work program and will consider this issue further in the Strategic Plan.

Other items to consider adding to the WCCTAC Work Program included the AC Transit Major Corridor Study and the proposed BART Vision Update. The BART Vision Update was proposed to go to the BART Board on May 8th but it was pulled at the last minute. We will continue to track this item. It was mentioned that there will also be a CCTA Express Bus Study and an OBAG Call for Projects this year.

John addressed the vacant position at WCCTAC and stated that a new FTE is in the Work Program which will help with the workload. Currently, there are 1.5 FTEs for TDM and 1.16 FTEs for the rest of the work program. He also explained the possibility of WCCTAC's office move and how that would affect TAC meetings. The TAC agreed that the same location each month makes more sense than rotating meeting locations. Preference was for a location near transit. Michele Rodriguez stated that she can reserve the Council Chambers on behalf of WCCTAC. Richmond and El Cerrito were also noted as possible locations.

TAC members concurred that having a WCCTAC staff person focused on grants administration would be very helpful. Hisham stated that he is working on the concept of pulling together a grants strategy group so all the members can put efforts on the best strategies for the limited funding pots. Discussion led to how flexible to make funds such as 28b Subregional funds and STMP. Both Richmond and San Pablo staff offered to have their legislative consultants help seek grant funds. One other desire expressed was to define San Pablo Avenue as one PDA so it could qualify for a PDA Planning Grant. This will be added to the work program.

The Transportation Expenditure Plan set for a 2016 vote will also be a part of the efforts in FY 15 as new projects and programs are defined.

6. TAC & Staff Member Comments and Announcements

- a. Bike to Work Day Update – Danelle at events
- b. TAC Meeting Location in the future – see Item 5
- c. Protocols on STMP fund reporting – see Item 5

7. Other Business - none