

MEETING NOTICE AND AGENDA

DATE & TIME: December 9, 2022 • 8:00 AM – 10:00 AM

REMOTE ACCESS:

<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>

MEETING ID#: 732 105 8840

PASSWORD (if requested): WCCTAC2020

Shelter-In-Place Order and Teleconference

The Contra Costa County Health Officer issued an order directing residents to **shelter in place**, due to COVID-19. The order limits activity, travel, and business functions to only those that are essential.

Remote Participation Only

As a result of the COVID-19 public health emergency, including the County Health Officer and Governor’s directives for everyone to shelter in place, **there will be no physical location for the Board Meeting**. Board members will attend via teleconference and members of the public are invited to attend the meeting and **participate remotely**.

Pursuant to the Governor’s Executive Order N-29-20, Board members: Chris Kelley, Norma Martinez-Rubin, Rita Xavier, Tom Butt, Demnlus Johnson, Eduardo Martinez, Paul Fadelli, John Gioia, Jovanka Beckles, Maureen Powers, and Lateefah Simon may be attending this meeting via teleconference, as may WCCTAC Alternate Board Members. Any votes conducted during the teleconferencing session will be conducted by roll call.

The public may observe and address the WCCTAC Board in the following ways:

Remote Viewing/Listening

Webinar:

To observe the meeting by video conference, utilizing the Zoom platform, please click on this link (same link as shown above) to join the webinar at the noticed meeting time:
<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>

Phone:

Dial the following number, enter the participant PIN followed by # to confirm:

+1 669 900 6833

Meeting ID: 732 105 8840

Password: 066620

El Cerrito

Hercules

Pinole

Richmond

San Pablo

Contra Costa
County

AC Transit

BART

WestCAT

Public Comment via Teleconference

Members of the public may address the Board during the initial public comment portion of the meeting or during the comment period for agenda items.

Participants may use the chat function on Zoom or physically raise their hands to indicate if they wish to speak on a particular item.

Written Comment (accepted until the start of the meeting, unless otherwise noted on the meeting agenda). Public comments received by 5:00 p.m. on the evening before the Board meeting date will be provided to the WCCTAC Board and heard before Board action. Comments may be submitted by email to vjenkins@wcctac.org.

Comments may also be submitted via e-mail to vjenkins@wcctac.org at any time prior to closure of the public comment portion of the item(s) under consideration. All written comments will be included in the record.

Reading of Public Comments: WCCTAC staff will read aloud email comments received during the meeting that include the subject line "FOR THE RECORD" as well as the item number for comment, provided that the reading shall not exceed three (3) minutes, or such other time as the Board may provide.

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1. **Call to Order and Board Member Roll Call.** (*Demnlus Johnson III – Chair*)
 2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda.
 3. **Proclamation Honoring Director Tom Butt.** (*Attachment*)
 4. **Proclamation Honoring Director Janet Abelson.** (*Attachment*)

CONSENT CALENDAR

5. **Minutes of October 28, 2022 Board Meeting.** (*Attachment; Recommended Action: Approve*).
6. **Monthly Update on WCCTAC Activities.** (*Attachment; Information only*).
7. **Financial Reports.** The reports show the Agency's revenues and expenses for October 2022. (*Attachment; Information only*).
8. **Payment of Invoices over \$10,000.** (*No attachment; Information only*).
9. **AB 361 Resolution to Continue Teleconferenced Meetings.** AB 361 allows the Board to continue meeting virtually during a State of Emergency upon the Board making certain findings that meeting in person would present imminent risks to

the health or safety as attendees. Resolution No 22-24 provides the necessary findings for the Board of Directors and TAC to continue meeting virtually. *(Attachment; Recommended Action: Adopt Resolution 22-24).*

10. **Proposed 2023 Board and TAC Meeting Calendar.** The Board meetings are proposed for the usual fourth Friday of the month from 8-10 am, and the TAC meetings for the second Thursday of the month from 9-11 am. The regular exceptions to this general rule, in August, November, and December, are shown in the attachment. *(Attachment, Recommended Action: Approve).*

REGULAR AGENDA ITEMS

11. **Board Meeting Format for 2023.** Staff is proposing the WCCTAC Board meet virtually in January and February of 2023 and then in-person in the El Cerrito City Council Chambers, thereafter, beginning in March *(John Nemeth, WCCTAC Staff; Attachment; Recommended Action: Provide direction to staff).*
12. **Take 10 Incentives.** Staff will present on 511 Contra Costa's (WCCTAC's TDM program) new incentive program Take 10, which offers free rides on long distance bus rides to commuters for AC Transit, SolTrans, and WestCAT lines. *(Coire Reilly, WCCTAC Staff; No Attachment; Recommended Action: Information only).*
13. **Hercules Hub.** Staff from the City of Hercules will provide an update on the Regional Intermodal Transit Center, which is being re-branded as the "Hercules Hub". This project includes a stop for the Capital Corridor commuter rail service, bus connections, and a potential future ferry terminal, within a Transit Oriented Development. The project is a recipient of WCCTAC STMP funds. *(Hercules Staff and Gray-Bowen-Scott Staff; No Attachment; Recommended Action: Information only).*

STANDING ITEMS

14. **Board and Staff Comments.**
 - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
 - b. Report from CCTA Representatives *(Directors Kelley & Butt)*
 - c. Executive Director's Report
15. **General Information Items.**
 - a. Letter to CCTA Executive Director with October 26, 2022 Summary of Board Actions
 - b. Acronym List
16. **Adjourn.** Next regular meeting is: January 27, 2023 @ 8:00 a.m. via Zoom

- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes October 28, 2022**

MEMBERS PRESENT: Demnlus Johnson III, Chair (Richmond); Paul Fadelli, Vice-Chair (El Cerrito); Rita Xavier (San Pablo); Chris Kelley (Hercules); Tom Butt (Richmond); Norma Martinez-Rubin (Pinole); Maureen Powers (WestCAT); Chris Peebles (AC Transit); Eduardo Martinez (Richmond)

STAFF PRESENT: John Nemeth, Joanna Pallock, Leah Greenblat, Coire Reilly, Kris Kokotaylo (counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:00 am

Public Comment: n/a

Consent Calendar: Motion by *Director Kelley*, seconded by *Director Martinez-Rubin*, motion passed unanimously.

Yes- **D. Johnson, P. Fadelli, R. Xavier, C. Kelley, T. Butt, N. Martinez-Rubin, M. Powers, C. Peebles**

No- none

Abstention- none

Motion passed unanimously

Item #3. *Approved:* Minutes of August 31, 2022 and September 23, 2022 Board Meetings.

Item #4. *Received:* Monthly Update on WCCTAC Activities.

Item #5. *Received:* Financial Reports through September 2022.

Item #6. *Received:* Invoices over \$10,000 (none).

Item #7. *Adopted:* Resolution 22-23 to Continue Teleconferenced Meetings.

Item #8. *Authorized:* release of the RFP for the Richmond Parkway Environmental Justice and Regional Mobility Plan, along with the use of \$36,500 in Measure J, 28b funds for the local match requirement.

REGULAR AGENDA ITEMS

ITEM/DISCUSSION	ACTION
<p>Item #9 San Pablo Avenue Multi-modal Corridor Study, Phase 2 – Feedback from Councils and AC Transit Board.</p>	<p><i>Information Only</i> Leah Greenblat, WCCTAC Staff, provided an overview of feedback on the San Pablo Multimodal Corridor Study-Phase 2 from Richmond, El Cerrito, and San Pablo City Councils as well as AC Transit and the East Richmond Neighborhood Council. There was consensus about the need for pedestrian safety improvements and support for transit spot improvements. Opinions were more mix about a bus only lane and continuous bicycle lane on San Pablo Avenue. Ms Greenblat said that the consultant was developing a future project list for pedestrian safety improvements. She also let the Board know that staff would return in January for further direction, and that staff plans to bring this item to the CCTA Board in February 2023.</p>
<p>Item #10 Travel Safe Richmond Overview</p>	<p><i>Information Only</i> Patrick Phelan provided a brief overview of Travel Safe Richmond, which includes both a Local Roadway Safety Plan (LRSP), and a Bicycle and Pedestrian Action Plan. He shared that the City of Richmond has conducted a lot of community outreach via the Travel Safe Richmond website and has also been assisted by Rich City Rides. He noted that public concerns of included: a desire to improve connectivity, safety, maintenance of city streets. He concluded by asking everyone to review the Bike Pedestrian Plan and submit comments for review.</p>
<p>Item #11 WCCTAC Board Member Compensation Discussion</p>	<p>Item moved to the December 9, 2022, WCCTAC Board Meeting.</p>

Meeting Adjourned: 9:33 am

TO: WCCTAC Board

DATE: December 9, 2022

FR: John Nemeth, Executive Director

RE: **Monthly Update on WCCTAC Activities**

New Bicycle Racks at Wildcat Canyon Regional Park

WCCTAC's TDM Program, 511 Contra Costa, funded four bicycle racks at the botanical gardens in Wildcat Canyon Regional Park. The location of the racks was so close to the dividing lines between WCCTAC's territory and the Southwest Area Transportation Committee's (SWAT) territory that staff to check with CCTA staff to determine which agency was responsible. The racks were installed on the north side of the botanical gardens, just barely placing them in WCCTAC's boundaries.



Focus on the Future 2022



Focus on the Future is a meeting of California’s Self Help Counties Coalition, an organization of 25 county transportation agencies that have voter approved sales tax measures for transportation. WCCTAC’s Executive Director Nemeth attended the conference, as did WCCTAC Director and current CCTA Chair, Chris Kelley. Several CCTA staff members and Commissioners also attended. Some subjects discussed included: the performance of recent transportation sales tax measures in California, the “fiscal cliff” that transit operators are facing, and details about the federal funding flowing from the Infrastructure Investment and Jobs Act (IIJA), more commonly known as the Infrastructure Bill.

Richmond Parkway Plan

At the direction of the WCCTAC Board, staff released the Request for Proposals (RFP) for the Richmond Parkway Environmental Justice and Regional Mobility Plan on November 18. Staff also held a pre-proposal conference on November 14, that included about 16 consulting firm representatives, to provide an overview and to answer questions. Proposals were due on Wednesday, December 1 and WCCTAC received a total of three. A review panel that includes staff from the City of Richmond and the County is set to evaluate the proposals on December 20. If necessary, interviews will be held on January 3, 2023. Staff is expecting to update the WCCTAC Board at its January 27, 2023 meeting.

Conference for Contra Costa County's Master Plan on Aging



WCCTAC staff attended a free, one-day conference in Pleasant Hill on November 17, focused on the aging population in Contra Costa County and how to enhance existing services and develop new services to meet their growing needs. Although subjects like housing, emergency preparedness, and health were discussed, the topic that was front and center was improving transportation services for senior and disabled residents. Conference attendees represented non-profit groups, government agencies, and the private sector. Staff will continue to follow this effort and provide updates as needed.

Staff Discussion with Richmond's R-Transit Program Staff

WCCTAC staff recently met with the City of Richmond's R-Transit staff, CCTA staff, County staff, and three of the Richmond Commission on Aging members to discuss pending allocations of Measure J funding for paratransit and senior services. WCCTAC has had a series of questions for Richmond staff since their presentation to the WCCTAC Board in October 2022. Those questions have largely been answered, although WCCTAC and CCTA staff have some suggestions for program improvements. CCTA informed Richmond staff of steps that it must take to complete its application for FY22-23 funding.

General Ledger Monthly Budget Report

User: AnnC
 Printed: 11/15/2022 2:17:44 PM
 Period 04 - 04
 Fiscal Year 2023



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
7700	WCCTAC Operations							
770-7700-41000	Salary	0.00	0.00	0.00	128,792.38	-128,792.38	-128,792.38	0.00
770-7700-41200	PERS Retirement	0.00	0.00	0.00	62,928.74	-62,928.74	-62,928.74	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	16,775.58	-16,775.58	-16,775.58	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	726.09	-726.09	-726.09	0.00
770-7700-41400	Dental	0.00	0.00	0.00	1,107.76	-1,107.76	-1,107.76	0.00
770-7700-41500	Flexible Spending Account	0.00	0.00	0.00	-4,020.55	4,020.55	4,020.55	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	1,142.02	-1,142.02	-1,142.02	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	1,859.60	-1,859.60	-1,859.60	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	-368.10	368.10	368.10	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	432.43	-432.43	-432.43	0.00
770-7700-41912	Unemployment Insurance	0.00	0.00	0.00	119.00	-119.00	-119.00	0.00
770-7700-43500	Salary and Benefits	0.00	0.00	0.00	209,494.95	-209,494.95	-209,494.95	0.00
770-7700-43501	Office Supplies	0.00	0.00	0.00	1,620.05	-1,620.05	-1,620.05	0.00
770-7700-43520	Postage	0.00	0.00	0.00	988.50	-988.50	-988.50	0.00
770-7700-43520	CopiesPrintingShippingXerox	0.00	0.00	0.00	930.39	-930.39	-930.39	0.00
770-7700-43600	Professional Services	0.00	0.00	0.00	14,177.33	-14,177.33	-14,177.33	0.00
770-7700-43900	RentBuilding	0.00	0.00	0.00	7,169.01	-7,169.01	-7,169.01	0.00
770-7700-44320	TravelTraining Staff	0.00	0.00	0.00	733.57	-733.57	-733.57	0.00
	Service and Supplies	0.00	0.00	0.00	25,618.85	-25,618.85	-25,618.85	0.00
	Expense	0.00	0.00	0.00	235,113.80	-235,113.80	-235,113.80	0.00
7700	WCCTAC Operations							
7720	WCCTAC TDM							
772-7720-41000	Salary	0.00	0.00	0.00	58,945.87	-58,945.87	-58,945.87	0.00
772-7720-41200	PERS Retirement	0.00	0.00	0.00	40,240.27	-40,240.27	-40,240.27	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	10,250.08	-10,250.08	-10,250.08	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	583.58	-583.58	-583.58	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	388.49	-388.49	-388.49	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	853.77	-853.77	-853.77	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	-368.10	368.10	368.10	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	104.69	-104.69	-104.69	0.00
	Salary and Benefits	0.00	0.00	0.00	110,998.65	-110,998.65	-110,998.65	0.00
	Office Supplies	0.00	0.00	0.00	1,160.36	-1,160.36	-1,160.36	0.00
	TDM Postage	0.00	0.00	0.00	1,849.90	-1,849.90	-1,849.90	0.00
	CopiesPrintingShippingXerox	0.00	0.00	0.00	825.37	-825.37	-825.37	0.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
772-7720-43600	Professional Services	0.00	0.00	0.00	12,368.53	-12,368.53	-12,368.53	0.00
772-7720-43900	Rent/Building	0.00	0.00	0.00	7,169.05	-7,169.05	-7,169.05	0.00
772-7720-44000	Special Department Expenses	0.00	0.00	0.00	138,760.70	-138,760.70	-138,760.70	0.00
772-7720-44320	Travel/Training Staff	0.00	0.00	0.00	1,690.66	-1,690.66	-1,690.66	0.00
	Service and Supplies	0.00	0.00	0.00	163,824.57	-163,824.57	-163,824.57	0.00
	Expense	0.00	0.00	0.00	274,823.22	-274,823.22	-274,823.22	0.00
7720	WCCTAC TDM	0.00	0.00	0.00	274,823.22	-274,823.22	-274,823.22	0.00
7730	STMP							
773-7730-44000	Special Department Expense	0.00	0.00	0.00	275,396.71	-275,396.71	-275,396.71	0.00
	Service and Supplies	0.00	0.00	0.00	275,396.71	-275,396.71	-275,396.71	0.00
	Expense	0.00	0.00	0.00	275,396.71	-275,396.71	-275,396.71	0.00
7730	STMP	0.00	0.00	0.00	275,396.71	-275,396.71	-275,396.71	0.00
7740	WCCTAC Special Projects							
774-7740-43500	Office Supplies	0.00	0.00	0.00	112.81	-112.81	-112.81	0.00
774-7740-44000	Special Department Expense	0.00	0.00	0.00	2,126.86	-2,126.86	-2,126.86	0.00
774-7740-44320	Travel/Training Staff	0.00	0.00	0.00	6.00	-6.00	-6.00	0.00
	Service and Supplies	0.00	0.00	0.00	2,245.67	-2,245.67	-2,245.67	0.00
	Expense	0.00	0.00	0.00	2,245.67	-2,245.67	-2,245.67	0.00
7740	WCCTAC Special Projects	0.00	0.00	0.00	2,245.67	-2,245.67	-2,245.67	0.00
Expense Total		0.00	0.00	0.00	787,579.40	-787,579.40	-787,579.40	0

General Ledger Monthly Budget Report

User: AnnC
 Printed: 11/15/2022 2:15:45 PM
 Period 04 - 04
 Fiscal Year 2023



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
0000	Non Departmental								
773-0000-34315	El Cerrito STMP Fees	0.00	0.00	0.00	-71,122.09	71,122.09	0.00	71,122.09	0.00
773-0000-34330	Richmond STMP Fees	0.00	0.00	0.00	-85,899.88	85,899.88	0.00	85,899.88	0.00
773-0000-34335	San Pablo STMP Fees	0.00	0.00	0.00	-279,889.70	279,889.70	0.00	279,889.70	0.00
	Licenses and Permits	0.00	0.00	0.00	-436,911.67	436,911.67	0.00	436,911.67	0.00
770-0000-34010	STMP Administration	0.00	0.00	0.00	-11,015.87	11,015.87	0.00	11,015.87	0.00
770-0000-34111	Member Contributions	0.00	0.00	0.00	-141,137.00	141,137.00	0.00	141,137.00	0.00
772-0000-39906	Other Revenue	0.00	0.00	0.00	-105,322.64	105,322.64	0.00	105,322.64	0.00
773-0000-34010	STMP Administration	0.00	0.00	0.00	11,015.87	-11,015.87	0.00	-11,015.87	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	-246,459.64	246,459.64	0.00	246,459.64	0.00
0000	Revenue	0.00	0.00	0.00	-683,371.31	683,371.31	0.00	683,371.31	0.00
	Non Departmental	0.00	0.00	0.00	-683,371.31	683,371.31	0.00	683,371.31	0.00
	Expense Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE
RESOLUTION NO. 22-24**

RESOLUTION FINDING THAT THERE IS A PROCLAIMED STATE OF EMERGENCY; FINDING THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AS A RESULT OF THE STATE OF EMERGENCY; AND AUTHORIZING REMOTE TELECONFERENCED MEETINGS OF THE LEGISLATIVE BODIES OF THE WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE FOR THE 30 DAY PERIOD BEGINNING DECEMBER 9, 2022 PURSUANT TO AB 361

WHEREAS, the West Contra Costa Transportation Advisory Committee ("WCCTAC") is a joint exercise of powers authority formed pursuant to Government Code Section 6500, et. seq. by and between the City of El Cerrito, the City of Hercules, the City of Pinole, the City of Richmond, the City of San Pablo, Contra Costa County, Alameda-Contra Costa Transit District ("AC Transit"), San Francisco Bay Area Rapid Transit ("BART"), and West Contra Costa Transit Authority ("WestCAT"); and

WHEREAS, all WCCTAC meetings are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch WCCTAC's legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of the novel coronavirus disease 2019 ("COVID-19"); and

WHEREAS, On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of Executive Order N-29-20, staff set up virtual meetings for all WCCTAC Board meetings and meetings of all WCCTAC legislative bodies; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the WCCTAC Board make specified findings. AB 361 (2021) took effect immediately; and

WHEREAS, the WCCTAC Board of Directors previously made the finding that the presence of COVID-19 and the increase of cases due to the Delta variant would present imminent risks to the health or safety of attendees at WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies, including the Board and staff, should the Board hold and permit in person meetings; and

WHEREAS, AB 361 (2021) requires that the Governor declare a State of Emergency pursuant to Government Code section 8625; and

WHEREAS, AB 361 (2021) further requires that state or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in WCCTAC's jurisdiction, specifically, Governor Newsom has declared a State of Emergency due to COVID-19; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County; and

WHEREAS, the highly contagious Omicron variant and sub-variants have resulted in the greatest nationwide infection rate since the beginning of the COVID-19 pandemic; and

WHEREAS, because of the rise in cases due to the Omicron variant and sub-variants of COVID-19, the WCCTAC Board of Directors are concerned about the health and safety of all individuals who intend to attend WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies; and

WHEREAS, the WCCTAC Board of Directors hereby finds that the presence of COVID-19 and the increase of cases due to the Omicron variant and sub-variants would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should WCCTAC's legislative bodies hold in person meetings; and

WHEREAS, WCCTAC shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the West Contra Costa Transportation Advisory Committee as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.
2. In compliance with AB 361 (2021), and in order to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the WCCTAC Board of Directors makes the following findings:

- a) The WCCTAC Board of Directors has considered the circumstances of the state of emergency; and
- b) The state of emergency, as declared by the Governor, continues to directly impact the ability of the WCCTAC Board of Directors and WCCTAC's legislative bodies, as well as staff and members of the public, from meeting safely in person; and
- c) The CDC continues to recommend physical distancing of at least six feet due to COVID-19 and the Contra Costa County Health Officer strongly recommends online meetings and distancing. As a result of the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.

3. The WCCTAC Board of Directors and WCCTAC's legislative bodies may meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Demnlus Johnson III, Chair

Attest:

John Nemeth, Executive Director

Approved as to Form:

Kristopher J. Kokotaylo, General Counsel

5185726.1

WCCTAC 2023 BOARD AND TAC MEETINGS



WCCTAC Board Meeting - 8 A.M.



WCCTAC TAC Meeting - 9 A.M.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
January	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
February	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	1	2	3	4
March	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
April	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	1	2	3	4	5	6
May	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
June	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
July							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
August	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
September	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
October	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
November	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
December	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30

TO: WCCTAC Board

DATE: December 9, 2022

FR: John Nemeth, Executive Director

RE: Board Meeting Format for 2023

REQUESTED ACTION

Provide direction to staff on the format for Board meetings in 2023. Staff is proposing virtual meetings in January and February with a return to in-person meetings in March in the El Cerrito City Council Chambers.

DISCUSSION

At a previous meeting, staff noted that it would return to the Board in December to discuss the format of Board meetings in 2023. Given the Board's previously stated preference for virtual meetings, staff is proposing to continue them in January and February of next year. AB 361 allows the Board to continue conducting meetings in its current format for as long as the Governor has declared a state of emergency. The Governor has indicated that he will end the Covid-19 state of emergency on February 28, 2023. This will eliminate the Board's ability to avail itself of the provisions of AB 361 that help to facilitate virtual meetings.

Beginning in March 2023, staff proposes a return to the El Cerrito City Council Chambers, where the Board met prior to the pandemic. This facility is now available to WCCTAC. The Chambers are set up to allow for hybrid meetings and staff has inquired about the possibility of WCCTAC using, and potentially paying for, that capability.

The City of El Cerrito has informed WCCTAC staff that a hybrid meeting option for WCCTAC meetings is not available at this time, although that might change in the future. For the moment, this means that the WCCTAC Board does not need to choose between standard in-person meetings or hybrid meetings.



El Cerrito

Hercules

November 1, 2022

Pinole

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: October 2022 WCCTAC Board Meeting Summary

Richmond

Dear Tim:

The WCCTAC Board, at its meeting on October 26, 2022, took the following actions that may be of interest to CCTA:

San Pablo

1. Adopted Resolution 22-23 to continue teleconferenced meetings under AB361.
2. Authorized release of an RFP for the Richmond Parkway Environmental Justice and Regional Mobility Plan and the use of \$36,500 in Measure J, 28b funds for the local match.

Contra Costa
County

If you have any questions, feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth".

John Nemeth
Executive Director

AC Transit

cc: Tarien Grover, CCTA

BART

WestCAT

ACRONYM LIST. Below are acronyms frequently utilized in WCCTAC communications.

ABAG: Association of Bay Area Governments
ACTC: Alameda County Transportation Commission
ADA: Americans with Disabilities Act
APC: Administration and Projects Committee (CCTA)
ATP: Active Transportation Program
AV: Autonomous Vehicle
BAAQMD: Bay Area Air Quality Management District
BATA: Bay Area Toll Authority
BCDC: Bay Conservation and Development Commission
Caltrans: California Department of Transportation
CBTP: Community Based Transportation Plan
CCTA: Contra Costa Transportation Authority
CEQA: California Environmental Quality Act
CIL: Center for Independent Living
CMAAs: Congestion Management Agencies
CMAQ: Congestion Management and Air Quality
CMIA: Corridor Mobility Improvement Account (Prop 1B bond fund)
CMP: Congestion Management Program
CSMP: Corridor System Management Plan
CTC: California Transportation Commission
CTP: Contra Costa Countywide Comprehensive Transportation Plan
CTPL: Comprehensive Transportation Project List
DEIR: Draft Environmental Impact Report
EBRPD: East Bay Regional Park District
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EVP: Emergency Vehicle Preemption (traffic signals)
FHWA: Federal Highway Administration
FTA: Federal Transit Administration
FY: Fiscal Year
HOV: High Occupancy Vehicle Lane
ICM: Integrated Corridor Mobility
ITC or RITC: Hercules Intermodal Transit Center
ITS: Intelligent Transportations System
LOS: Level of Service (traffic)
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MTC: Metropolitan Transportation Commission
MTSO: Multi-Modal Transportation Service Objective

NEPA: National Environmental Policy Act
O&M: Operations and Maintenance
OBAG: One Bay Area Grant
PAC: Policy Advisory Committee
PASS: Program for Arterial System Synchronization
PBTF: Pedestrian, Bicycle and Trail Facilities
PC: Planning Committee (CCTA)
PCC: Paratransit Coordinating Committee (CCTA)
PDA: Priority Development Areas
PSR: Project Study Report (Caltrans)
RHNA: Regional Housing Needs Allocation (ABAG)
RPTC: Richmond Parkway Transit Center
RTIP: Regional Transportation Improvement Program
RTP: Regional Transportation Plan
RTPC: Regional Transportation Planning Committee
SCS: Sustainable Communities Strategy
SHPO: State Historic and Preservation Office
SOV: Single Occupant Vehicle
STA: State Transit Assistance
STIP: State Transportation Improvement Program
STMP: Subregional Transportation Mitigation Plan
SWAT: Regional Transportation Planning Committee for Southwest County
TAC: Technical Advisory Committee
TCC: Technical Coordinating Committee (CCTA)
TDA: Transit Development Act funds
TDM: Transportation Demand Management
TFCA: Transportation Fund for Clean Air
TEP: Transportation Expenditure Plan
TLC: Transportation for Livable Communities
TOD: Transit Oriented Development
TRANSPAC: Regional Transportation Planning Committee for Central County
TRANSPLAN: Regional Transportation Planning Committee for East County
TSP: Transit Signal Priority (traffic signals and buses)
VMT: Vehicle Miles Traveled
WCCTAC: West County Costa Transportation Advisory Committee
WETA: Water Emergency Transportation Authority