



El Cerrito

MEETING NOTICE AND AGENDA

DATE & TIME: Friday, June 26, 2015, 8:00 a.m. – 10:00 a.m.

Hercules

LOCATION: City of El Cerrito, Council Chambers
10890 San Pablo Avenue (at Manila Ave)
El Cerrito, California (Accessible by AC Transit #72, #72M and #72R)

Pinole

1. Call to Order and Self-Introductions – Chair Sherry McCoy

Richmond

2. Public Comment. The public is welcome to address the Board on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*

San Pablo

3. Proclamation Honoring Eric Odell. Mr. Eric Odell, a resident of Richmond, was selected by 511 Contra Costa as the Contra Costa County bike commuter of the year.

CONSENT CALENDAR

Contra Costa
County

4. Minutes of May 29, 2015 Board Meeting. (Attachment; Recommended Action: APPROVE)

AC Transit

5. Monthly Update on WCCTAC Activities. (Attachment; Recommended Action: RECEIVE)

BART

6. Financial Reports for May 2015. The reports show the Agency's revenues and expenses for May 2015. (Attachment; Recommended Action: RECEIVE)

WestCAT

7. Payment of Invoices over \$10,000. None (Information Only)

8. Letters of Concurrence for WCCTAC Agencies' 2016 STIP Proposals. MTC issued a call for projects for the 2016 STIP. CCTA has asked that each RTPC submit a letter of concurrence for projects submitted from each sub-region. The County and El Cerrito have both indicated they plan to submit projects for STIP funding. The WCCTAC Board is being asked to verify that these projects concur with WCCTAC's goals and plans and authorize the Chair to submit a letter accordingly. (Attachments; Recommended Action: APPROVE).

REGULAR AGENDA ITEMS

- 9. Final Fiscal Year 2016 Work Program, Budget and Dues.** At the May meeting, the Board approved the proposed FY 2016 work program, budget, and dues for circulation to member agencies. Staff is now bringing back these documents to the Board for final adoption. (*John Nemeth – WCCTAC Staff; Attachments; Recommended Action: APPROVE Resolution 15-03*).
- 10. Regional Transportation Plan (RTP) Update.** MTC has started the process of updating the Regional Transportation Plan (RTP), also known as Plan Bay Area 2017. As part of this process, CCTA has requested that each Regional Transportation Planning Committee provide updated information about the costs and status of projects in the RTP by July 24, 2015. Staff will provide a general update on this process and is also seeking concurrence from the WCCTAC Board. Staff will return with more information at the July Board meeting. (*Leah Greenblat – WCCTAC Staff; Attachments, Recommended Action: Information Only*)
- 11. Transportation Expenditure Plan (TEP) Update.** The Advisory Ad Hoc Subcommittee on the TEP has met three times to gather information about potential projects and program enhancements in a new Transportation Expenditure Plan (TEP). Staff will provide the Board with an overview of the TEP development process and some highlights from the Subcommittee discussion. Staff is also soliciting feedback on the Board's key transportation priorities for the TEP. (*John Nemeth-WCCTAC staff, Attachment; Information Only*)
- 12. Appoint an Ad Hoc Subcommittee to Facilitate a Performance Evaluation of the Executive Director and to Serve as the Board's Labor Negotiators.** The Executive Director requests that the Board of Directors appoint an ad hoc subcommittee to facilitate a performance evaluation and to serve as the Board's Labor Negotiator. The ad hoc subcommittee will meet with the Executive Director to conduct a performance evaluation and negotiate any salary adjustments. A closed session of the full Board will be scheduled on the July meeting agenda. (*John Nemeth – WCCTAC Staff; Recommended Action; APPOINT an ad hoc subcommittee*)

STANDING ITEMS

- 13. Board and Staff Comments.**

 - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
 - b. Report from CCTA Representatives (*Directors Abelson & Butt*)
 - c. Executive Director's Report
- 14. Other Business.**
- 15. General Information Items.**

 - a. Letter to CCTA Exec. Director with April 24, 2015 Summary of Board Actions
 - b. Acronym List

16. Adjourn. Next meeting is: July 24, 2015 @ 8:00 a.m.
El Cerrito City Hall Council Chambers, located at
10890 San Pablo Avenue, El Cerrito

- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

This Page Intentionally Blank

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: May 29, 2015**

MEMBERS PRESENT: Sherry McCoy, Chair (Hercules); Janet Abelson, Vice-Chair (El Cerrito); Tom Butt, (Richmond); Gayle McLaughlin (Richmond); Vinay Pimplé, Roy Swearingen (Pinole); Maureen Powers (WestCAT); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); John Gioia (County).

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Kris Kokotaylo (legal counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to order: 8:00 AM

Public Comment:

Rita Xavier (San Pablo Planning Commission) shared her concerns about the transportation challenges that some senior and disabled people are facing due to the closure of Doctors Medical Center in San Pablo. She stated that there is a need for transportation to other medical facilities, such as the Regional Hospital in Martinez and the VA Hospital. She hoped that there will soon be a discussion to address the need for additional transportation in West County to reach medical facilities outside the community.

Consent Calendar:

Motion by *Vice-Chair Abelson* to approve items 3-6; Seconded by *Director Swearingen*; passed unanimously. Agenda item 7 pulled for consent calendar for further discussion.

- 3. Minutes of April 24, 2015 Board Meeting.**
- 4. Monthly Update on WCCTAC Activities.**
- 5. Financial Reports for April 2015.**
- 6. Payment of Invoices over \$10,000.**

ITEM/DISCUSSION	ACTION
7. (from Consent Calendar), FY 15-16 Claims for Measure J Program 20b, Additional Transportation for Seniors and People with Disabilities	Motion by <i>Vice-Chair Abelson</i>; Seconded by <i>Director Butt</i>; passed on an 8-0 vote with <i>Director Swearingen</i> abstention. Director Swearingen expressed concern about East Bay Paratransit's claim, which described Pinole and Hercules as being in its service area but did not show the two cities on its service area map.

<p>8. Draft Fiscal Year 2016 Work Program, Budget, and Dues</p>	<p>Motion by <i>Director Swearingen</i>; Seconded by <i>Director Wallace</i>; passed unanimously. Approved circulation of Fiscal Year 2016 Work Program, Budget and Dues to member agencies.</p>
<p>9. Results of Public Polling Conducted from February to April 2015</p>	<p><i>Information Only</i> Alex Evens from EMC Research provided the Board with an overview of public opinion research conducted between February and April 2015.</p>
<p>10. Status Report on Central Avenue and San Pablo Dam Road Interchange Projects</p>	<p><i>Information Only</i> Hisham Noeimi and Ivan Ramirez, both from CCTA, provided the Board with updates on the I-80/Central Avenue and the I-80/San Pablo Dam Road interchange projects.</p>

WCCTAC

West Contra Costa Transportation Advisory Committee

TO: WCCTAC Board

DATE: June 26, 2015

FR: John Nemeth, Executive Director

RE: Monthly Update on WCCTAC Activities – June

Richmond BART Station



The intermodal zone at the Richmond BART Station is now under construction with completion expected in the early fall of 2015. The project includes redesigned and improved bus drop-off, auto-drop-off, and taxi areas. It will also include special landscaping intended to filter storm-water runoff.

WCCTAC committed \$186,200 in STMP funds toward the implementation of this project as part of a 2010 cooperative funding agreement with BART (which was extended in 2013). WCCTAC STMP funds were used to match a \$744,800 State Prop 1B grant. Other funding sources include a \$2.9 million OBAG grant and \$500,000 in matching BART funds.

2017 Regional Transportation Plan (RTP) Update

The Metropolitan Transportation Commission (MTC) has initiated the 2017 Regional Transportation Plan (RTP) update. The RTP is a planning document that includes lists of projects that are either fully-funded (“committed projects”) or are still seeking additional funds.

In order to meet MTC’s deadlines, the CCTA asked each sub-region to provide an updated project list by July 24, 2015. The list is financially constrained. In West Contra Costa, the cap for the total cost of all projects in the RTP is \$480M. Simultaneously, CCTA is also seeking updates to its financially unconstrained “Vision” list, which is not included in the RTP. Having projects included in the RTP does not guarantee funding, but does allow a project to seek federal and state funding.

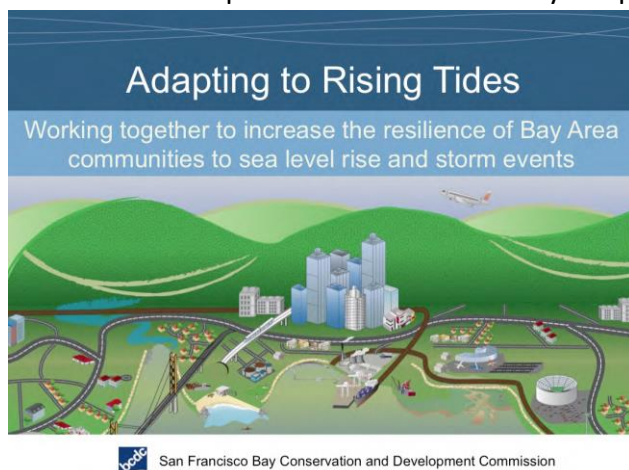
WCCTAC and member agency staff have been working diligently to review the description, status, cost, and estimated year of completion for projects in the RTP. Staff will provide a status report on the RTP update and will invite Board input at the June meeting. At the July meeting, staff will seek approval to forward the updated lists to CCTA.

Transportation Expenditure Plan (TEP)

Because the update of the RTP overlaps with some aspects of the Transportation Expenditure Plan (TEP) development process, CCTA has combined these efforts. They have set a July 24, 2015 deadline for each Regional Transportation Planning Committees to compile and submit their preliminary TEP project lists. WCCTAC’s Advisory Ad Hoc Subcommittee on the TEP has met on three occasions to discuss potential new project and program funding. Staff will provide a general overview of these discussions at the June Board meeting and will seek input from the Board on key transportation priorities for West County.

“Adapting to Rising Tides” Contra Costa Workshop

Adapting to Rising Tides (ART) is a collaborative planning effort to help Bay Area communities adapt to sea level rise and storm event flooding, led by the San Francisco Bay Conservation and Development Commission (BCDC). On May 28, at the Richmond Civic Center, BCDC held its second workshop for Contra Costa County. Representatives from approximately 50 different



agencies discussed unique features of bayside properties and how to make adaptations that will reduce the impacts of rising tidal levels.

BCDC recently completed a planning effort in Alameda County and the agency is now turning its focus to the creation a site-specific plan for Contra Costa. The issue of sea level rise and its effect on existing or new transportation infrastructure is also a consideration in WCCTAC’s High Capacity Transit Study.

R-Transit Outreach to Unincorporated West County

The recently formed West County Mobility Management Group, staffed by WCCTAC, has already identified several areas where improved outreach could result in better services. One initiative is an effort to reach potential clients in the unincorporated parts of West County that are within the R-Transit service area (El Sobrante, Kensington and North Richmond). Staff from R-Transit, Supervisor John Gioia's office, and WCCTAC are coordinating an effort to engage and explain to residents in these communities: the array of services available, what services best meet their needs, and how to access service.



West County High Capacity Transit Investment Study

WCCTAC's lead consultant for the High Capacity Transit Study is making headway on some early study tasks and deliverables. To date, they have produced draft goals and objectives, a review of past and ongoing studies, and a draft public outreach plan. A Study Management Team composed of the local transit operators and CCA staff has met to review draft documents prepared by the consultant and is set to meet monthly. The WCCTAC TAC has also been included in this review.

Staff is preparing to provide the Board with an overview of the study along with a review of the schedule, draft goals, and communications and outreach plan. Due to a full June WCCTAC Board agenda, a presentation and discussion by staff and Parsons Brinkerhoff has been deferred to the July meeting. Over the next month, the consultant will begin documenting both the existing and future transportation network and land uses in West Contra Costa.



2015 Contra Costa Bike Commuter of the Year

Each year a Bike Commuter of the Year is selected from each of the nine (9) Bay Area counties that exemplifies the health, environment, social and economic benefits of bicycling. Eric Odell, a resident of the City of Richmond, was selected by 511 Contra Costa and Bike East Bay and recognized as the Bike Commuter of the Year (BCOY) for Contra Costa County. Mr. Odell commutes to work in Oakland, 22 miles roundtrip, rain or shine. He has logged over 10,000 miles on his bike in the last two years.

Spare the Air Resource Team, Idle Free Contra Costa

The “Be Idle Free” campaign encourages drivers to preserve local air quality by turning off the car’s engine rather than leaving it running for more than 30 seconds when the car is parked or not in use. The top reasons drivers are encouraged to Be Idle Free:

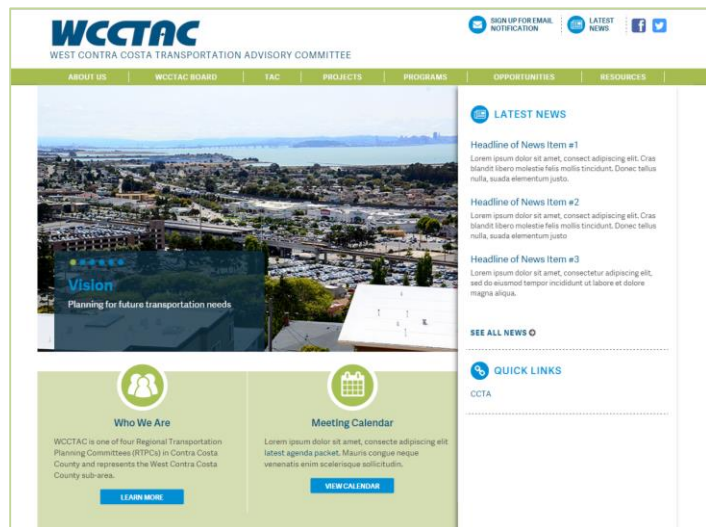


- Save money – 30 seconds of idling uses more fuel than restarting the engine
- Keep the sky blue – car exhaust is the #1 source of summertime air pollution in the Bay Area
- Breathe easier – car exhaust can aggravate asthma and decrease lung function – especially in children
- Reduce your carbon footprint – up to 1,500 pounds of greenhouse gases per year

For more information and to pledge to be idle free, please visit www.sustainablecoco.org/idlefreepledge.

WCCTAC Website Update

WCCTAC is preparing to update the look, organization and content of our website. In addition to the visual overhaul, we are adding a number of tools to create an enhanced visitor experience. Website visitors, using both personal computers and mobile devices, can find out more about WCCTAC, read our latest news, access our meeting calendar and archives, and keep up with our programs, studies and projects. The objective of the update is not only to create a more user-friendly web presence, but also to improve transparency and keep West County residents informed. Our website will also be connected to social media platforms to increase visibility. The draft website will be presented to the Board at the July meeting, and will go live following Board review.





City of San Pablo
7700. WCCTAC Operations Division
Account Details
As of Fiscal 2015 - June

Account	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount	Percent Available
Salary and Benefits									
41000. Salary	10,462	241,780	0	241,780	198,960	42,820	0	42,820	18%
41002. Overtime	33	0	0	0	100	-100	0	-100	0%
41105. Workers Compensation	0	8,668	0	8,668	951	7,717	0	7,717	89%
41200. PERS Retirement	1,552	33,388	0	33,388	33,746	-358	0	-358	0%
41310. Medical Insurance	4,167	38,525	0	38,525	44,536	-6,011	0	-6,011	0%
41311. Health Insurance Retirees	0	1,926	0	1,926	3,212	-1,286	0	-1,286	0%
41400. Dental Insurance	330	3,853	0	3,853	3,764	89	0	89	2%
41500. Vision Care	0	963	0	963	1,970	-1,007	0	-1,007	0%
41800. LTD Insurance	169	112	0	112	1,651	-1,539	0	-1,539	0%
41900. Medicare	149	3,291	0	3,291	2,605	686	0	686	21%
41903. Employee Assistance Program	0	1,284	0	1,284	19	1,265	0	1,265	99%
41904. Life Insurance	38	401	0	401	393	8	0	8	2%
41911. Liability Insurance	0	3,724	0	3,724	9,506	-5,782	0	-5,782	0%
41912. Unemployment	0	0	0	0	2,728	-2,728	0	-2,728	0%
Total Salary and Benefits	16,900	337,915	0	337,915	304,140	33,775	0	33,775	10%
Service and Supplies									
43500. Program Costs & Supplies	12	4,500	0	4,500	5,181	-681	0	-681	0%
43520. Copies/Printing/Shipping/Xerox	314	5,000	0	5,000	261	4,739	0	4,739	95%
43530. Office Furn & Equip <\$5000	0	15,500	0	15,500	16,635	-1,135	0	-1,135	0%
43600. Professional Services	4,932	76,560	0	76,560	55,359	21,201	0	21,201	28%
43900. Rent/Building	1,423	12,954	0	12,954	16,352	-3,398	0	-3,398	0%
44000. Special Department Expenses	0	11,800	0	11,800	11,876	-76	0	-76	0%
44320. Training/Travel Staff	58	4,000	0	4,000	1,887	2,113	0	2,113	53%
Total Service and Supplies	6,740	130,314	0	130,314	107,552	22,762	0	22,762	17%
Grand Total	23,640	468,229	0	468,229	411,692	56,537	0	56,537	12%



City of San Pablo
7720. WCCTAC TDM Division
Account Details
As of Fiscal 2015 - June

Account	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount	Percent Available
Salary and Benefits									
41000. Salary	8,306	207,373	0	207,373	186,919	20,454	0	20,454	10%
41002. Overtime	133	0	0	0	752	-752	0	-752	0%
41105. Workers Compensation	0	4,936	0	4,936	951	3,985	0	3,985	81%
41200. PERS Retirement	1,697	41,374	0	41,374	37,971	3,403	0	3,403	8%
41310. Medical Insurance	4,693	45,729	0	45,729	55,695	-9,966	0	-9,966	0%
41400. Dental Insurance	411	4,283	0	4,283	4,803	-520	0	-520	0%
41500. Vision Care	0	1,089	0	1,089	0	1,089	0	1,089	100%
41800. LTD Insurance	101	1,016	0	1,016	1,150	-134	0	-134	0%
41900. Medicare	119	2,831	0	2,831	2,652	179	0	179	6%
41903. Employee Assistance Program	0	1,161	0	1,161	29	1,132	0	1,132	97%
41904. Life Insurance	25	436	0	436	286	150	0	150	34%
41911. Liability Insurance	0	3,724	0	3,724	2,058	1,666	0	1,666	45%
Total Salary and Benefits	15,486	313,952	0	313,952	293,267	20,685	0	20,685	7%
Service and Supplies									
43500. Program Costs & Supplies	0	3,750	0	3,750	2,081	1,669	0	1,669	45%
43502. TDM Postage	0	7,046	0	7,046	803	6,243	0	6,243	89%
43520. Copies/Printing/Shipping/Xerox	314	9,180	0	9,180	2,680	6,500	0	6,500	71%
43600. Professional Services	5,446	57,560	0	57,560	66,971	-9,411	0	-9,411	0%
43900. Rent/Building	1,318	12,954	0	12,954	18,342	-5,388	0	-5,388	0%
44000. Special Department Expenses	1,573	87,010	0	87,010	52,555	34,455	0	34,455	40%
44320. Training/Travel Staff	0	3,000	0	3,000	2,631	369	0	369	12%
Total Service and Supplies	8,652	180,500	0	180,500	146,063	34,437	0	34,437	19%
Grand Total	24,139	494,452	0	494,452	439,330	55,122	0	55,122	11%



City of San Pablo
7730. STMP Division
Account Details
As of Fiscal 2015 - June

Account	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount	Percent Available
Salary and Benefits									
41000. Salary	0	2,400	0	2,400	2,033	367	0	367	15%
41200. PERS Retirement	0	0	0	0	127	-127	0	-127	0%
41310. Medical Insurance	0	0	0	0	176	-176	0	-176	0%
41400. Dental Insurance	0	0	0	0	14	-14	0	-14	0%
41800. LTD Insurance	0	0	0	0	17	-17	0	-17	0%
41900. Medicare	0	0	0	0	29	-29	0	-29	0%
41904. Life Insurance	0	0	0	0	4	-4	0	-4	0%
Total Salary and Benefits	0	2,400	0	2,400	2,400	0	0	0	0%
Service and Supplies									
43600. Professional Services	0	124,795	0	124,795	31,572	93,223	0	93,223	75%
Total Service and Supplies	0	124,795	0	124,795	31,572	93,223	0	93,223	75%
Grand Total	0	127,195	0	127,195	33,972	93,223	0	93,223	73%



City of San Pablo
7740. WCCTAC Special Projects Division
Account Details
As of Fiscal 2015 - June

Account	Current Period Actuals	Original Budget	Net Budget Adjustments	YTD Budget	YTD Actuals	YTD Variance	Encumbered Amount	Available Amount	Percent Available
Service and Supplies									
43600. Professional Services	0	0	0	0	70,462	-70,462	0	-70,462	0%
44000. Special Department Expenses	0	122,318	0	122,318	0	122,318	0	122,318	100%
Total Service and Supplies	0	122,318	0	122,318	70,462	51,856	0	51,856	42%
Grand Total	0	122,318	0	122,318	70,462	51,856	0	51,856	42%



TO: WCCTAC Board

DATE: June 26, 2015

FR: Leah Greenblat, Project Manager

RE: Letter of Concurrence for WCCTAC Agencies' 2016 STIP Proposals

REQUESTED ACTION

Authorize the WCCTAC Chair to forward a letter of concurrence on the Board's behalf to CCTA for projects submitted by WCCTAC agency members for inclusion in the 2016 STIP.

BACKGROUND AND DISCUSSION

CCTA recently issued a call for projects for 2016 State Transportation Improvement Program (STIP) funds. MTC updates the STIP biennially, so each new STIP update adds two new years to prior programming commitments. The 2016 STIP will add programming of funds in FY 2019-20 and FY 2020-21. MTC has not yet announced the amount of funding available in this cycle.

Local agencies must submit an application nominating their projects for inclusion in the STIP to the CCTA by July 17, 2015. A project proposed for the STIP must be consistent with the project lists contained in the Regional Transportation Plan (RTP). CCTA is also asking each RTPC to indicate its concurrence with the proposed projects by the same date.

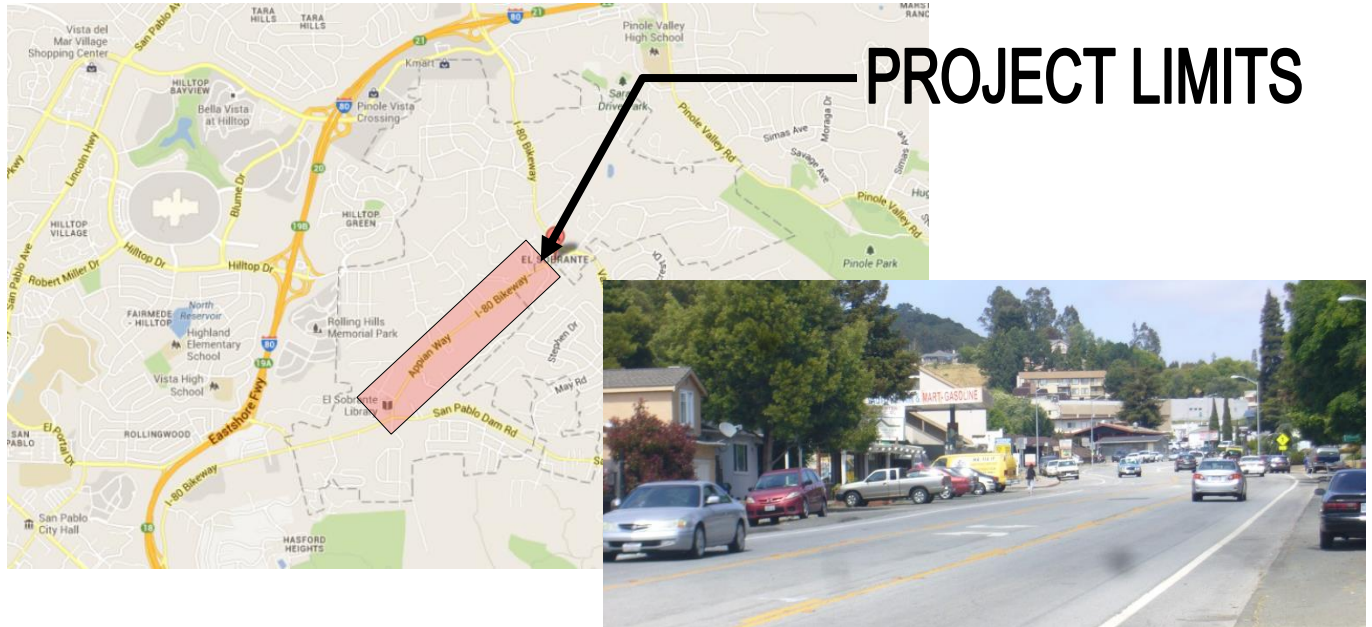
To date, WCCTAC staff has received notice that El Cerrito and the County plan to submit STIP applications. El Cerrito plans to submit its Del Norte Area, San Pablo Avenue Complete Streets Improvements Project. El Cerrito provided a short description of the project, attached. This project is included in the 2013 RTP and an updated project is under consideration for inclusion in the 2017 RTP. Due to its inclusion in these documents, as well as its consistency with actions contained in the West County Action Plan, staff recommends that the WCCTAC Board authorize its Chair to work with staff to submit a letter of concurrence on the Board's behalf to the CCTA that includes the El Cerrito project.

The County plans to submit a Complete Streets project on Appian Way from San Pablo Dam Road to Fran Way for STIP funding. They have provided a fact sheet describing the project, attached. The project is not in the 2013 RTP and County staff has not yet submitted it as a project for the RTP update. WCCTAC staff has alerted the County staff to the situation and we anticipate they will submit a project for the 2017 RTP update. The County's project is consistent with the actions contained in the West County Action Plan. Due to the on-going 2017 RTP update process and the ease of which this project could be added to the 2017 RTP update, staff recommends that the WCCTAC Board also authorize

its Chair to work with staff to incorporate the County's project in the Board's letter of concurrence to CCTA.

Attachments:

- Fact Sheet for Appian Way from San Pablo Dam Road to Fran Way Complete Streets Project
- Description of the City of El Cerrito's Del Norte Area, San Pablo Avenue Complete Streets Improvements Project



Project Limits: Appian Way from San Pablo Dam Road to Fran Way

Project Description: The Appian Way Complete Street Project will provide a transportation corridor for all modes of transportation that is consistent with complete streets policies while improving pedestrian and bicycle safety. The existing corridor is non-uniform with gaps in pedestrian facilities. The project scope includes installation of sidewalk, curb ramps, bulb-outs, and pedestrian actuated flashers on Appian Way from San Pablo Dam Road to Fran Way. This segment of Appian Way has experienced 7 pedestrian collisions and 3 bicycle collisions over the past six years, with 4 pedestrian collisions resulting in serious injuries. The project would not only close gaps in infrastructure but the installation of bulb-outs and pedestrian actuated flashers at crosswalks will improve safety at pedestrian crossings on this high volume minor arterial. There has been an ongoing community based design in which street trees and landscaping will be included along this corridor.

Project Goals: The Appian Way Complete Street Project is located on a Route of Regional Significance within a Priority Development Area (PDA). The completion of pedestrian infrastructure in this corridor will prepare the area for future mixed-use developments to implement the Sustainable Communities Strategy. The project connects users to government buildings, churches, schools, the Boys and Girls Club of El Sobrante, and 10 AC Transit bus stops.

Schedule:

Complete Environmental Studies by Winter 2019
 Design Phase from Summer 2019 to Winter 2019
 Right of Way Phase from Spring 2019 to Spring 2020
 Construction from Summer 2020 to Summer 2021

Total Project Costs (in 1,000s):			
	Local Funds	STIP Funds	Total
PE	\$568	\$100	\$568
R/W	\$100	\$1,900	\$2,000
Const	-----	\$3,042	\$3,042
Total	\$668	\$5,042	\$5,710

Del Norte Area, San Pablo Avenue Complete Streets Improvements, City of El Cerrito
STIP Funding Request
June 2015

The Del Norte Area, San Pablo Avenue Complete Streets Improvements project focuses on improved circulation and safety with new protected crossings for pedestrians, new bicycle facilities, regularized and controlled turning movements for improved vehicle flow, and signalization changes on San Pablo Avenue at the intersections of Hill Street and Cutting Boulevard, and similar improvements on Hill Street and Cutting Boulevard between San Pablo Avenue and the BART Station entrances and the Ohlone Greenway. Given the intersections' key location one block from El Cerrito del Norte BART Station and the Ohlone Greenway, improving circulation and safety at these intersections for all users is a high priority. Currently, the San Pablo Avenue at Cutting Boulevard and Hill Street intersections are large, major intersections with complex turning movements and high volumes of people moving through them. Many of the intersection's pedestrian crossings are wide or unavailable, and there are no bicycle facilities through the area, making bicycle travel difficult. Pedestrian and bicycle facilities under the I-80 freeway are minimal, and congestion and conflicting movements near the BART Station and Ohlone Greenway crossing are problems. Traffic congestion can be poor at certain periods of the day. Improvements will be coordinated closely with the City of Richmond, Caltrans, and BART. The project received CEQA clearance as part of the San Pablo Avenue Specific Plan & Complete Streets Plan FEIR adopted by the City of El Cerrito in September 2014.

Total Project Cost (Design & Construction): \$6,255,000

Available Funding: \$350,000 (City MSC Funds), and potential STMP Funds (if any available).



TO: WCCTAC Board

DATE: June 26, 2015

FR: John Nemeth, Executive Director

RE: **Final FY 2016 Work Program, Budget, and Member Agency Dues
(Resolution 15-03)**

REQUESTED ACTION

Approval of Resolution 15-03, FY 2016 Agency Work Program, Budget, and Dues.

BACKGROUND AND DISCUSSION

On May 29, 2015, the WCCTAC Board approved the subject documents for circulation and review by member agencies. Staff did not receive any comments, but did add one footnote to the summary budget as a clarification in response to a question from Director Swearingen at the prior meeting. With the exception of this edit, the proposed work program, budget, and dues have remained unchanged from the drafts that were presented and approved by the Board.

Attachments:

8a: Resolution 15-03

8b: FY 2016 Work Program

8c: FY 2016 Budget

8d: FY 2016 Dues Schedule

This Page Intentionally Blank

WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE

RESOLUTION 15-03

ADOPTION OF FY 2016 WORK PROGRAM, BUDGET, AND MEMBER DUES

WHEREAS, the West Contra Costa Transportation Advisory Committee (“WCCTAC”) is a joint exercise of powers authority formed pursuant to Government Code Section 6500, et. seq. by and between the City of El Cerrito, the City of Hercules, the City of Pinole, the City of Richmond, the City of San Pablo, Contra Costa County, Alameda-Contra Costa Transit District (“AC Transit”), San Francisco Bay Area Rapid Transit (“BART”), and West Contra Costa Transit Authority (“WestCAT”); and

WHEREAS, the WCCTAC Joint Exercise of Powers Agreement (“Agreement”) authorizes WCCTAC to: annually adopt a work program along with a budget setting forth all operational expenses, together with an apportionment of expenses allocated to each member agency; make and enter into contracts; apply for and accept grants; develop and administer the Transportation Demand Management Program; and act as fiscal agent for the Subregional Transportation Mitigation Fee Program (“STMP”); and

WHEREAS, the FY 2016 proposed work program, budget and member agency dues were circulated for review by the member agencies, and all comments received were duly noted and addressed.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Directors of WCCTAC adopts the FY 2016 work program, budget, and member agency dues, and as shown in the attachments, which are incorporated herein by reference.

The foregoing Resolution was adopted by the WCCTAC Board at a regular meeting on June 26, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Sherry McCoy, Chair

Attest:

John Nemeth, Executive Director

Approved as to Form: _____
Benjamin T. Reyes II, General Counsel

This Page Intentionally Blank

WCCTAC FISCAL YEAR 2016 PROPOSED WORK PROGRAM

WCCTAC's activities may be grouped into the following five major areas: 1) General Operations, 2) Transportation Demand Management (TDM), 3) Subregional Transportation Mitigation Fee Program (STMP), 4) Other Reimbursable Projects, and 5) Office Administration.

1. General Operations (Planning and Programming)

This program area relates to WCCTAC's function as the Regional Transportation Planning Committee for West Contra Costa County under Measure J. It also includes transportation planning efforts resulting from the agency's Joint Powers Agency function, and other regional, countywide, subregional, and local planning and program activities.

a.	Low-income Student Bus Pass Program	Manage / Allocate
b.	High Capacity Transit Study	Manage
c.	Grants Assistance	Manage
d.	Transportation Expenditure Plan (TEP) development process	Manage
e.	Transportation for Seniors and People with Disabilities	Allocate / Coordinate
f.	Transportation Needs Resulting for Doctors Medical Center closure	Coordinate
g.	West County Mobility Management efforts	Coordinate
h.	Active Transportation Program (ATP) Grants	Coordinate
i.	Regional Transportation Plan (RTP) Update	Coordinate
j.	San Pablo Rumrill Complete Streets	Participate on TAC
k.	AC Transit Major Corridors Study	Participate on TAC
l.	Hercules Intermodal Transit Center	Participate
m.	I-80 Integrated Corridor Mobility (ICM) project	Coordinate / Participate
n.	OBAG / PDA funding for West County	Coordinate / Participate
o.	Ferry planning and funding efforts (Richmond and Hercules)	Participate
p.	San Pablo Dam Road/I-80 Interchange Modifications	Participate
q.	STIP Funding Cycle	Participate
r.	CCTA Express Bus Study	Participate
s.	South Richmond Connectivity Plan	Participate
t.	Goods Movement Collaborative with MTC and ACTC	Participate
u.	Safe Routes to School Program	Participate
v.	Richmond Livable Corridors	Monitor
w.	Richmond Bay Campus	Monitor
x.	Regional Express Lane Network	Monitor
y.	Rodeo / Crockett Complete Streets Planning	Monitor
z.	General plan updates and local specific plans	Monitor

As part of regular operations, WCCTAC staff will be involved in various Board and Committee meetings as follows.

WCCTAC Board Meetings	Manage
WCCTAC Ad Hoc Subcommittee on the TEP	Manage
WCCTAC TAC Meetings	Manage
CCTA Paratransit Coordinating Committee	Attend
CCTA Countywide Bicycle-Pedestrian Advisory Committee	Participate on TAC
CCTA Board Meetings	Attend
CCTA Planning Committee	Attend
CCTA Technical Coordinating Committee	Attend
Countywide Safe Routes to School Task Force	Participate
CCTA Administration and Project Committee	Monitor

2. Transportation Demand Management (TDM).

This program promotes transportation alternatives to the single occupant vehicle by encouraging walking, bicycling, transit, carpooling, and vanpooling, which is coordinated with the larger countywide 511 Contra Costa Program. The program is funded on a reimbursement basis with Measure J and grants from the Air District.

a.	Countywide Guaranteed Ride Home Program (GRH)	Manage
b.	GRH pilot program for Contra Costa College students	Manage
c.	Employer Outreach Program	Manage
d.	Commute Incentive Program: - transit incentives - employer programs - bicycle racks and lockers	Manage
e.	“Pass 2 Class” student transit ticket program	Manage / Coordinate
f.	Update local TDM Ordinances	Coordinate
g.	Coordination with Regional 511 Rideshare	Coordinate
h.	Real-time Rideshare Pilot Program	Coordinate

3. Subregional Transportation Mitigation Fee Program (STMP).

WCCTAC acts as the trustee for the developer impact fees collected by the West County cities and the unincorporated areas of the County. These funds are to be used for eleven identified capital projects. In the upcoming fiscal year, WCCTAC will:

a.	Standardize fees
b.	Standardize and improve fee collection procedures
c.	Initiate a new nexus study and strategic plan
d.	Administer funds, oversee contractual agreements, disburse funds to projects
e.	Respond to inquiries from local agencies

4. Other Reimbursable Projects.

As a JPA, WCCTAC is able to apply for and receive various grants that facilitate various elements of transportation in West County. Staff will monitor these opportunities and advance applications as appropriate.

5. Office Administration.

WCCTAC's administration is funded through member dues, some TDM funds, and other sources.

a.	Seek new accounting support
b.	Review financial services options
c.	Prepare and monitor annual work program and budget
d.	Maintain and optimize website

This Page Intentionally Blank

WCCTAC FY 2015-2016 BUDGET
Summary of All Accounts

Activity	Actual FY 2013-14	Original FY 2014-15	Amended FY 2014-15 (no change)	Estimated FY 2014-15	Proposed FY 2015-16	Note
REVENUES						
33403 Grants	425,159	554,451	554,451	494,451	609,445	
34010 STMP Administration	-	2,400	2,400	2,400	10,000	
34111 Member Contributions	265,460	388,684	388,684	388,684	388,684	
343xx STMP Fees	181,896	253,047	253,047	633,900	1,066,650	
36102 Interest	5,092	3,800	3,800	4,350	3,700	
39906 Other Revenue	60,195	62,318	62,318	141,771	1,065,000	(a)
TOTAL REVENUES	937,802	1,264,700	1,264,700	1,665,556	3,143,479	(b)
EXPENSES						
Salary, Benefits & Insurance						
41000s Salary & Benefits	453,189	646,819	646,819	639,424	713,438	(c)
41911 Liability Insurance	11,982	7,448	7,448	8,110	8,110	
Total Salaries, Benefits & Insurance	465,171	654,267	654,267	647,534	721,548	
Professional Services						
43600 Professional Services	297,454	258,915	258,915	168,839	112,094	
Financial and IT Services	34,608	53,520	53,520	40,879	36,334	
Audit	19,641	10,000	10,000	9,650	11,000	
Studies/Surveys	-	3,000	3,000	-	-	
Attorney Services	10,213	15,000	15,000	15,516	16,000	
Web Site Overhaul	-	13,600	13,600	9,936	-	
IT Set-up (move and server)	-	17,000	17,000	13,337	-	
Moving Costs	-	2,000	2,000	1,658	-	
Accounting Services	71,401	15,000	15,000	9,876	12,000	
Recruitment Costs	15,430	-	-	-	-	
Contract Staffing	-	5,000	5,000	-	36,760	
Interim ED	52,258	-	-	-	-	
Regional Studies / Projects	-	-	-	-	-	
Misc. STMP Projects	72,307	124,795	124,795	64,438	-	
Other	21,596	-	-	1,146	-	
Total Professional Services	297,454	258,915	258,915	168,840	112,094	(d)
Special Expenses (Project / Program Funding)						
44000 Special Dept. Expense	45,524	221,128	221,128	230,216	1,746,774	
TDM Incentives / Marketing	44,779	87,010	87,010	78,654	153,974	
TDM Studies	-	-	-	-	15,000	
STMP Nexus Study, Strategic Plan	-	-	-	-	125,000	
Misc. STMP Project Funding	-	-	-	-	375,000	
Comm Based Transportation Plan	-	60,000	60,000	-	-	
Student Bus Pass Program	-	62,318	62,318	69,771	65,000	
Polling Effort - EMC Research	-	-	-	72,000	-	
High Capacity Transit Study	-	-	-	-	1,000,000	
Contingency	745	10,000	10,000	8,502	10,000	
Reserve	-	1,800	1,800	1,288	2,800	
Total Special Expenses	45,524	221,128	221,128	230,216	1,746,774	(e)
Travel & Training						
44320 Travel/Training	5,238	7,000	7,000	6,234	7,339	
Total Travel/Training	5,238	7,000	7,000	6,234	7,339	
Office Expenses & Supplies						
43500 Office Supplies, Postage	8,356	8,250	8,250	8,067	10,500	
43501 TDM Printing	14,260	-	-	-	-	
43502 TDM Postage	28	7,046	7,046	1,559	7,123	
43520 Printing, Copier Lease	1,352	14,180	14,180	5,497	12,690	
43530 Furniture, Equipment	-	15,500	15,500	21,365	2,000	
43900 Rent/Building	19,869	25,908	25,908	35,001	38,575	
Total Office Exp & Supplies	43,865	70,884	70,884	71,489	71,388	
TOTAL EXPENSES	857,252	1,212,194	1,212,194	1,124,312	2,659,143	
REVENUES - EXPENSES	80,550	52,506	52,506	541,244	484,336	

Beginning Fund Balance 2,169,866
Ending Fund Balance 2,307,324

Notes:

- (a) Large increase in other revenue category is based on contributions to the High Capacity Transit Study by partner agencies
- (b) Revenue assumptions: FY16 dues same as FY15, improving STMP receipts, additional TDM funds, grants for High Capacity Transit Study.
- (c) Salary & benefit assumptions: proposed COLA increase of 2.5%, some merit-based increases.
- (d) Fewer one time costs in FY16 given conclusion of office move; program/project funds now accounted for in Special Expenses.
- (e) Higher budget for FY16 includes High Capacity Transit Study, broadened TDM activity, and a potential STMP Nexus Study and Strategic Plan.

See also the notes in the attached detail sheets by account.

**DETAIL: WCCTAC Operations
FY 2015-16 Budget**

Activity	Actual FY 2013-14	Original FY 2014-15	Amended FY 2014-15 (no change)	Estimated FY 2014-15	Proposed FY 2015-16	Note
REVENUES						
34111 Member Contributions	265,460	388,684	388,684	388,684	388,684	(a)
36102 Interest - LAIF	492	-	-	450	-	
39906 Other - Measure J 20b & 21b					31,946	(b)
TOTAL REVENUES	265,952	388,684	388,684	389,134	420,630	
EXPENSES						
Salary, Benefits & Insurance						
41000s Salary & Benefits	201,105	334,192	334,192	328,581	378,459	(c)
41911 Liability Insurance	11,982	3,724	3,724	4,055	4,055	
Total Salaries, Benefits & Insurance	213,087	337,916	337,916	332,636	382,514	
Professional Services						
43600 Professional Services	135,545	76,560	76,560	63,823	50,250	
Financial and IT Services	15,266	26,760	26,760	19,675	17,250	(d)
Audit	19,641	10,000	10,000	9,650	11,000	
Attorney Services	10,213	15,000	15,000	15,516	16,000	
Web Site Overhaul	-	6,800	6,800	4,968	-	
IT Set-up (move and server)	-	8,500	8,500	6,836	-	
Moving Services	-	2,000	2,000	1,658	-	
Accounting Sevices	36,072	7,500	7,500	5,521	6,000	
Recruitment Costs	15,430	-	-	-	-	
Interim ED	37,243	-	-	-	-	
Other	1,679	-	-	-	-	
Total Professional Services	135,545	76,560	76,560	63,823	50,250	
Special Department Expenses						
44000 Special Dept. Expense	745	11,800	11,800	9,790	11,800	
Contingency	745	10,000	10,000	8,502	10,000	(e)
Reserve	-	1,800	1,800	1,288	1,800	(f)
Total Special Department Expenses	745	11,800	11,800	9,790	11,800	
Travel & Training						
44320 Travel/Training/Mileage	2,050	4,000	4,000	3,303	4,000	
Total Travel/Training/Mileage	2,050	4,000	4,000	3,303	4,000	
Office Expenses & Supplies						
43500 Office Supplies	4,352	4,500	4,500	5,541	4,000	
43501 Postage					500	
43520 Printing, Copier Lease	1,352	5,000	5,000	1,327	3,500	(g)
43530 Furniture, Equipment, Phones		15,500	15,500	21,365	2,000	(h)
43900 Rent/Building	8,078	12,954	12,954	17,374	16,124	(i)
Total Office Expense & Supplies	13,782	37,954	37,954	45,606	26,124	
TOTAL EXPENSES	365,210	468,230	468,230	455,158	474,688	
REVENUES - EXPENSES	(99,257)	(79,546)	(79,546)	(66,024)	(54,058)	

Beginning Fund Balance \$309,568

Ending Fund Balance \$255,510

Reserve - Undesignated \$120,000

Reserve - Accumulated Vacation \$20,000

Available Balance above Reserve \$115,510

Notes:

- (a) FY 16 dues are proposed to be the same as FY 13 and FY15. This is a 14.25% reduction from "normal" dues.
- (b) A small portion of Measure J program funds can be used to cover administrative expenses.
- (c) Higher budget for salaries reflects full staffing levels not present in previous two years.
Includes a proposed COLA of 2.5% based on Bay Area CPI and some merit increases.
- (d) Lower budgeted amount for FY 16 vs. FY15 reflects a savings in IT services, no longer provided by City of San Pablo.
- (e) Emergency Reserve per Board Reserve Policy.
- (f) Reserve is for sinking fund for future computer hardware and software upgrades.
- (g) Low estimate for FY15 due to a one-time copier lease credit.
- (h) Furniture Expenses in FY15 were one-time, related to office move.
- (i) Higher budgeted amount based on rent in new office location. FY15 actuals include security deposit.

**DETAIL: TDM
FY 2015-16 Budget**

Activity	Actual FY 2013-14	Original FY 2014-15	Amended FY 2014-15 (no change)	Estimated FY 2014-15	Proposed FY 2015-16	Note
REVENUES						
33403 Grants	425,159	494,451	494,451	494,451	609,445	(a)
36102 Interest - LAIF	-	-	-	-	-	
TOTAL REVENUES	425,159	494,451	494,451	494,451	609,455	
EXPENSES						
Salary, Benefits & Insurance						
41000s Salary & Benefits	252,084	310,227	310,227	308,443	324,979	(b)
41911 Liability Insurance	-	3,724	3,724	4,055	4,055	
Total Salaries, Benefits, and Insurance	252,084	313,951	313,951	312,498	329,034	
Professional Services						
43600 Professional Services	68,535	57,560	57,560	39,887	61,844	
Financial and IT Services	19,342	26,760	26,760	21,205	19,084	(c)
Studies/Surveys	-	3,000	3,000	-	-	
Attorney Services	-	-	-	2,405	-	
Web Site Overhaul	-	6,800	6,800	4,968	-	
IT Set-up (move and server)	-	8,500	8,500	6,501	-	
Accounting Services	35,328	7,500	7,500	4,354	6,000	
Contract Staffing	-	5,000	5,000	-	36,760	(d)
Interim ED	15,015	-	-	-	-	
Other	(1,150)	-	-	455	-	
Total Professional Services	68,535	57,560	57,560	39,887	61,844	
TDM Program Work						
44000 Special Department Expense	44,779	87,010	87,010	78,654	169,974	(e)
Commute Incentives / Marketing	44,779	87,010	87,010	78,654	153,974	
Studies	-	-	-	-	15,000	
Reserve	-	-	-	-	1,000	
Total TDM Program Work	44,779	87,010	87,010	78,654	169,974	
Travel & Training						
44320 Travel/Training/Mileage/Membership	3,187	3,000	3,000	2,931	3,339	
Total Travel/Training	3,187	3,000	3,000	2,931	3,339	
Office Expenses & Supplies						
43500 Office Supplies	4,004	3,750	3,750	2,526	6,500	
43501 TDM Printing	14,260	-	-	-	-	
43502 TDM Postage	28	7,046	7,046	1,559	7,123	
43520 Printing, Copier Lease	-	9,180	9,180	4,170	9,190	(f)
43900 Rent / Building	11,792	12,954	12,954	17,628	22,452	(g)
Total Office Exp & Supplies	30,083	32,930	32,930	25,883	45,265	
TOTAL EXPENSES	398,669	494,451	494,451	459,853	609,455	
REVENUES - EXPENSES	26,490	-	-	34,598	0	

Beginning Fund Balance 0

Ending Fund Balance 0

Notes:

- (a) Additional grant funds represent unspent monies from prior years carried into upcoming fiscal year.
- (b) Includes a proposed COLA increase of 2.5% based on Bay Area CPI, and some merit increases.
- (c) Lower budgeted amount for FY 16 vs. FY15 reflects a savings in IT services, no longer provided by City of San Pablo.
- (d) Expenses in FY16 represent potential part-time, contract staffing.
- (e) Higher budget for FY16 (due to higher grant revenues) allows for expanded program activity.
- (f) Low estimate for FY15 due to a one-time copier lease credit.
- (g) Higher budgeted amount for FY16 represents potential expansion of office space for contract staff (subject to negotiation with landlord).

**DETAIL: STMP
FY 2015-16 Budget**

Activity	Actual FY 2013-14	Original FY 2014-15	Amended FY 2014-15 (no change)	Estimated FY 2014-15	Proposed FY 2015-16	Note
REVENUES						
34310 County STMP Fees	73,172	20,000	20,000	-	226,650	
34315 El Cerrito STMP Fees	-	7,785	7,785	-	300,000	
34320 Hercules STMP Fees	-	80,100	80,100	80,162	300,000	
34325 Pinole STMP Fees	59,418	15,000	15,000	-	70,000	
34330 Richmond STMP Fees	49,306	50,000	50,000	366,736	90,000	
34335 San Pablo STMP Fees	-	80,162	80,162	187,002	80,000	
36102 Interest - LAIF	4,465	3,800	3,800	3,900	3,700	
TOTAL REVENUES	186,361	256,847	256,847	637,800	1,070,350	(a)
EXPENSES						
Salary & Benefits						
41000s Salary & Benefits (STMP Admin)	-	2,400	2,400	2,400	10,000	(b)
Total Salaries and Benefits	-	2,400	2,400	2,400	10,000	
Funding of STMP Projects						
43600 Prof. Services (Project Funding)	72,307	124,795	124,795	64,438	-	
Miscellaneous Projects	72,307	124,795	124,795	64,438	-	
Total Prof. Services	72,307	124,795	124,795	64,438	-	
44000 Special Dept. Expense (Proj. Funding)	-	-	-	-	500,000	
Nexus Study and Strategic Plan	-	-	-	-	125,000	(c)
Miscellaneous Projects	-	-	-	-	375,000	(d)
Total Special Department Expense	-	-	-	-	500,000	
TOTAL EXPENSES	72,307	127,195	127,195	66,838	510,000	
REVENUES - EXPENSES	114,054	129,652	129,652	570,962	560,350	
Beginning Fund Balance					1,882,678	
Ending Fund Balance					2,443,028	

Notes:

- (a) STMP receipts are expected to show improvement.
- (b) Expenses are for costs to administer the program up to 2% of project expenses incurred.
- (c) Expenses are a placeholder for potential funding of STMP projects, as well as a new Nexus Study and Strategic Plan.
- (d) Expenses are a placeholder for potential funding of STMP projects.

**DETAIL: OTHER REIMBURSABLE
FY 2015-16 Budget**

Activity	Actual FY 2013-14	Original FY 2014-15	Amended FY 2014-15 (no change)	Estimated FY 2014-15	Proposed FY 2015-16	Note
REVENUES						
33403 Grants	-	60,000	60,000	-	-	(a)
36102 Interest - LAIF	135	-	-	-	-	
39906 Other Revenue	60,195	62,318	62,318	141,771	1,065,000	
<i>Measure J - Transit Study</i>	-	-	-	-	300,000	(b)
<i>BART - Transit Study</i>	-	-	-	-	300,000	(b)
<i>CCTA - Transit Study</i>	-	-	-	-	300,000	(b)
<i>MTC - Transit Study</i>	-	-	-	-	100,000	(b)
<i>Measure J -Student Bus Pass</i>	-	62,318	62,318	69,771	65,000	(c)
<i>Measure J - EMC Research</i>				72,000		
TOTAL REVENUES	60,329	122,318	122,318	141,771	1,065,000	
EXPENSES						
Special Project Expenses						
43600 Professional Services		-	-		-	
<i>Regional Studies/Projects</i>				-	-	
<i>Other</i>	21,066			691	-	
Total Professional Services	21,066	-	-	691	-	
44000 Projects						
<i>Comm Based Trans. Plan</i>	-	60,000	60,000	-	-	(a)
<i>Student Bus Pass Program</i>	-	62,318	62,318	69,771	65,000	(c)
<i>Polling Effort, EMC Research</i>	-	-	-	72,000		
<i>High Capacity Transit Study</i>	-	-	-	-	1,000,000	(b)
Total Special Project Expenses	-	122,318	122,318	141,771	1,065,000	
TOTAL EXPENSES	21,066	122,318	122,318	142,462	1,065,000	
REVENUES - EXPENSES	39,263	-	-	(691)	-	
Beginning Fund Balance					(9,096)	
Ending Fund Balance					(9,096)	

Notes:

- (a) FY 15 revenues and expenses are for a Community Based Transportation Plan for the Rodeo / Crocket Area. These funds did not need to pass through WCCTAC.
- (b) Revenues and expenses are for the High Capacity Transit Study.
- (c) Revenues and expenses are for those anticipated under the Student Bus Pass Program (Measure J 21b).

This Page Intentionally Blank

DRAFT

WCCTAC Fiscal Year 2016 DUES STRUCTURE

WCCTAC Member Agency	Percent Share	Proposed FY 16 Dues
City of El Cerrito	9.1%	\$36,675
City of Hercules	9.1%	\$36,675
City of Pinole	9.1%	\$36,675
City of Richmond	27.2%	\$109,844
City of San Pablo	9.1%	\$36,675
Contra Costa County	9.1%	\$36,675
AC Transit	9.1%	\$36,675
BART	9.1%	\$36,675
WestCAT	9.1%	\$36,675
<i>discount</i>		<i>(\$14,560)</i>
WestCAT Subtotal		\$22,115
<i>Total</i>	<i>100.0%</i>	<i>\$388,684</i>

Recent Dues History

For a Regular 9.1% Share Member:

Year	Amount
FY 08-09	\$42,772
FY 09-10	\$42,772
FY 10-11	\$42,772
FY 11-12	\$42,722
FY 12-13	\$36,675
FY 13-14	\$25,482
FY 14-15	\$36,675

This Page Intentionally Blank



TO: WCCTAC Board

DATE: June 26, 2015

FR: Leah Greenblat, Project Manager

RE: Regional Transportation Plan Update

REQUESTED ACTION

Review and provide feedback on draft project lists.

BACKGROUND AND DISCUSSION

On May 8, 2015, CCTA announced its plans for developing project lists for inclusion in MTC's 2017 Regional Transportation Plan (RTP). They also requested that Regional Transportation Planning Committees (RTPCs) submit three different, but related, lists of projects for the RTP update by July 24, 2015. CCTA's letter is attached.

The "Committed" list includes projects that are fully funded and have - or will have shortly - their NEPA/CEQA environmental clearance. The "Financially-Constrained" list contains projects that are expected to request future state and federal funds during the next few years. The number of projects included by WCCTAC on the Financially-Constrained list is limited to a total of \$480 million, or WCCTAC's estimated share of the RTP. Lastly, the "Vision" list, includes projects that should be considered for future funding but are not included in the financially constrained RTP. The Vision list is not an MTC-mandated list, but is maintained by the CCTA to plan for its future funding needs. CCTA has also requested that each RTPC include projects it wants considered in the new transportation sales tax expenditure plan in the RTP lists.

Having a project in the RTP does not provide any funding, but instead allows projects to seek federal and state funding. Generally, RTP projects are projects that are capacity increasing. Moreover, not every project needs to be listed individually on these project lists and can be incorporated within general project categories. Examples include intersection improvements of less than ¼ mile in length, safety and security projects, multimodal streetscape improvements less than ¼ mile in length, and new bike and pedestrian facilities.

The WCCTAC TAC has now met on three occasions to update these draft lists. Member agencies' staffs have provided updated information regarding: project descriptions, cost estimates, estimated year of construction, funding already secured, and needed funding. They have also proposed: adding new project to the list, moving projects from one list to

another, or deleting project because the jurisdiction no longer supports the project or because it has already been completed.

At the June 26, 2015 WCCTAC Board meeting, staff will review the TAC's progress to date and seek general guidance from the Board on TAC-recommended changes to the RTP lists. The draft lists are works in progress and staff will return at the July meeting for the Board's consideration of draft final lists.

A simplified version of the project lists are included in the attachments.

Attachments:

- Excerpt from May 8, 2015 CCTA letter from Randell Iwasaki, CCTA Executive Director
- Draft project lists



CONTRA COSTA
transportation
authority

COMMISSIONERS

Julie Pierce, Chair

Dave Hudson,
Vice Chair

Janet Abelson

Newell Arnerich

Tom Butt

David Durant

Federal Glover

Karen Mitchoff

Kevin Romick

Don Tatzin

Robert Taylor

Randell H. Iwasaki,
Executive Director

Date: May 8, 2015

Randell H. Iwasaki
From: Randell H. Iwasaki, Executive Director

To: Regional Transportation Planning Committees and Transit Operators

RE: **Development of a 23-year Project List for Inclusion in the 2017 Regional Transportation Plan**

MTC's call for projects for the 2017 Regional Transportation Plan (RTP) was released on April 29, 2015. In response, the Authority's Planning Committee authorized staff to begin work with the Regional Transportation Planning Committees (RTPCs) and Transit Operators on developing a 23-year project list.

During the RTP update process, MTC works with the CMAs and project sponsors to update the project list. This list must be constrained to the amount of discretionary funding projected to be available during the 2017 RTP period. For the Authority, most of its discretionary funding comes from the State Transportation Improvement Program (STIP).

Projects that would increase the capacity of the transportation system and air quality – such as adding lanes to freeways and roadways, rail extensions, park-and-ride lots – or if they expect to receive State and/or federal funding or action (e.g. NEPA clearance) must be included in either the committed or financially constrained lists in the RTP. Routine roadway and transit maintenance projects (e.g. pavement rehabilitation) will be included in programmatic categories in the RTP.

Definitions

Committed Projects List: This list will consist of projects that are fully funded with a mix of funds that include State and federal sources if they have NEPA/CEQA by Sept. 30, 2015, and projects funded entirely with local funds even if they have no NEPA/CEQA clearance. (See *Exhibit A* for the 2013 RTP committed project list.)

Financially-Constrained List: Projects on this list are expected to request future discretionary State and federal funds during the RTP period. The requests must not exceed MTC's fund estimate for Contra Costa. (See *Exhibit B* for the 2013 RTP financially constrained project list.)

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE:
925.256.4700
FAX: 925.256.4701
www.ccta.net

Vision List: Projects that are included in neither the committed or financially-constrained lists would be included in the vision list. (See *Exhibit C* for the 2013 RTP vision list.) RTPCs and transit operators should include any project that would significantly increase system capacity and any project they believe should be considered in a new transportation sales tax expenditure plan.

Fund Estimate

During the 2013 RTP, MTC estimated that Contra Costa would receive \$2.2 billion (in year of expenditure dollars) in State and federal funds over the life of the plan (through 2040). MTC will release the fund estimate later this year for the 2017 RTP. However, to get started on the process, staff recommends using the same estimate as the last RTP for updating the financially-constrained project list.

The Authority is asking the RTPCs and Transit Operators to:

1. Review the committed project list and:
 - a. Remove projects that are completed, no longer supported, or substantially under construction.
 - b. Update cost estimates, project descriptions, committed fund sources, and determine if the project has a funding shortfall.
 - c. Determine if local sources are available to cover funding shortfalls on any project on the committed list. If not, the project must be moved to the financially-constrained or vision lists.
 - d. Move any project on the committed list that has a mix of programmed state and federal funding sources but does not expect to have CEQA/NEPA clearance by September 30, 2015 to the financially-constrained or vision lists.
2. For projects on the financially-constrained list, RTPCs should assign priority to the projects in their areas. Potential core evaluation criteria recommended by the Authority include completion of Measure J projects and project readiness. For the 2013 RTP, MTC used the following measures to evaluate all submitted projects (not in order):
 - a. Reduce emissions
 - b. Reduce injuries and fatalities from collisions
 - c. Encourage walking and biking

- d. Reduce of trip travel time and vehicle miles of travel
- e. Maintain transportation system in a state of good repair
- f. Encourage development within urban footprint
- g. Improve equitable access by reducing transportation/housing costs
- h. Improve economic vitality
- i. Promote healthy and safe communities
- j. Provide adequate housing.

As part of the 2017 RTP, MTC is revisiting these measures and may revise them, perhaps adding new measures, or eliminating some of them.

- 3. Identify significant new projects critical to the RTPC or transit operator to add in the financially-constrained list. For projects to be added, provide project descriptions, cost estimates in 2014, 2017, and Year of Expenditure dollars (if not available, provide the year the cost estimate was developed), construction start and end dates, funding secured to date, and discretionary funding needed (in Year of Expenditure Dollars).

The Authority will only add projects to the financially-constrained list if capacity exists or if other projects are removed from the list. The financially-constrained list shall not exceed \$2.2 billion.

- 4. Include any projects in the vision list that do not fit within the financially-constrained budget of \$2.2 billion. To keep the vision list manageable, the vision list shall not exceed \$4.8 billion.

Transit operators are requested to coordinate their recommendations with affected RTPCs.

Because the Authority is considering placing a new sales tax measure on the 2016 ballot, a concurrent process to develop the Transportation Expenditure Plan (TEP) will be underway, where input from the RTPCs on candidate TEP projects/programs will be sought by July 24, 2015. The RTPCs are requested to ensure all potential projects, programmatic categories, and/or programs that may be part of the TEP are submitted as part of the three project lists described above. This would allow MTC to complete its project evaluations prior to the November 2016 elections. Since the RTP will not be adopted until 2017, CCTA would have an opportunity after the passage of the new measure to ensure all the projects and programs in the TEP are included in the RTP financially-constrained or committed lists.

To compile the project lists for submittal to MTC as Contra Costa's priority list in September 2015, we need your input no later than **July 24, 2015**.

The Plan Bay Area 2040 call for projects can be downloaded here:

http://planbayarea.org/pdf/Project_Update_Call_for_Projects_and_Needs_Assessments_Guidance.pdf



Should you have any questions, please contact Hisham Noeimi at 925.256.4731 or Stephanie Hu at 925.256.4740.

Thank you in advance for your input.

Attachments:

Exhibit A: List of Acronyms and Frequently Asked Questions

Exhibit B: 2013 RTP committed project list by sub-region

Exhibit C: 2013 RTP financially constrained project list by sub-region

Exhibit D: Vision list developed during the 2013 RTP

Exhibit E: Project Types and Programmatic Categories

Exhibit F: Web-based Project Application Form Requirements

List of Acronyms

1. **CCTA:** Contra Costa Transportation Authority – Agency responsible for countywide transportation planning and managing ½ cent sales tax (Measure J) for transportation projects and programs. Also, CCTA is designated as the County Congestion Management Agency.
2. **MTC:** Metropolitan Transportation Commission – Agency responsible for transportation planning and funding in the San Francisco Bay Area
3. **CTC:** California Transportation Commission – An appointed body by the Governor to oversee Caltrans and state funds.
4. **RTPCs:** Regional Transportation Planning Committees – Committees of elected officials that represent transportation issues in the four parts of Contra Costa County (West or WCCTAC, Southwest or SWAT, Central or TRANSPAC, East or TRANSPLAN).
5. **CAC:** Citizen Advisory Committee – A committee comprised of members appointed by each of the 20 local jurisdictions within Contra Costa and 3 At-Large members that advises CCTA.
6. **EPAC:** Expenditure Plan Advisory Committee – A newly formed committee of stakeholders that represent different interests. The committee will advise CCTA when developing a new transportation expenditure plan for a possible 2016 ballot measure.
7. **RTP:** Regional Transportation Plan – A transportation planning document developed by MTC for the Bay Area that guides transportation investment over a 20+ year period.
8. **STIP:** State Transportation Improvement Program – A document that commits state funds to specific projects over a 5-year period.
9. **Measure J:** ½ cent sales tax measure passed by voters in November 2004 to fund specific projects and programs. The Measure started on April 1, 2009 and expires in March 31, 2034.
10. **CTP:** Countywide Transportation Plan – A planning document developed by CCTA every 5 years to guide transportation investment over a 20 to 25-year period based on the Plan’s vision, goals and strategies.
11. **TEP:** Transportation Expenditure Plan – A list of transportation projects and programs that would be funded by a new sales tax.
12. **NEPA:** National Environmental Protection Act. A law that established US national policy to promote enhancement to the environment. It also set up procedures to evaluate impacts of projects/programs on the environment.
13. **CEQA:** California Environmental Quality Act. CEQA requires state and local agencies within California to follow a protocol of analysis and public disclosure of environmental impacts of proposed projects and adopt all feasible measures to mitigate those impacts.

Frequently Asked Questions

1. What is the Regional Transportation Plan (RTP)?

The RTP is the *long-term* transportation planning document for the nine-county Bay Area. MTC must update the RTP every 4 years. The RTP is financially-constrained document. That means the cost of all projects/programs included cannot exceed the amount of funding already committed and reasonably expected during the RTP period (aka RTP fund estimate). The next RTP update is slated for adoption by MTC in 2017 and it will include a list of projects/programs expected to be funded from reasonably expected fund sources over 23 years (2018– 2040). To meet this deadline, input from CCTA to MTC is requested by September 30, 2015.

2. What type of projects and programs need to be listed in the RTP?

Projects/programs that affect the capacity of the transportation system and impact air quality – such as adding lanes to freeways and roadways, rail extensions, park-and-ride lots – must be listed in the RTP even if they are locally funded. Also, projects that require federal actions (such as NEPA clearance) need to be included in the RTP. Routine roadway and transit maintenance projects that do not impact air quality (e.g. pavement rehabilitation) will be included in programmatic categories in the RTP.

3. What projects are included in the Committed, Financially-Constrained, and Vision lists?

The *committed* list will consist of projects that are fully funded with a mix of funds that include state and federal sources if they have NEPA/CEQA by Sept. 30, 2015, *and* projects funded entirely with local funds even if they have no NEPA/CEQA clearance. The *financially-constrained* list will be composed of projects with funding shortfalls that are expected to seek State or federal fund sources during the RTP period. The *vision list* will be composed of projects and programs that need funding but could not fit within the RTP fund estimate for Contra Costa. The vision list should include any project or program the RTPC or transit operator wants to be considered for inclusion in the expenditure plan for a new transportation sales tax measure.

4. Why is CCTA developing the three lists (Committed, Financially-Constrained, Vision) for the RTP and how is the Vision list going to be used?

In the past, MTC evaluated the submitted projects using specific performance criteria, and then included top performing ones within the financial constraints by county to determine the list to be included in the RTP. Projects currently funded or expected to be funded from only local sources were excluded from the performance evaluation. We expect MTC process to continue in this RTP update. To ensure Contra Costa’s priorities are vetted, CCTA has historically opted to develop the three lists upfront where projects on the financially-constrained list represented CCTA’s highest priority for funding from future State and federal sources. In addition, by identifying the committed list, MTC can determine projects that do not need to be subjected to the performance evaluation.

The *Vision* list will not be part of the final RTP when adopted. Should a new fund source be created (e.g. new statewide measure, new countywide sales tax, etc.) between now and the adoption of the final RTP in 2017, CCTA will be able to move projects from the *vision* list to the *committed* or *financially-constrained* list, thereby allowing the project(s) to be included in the RTP.

It is possible that after MTC completes the performance evaluation of all submitted projects that one or more of poorly-performing projects on the *financially-constrained* list may not be included in the RTP. If this happens CCTA will work with MTC to replace those projects with a higher performing one from the *vision* list.

5. What is the Transportation Expenditure Plan (TEP) and how does it relate to the RTP?

In March 2015, CCTA agreed to move forward with the development of a TEP for a possible 2016 ballot Measure to extend or augment the existing ½ cent sales tax (Measure J). The TEP is a list of projects/programs that would be funded by a new voter-approved sales tax measure. If it passes, a new 25-year sales tax Measure (2017 – 2042), would be one of the fund sources considered in the RTP, and the projects and programs in the TEP will need to be included in the RTP list of projects/programs if they require federal actions (e.g. NEPA clearance, permits) or impact capacity of transportation system and air quality. Since CCTA board is not expected to make a final decision on whether to place the new Measure on the 2016 ballot until May 2016, CCTA will develop the three RTP lists without assuming the passage of a new sales tax measure.

6. Shouldn't CCTA develop the TEP first before submitting the RTP list of projects/programs to MTC?

Since the TEP development process is just starting and will involve extensive input from various stakeholders, the draft TEP will not be ready before the RTP list of projects/programs is due to MTC in September 2015. However, a concurrent process to develop the Transportation Expenditure Plan (TEP) will be underway, where input from the RTPCs on candidate TEP projects/programs will be sought by July 24, 2015. The RTPCs are requested to ensure all potential projects, programmatic categories, and/or programs that may be part of the TEP are submitted as part of the three project lists (committed, financially-constrained, or vision). This would allow MTC to complete its project evaluations prior to the November 2016 elections. Since the RTP will not be adopted until 2017, CCTA would have an opportunity after the passage of the new measure to ensure all the projects and programs in the TEP are included in the RTP financially-constrained or committed lists.

7. What happens if the new Measure (or other new fund source) gets approved by the voters after the Authority has already submitted the RTP project/program list?

Since the RTP adoption is not slated until 2017, CCTA will have an opportunity after the November 2016 election to ensure all the projects/programs in the TEP are included in the RTP. All potential projects expected to be included in the TEP would have been submitted as part of the three lists for performance evaluation by MTC.

8. What happens to the RTP list of projects/programs if CCTA decides not to put a new sales tax Measure on the ballot in 2016 or if the Measure does pass?

The three lists submitted by CCTA will remain the same. CCTA's approach to developing the three lists without the assumption of a new sales tax in 2016 was meant to address this uncertainty.

9. How will CCTA develop the TEP?

CCTA will be seeking input from all stakeholders while developing the TEP. Stakeholders will include members of the proposed Expenditure Plan Advisory Committee, RTPCs, Citizen Advisory Committee, and others. A draft TEP will need to be developed no later than January 2016 to make the November 2016 election date. CCTA will be seeking RTPCs priorities on what to include in the TEP in June and July 2015.

10. How is the 2016 State Transportation Improvement Program (STIP) call for projects relate to the 2017 RTP?

The STIP is a fund *programming* document that is used by State officials to commit state funding to specific projects in specific years for the next 5-year period. For a project to be included in the STIP, it has to be part of the RTP. The STIP is one of the fund sources accounted for in the RTP when determining amount of funds expected during the RTP period. A call for projects for the 2016 STIP will be issued in May 2015 with applications due on July 17, 2015. The schedule is dictated by MTC and CTC processes.

11. How is the 2015 Measure J Strategic Plan update relate to the 2017 RTP?

The Strategic Plan is a fund *programming* document that is used by CCTA to commit Measure J funding to specific projects in specific years for the next 7-year period. All current Measure J projects are included in the RTP. CCTA updates the Strategic Plan every 2 years. Measure J is one of the fund sources accounted for in the RTP when determining amount of funds expected during the RTP period. Projects fully funded with Measure J will be included in the committed list in the RTP. CCTA will be initiating the 2015 Strategic Plan in May 2015 concurrent with the 2016 STIP call for project, with input from the RTPCs to be sought in July and August 2015.

12. How is the CTP related to the TEP and RTP?

The Countywide Transportation Plan (CTP) is a planning document developed by CCTA every 5 years to guide transportation investment over a 20 to 25-year period consistent with the CTP's vision, goals and strategies. The CTP includes a financially-constrained list of projects/programs as well as an unconstrained list, similar but more extensive, to the vision list.

Input on the CTP typically feeds into the project lists submitted for the RTP and TEP.

Project Types and Programmatic Categories

The matrix below illustrates how a variety of project types will be categorized in Plan Bay Area 2040. All project types should fall within one of the categories below, based on the transportation system of the project and the project purpose. Further detail on programmatic categories is provided on the following page.

		PROJECT PURPOSE		
TRANSPORTATION SYSTEM	Expansion	System Management	Preservation	Operations
	<ul style="list-style-type: none"> • New bike/ped facilities • New/extended roadway (more than ¼ mile) • New lane on existing roadway (more than ¼ mile, includes auxiliary lanes) • New bridge or expanded bridge capacity • Road diet (more than ¼ mile) 	<ul style="list-style-type: none"> • Intersection improvements (less than ¼ mile) • Management systems • Safety and security • Multimodal streetscape improvements (less than ¼ mile) • Travel demand management • Congestion pricing 	<ul style="list-style-type: none"> • Preservation/rehabilitation 	<ul style="list-style-type: none"> • Routine operations and maintenance
	<ul style="list-style-type: none"> • New bike/ped facilities • New/extended highway (more than ¼ mile) • New lane on existing highway (more than ¼ mile, includes auxiliary lanes) • New bridge or expanded bridge capacity • New I/C, I/C modification (with added capacity) 	<ul style="list-style-type: none"> • Management systems • Safety and Security • Minor Highway Improvements (less than ¼ mile) • Travel demand management • I/C modifications (no added capacity) 	<ul style="list-style-type: none"> • Preservation/rehabilitation 	<ul style="list-style-type: none"> • Routine operations and maintenance
	<ul style="list-style-type: none"> • New/extended fixed guideway (rail, BRT, ferry) • New/expanded station/terminal (including parking facilities) • Fleet/service expansion 	<ul style="list-style-type: none"> • Management systems • Safety and security • Minor transit improvements 	<ul style="list-style-type: none"> • Preservation/rehabilitation 	<ul style="list-style-type: none"> • Routine operations and maintenance
	<ul style="list-style-type: none"> • New/extended toll/express lanes • Lane conversion • New toll bridge 	<ul style="list-style-type: none"> • Management systems • Safety and Security 	<ul style="list-style-type: none"> • Preservation/rehabilitation 	<ul style="list-style-type: none"> • Routine operations and maintenance
	<ul style="list-style-type: none"> • New/expanded terminal • New/extended truck lanes (in urban areas) • New trackage 	<ul style="list-style-type: none"> • Minor freight improvements • Safety and security • Track reconfiguration 	<ul style="list-style-type: none"> • Preservation/rehabilitation 	
		<ul style="list-style-type: none"> • Travel demand management • Land use • Planning • Emission reduction technologies 		

*Project types highlighted in green must be submitted individually, while project types that are not highlighted must be grouped into programmatic categories.

Project Types and Programmatic Categories Description

A. PROGRAMMATIC CATEGORIES

Programmatic categories are groups of similar projects, programs, and strategies that are included under a single group for ease of listing in the RTP/SCS. Rules for establishing programmatic categories are as follows:

- Programmatic categories consist of projects that are exempt from air quality conformity requirements (CFR 40 §93.126-128) and/or projects with categorical exclusions (CE) or documented categorical exclusions (DCE) from NEPA approvals by the FHWA or FTA (CFR 23 §771.117-8).
- Regionally significant projects are not included in programmatic categories; projects that add or remove vehicular or fixed-guideway transit capacity are listed separately.
- Programmatic categories are established around a set of similar project types, not necessarily funding types.
- Projects that do not fit into the programmatic categories are listed as individual projects.

Proposed programmatic categories are listed below:

Expansion

1. New Bicycle and Pedestrian Facilities

Systems: Local Road, State Highway

Types: New and extended bike and pedestrian facilities (less than ¼ mile)

System Management

2. Management Systems

Systems: Local Road, State Highway, Public Transit, Tollway

Types: Incident management; signal coordination; ITS; TOS/CMS; ramp metering; transit management systems; automatic passenger counters; CAD-AVL; fare media; Transit Sustainability Project; construction or renovation of power, signal, and communications systems; toll management systems; toll media

3. Safety and Security

Systems: Local Road, State Highway, Public Transit, Freight

Types: Railroad/highway crossings and warning devices; hazardous location or feature; shoulder improvements; sight distance; Highway Safety Improvement Program implementation; Safe Routes to Schools projects and programs; traffic control devices other than signalization; guardrails, median barriers, crash cushions; pavement marking; fencing; skid treatments; lighting improvements; widening narrow pavements with no added capacity; changes in vertical and horizontal alignment; transit safety and communications and surveillance systems; rail sight distance and realignments for safety; safety roadside rest areas; truck climbing lanes outside urban area; emergency truck pullovers

4. Travel Demand Management

Systems: Local Road, State Highway, Other

- Types: Car and bike share; alternative fuel vehicles and facilities; parking programs; carpool/vanpool, ridesharing activities; information, marketing and outreach; traveler information
- 5. Intersection Improvements**
Systems: Local Road
Types: Intersection channelization; intersection signalization at individual intersections; minor road extension or new lanes (less than ¼ mile)
- 6. Multimodal Streetscape Improvements**
Systems: Local Road
Types: Minor bicycle and/or pedestrian facility gap closure; ADA compliance; landscaping; lighting; streetscape improvements; minor road diet (less than ¼ mile)
- 7. Minor Highway Improvements**
Systems: State Highway
Types: Noise attenuation; landscaping; scenic easements; sign removal; directional and informational signs; minor highway extension or new lane (less than ¼ mile)
- 8. Minor Transit Improvements**
Systems: Public Transit
Types: Minor/routine expansions to fleet and service; purchase of ferry vessels (that can be accommodated by existing facilities or new CE facilities); construction of small passenger shelters and information kiosks; small-scale/CE bus terminals and transfer points; public transit-human services projects and programs (including many Lifeline Transportation Program projects); ADA compliance; noise mitigation; landscaping; associated transit improvements (including bike/pedestrian access improvements); alternative fuel vehicles and facilities
- 9. Minor Freight Improvements**
Systems: Freight
Types: Construction of new, or improvements to existing, rest areas and truck weigh stations; improvements to existing freight terminals (not expansion)
- 10. Land Use**
Systems: Other
Types: Land conservation projects; TOD housing projects
- 11. Planning**
Systems: Other
Types: Planning and research that does not lead directly to construction
- 12. Emission Reduction Technologies**
Systems: Other

Preservation

13. Preservation/Rehabilitation

Systems: Local Road, State Highway, Public Transit, Tollway, Freight

Types: Pavement resurfacing and/or rehabilitation; bike/pedestrian facilities rehabilitation; non-pavement rehabilitation; preventive maintenance; emergency repair; bridge rehabilitation, replacement or retrofit with no new capacity; transit vehicle rehabilitation or replacement; reconstruction or renovation of transit buildings and structures; rehabilitation or reconstruction of track structures, track, and trackbed in existing rights-of-way; construction of new bus or rail storage/maintenance facilities (in industrial locations with adequate transportation capacity); modernization or minor expansions of transit structures and facilities outside existing right-of-way, such as bridges, stations, or rail yards; purchase of office and shop and operating equipment for existing facilities; purchase of operating equipment for vehicles, such as farebox, lifts, radios; purchase of support vehicles; toll bridge rehabilitation, replacement, or retrofit with no new capacity; freight track and terminal rehabilitation

Operations

14. Routine Operations and Maintenance

Systems: Local Road, State Highway, Public Transit, Tollway

Types: Routine patching and pothole repair; litter control, sweeping and cleaning; signal operations; communications; lighting; transit operations and fare collection; transit preventive maintenance; toll operations & fare collection

B. INDIVIDUALLY LISTED PROJECTS

Projects that do not fit into a programmatic category must be listed individually in the RTP-SCS.

Project types that must be included individually are listed below:*

Expansion

1. New or extended roadway or highway (length greater than ¼ mile)
2. New lane on existing roadway or highway (length greater than ¼ mile, includes auxiliary lanes)
3. New bridge or expanded bridge capacity
4. Road diet (length greater than ¼ mile)
5. New interchange or interchange modification (with added capacity)
6. New or extended fixed guideway (rail, BRT, ferry)
7. New or expanded station or terminal (including parking facilities)
8. Fleet/service expansion
9. New or extended toll/express lane
10. Lane conversion
11. New toll bridge
12. New or expanded freight terminal
13. New or extended truck lanes (within urban areas)
14. New trackage

System Management

15. Pricing program

COMMITTED LIST OF PROJECTS: NOW COMPLETED

DRAFT

No	Subregion	Sponsor	Project Description
37	WCCTAC	Hercules	Construct Capitol Corridor train station in Hercules (Phase 1 - trail, retaining walls, utilities)
43	WCCTAC	Richmond	Construct a railroad grade separation at the Richmond Waterfront on the Marina Bay Parkway.
47	WCCTAC	Caltrans	Install new or upgraded corridor management and traveler information elements along the Interstate 80 corridor from the Carquinez Bridge to the San Francisco-Oakland Bay Bridge Toll Plaza. (I-80 ICM - Freeway)
48b	WCCTAC	Richmond	East side Improvements at the Richmond Intermodal Station
51	WCCTAC	WCCTAC	Install new or upgraded corridor management and real-time traveler information improvements along (1) Interstate 80 and (2) key arterial routes between the Carquinez Bridge to the San Francisco-Oakland Bay Bridge Toll Plaza. (I-80 ICM - Arterials)
54	SWAT / TRANSPAC	Caltrans	Caldecott Landscaping

COMMITTED LIST OF PROJECTS

DRAFT

No	Subregion	Sponsor	Project Description
38	WCCTAC	CCTA	Widen, and extend and improve major streets and bridges , grade separation, crossing improvements and interchanges in west Contra Costa County
39	WCCTAC	WCCTAC	West County low-income student bus pass program
44	WCCTAC	WestCAT	Expand WestCAT service, including purchase of vehicles
45	WCCTAC	WCCTAC	San Pablo Avenue SMART Corridors Operations & Management
48	WCCTAC	Richmond	Provide transportation improvements on the east side of the Richmond BART station to accommodate redevelopment for a transit village.
49	WCCTAC	Pinole	Close a bicycle/pedestrian gap on San Pablo Avenue by upgrading the existing bridge or constructing new dedicated bicycle/pedestrian bridge.
52	WCCTAC	CCTA	Non-capacity increasing improvements to interchanges and parallel arterials along I-80
53	WCCTAC	WCCTAC	I-80 Integrated Corridor Mobility (ICM) Project Operations and Maintenance - Contra Costa Arterial Portion

Projects Proposed from the Financially Constrained List

#41 on FC	WCCTAC	AC Transit	Expansion Buses to support improved transit service (CC County)
#42 on FC	WCCTAC	AC Transit	Implement CAD dispatch for AC transit - CC County
#38 on FC	WCCTAC	WETA	Implement Richmond Ferry service from Richmond to San Francisco

Projects Newly Proposed on Committed List

New	WCCTAC	BART	El Cerrito del Norte Station Modernization Phase 1
New	WCCTAC	El Cerrito	Wildcat Drive Repair
New	WCCTAC	San Pablo	San Pablo Avenue Complete Streets (San Pablo & Richmond)

FINANCIALLY CONSTRAINED LIST OF PROJECTS

DRAFT

No	Subregion	Sponsor	Project Description
39	WCCTAC	CCTA	Modify I-80/Central Avenue interchange
40	WCCTAC	San Pablo/CCTA	Reconstruct I-80/San Pablo Dam Road interchange and modify adjacent interchanges including the reconstruction of the Riverside Avenue Pedestrian Overcrossing
44	WCCTAC	AC Transit	Transit Preferential Enhancements (TPM) in CC County (includes SPDR, McDonald, Cutting, other Arterials) Project includes signal improvements, stop construction and bulb construction on West Contra Costa routes such as Cutting Boulevard, 23rd Street, and other routes, in conjunction with the relevant cities.
45	WCCTAC	AC Transit	Construct enhancements to San Pablo Rapid Service, including real-time info, queue jump lanes, buses and on-board equipment, and passenger amenities.
46	WCCTAC	WestCAT	Expand existing WestCAT maintenance facility (includes land purchase)
48	WCCTAC	WETA	Launch ferry service between Hercules and San Francisco
49	WCCTAC	Richmond	Ferry Service - Landside Improvements (parking expansion)
53	WCCTAC	Caltrans	I-80 EB HOV lane extension (Cummings Skwy-Carquinez Br)
56	WCCTAC	WestCAT	Lynx service Expansion
57	WCCTAC	El Cerrito	Del Norte Area TOD - Phase 1 Street Improvements
57a	WCCTAC	El Cerrito	Del Norte Area TOD - Phase 2 Other Infrastructure & Parking Improvements
58	WCCTAC	Richmond	23rd Street Streetscape including conversion of 22nd and 23rd to two way operation
60	WCCTAC	Hercules	Hercules Rail Station Phase 7 - Parking Structure
62	WCCTAC	San Pablo	Church Lane Bridge Widening at San Pablo Creek

Projects Proposed from the Vision List

#46 from Vision	WCCTAC	WCCTAC	Conduct engineering, environmental and financial feasibility assessment of rail mass transit to western Contra Costa County (includes future station site acquisition) West County High Capacity Transit Study Implementation Ph. 1 Environmental, Engineering & Implementation. Projects TBD
#62 from Vision	WCCTAC	AC Transit	Enhanced Operating Programs (More Service)
#49 from Vision	WCCTAC	County	Cummings Skyway Truck Lane Extension
#48A from Vision	WCCTAC	El Cerrito	San Pablo Avenue CycleTrack, Bicycle and Pedestrian Improvements
#64 from Vision	WCCTAC	Pinole	Widen Pinole Valley Road Ramps at I-80 on ramps (E&N)

FINANCIALLY CONSTRAINED LIST OF PROJECTS

DRAFT

No	Subregion	Sponsor	Project Description
#50 from Vision	WCCTAC	Richmond	Cutting/Carlson grade crossing improvements at UPRR grade crossing COMMENT: project is being implemented in 3 phases
#53 from Vision	WCCTAC	San Pablo	Wildcat Creek Trail Construction

Projects Newly Proposed on Financially Constrained List

New	WCCTAC	AC Transit	Additional projected technology upgrades including off board fare payment, upgrades to computer storage, upgrades to scheduling system and promotion of electronic fare media usage.
New	WCCTAC	AC Transit/Richmond	New West County Bus Storage and Maintenance Facility: Relocation of D3 bus facility and redevelopment of existing site as transit oriented development
New	WCCTAC	BART	El Cerrito del Norte Station Modernization Phase 2 (additional escalators, intersection improvements, security cameras, site lighting upgrade, etc.)
New	WCCTAC	BART	Richmond BART Station Modernization
New	WCCTAC	Hercules	Hercules Rail Station Phase 3 - Bay Trail west segment
New	WCCTAC	Hercules	Hercules Rail Station Phase 4 - Fuel oil and fiber optic line relocations
New	WCCTAC	Hercules	Hercules Rail Station Phase 5 - Track/signal work including railroad bridge and station retaining walls, rail station
New	WCCTAC	Hercules	Hercules Rail Station Phase 6 - Transit loop, promenade, civic plaza, and trail completion
New	WCCTAC	Hercules	Hercules Ferry Service - Landside infrastructure improvements including wharf, docking facility, terminal building and expanding waterside of rail station building
New	WCCTAC	Hercules	Construct Capitol Corridor train station in Hercules - Phase 2 "Path to Transit" - Extend John Muir Parkway & Bayfront Blvd
New	WCCTAC	Hercules	San Pablo Avenue Pedestrian Overcrossing at Sycamore Avenue
New	WCCTAC	San Pablo	Construct Complete Streets Plans on San Pablo Avenue from border with Richmond
New	WCCTAC	San Pablo	Construct Complete Streets Plan on Rumrill from Chesley to San Pablo Avenue
New	WCCTAC	San Pablo	Realignment of San Pablo Avenue intersection with 23rd Street and Road 20
New	WCCTAC	San Pablo	San Pablo Creek at San Pablo Avenue Bridge Replacement

FINANCIALLY CONSTRAINED LIST OF PROJECTS

DRAFT

No	Subregion	Sponsor	Project Description
New	WCCTAC	San Pablo	San Pablo Creek at Giant Hwy Bridge Rehabilitation
New	WCCTAC		Complete Streets
Projects Requested for Deletion from the Financially Constrained List			
	WCCTAC	AC Transit	Expand and enhance AC Transit facilities in Western Contra Costa County, including environmental sustainability projects, zero emission improvements,
45b	WCCTAC	AC Transit	Implement improvements to Richmond Parkway Transit Center

VISION LIST OF PROJECTS

DRAFT

ID No	Subregion	Sponsor	Project Description
Existing Vision List Projects			
41	WCCTAC	Richmond	Richmond CyberTran
42	WCCTAC	AC Transit	AC Transit Regional Lifeline Transit Priorities
43	WCCTAC	CCTA?	I-80/SR4 Interchange Ramp Improvements including a new I-80 northbound offramp at Sycamore Avenue, SR4 westbound I-80 ramp replacement, new SR4 eastbound offramp at Willow, and I-80 westbound and eastbound loop offramp replacements at Willow
44	WCCTAC	Capitol Corridor JPA	Capitol Corridor Regional Rail Service (West Contra Costa and Solano counties)
45	WCCTAC	CCTA	Upgrade State Route 4 to full freeway from I-80 to Cummings Skyway (Phase 2)
47	WCCTAC	Richmond	Grade Separation @Atlas/Giant
48	WCCTAC	WCCTAC	Construct bicycle- and pedestrian-friendly improvements along San Pablo Avenue from El Cerrito to Crockett to support transit-oriented development.
51	WCCTAC	Richmond	Macdonald Avenue Streetscape
52	WCCTAC	Richmond	Richmond Bicycle and Pedestrian Projects COMMENT: item only includes 5-7 yr time horizon of projects. Need far exceeds 25.5m
54	WCCTAC	WCCTAC/Cal-Trans	I-80 CSMP Improvements
55	WCCTAC	BART	Expansion Vehicles -- purchase 225 additional vehicle to accommodate future ridership
56	WCCTAC	BART	Security -- projects necessary to improve or enhance BART patron and system security
57	WCCTAC	BART	BART System Capacity -- Investments include train control mods, traction power upgrade, 3rd rail feeder cables, improved ventilation, etc.
59	WCCTAC	BART	Station Access -- Combines smart growth/TOD, transit connectivity, bicycle, pedestrian, signage, parking (except at Lafayette and Orinda BART), and other access modes to meet growing ridership demand
65	WCCTAC	Pinole	Multimodal Streetscape Improvements, San Pablo Ave, Pinole Valley Rd, Appian Way

VISION LIST OF PROJECTS

DRAFT

ID No	Subregion	Sponsor	Project Description
ed from Financially Constrained List			
#54 moved from Constrained List	WCCTAC	WestCAT	Construct new satellite WestCAT maintenance facility (includes land purchase)
#55 moved from Constrained List	WCCTAC	WestCAT	Construct and develop infrastructure enhancements to improve operations of transit service within the WestCAT service area, including Park-and-Ride lots, signal prioritization, bus-only lanes and freeway drop ramps
#47 moved from Constrained List	WCCTAC	County	Extend North Richmond truck route along Soto Sreet from Market Avenue to Parr Boulevard. .
Proposed New Vision List Projects			
New	WCCTAC	AC Transit	San Pablo-Macdonald Transit Corridor Improvements
New	WCCTAC	AC Transit	East Bay Paratransit Service
New	WCCTAC	County	Extend Pitt Way from San Pablo Dam Road to Hillcrest Road around a proposed town square
New	WCCTAC	El Cerrito	Active Transportation Plan Improvements (Bicycle & Ped) thru 2035
New	WCCTAC	El Cerrito	Ohlone Greenway Master Plan Improvements
New	WCCTAC	El Cerrito	Access Modifications
New	WCCTAC	Hercules	Install Pedestrian Sidewalk on Sycamore Ave on Path To Hercules Transit Center - Creekside Center Drive to Willow Avenue
New	WCCTAC	Hercules	Install Pedestrian Walkway on San Pablo Avenue from John Muir Parkway to Sycamore Avenue
New	WCCTAC	Hercules	Install Palm Avenue Pedestrian Sidewalk from Willow to Sycamore
New	WCCTAC	Hercules	Install Pedestrian Sidewalk on Willow Avenue from Palm Avenue to the Hercules Transit Center
New	WCCTAC	Pinole???	Extend Pinole Valley Road Eastbound on-ramp on I-80
New	WCCTAC	Richmond	Completion of Richmond Greenway, including acquisition of R/W for west segment and completion of connector through/over 23rd Street
New	WCCTAC	Richmond	Multimodal Intelligent Transportation System/Signal Improvements
New	WCCTAC	Richmond	Bus shelters and transit stop improvements

VISION LIST OF PROJECTS

DRAFT

ID No	Subregion	Sponsor	Project Description
New	WCCTAC	Richmond	The Yellow Brick Road in Richmond's Iron Triangle
New	WCCTAC	Richmond	South Shoreline Area Connectivity Improvements, including roadway and interchange reconfiguration, rail improvements, and freeway crossings
New	WCCTAC	San Pablo	Construct Complete Streets Plans on San Pablo Avenue from border with Richmond
New	WCCTAC	San Pablo	Construct Complete Streets Plan on Rumrill from Chesley to San Pablo Avenue
New	WCCTAC	San Pablo	Realignment of San Pablo Avenue intersection with 23rd Street and Road 20
New	WCCTAC	San Pablo	San Pablo Creek at San Pablo Avenue Bridge Replacement
New	WCCTAC	San Pablo	San Pablo Creek at Giant Hwy Bridge Rehabilitation
New	WCCTAC	San Pablo	High Capacity Transit Expansion in West County
New	WCCTAC	WCCTAC/San Pablo	Construct bicycle- and pedestrian-friendly improvements along San Pablo Avenue from border at Richmond to current San Pablo Complete Streets boundary
New	WCCTAC	WCCTAC	Develop new and expanded park-n-ride lots at key locations including...
New	WCCTAC	WCCTAC	Implementation of Recommendations from CCTA's SRTS Assessment
New	WCCTAC	WCCTAC	Fund study to identify feasibility of bike facilities on Richmond Parkway and for improving Bay Trail crossing at Wildcat Creek.
New	WCCTAC	WCCTAC	Construct gap closure non-motorized projects on Bay Trail and Richmond and Ohlone Greenways
New	WCCTAC	WCCTAC	Install new technologies to reduce SOV and increase existing capacity. TDM Capital Infrastructure" which will include improvements such as: a. Park and Ride real time changeable signage; b. Other technology enhancements for ridesharing and transit

Projects Proposed for Deletion from the Vision List

#60 replaced w/ new proj.	WCCTAC	AC Transit	San Pablo Avenue Rapid TPM (future phases)
63	WCCTAC	AC Transit	Environ Projects at Facilities, Safety and Security, Expansion Buses in Contra Costa
78	WCCTAC	Hercules	Hercules Rail Station Parking Structure



TO: WCCTAC Board

DATE: June 26, 2015

FR: John Nemeth, Executive Director

RE: Transportation Expenditure Plan (TEP) Update

REQUESTED ACTION

Review and concur with the attached list of project and program categories. Provide feedback on projects and programs to prioritize in a new Transportation Expenditure Plan.

BACKGROUND AND DISCUSSION

At its March 18, 2015 meeting, the CCTA Board made a decision to develop a Transportation Expenditure Plan (TEP) for possible inclusion in a ballot measure, potentially as early as November 2016. The working assumption is that this measure would be a ½ cent sales tax for 25 years, generating revenue from 2017 to 2042. If a new sales tax measure is approved by voters, it would run concurrently with the existing Measure J, ½ cent, sales tax until 2034.

In May 2015, the Authority requested that each Regional Transportation Planning Committee (RTPC) provide a memo and information sheets detailing capital projects and programs that it would like to be considered in the new expenditure plan. The total amount of revenue estimated to be generated by the new measure is \$2.3B, with West County's share tentatively set at \$544M.

This information is due to CCTA by July 24, 2015. CCTA plans to release a discussion draft of the TEP in November 2015. The discussion draft will then return to WCCTAC for further input before a draft TEP is considered by the CCTA's Board in January 2016. A final TEP will be considered for approval by the Authority in May 2015.

To help meet the July deadline, WCCTAC created an advisory Ad Hoc Subcommittee on the TEP. That group has met three times to date. The Subcommittee has been reviewing technical information about candidate projects and programs as proposed by member agencies. Using the existing Measure J as a starting point, the Subcommittee has also had discussions about its transportation priorities for West County.

Attachment A provides a list of potential funding categories, borrowed largely from Measure J. Those categories shown in italics represent possible new categories. While some large or significant projects may need to be called out specifically in the

Expenditure Plan, many smaller scale projects can be funded through general program categories.

The WCCTAC Board is being asked to review these categories and confirm that the list is comprehensive. The Board is also being asked to give its feedback on the relative importance of certain categories, as well as any specific projects or programs that it would like to see included in the TEP.

It should be noted that the Measure J sales tax will continue to provide ongoing funding for programs over the life of the measure. As a result, funding allocated to a program in a new TEP will be an increment *on top of* existing baseline levels. By contrast, since a number of major capital projects were completed early in the life of Measure J, approximately 80% of the project dollars have already been spent.

Staff will provide a PowerPoint overview at the June Board meeting with some additional information and considerations. This agenda item is also expected to return to the full Board for additional consideration in July.

Attachments:

- Funding Allocation Worksheet for the Transportation Expenditure Plan (TEP)

Measure J and New Transportation Expenditure Plan (TEP)
Funding Allocation Worksheet for West Contra Costa

SALES TAX MEASURES	Total Revenue	West County Share	Total Revenue
Measure J (2004-2034) in 2004 dollars	\$2,000,000,000		
West County Share of Measure J	\$452,400,000	22.62%	
New Measure (2017-2042) in 2014 dollars			\$2,300,000,000
West County Share of Next Measure (2017-2042)		23.65%	\$544,000,000
PROJECT AND PROGRAM CATEGORIES	Measure J \$ for West County	West County Share	Amount in New Measure?
Freeway / Major Roadways			
Carpool Lane Extension and Interchange Improvements (4b)	\$30,000,000	6.6%	
Local Streets Maintenance and Improvements (11b & 23b)	\$93,800,000	20.7%	
Major Streets Improvements / Richmond Parkway (9b & 24b)	\$16,000,000	3.5%	
<i>Technology to improve freeways / roadways operations</i>			
<i>Bridges, Grade Separation, Interchanges</i>			
Complete Streets / TOD			
Transportation for Livable Communities (12b)	\$32,000,000	7.1%	
<i>Complete Streets Projects</i>			
Bike / Ped			
<i>Safe Routes to Schools</i>			
Ped-Bike-Trails (13b)	\$3,300,000	0.7%	
Transit			
<i>Major Transit Enhancements</i>			
Capital Corridor Improvements, including Rail Station in Hercules	\$7,500,000	1.7%	
BART Parking, Access and Other Improvements (10b)	\$15,000,000	3.3%	
Ferry Service in West County (22b)	\$45,000,000	9.9%	
Bus Services (14b & 19b)	\$96,500,000	21.3%	
Express Bus - Countywide (16b)	\$40,000,000	8.8%	
Safe Transportation for Children (Student Bus Pass Program) (21b)	\$14,500,000	3.2%	
Paratransit			
Transportation for Seniors & People with Disabilities (20b)	\$48,000,000	10.6%	
Other			
Commute Alternatives (17b)	\$4,800,000	1.1%	
Subregional Transportation Needs (28b)	\$6,000,000	1.3%	
<i>Technology for improved air quality</i>			
Subtotal	\$452,400,000	100%	

This Page Intentionally Blank



El Cerrito

June 11, 2015

Hercules

Mr. Randell Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek CA 94597

Pinole

RE: WCCTAC Board Meeting Summary

Dear Randy:

Richmond

The WCCTAC Board, at its May 29, 2015 meeting, took the following actions that may be of interest to CCTA:

San Pablo

1. Approved all Measure J 20b claims for paratransit providers as follows: East Bay Paratransit Consortium, WestCAT, City of Richmond, City of El Cerrito, and City of San Pablo.

Contra Costa
County

2. Reviewed and approved Draft FY16 Budget, Dues Structure and Work Program for release to member agencies.

3. Received a presentation from EMC Research on recent polling data for the West County sub-area.

AC Transit

4. Received updated status reports on two highway interchange projects; I-80 at Central Avenue and I-80 at San Pablo Dam Road.

BART

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth". The signature is written in a cursive, flowing style.

WestCAT

John Nemeth
Executive Director

cc: Danice Rosenbohm, CCTA; Lynn Overcashier, TRANSPAC; Jamar Stamps, Robert Sarmiento, TRANSPLAN; Andy Dillard, SWAT

This Page Intentionally Blank



ACRONYM LIST. Below are acronyms frequently utilized in WCCTAC communications.

ABAG: Association of Bay Area Governments
ACCMA: Alameda County Congestion Management Agency (now the ACTC)
ACTC: Alameda County Transportation Commission (formerly ACCMA)
ADA: Americans with Disabilities Act
APC: Administration and Projects Committee (CCTA)
ATP: Active Transportation Program
BAAQMD: Bay Area Air Quality Management District
BATA: Bay Area Toll Authority
BCDC: Bay Conservation and Development Commission
Caltrans: California Department of Transportation
CCTA: Contra Costa Transportation Authority
CEQA: California Environmental Quality Act
CMAs: Congestion Management Agencies
CMAQ: Congestion Management and Air Quality
CMIA: Corridor Mobility Improvement Account (Prop 1B bond fund)
CMP: Congestion Management Program
CTP: Contra Costa Countywide Comprehensive Transportation Plan
CSMP: Corridor System Management Plan
CTC: California Transportation Commission
CTPL: Comprehensive Transportation Project List
DEIR: Draft Environmental Impact Report
EBRPD: East Bay Regional Park District
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EVP: Emergency Vehicle Preemption (traffic signals)
FHWA: Federal Highway Administration
FTA: Federal Transit Administration
FY: Fiscal Year
HOV: High Occupancy Vehicle Lane
ICM: Integrated Corridor Mobility
ITC or HITC: Hercules Intermodal Transit Center
ITS: Intelligent Transportations System
LOS: Level of Service (traffic)
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MTC: Metropolitan Transportation Commission
MTSO: Multi-Modal Transportation Service Objective
NEPA: National Environmental Policy Act

O&M: Operations and Maintenance
OBAG: One Bay Area Grant
PAC: Policy Advisory Committee
PBTF- Pedestrian, Bicycle and Trail Facilities
PC: Planning Committee (CCTA)
PDA: Priority Development Areas
PSR: Project Study Report (Caltrans)
RHNA: Regional Housing Needs Allocation (ABAG)
RPTC: Richmond Parkway Transit Center
RTIP: Regional Transportation Improvement Program
RTP: Regional Transportation Plan
RTPC: Regional Transportation Planning Committee
SCS: Sustainable Communities Strategy
SHPO: State Historic and Preservation Officer
SOV: Single Occupant Vehicle
STA: State Transit Assistance
STARS: Sustainable Transportation Analysis & Rating System
STIP: State Transportation Improvement Program
SWAT: Regional Transportation Planning Committee for Southwest County
TAC: Technical Advisory Committee
TCC: Technical Coordinating Committee (CCTA)
TDA: Transit Development Act funds
TDM: Transportation Demand Management
TFCA: Transportation Fund for Clean Air
TEP: Transportation Expenditure Plan
TLC: Transportation for Livable Communities
TOD: Transit Oriented Development
TRANSPAC: Regional Transportation Planning Committee for Central County
TRANSPLAN: Regional Transportation Planning Committee for East County
TSP: Transit Signal Priority (traffic signals and buses)
VMT: Vehicle Miles Traveled
WCCTAC: West County Costa Transportation Advisory Committee