

El Cerrito

TECHNICAL ADVISORY COMMITTEE MEETING NOTICE & AGENDA

Hercules

DATE & TIME: Thursday, June 8, 2023 • 9:00 AM – 11:00 AM

LOCATION: WCCTAC Offices • 6333 Potrero Ave. at San Pablo Avenue, El Cerrito, CA 94530

TRANSIT OPTIONS: Accessible by AC Transit #72, #72R, #72M & El Cerrito del Norte BART Station

Pinole

1. **CALL TO ORDER and MEMBER ROLL CALL**

Estimated Time:* 9:00 AM, (5 minutes)

2. **PUBLIC COMMENT**

Estimated Time:* 9:05 AM, (5 minutes)

Richmond

The public is welcome to address the TAC on any item that is not listed on the agenda. Please fill out a speaker card and hand it to staff. Please limit your comments to 3 minutes. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The WCCTAC TAC may direct staff to investigate and/or schedule certain matters for consideration at a future TAC meeting.

San Pablo

3. **CONSENT CALENDAR**

Estimated Time:* 9:10 AM, (5 minutes)

A. **Minutes from May 11, 2023, meeting**

Recommendation: Approve as presented

Attachment: Yes

Contra Costa
County

4. **REGULAR AGENDA ITEMS**

A. **PBTF Programming Request by East Bay Regional Park District**

Description: Measure J Program 13 provides funding for Pedestrian, Bicycle, and Trail Facilities, abbreviated as "PBTF". The program dedicates 1/3 of this funding to the East Bay Regional Park District (EBRPD) for the development and rehabilitation of trails. In West County, EBRPD is proposing to use \$500,000 of its dedicated funding to rehabilitate a 1.2 mile segment of the Wildcat Creek Trail in Richmond. More details about this proposal are included in the attachments. A formal allocation from CCTA is generally preceded by WCCTAC Board approval, following a recommendation from the WCCTAC TAC.

AC Transit

BART

Recommendation: Provide feedback as needed and make a funding recommendation to the WCCTAC Board.

Attachments: Yes

WestCAT

Presenter/Lead Staff: Katy Hornbeck, EBRPD Staff

Estimated Time:* **9:15 AM**, (30 minutes)

5. **STANDING ITEMS**

A. **Technical Coordinating Committee (TCC) Report**

Description: TCC representatives will report on the last TCC meeting.

Recommendation: Receive update.

Attachment: No

Presenter/Lead Staff: WCCTAC's TCC Representatives & WCCTAC Staff

Estimated Time:* **9:45 AM** (5 minutes)

B. **Staff and TAC Member Announcements**

Description: TAC members or WCCTAC staff can make comments or announcements.

Recommendation: Receive update.

Attachment: No

Presenter/Lead Staff: WCCTAC Staff and TAC Members

Estimated Time:* **9:50 AM** (5 minutes)

6. **ADJOURNMENT**

Description / Recommendation: Adjourn to the next regular meeting of the TAC on Thursday, July 13, 2023. The next meeting of the WCCTAC Board is Friday, June 23, 2023.

Estimated Time:* **9:55 AM**

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC TAC meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
 - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
 - Handouts provided at the meeting are available upon request and may also be viewed at WCC-TAC's office.
 - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
 - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

* Estimated time for consideration is given as a service to the public. Please be advised that an item on the agenda may be considered earlier or later than the estimated time.



El Cerrito

WCCTAC TAC Meeting Action Minutes

Hercules

MEETING DATE: May 11, 2023

Pinole

MEMBERS PRESENT: Shelehia Meisner, Mike Roberts, Jarrett Mullen, Allan Panganiban, Robert Sarmiento, Sanjay Mishra

GUESTS: Matt Kelly (CCTA staff)

Richmond

STAFF PRESENT: John Nemeth, Coire Reilly, Joanna Pallock

ACTIONS LISTED BY: WCCTAC Staff

San Pablo

ITEM	ITEM/DISCUSSION	ACTION/SUMMARY
1.	Call to Order	The meeting was called to order at 9:06 AM
2.	Public Comment	None.
3.	Consent Calendar: A. Minutes from January April 13, 2023, Meeting.	Allan Panganiban moved, and Sanjay Mishra seconded, and the TAC approved the Consent Calendar, 6-0 vote; passed unanimously

Contra Costa County

Regular Agenda Items

AC Transit

BART

4A.	WCCTAC FY24 Draft Work Program	WCCTAC staff described the highlights of the Draft FY24 Work Program, including changes from the current year. TAC members asked questions and offered up several additional items for inclusion. Staff noted that the draft final work program would come before the Board at its May 26, 2023 meeting.
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WestCAT

4B.	CTP Task Force – West County Representatives	Matt Kelly, CCTA staff, explained that CCTA was looking for representatives from each subregion to serve on the Countywide Transportation Plan (CTP) Task Force. No TAC
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ITEM	ITEM/DISCUSSION	ACTION/SUMMARY
		<p>members volunteered at the meeting. WCCTAC staff asked members to give this opportunity further consideration after the meeting.</p> <p>[Note: Jarrett Mullen, El Cerrito staff, has since volunteered to serve on the Task Force]</p>
4C.	STMP Cycle 2 Call for Projects	<p>This item was a continuation of a discussion from the April 13, 2023 TAC meeting about STMP Call for Project details. The TAC established a schedule. It determined that project sponsors could submit up to two funding applications, with the total funding request not to exceed \$1.5. The TAC also determined the evaluation criteria that will be used by WCCTAC staff to make an initial ranking of funding applications.</p>
Standing Items:		
5A.	Technical Coordinating Committee (TCC) Report	The regular TCC reps were present
5B.	Staff and TAC Member Announcements	Coire Reilly announced that Bike to Wherever Day would be held on May 18, 2023 and encouraged TAC members to spread the word.
6.	Adjournment	The meeting adjourned at 10:40 AM.



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May 10, 2023

Contra Costa Transportation Authority (CCTA)
Attention: Colin B. Clarke, AICP, Planning Department
2999 Oak Road, Suite 100, Walnut Creek, CA 94597

Subject: Request that CCTA: 1) Approve Programming Action, and 2) Approve Appropriation Action / Allocate Measure J Funds to East Bay Regional Park District

Region/Location: West Contra Costa Transportation Advisory Committee (WCCTAC)
Implementing Agency: East Bay Regional Park District (EBRPD)

Master Cooperative Agreement: I3CO.01

Project Name: Point Pinole Park, Wildcat Creek Trail Rehabilitation, 2023

Dear Mr. Clarke,

The East Bay Regional Park District (EBRPD) respectfully requests both an initial programming action and (simultaneously or followed by) an appropriation of Measure J Program 13, Pedestrian, Bicycle, and Trail Facilities (PBTF) funds in the amount of \$500,000 for the above-mentioned project as described in the attached Scope of Work (plus: Map illustration). The requested funds are proposed to finance the Construction Phase of the project.

SCOPE-OF-WORK: In Point Pinole Regional Shoreline Park, located in Richmond, Contra Costa County, approximately 65,000 square feet of paved regional trail will be rehabilitated by removing and replacing asphalt concrete along 1.2 miles. EBRPD staff will be responsible for the construction work performed by contractor(s).

This trail section’s condition is very poor with cracking and the asphalt is beyond its service life. The asphalt is failing and beyond its service life as well having tree root damage. The new asphalt concrete trail will have a life expectancy of 25 years and bring the trail up to excellent condition.

The project is constructed, operated, and maintained by EBRPD. These trail sections are operated and maintained by the park rangers and maintenance and skilled trades crews based at the Pacheco Corporation Yard in Martinez. All of these crews are funded as part of the Park District's annual budget. The rehabilitation project will assist in its maintenance from its current poor condition.

JUSTIFICATION: EBRPD is a lead agency that develops, maintains, and operates trails throughout Contra Costa County. Trails are an important component of the transportation network, providing opportunities for active transportation throughout the county. Contra Costa County have an average of two million users per year, which underscores their importance for transportation utility, safety progress toward Vision Zero (eliminating transportation-related fatalities and severe injuries), environmental stewardship, and also for recreational use. Importantly, there is also a need to maintain trail condition for safe use and permanent use / life extension. Additionally, one third of the annual PBTF funds were allocated in the Countywide Sales Tax Expenditure Plan (July 21, 2004), as referenced in the adopted Strategic Plan that guides its implementation, to

Board of Directors

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EBRPD for the development and rehabilitation of paved regional trails, specific prioritized rankings for which will be recommended by the applicable Regional Transportation Planning Advisory Committee and in coordination with CCTA. Measure J PBTF funding is anticipated to be allocated toward each individual, qualifying project after Authority approval, after programming recommendations are approved by the Authority Board after receiving recommendations from each of the four subregions.

ANTICIPATED SCHEDULE: October 2023-December 2023

The project cost is estimated at \$500,000 (construction phase only), of which 100% (\$500,000) will be funded by Measure J: Program 13, Pedestrian, Bicycle, and Trail Facilities (PBTF) funds – WCCTAC REGION, i.e., the non-competitive annual share of Program 13 that is dedicated in the Countywide Sales Tax Expenditure Plan toward EBRPD.

Each reimbursement request's invoice packet submitted quarterly to CCTA for review in a single-combined-PDF will comply with Master Cooperative Agreement 13CO.01.

If you need any further information, please contact me by phone or email.

Sincerely,

Katy Hornbeck, Grants Manager
East Bay Regional Park District
khornbeck@ebparks.org | 510-544-2204

Attachments:

1. Scope-of-Work and Map
2. Funding Request Form
3. Total Project Financing Plan

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Scope of Work

#	Description	Square Feet (area)	Segment Length (linear feet or miles)	Estimate
I	Point Pinole Park, Wildcat Creek Trail <i>Remove and replace asphalt concrete</i>	65,000 sq. ft.	1.2 mile	\$500,000
			Total	\$500,000

Funding Allocation Request Form

Source *Amount Appropriated by CCTA & Not-Yet-Reimbursed*

Total Project Cost	\$500,000
Requested New CCTA funds	\$500,000 (PBTF)
Local Agency funds	\$0
Other committed funding	\$0
Unfunded balance	\$0

Proposed Schedule

Phase	From	To
Preliminary Design & Planning		Completed
Design and Cost Estimate		Completed
Environmental Review		Completed
Right-of-Way Acquisition		Completed
Preliminary Engineering Drawings		Completed
Construction Phase	October 2023	December 2023

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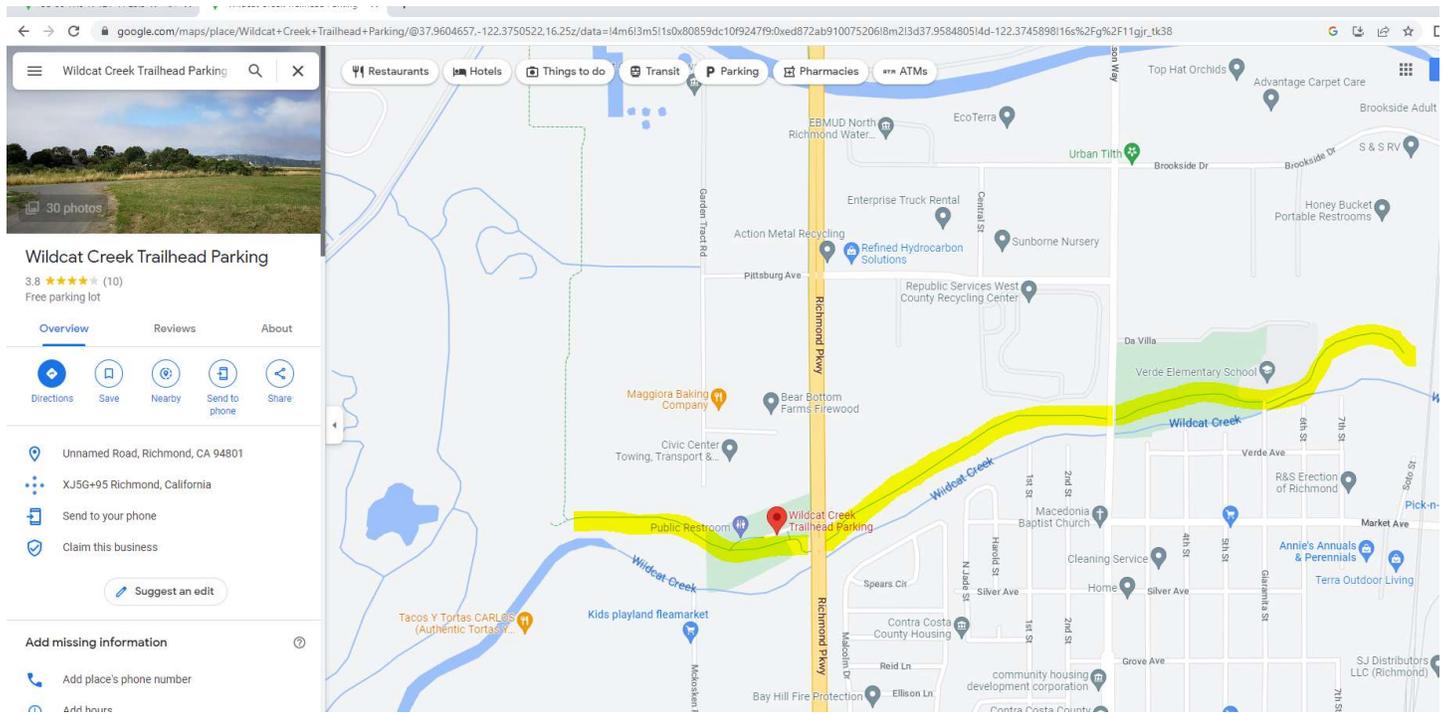
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Maps

Project #1 Point Pinole Regional Shoreline Park, Wildcat Creek Trail 37.95873431590354, -122.37373401661604; Richmond 94801



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Funding Appropriation Request Form from East Bay Regional Park District to the Contra Costa Transportation Authority for countywide Measure J funds PBTF

Date of Request: 4/3/2023
04/03/2023

On June 21, 2017, the Contra Costa Transportation Authority (Authority/CCTA) approved the programming of the second cycle (call-for-projects of Measure J Pedestrian, Bicycle & Trail Facilities (PBTF, Program 13 or 26). To-date, the Authority has not appropriated any funding to any phase of this project. **The current funding appropriation request is for \$500,000** for the Construction phase. The project delivery schedule October 2023-December 2023, anticipated use of programmed Measure J funds, requested and previous appropriation of these funds by the Authority, and its expenditures on this project, are listed below.

	Schedule		PROGRAMMING not yet APPROPRIATED	APPROPRIATION ACTION by the Authority ^2			Use of Funds (\$)
	Begin (mm/yy)	End (mm/yy)		Anticipated Use of Funds	Previous Appropriatio n	Requested Appropriatio n	
Phase ^1							Remaining (not yet reimbursed)
STU			N/A			\$0	\$0
PRJM			N/A			\$0	\$0
PS&E			N/A			\$0	\$0
ENV-PA&ED			N/A			\$0	\$0
ROW			N/A			\$0	\$0
CON	October 2023	December 2023	\$500,000	\$0	\$500,000	\$500,000	\$0
TOTAL			\$500,000	\$0	\$500,000	\$500,000	\$0

Name of Individual Responsible from Agency, as Requestor: Katy Hornbeck
Email & Phone: khornbeck@ebparks.org & 510-544-2204

