

## MEETING NOTICE AND AGENDA

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**DATE & TIME:** February 25, 2022 • 8:00 AM – 10:00 AM

**REMOTE ACCESS:**

<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>

**MEETING ID#:** 732 105 8840

**PASSWORD (if requested):** WCCTAC2020

**Shelter-In-Place Order and Teleconference**

The Contra Costa County Health Officer issued an order directing residents to **shelter in place**, due to COVID-19. The order limits activity, travel, and business functions to only those that are essential.

**Remote Participation Only**

As a result of the COVID-19 public health emergency, including the County Health Officer and Governor’s directives for everyone to shelter in place, **there will be no physical location for the Board Meeting**. Board members will attend via teleconference and members of the public are invited to attend the meeting and **participate remotely**.

Pursuant to the Governor’s Executive Order N-29-20, Board members: Chris Kelley, Norma Martinez-Rubin, Rita Xavier, Tom Butt, Demnlus Johnson, Eduardo Martinez, Paul Fadelli, John Gioia, Jovanka Beckles, Maureen Powers, and Lateefah Simon may be attending this meeting via teleconference, as may WCCTAC Alternate Board Members. Any votes conducted during the teleconferencing session will be conducted by roll call.

The public may observe and address the WCCTAC Board in the following ways:

**Remote Viewing/Listening**

Webinar:

To observe the meeting by video conference, utilizing the Zoom platform, please click on this link (same link as shown above) to join the webinar at the noticed meeting time:  
<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>

Phone:

Dial the following number, enter the participant PIN followed by # to confirm:

+1 669 900 6833

Meeting ID: 732 105 8840

Password: 066620

El Cerrito

Hercules

Pinole

Richmond

San Pablo

Contra Costa  
County

AC Transit

BART

WestCAT

### **Public Comment via Teleconference**

Members of the public may address the Board during the initial public comment portion of the meeting or during the comment period for agenda items.

Participants may use the chat function on Zoom or physically raise their hands to indicate if they wish to speak on a particular item.

**Written Comment** (accepted until the start of the meeting, unless otherwise noted on the meeting agenda). Public comments received by 5:00 p.m. on the evening before the Board meeting date will be provided to the WCCTAC Board and heard before Board action. Comments may be submitted by email to [vjenkins@wcctac.org](mailto:vjenkins@wcctac.org).

Comments may also be submitted via e-mail to [vjenkins@wcctac.org](mailto:vjenkins@wcctac.org) at any time prior to closure of the public comment portion of the item(s) under consideration. All written comments will be included in the record.

Reading of Public Comments: WCCTAC staff will read aloud email comments received during the meeting that include the subject line "FOR THE RECORD" as well as the item number for comment, provided that the reading shall not exceed three (3) minutes, or such other time as the Board may provide.

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1. **Call to Order and Board Member Roll Call.** (*Demnlus Johnson – Chair*)
  2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda.

### **CONSENT CALENDAR**

3. **Minutes of January 28, 2022 Board Meeting.** (*Attachment; Recommended Action: Approve*).
4. **Monthly Update on WCCTAC Activities.** (*Attachment; Information only*).
5. **Financial Reports.** The reports show the Agency's revenues and expenses for January 2022. (*Attachment; Information only*).
6. **Payment of Invoices over \$10,000.** None (*No attachment; Information only*).
7. **AB 361 Resolution to Continue Teleconferenced Meetings.** AB 361 allows the Board to continue meeting virtually during a State of Emergency upon the Board making certain findings that meeting in person would present imminent risks to the health or safety as attendees. Resolution No 22-04 provides the necessary findings for the Board of Directors and TAC to continue meeting virtually. (*Attachment; Recommended Action: Adopt Resolution 22-04*)

- 8. Ad Hoc Subcommittee to Review the Performance of the Executive Director.** Per the direction of the WCCTAC Board Chair, approval would establish an Ad Hoc Subcommittee to review the performance of the Executive Director with potential labor negotiations. While there have been informal performance reviews in the intervening years, the last formal review process involving an Ad Hoc Committee concluded in May 2018. Previous Ad Hoc Subcommittees have consisted of the Board Chair, Vice-Chair, and previous Board Chair. Consistent with past practice, staff recommends the same composition for this Ad Hoc Committee. *(No Attachment; Recommended Action: Form an Ad Hoc Subcommittee consisting of Chair Johnson, Vice-Chair Fadelli, and Director Kelley to review the performance of the Executive Director and return to the full Board for discussion).*

### **REGULAR AGENDA ITEMS**

- 9. One Bay Area Grant Cycle 3 (OBAG 3) Program: Policy Framework for Contra Costa County.** CCTA is proposing a framework for OBAG 3 which focuses on two project types: 1) Active Transportation and Safety - Projects of Countywide Significance (ATS-PCS) program; and 2) Countywide Smart Signals project. CCTA staff will review and discuss this proposed framework with the Board. CCTA staff presented this proposed framework to the WCCTAC TAC at its February 10, 2022 meeting. A letter to CCTA staff summarizing the TAC's feedback is attached. *(John Hoang, CCTA staff; Attachments; Recommended Action: Provide Comments as Needed).*
- 10. Accessible Transportation Strategic Plan (ATSP) and New Measure X Funding.** In March 2021, the CCTA and County Board of Supervisors approved the Accessible Transportation Strategic Plan (ATSP) which outlines ways to improve transportation for older adults, persons with disabilities, and veterans. The ATSP was developed in consultation with elected officials, non-profit advocates, users of the system, and planning/operations staff. In November 2021, the County Board of Supervisors BOS awarded \$1.4 million in Measure X (2020) funding to the implementation of recommendations from the ATSP. The ATSP Task Force will provide oversight for the initial implementation phase. *(John Cunningham, Contra Costa County staff; Attachment; Recommended Action: Information Only).*
- 11. West County Travel Training Program** Staff is seeking Board authorization to re-start the Travel Training program in May 2022 and continue it until October 2022, at a minimum. Staff will provide a presentation with detail on what the program would involve. No new funding allocation by the Board would be required. Staff is also seeking Board input on the longer-term direction of the program. *(Joanna Pallock and Janet Bilbas, WCCTAC staff, Attachment, Recommended Action: 1) Authorize staff to re-start the Travel Training Program 2) Provide input on longer-term direction).*

## **STANDING ITEMS**

### **12. Board and Staff Comments.**

- a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
- b. Report from CCTA Representatives (*Directors Kelley & Butt*)
- c. Executive Director's Report

### **13. General Information Items.**

- a. Letter to CCTA Executive Director with January 28, 2022 Summary of Board Actions
- b. Acronym List

- 14. Adjourn.** The next regular meeting is on March 25, 2022 @ 8:00 a.m.  
The meeting will be held remotely (see next agenda for details)
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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes January 28, 2022**

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**MEMBERS PRESENT:** Chris Kelley, Chair (Hercules); Demnlus Johnson III, Vice-Chair Richmond; Eduardo Martinez (Richmond); Rita Xavier (San Pablo); Paul Fadelli (El Cerrito); Tom Butt (Richmond); John Gioia (CCC); Maureen Powers (WestCAT); Jovanka Beckles (AC Transit), Norma Martinez-Rubin (Pinole),

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Leah Greenblat, Coire Reilly, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:00am**

**Public Comment:** None

**Item #3 Election of Officers**

**a. CCTA Representative (even year term)**

Nomination of ***Chair Chris Kelley*** by ***Director Tom Butt***; seconded by ***Director Rita Xavier***

Yes- E. Martinez, R. Xavier, P. Fadelli, N. Martinez-Rubin, J. Gioia, C. Kelley

No- None

Abstention- None

Passed unanimously

**b. WCCTAC Chair**

Nomination of ***Vice-Chair Demnlus Johnson III*** by ***Director Fadelli***; seconded by ***Director Tom Butt***

Yes- C. Kelley, P. Fadelli, D. Johnson III, J. Beckles, T. Butt, M. Powers, R. Xavier, E. Martinez, N. Martinez-Rubin, J. Beckles

No- None

Abstention- None

Passed unanimously

**c. WCCTAC Vice-Chair**

Nomination of ***Director Paul Fadelli*** by ***Director Gioia***; seconded by ***Vice-Chair Demnlus Johnson III***

Yes- C. Kelley, P. Fadelli, D. Johnson III, J. Beckles, T. Butt, M. Powers, R. Xavier, E. Martinez, N. Martinez-Rubin, J. Beckles

No- None

Abstention- None

Passed unanimously

**CONSENT CALENDAR**

Motion by **Director Martinez** seconded by **Director Xavier**.

Yes- C. Kelley, P. Fadelli, D. Johnson III, J. Beckles, T. Butt, M. Powers, R. Xavier, E. Martinez, N. Martinez-Rubin, J. Beckles

No- None

Abstention- None

Motion passed unanimously

**Item #4. Approved: Minutes of December 11, 2021 Board Meeting.**

**Item #5. Received: Monthly Update on WCCTAC Activities.**

**Item #6. Received: Financial Reports December 2021.**

**Item #7. Received: Payments for invoices over \$10,000.** None

**Item #8. Adopted Resolution 22-02:** STMP Funding Agreement with City of San Pablo for the San Pablo Avenue Bridge Replacement and Roadway Realignment Project

**Item #9. Adopted Resolution 22-03:** AB 361 Resolution to Continue Teleconferenced Meetings

**REGULAR AGENDA ITEMS**

ITEM/DISCUSSION	ACTION
<b>Item #10</b> <b>Overview of the West County Action Plan 2022 Update</b>	<b>Information Only</b> Torina Wilson, from Placeworks, provided an update on the status of the West County Action Plan, including background information about the purpose of the Plan and its key elements. She noted that CCTA staff and Placeworks have been meeting with RTPC’s TAC groups to gather information, review the previous plan update, refine goals, and develop metrics, known as Regional Transportation Objectives (RTOs). She mentioned that there would be a public outreach component of the process. This is slated to include 21 Pop-Up events around the County, as well as workshops for the public to attend. The WCCTAC Board expressed its desire to have input into the substance of the plan as soon as feasible.

Meeting Adjourned: **9:22am**

**TO:** WCCTAC Board

**DATE:** February 25, 2022

**FR:** John Nemeth, Executive Director

**RE:** **Monthly Update on WCCTAC Activities**

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### **San Pablo Avenue Multimodal Corridor Study, Phase 2**

WCCTAC is currently participating in a second phase of the San Pablo Avenue Multimodal Corridor Study, in partnership with the Alameda County Transportation Commission (ACTC) and the CCTA. The study area is between Downtown Oakland and the Richmond Parkway. For WCCTAC, Phase 2 is focused on technical analysis specific to West County. The consultant team, led by Kimley Horn, has been collecting data and crunching numbers to prepare an evaluation of options which will be shared with the Board and TAC in the Spring. This will be followed by a public outreach process.

In Alameda County, work has focused on studying a Bus Rapid Transit demonstration project, as well as targeting some pedestrian and bicycle improvements for implementation in the near term. A very recent article in Oaklandside provided a helpful status report, particularly regarding activity in Alameda County. The article can be found at the following link:

[San Pablo Avenue's massive redesign is entering a new phase \(oaklandside.org\)](https://www.oaklandside.org/san-pablo-avenue-massive-redesign-is-entering-a-new-phase)



## **MTC's I-80 Design Alternative Assessment (DAA)**



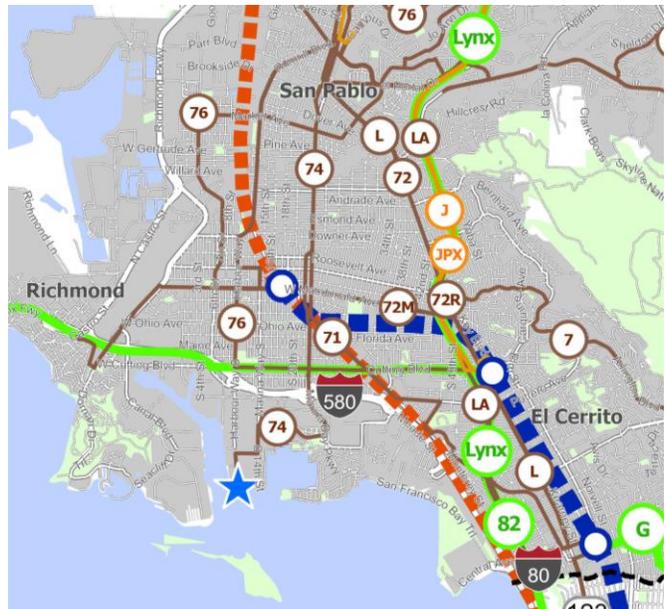
In October 2021, staff from HDR provided an update to the WCCTAC Board on the MTC-led technical study of the I-80 corridor between the Carquinez Strait and the Bay Bridge Toll Plaza. MTC recently held a Technical Advisory Committee meeting for the DAA. WCCTAC staff was pleased to see many concepts developed in recent WCCTAC studies (West County Express Bus Implementation Plan, West Contra Costa High Capacity Transit Study) included in MTC's proposed assessment. In addition to WCCTAC staff, the TAC includes staff representatives from all the jurisdictions, transportation authorities,

and transit agencies along the corridor in Alameda and Contra Costa Counties. At present, MTC is developing strategies that could be applied both along the entire corridor and in site specific locations. Their next steps are to refine concepts, study traffic operational impacts, and estimate cost. MTC intends to hold another TAC meeting in July or August and WCCTAC staff will continue to advocate for future presentations to the WCCTAC Board.

## **West County Action Plan for Routes of Regional Significance**

Placeworks, CCTA's consultant for the Action Plan Updates, recently provided the WCCTAC Board with an overview of the elements of the draft West County Action Plan Update. Since then, the consultants have met again with the WCCTAC TAC, at the February 10 regular meeting, and will meet with them again at a February 23 special meeting.

The consultants have been focused on developing accurate maps of Routes of Regional Significance for transit, pedestrians, bicycles, and vehicles. Currently, the consultants are leading the TAC through a process of refining draft goals and considering potential Regional Transportation Objectives (RTOs). The consultants will return to the Board in the Spring to garner feedback on elements of a draft plan before forwarding the document to the Authority. WCCTAC staff has requested that the consultants return soon to receive Board feedback as early as possible in the process.



### **OBAG 3 Policy Framework for County and Local Programs**

MTC recently released its initial draft policy framework and program criteria for its One Bay Area Grant Cycle 3 (OBAG 3). MTC proposes that OBAG 3 direct 50% of the funds to regional programs with the remaining 50% to county and local programs to fund projects that are consistent with the recently adopted Regional Transportation Plan (RTP), referred to as the Plan Bay Area 2050 (PBA 2050). The CCTA is responsible for submitting eligible projects to MTC and administering the call for projects in accordance with MTC guidelines, but MTC retains responsibility for selecting projects for funding.

For the county and local program share, the CCTA staff is proposing a program framework which focuses on two project types: 1) Active Transportation and Safety – Projects of Countywide Significance (ATS-PCS) program; and 2) Countywide Smart Signals project. The WCCTAC TAC received a presentation on this matter and requested that WCCTAC staff submit a comment letter to CCTA staff, which is included in the Board packet. The Board will receive an overview of the proposed policy framework at the February Board meeting.

### **Take 10 – Ten Free Trips on AC Transit and SolTrans Routes**



511 Contra Costa has begun a new promotion of long-distance bus routes provided by AC Transit and SolTrans. Participants can apply and receive 10 passes on either SolTrans's Red or Yellow Lines (connecting Solano County with El Cerrito Del Norte and Walnut Creek BART stations) or the AC Transit's Transbay routes. The 10 free passes are delivered digitally through the Token Transit app. This promotion will run for at least another month, and depending on the reception of the program, may become a permanent offering along with 511 Contra Costa's other incentive offerings

SolTrans Take 10: <https://511contracosta.org/soltrans-take-10/>

AC Transit Take 10: <https://511contracosta.org/transit/transbay-take-10/>

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# General Ledger

## Monthly Budget Report

User: DelenaL  
 Printed: 2/17/2022 8:48:34 AM  
 Period 01 - 07  
 Fiscal Year 2022

Account Number	Description	Adopted	Adjustments	Adjusted	YTD Actual	Variance	Encumbers Available	% Avail
0000	Non Departmental							
773-0000-34315	ElCerrito STMP Fees	\$ -	\$ -	\$ -	\$ (61,906.28)	\$ 61,906.28	\$ -	0.00%
773-0000-34320	Hercules STMP Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
773-0000-34330	Richmond STMP Fees	\$ -	\$ -	\$ -	\$ (419,764.96)	\$ 419,764.96	\$ -	0.00%
773-0000-34335	San Pablo STMP Fees	\$ -	\$ -	\$ -	\$ (131,058.84)	\$ 131,058.84	\$ -	0.00%
	Licenses and Permits	\$ -	\$ -	\$ -	\$ (612,730.08)	\$ 612,730.08	\$ -	0.00%
770-0000-36102	Interest	\$ -	\$ -	\$ -	\$ (11.39)	\$ 11.39	\$ -	0.00%
773-0000-36102	Interest	\$ -	\$ -	\$ -	\$ (3,228.90)	\$ 3,228.90	\$ -	0.00%
	Use of Property and Money	\$ -	\$ -	\$ -	\$ (3,240.29)	\$ 3,240.29	\$ -	0.00%
770-0000-34010	STMP Administration	\$ -	\$ -	\$ -	\$ (12,063.69)	\$ 12,063.69	\$ -	0.00%
770-0000-34111	Member Contributions	\$ -	\$ -	\$ -	\$ (432,416.00)	\$ 432,416.00	\$ -	0.00%
770-0000-39906	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
772-0000-39906	Other Revenue	\$ -	\$ -	\$ -	\$ (267,226.70)	\$ 267,226.70	\$ -	0.00%
773-0000-34010	STMP Administration	\$ -	\$ -	\$ -	\$ 12,063.69	\$ (12,063.69)	\$ -	0.00%
774-0000-39906	Other Revenue	\$ -	\$ -	\$ -	\$ (60,000.00)	\$ 60,000.00	\$ -	0.00%
	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ (759,642.70)	\$ 759,642.70	\$ -	0.00%
	Revenue	\$ -	\$ -	\$ -	\$ (1,375,613.07)	\$ 1,375,613.07	\$ -	0.00%
0000	Non Departmental	\$ -	\$ -	\$ -	\$ (1,375,613.07)	\$ 1,375,613.07	\$ -	0.00%
7700	WCCTAC Operations							
770-7700-34111	Member Contributions	\$ (531,744.00)	\$ -	\$ (531,744.00)	\$ -	\$ (531,744.00)	\$ -	100.00%
	Intergovernmental	\$ (531,744.00)	\$ -	\$ (531,744.00)	\$ -	\$ (531,744.00)	\$ -	100.00%
770-7700-39906	Other Revenue	\$ (86,649.00)	\$ -	\$ (86,649.00)	\$ -	\$ (86,649.00)	\$ -	100.00%
	Miscellaneous Revenue	\$ (86,649.00)	\$ -	\$ (86,649.00)	\$ -	\$ (86,649.00)	\$ -	100.00%
	Revenue	\$ (618,393.00)	\$ -	\$ (618,393.00)	\$ -	\$ (618,393.00)	\$ -	100.00%

7700	WCCTAC Operations	\$	(618,393.00)	\$	(618,393.00)	\$	(618,393.00)	\$	(618,393.00)	100.00%
7720	WCCTAC TDM									
772-7720-33403	Grants	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	100.00%
	Grants	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	100.00%
	Revenue	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	100.00%
7720	WCCTAC TDM	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	\$	(562,064.00)	100.00%
7730	STMP									
773-7730-34310	County STMP Fees	\$	(100,000.00)	\$	(100,000.00)	\$	(100,000.00)	\$	(100,000.00)	100.00%
773-7730-34320	Hercules STMP Fees	\$	(446,300.00)	\$	(446,300.00)	\$	(446,300.00)	\$	(446,300.00)	100.00%
773-7730-34330	Richmond STMP Fees	\$	(100,000.00)	\$	(100,000.00)	\$	(100,000.00)	\$	(100,000.00)	100.00%
773-7730-34335	San Pablo STMP Fees	\$	(700,000.00)	\$	(700,000.00)	\$	(700,000.00)	\$	(700,000.00)	100.00%
	Licenses and Permits	\$	(1,346,300.00)	\$	(1,346,300.00)	\$	(1,346,300.00)	\$	(1,346,300.00)	100.00%
773-7730-34315	El Cerrito STMP Fees	\$	(246,697.00)	\$	(246,697.00)	\$	(246,697.00)	\$	(246,697.00)	100.00%
773-7730-34325	Pinole STMP Fees	\$	(20,000.00)	\$	(20,000.00)	\$	(20,000.00)	\$	(20,000.00)	100.00%
	Grants	\$	(266,697.00)	\$	(266,697.00)	\$	(266,697.00)	\$	(266,697.00)	100.00%
773-7730-36102	Interest - LAIF	\$	(20,000.00)	\$	(20,000.00)	\$	(20,000.00)	\$	(20,000.00)	100.00%
	Use of Property and Money	\$	(20,000.00)	\$	(20,000.00)	\$	(20,000.00)	\$	(20,000.00)	100.00%
	Revenue	\$	(1,632,997.00)	\$	(1,632,997.00)	\$	(1,632,997.00)	\$	(1,632,997.00)	100.00%
7730	STMP	\$	(1,632,997.00)	\$	(1,632,997.00)	\$	(1,632,997.00)	\$	(1,632,997.00)	100.00%
7740	WCCTAC Special Projects									
774-7740-39906	Other Revenue	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	100.00%
	Miscellaneous Revenue	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	100.00%
	Revenue	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	100.00%
7740	WCCTAC Special Projects	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	\$	(230,000.00)	100.00%
Expense Total		\$	-	\$	-	\$	-	\$	-	0.00%

# General Ledger

## Monthly Budget Report

User: DelenaL  
 Printed: 2/17/2022 8:52:01 AM  
 Period 01 - 07  
 Fiscal Year 2022

Account Number	Description	Adopted	Adjustment	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
7700	WCCTAC Operations								
770-7700-41000	Salary	\$ 538,707.00	\$ -	\$ 538,707.00	\$ 212,072.95	\$ 326,634.05	\$ -	\$ 326,634.05	60.63%
770-7700-41200	PERS Retirement	\$ -	\$ -	\$ -	\$ 67,674.80	\$ (67,674.80)	\$ -	\$ (67,674.80)	0.00%
770-7700-41310	Medical Insurance	\$ -	\$ -	\$ -	\$ 37,360.64	\$ (37,360.64)	\$ -	\$ (37,360.64)	0.00%
770-7700-41311	Retiree Healthcare	\$ -	\$ -	\$ -	\$ 836.50	\$ (836.50)	\$ -	\$ (836.50)	0.00%
770-7700-41400	Dental	\$ -	\$ -	\$ -	\$ 2,310.93	\$ (2,310.93)	\$ -	\$ (2,310.93)	0.00%
770-7700-41500	Flexible Spending Account	\$ -	\$ -	\$ -	\$ 3,760.00	\$ (3,760.00)	\$ -	\$ (3,760.00)	0.00%
770-7700-41800	LTD Insurance	\$ -	\$ -	\$ -	\$ 2,149.54	\$ (2,149.54)	\$ -	\$ (2,149.54)	0.00%
770-7700-41900	Medicare	\$ -	\$ -	\$ -	\$ 3,069.25	\$ (3,069.25)	\$ -	\$ (3,069.25)	0.00%
770-7700-41901	Other Insurances	\$ -	\$ -	\$ -	\$ 6,897.68	\$ (6,897.68)	\$ -	\$ (6,897.68)	0.00%
770-7700-41904	Life Insurance	\$ -	\$ -	\$ -	\$ 708.27	\$ (708.27)	\$ -	\$ (708.27)	0.00%
770-7700-41911	Liability Insurance	\$ 5,175.00	\$ -	\$ 5,175.00	\$ -	\$ 5,175.00	\$ -	\$ 5,175.00	100.00%
770-7700-43500	Salary and Benefits	\$ 543,882.00	\$ -	\$ 543,882.00	\$ 336,840.56	\$ 207,041.44	\$ -	\$ 207,041.44	38.07%
770-7700-43501	Office Supplies	\$ 4,800.00	\$ -	\$ 4,800.00	\$ 2,614.25	\$ 2,185.75	\$ -	\$ 2,185.75	45.54%
770-7700-43520	Postage	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 372.98	\$ 1,127.02	\$ -	\$ 1,127.02	75.13%
770-7700-43600	Copies/Printing/Shipping/Xe	\$ 3,800.00	\$ -	\$ 3,800.00	\$ 1,634.42	\$ 2,165.58	\$ -	\$ 2,165.58	56.99%
770-7700-43900	Professional Services	\$ 59,085.00	\$ -	\$ 59,085.00	\$ 36,775.75	\$ 22,309.25	\$ -	\$ 22,309.25	37.76%
770-7700-44000	Rent/Building	\$ 23,025.00	\$ -	\$ 23,025.00	\$ 12,449.88	\$ 10,575.12	\$ -	\$ 10,575.12	45.93%
770-7700-44320	Special Department Expense:	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 1,522.49	\$ 8,477.51	\$ -	\$ 8,477.51	84.78%
770-7700-44320	Travel/Training Staff	\$ 4,800.00	\$ -	\$ 4,800.00	\$ -	\$ 4,800.00	\$ -	\$ 4,800.00	100.00%
7700	Service and Supplies	\$ 107,010.00	\$ -	\$ 107,010.00	\$ 55,369.77	\$ 51,640.23	\$ -	\$ 51,640.23	48.26%
7720	Expense	\$ 650,892.00	\$ -	\$ 650,892.00	\$ 392,210.33	\$ 258,681.67	\$ -	\$ 258,681.67	39.74%
7700	WCCTAC Operations	\$ 650,892.00	\$ -	\$ 650,892.00	\$ 392,210.33	\$ 258,681.67	\$ -	\$ 258,681.67	39.74%
7720	WCCTAC TDM								

772-7720-41000	Salary	\$ 317,825.00	\$ -	\$ 317,825.00	\$ 105,383.84	\$ 212,441.16	\$ -	\$ 212,441.16	66.84%
772-7720-41200	PERS Retirement	\$ -	\$ -	\$ -	\$ 46,794.84	\$ (46,794.84)	\$ -	\$ (46,794.84)	0.00%
772-7720-41310	Medical Insurance	\$ -	\$ -	\$ -	\$ 19,949.14	\$ (19,949.14)	\$ -	\$ (19,949.14)	0.00%
772-7720-41400	Dental Insurance	\$ -	\$ -	\$ -	\$ 1,217.40	\$ (1,217.40)	\$ -	\$ (1,217.40)	0.00%
772-7720-41800	LTD Insurance	\$ -	\$ -	\$ -	\$ 747.53	\$ (747.53)	\$ -	\$ (747.53)	0.00%
772-7720-41900	Medicare	\$ -	\$ -	\$ -	\$ 1,519.00	\$ (1,519.00)	\$ -	\$ (1,519.00)	0.00%
772-7720-41901	Other Insurances	\$ -	\$ -	\$ -	\$ 6,897.68	\$ (6,897.68)	\$ -	\$ (6,897.68)	0.00%
772-7720-41904	Life Insurance	\$ -	\$ -	\$ -	\$ 178.65	\$ (178.65)	\$ -	\$ (178.65)	0.00%
772-7720-41911	Liability Insurance	\$ 5,175.00	\$ -	\$ 5,175.00	\$ -	\$ 5,175.00	\$ -	\$ 5,175.00	100.00%
772-7720-43300	Salary and Benefits	\$ 323,000.00	\$ -	\$ 323,000.00	\$ 182,688.08	\$ 140,311.92	\$ -	\$ 140,311.92	43.44%
772-7720-43300	Memberships/Subscriptions	\$ 200.00	\$ -	\$ 200.00	\$ 962.50	\$ (762.50)	\$ -	\$ (762.50)	-381.25%
772-7720-43500	Office Supplies	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 796.05	\$ 4,203.95	\$ -	\$ 4,203.95	84.08%
772-7720-43501	TDM Postage	\$ -	\$ -	\$ -	\$ 318.22	\$ (318.22)	\$ -	\$ (318.22)	0.00%
772-7720-43502	TDM Postage	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	100.00%
772-7720-43520	Copies/Printing/Shipping/Xe	\$ 18,900.00	\$ -	\$ 18,900.00	\$ 1,960.01	\$ 16,939.99	\$ -	\$ 16,939.99	89.63%
772-7720-43600	Professional Services	\$ 71,900.00	\$ -	\$ 71,900.00	\$ 37,593.58	\$ 34,306.42	\$ -	\$ 34,306.42	47.71%
772-7720-43900	Rent/Building	\$ 23,025.00	\$ -	\$ 23,025.00	\$ 12,449.81	\$ 10,575.19	\$ -	\$ 10,575.19	45.93%
772-7720-44000	Special Department Expense:	\$ 117,939.00	\$ 59,976.00	\$ 177,915.00	\$ 145,508.15	\$ 32,406.85	\$ 30,600.00	\$ 1,806.85	1.02%
772-7720-44320	Travel/Training Staff	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
772-7720-44320	Service and Supplies	\$ 239,064.00	\$ 59,976.00	\$ 299,040.00	\$ 199,588.32	\$ 99,451.68	\$ 30,600.00	\$ 68,851.68	23.02%
772-7720-44320	Expense	\$ 562,064.00	\$ 59,976.00	\$ 622,040.00	\$ 382,276.40	\$ 239,763.60	\$ 30,600.00	\$ 209,163.60	33.63%
7720	WCCTAC TDM	\$ 562,064.00	\$ 59,976.00	\$ 622,040.00	\$ 382,276.40	\$ 239,763.60	\$ 30,600.00	\$ 209,163.60	33.63%
7730	STMP								
773-7730-41000	Salary	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	100.00%
773-7730-41000	Salary and Benefits	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	100.00%
773-7730-44000	Special Department Expense	\$ 6,950,000.00	\$ -	\$ 6,950,000.00	\$ -	\$ 6,950,000.00	\$ -	\$ 6,950,000.00	100.00%
7730	Service and Supplies	\$ 6,950,000.00	\$ -	\$ 6,950,000.00	\$ -	\$ 6,950,000.00	\$ -	\$ 6,950,000.00	100.00%
7730	Expense	\$ 7,015,000.00	\$ -	\$ 7,015,000.00	\$ -	\$ 7,015,000.00	\$ -	\$ 7,015,000.00	100.00%
7730	STMP	\$ 7,015,000.00	\$ -	\$ 7,015,000.00	\$ -	\$ 7,015,000.00	\$ -	\$ 7,015,000.00	100.00%
7740	WCCTAC Special Projects								
774-7740-44000	Special Department Expense	\$ 230,000.00	\$ -	\$ 230,000.00	\$ 60,000.00	\$ 170,000.00	\$ -	\$ 170,000.00	73.91%
7740	Service and Supplies	\$ 230,000.00	\$ -	\$ 230,000.00	\$ 60,000.00	\$ 170,000.00	\$ -	\$ 170,000.00	73.91%
7740	Expense	\$ 230,000.00	\$ -	\$ 230,000.00	\$ 60,000.00	\$ 170,000.00	\$ -	\$ 170,000.00	73.91%
7740	WCCTAC Special Projects	\$ 230,000.00	\$ -	\$ 230,000.00	\$ 60,000.00	\$ 170,000.00	\$ -	\$ 170,000.00	73.91%
Expense Total		\$ 8,457,956.00	\$ -	\$ 8,517,932.00	\$ 834,486.73	\$ 7,683,445.27	\$ 30,600.00	\$ 7,652,845.27	

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
RESOLUTION NO. 22-04**

**RESOLUTION FINDING THAT THERE IS A PROCLAIMED STATE OF EMERGENCY; FINDING THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AS A RESULT OF THE STATE OF EMERGENCY; AND AUTHORIZING REMOTE TELECONFERENCED MEETINGS OF THE LEGISLATIVE BODIES OF THE WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE FOR THE 30 DAY PERIOD BEGINNING FEBRUARY 25, 2022 PURSUANT TO AB 361**

**WHEREAS**, the West Contra Costa Transportation Advisory Committee ("WCCTAC") is a joint exercise of powers authority formed pursuant to Government Code Section 6500, et. seq. by and between the City of El Cerrito, the City of Hercules, the City of Pinole, the City of Richmond, the City of San Pablo, Contra Costa County, Alameda-Contra Costa Transit District ("AC Transit"), San Francisco Bay Area Rapid Transit ("BART"), and West Contra Costa Transit Authority ("WestCAT"); and

**WHEREAS**, all WCCTAC meetings are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch WCCTAC's legislative bodies conduct their business; and

**WHEREAS**, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of the novel coronavirus disease 2019 ("COVID-19"); and

**WHEREAS**, On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

**WHEREAS**, as a result of Executive Order N-29-20, staff set up virtual meetings for all WCCTAC Board meetings and meetings of all WCCTAC legislative bodies; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the WCCTAC Board make specified findings. AB 361 (2021) took effect immediately; and

**WHEREAS**, on October 22, 2021, the WCCTAC Board of Directors made the continued finding that the presence of COVID-19 and the increase of cases due to the Delta variant would present imminent risks to the health or safety of attendees at WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies, including the Board and staff, should the Board hold and permit in person meetings; and

**WHEREAS**, on November 17, 2021, the WCCTAC Board of Directors continued this finding; and

**WHEREAS**, on December 10, 2021, the WCCTAC Board of Directors continued this finding; and

**WHEREAS**, on January 7, 2022, the WCCTAC Board of Directors continued this finding; and

**WHEREAS**, on January 28, 2022, the WCCTAC Board of Directors continued this finding; and

**WHEREAS**, AB 361 (2021) requires that the Governor declare a State of Emergency pursuant to Government Code section 8625; and

**WHEREAS**, AB 361 (2021) further requires that state or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in WCCTAC's jurisdiction, specifically, Governor Newsom has declared a State of Emergency due to COVID-19; and

**WHEREAS**, since issuing Executive Order N-08-21, the highly contagious Delta variant of COVID-19 has emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County; and

**WHEREAS**, the Centers for Disease Control and Prevention ("CDC") continues to recommend physical distancing of at least 6 feet from others outside of the household; and

**WHEREAS**, recently, the highly contagious Omicron variant has emerged, and has resulted in the greatest nationwide infection rate since the beginning of the COVID-19 pandemic; and

**WHEREAS**, because of the rise in cases due to the Delta and Omicron variants of COVID-19, the WCCTAC Board of Directors is concerned about the health and safety of all individuals who intend to attend WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies; and

**WHEREAS**, the WCCTAC Board of Directors hereby finds that the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should WCCTAC's legislative bodies hold in person meetings; and

**WHEREAS**, WCCTAC shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the West Contra Costa Transportation Advisory Committee as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.
2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the WCCTAC Board of Directors makes the following findings:
  - a) The WCCTAC Board of Directors has considered the circumstances of the state of emergency; and
  - b) The state of emergency, as declared by the Governor, continues to directly impact the ability of the WCCTAC Board of Directors and WCCTAC's legislative bodies, as well as staff and members of the public, from meeting safely in person; and
  - c) The CDC continues to recommend physical distancing of at least six feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.
3. The WCCTAC Board of Directors and WCCTAC's legislative bodies may continue to meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.
4. The WCCTAC Board of Directors will revisit the need to conduct meetings remotely within 30 days of the adoption of this resolution.

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_  
Demnlus Johnson, Chair

Attest:

\_\_\_\_\_  
John Nemeth, Executive Director

Approved as to Form:

\_\_\_\_\_  
Kristopher J. Kokotaylo, General Counsel

*Technical Coordinating Committee* **STAFF REPORT**

**Meeting Date:** January 20, 2022

<b>Subject</b>	<b>Policy Framework Discussion for One Bay Area Grant Cycle 3 (OBAG 3) Program in Contra Costa County</b>
<b>Summary of Issues</b>	<p>On January 12, 2022, the Metropolitan Transportation Commission (MTC) released its initial draft policy framework and program criteria for investing Federal Surface Transportation Program and Congestion Mitigation Air Quality (Improvement Program) (STP/CMAQ) funds over the four-year period covering federal Fiscal Year (FFY) 2022-23 through FFY 2025-26. OBAG 3 directs 50% of the funds to regional programs with the remaining 50% to county and local programs to fund projects that are consistent with the recently adopted Regional Transportation Plan (RTP), referred to as the Plan Bay Area 2050 (PBA 2050).</p> <p>The Authority, as the Congestion Management Agency (CMA), is responsible for submitting eligible project priorities to MTC and administering the call for projects in accordance with MTC guidelines. Staff is proposing a program framework, which focuses on two project types: 1) Active Transportation and Safety – Projects of Countywide Significance (ATS-PCS) program; and 2) Countywide Smart Signals project.</p> <p>The ATS-PCS project list, including the Safe Routes to Schools (SRTS) and bicycle and pedestrian projects, will be developed through a countywide competitive call for projects application process.</p> <p>Staff is proposing that the Authority take the lead on</p>

	<p>implementation of the Countywide Smart Signals project. This project will upgrade traffic signal systems within the 19 cities/towns and unincorporated Contra Costa County, based on need and primarily along routes of regional significance.</p>
<b>Recommendations</b>	<p>Staff will provide an overview of the proposed framework and the Technical Coordinating Committee is requested to provide feedback and input. This is an informational item only; no staff recommendation at this time.</p>
<b>Staff Contact</b>	<p>John Hoang</p>
<b>Financial Implications</b>	<p>Based on the OBAG 2 funding cycle, it is anticipated that approximately \$52 million in Federal STP/CMAQ funding for the OBAG 3 cycle could become available for Contra Costa County for the FFYs 2022-23 through FFY 2025-26. The final amount is not expected to be available until April 2022.</p>
<b>Options</b>	<p>The Technical Coordinating Committee (TCC) could request modifications to the proposed OBAG 3 program.</p>
<b>Attachments</b>	<p>A. MTC Proposed Framework for OBAG 3 dated January 12, 2022</p>
<b>Changes from Committee</b>	<p>N/A</p>

**Background**

On January 12, 2022, MTC released its draft policy framework and program criteria for investing Federal STP/CMAQ funds over the four-year period covering FFY 2022-23 through FFY 2025-26, referred to as OBAG 3. Additional details regarding MTC’s framework can be found in Attachment A.

OBAG 3 directs 50% of the funds for regional programs with the remaining 50% for county and local programs to fund projects that are consistent with the recently adopted RTP, referred to as PBA 2050. OBAG 3 allows CMAs flexibility and discretion to invest in various

transportation program categories using the 50% for county and local programs share.

It is anticipated that the Authority, as the CMA, will need to nominate nearly \$62 million worth of projects to MTC for consideration. This amount considers an estimated \$52 million that Contra Costa County would typically receive based on the previous OBAG 2 cycle, plus an additional 20%, as recommended by MTC.

Authority staff is proposing a program concept, which focuses on two project types: 1) ATS-PCS program; and 2) Countywide Smart Signals project. For the proposed OBAG 3 program policy framework, staff proposes 50% of available OBAG 3 funding be utilized for the ATS-PCS while the remaining 50% be programmed for the Countywide Smart Signals project. The two project types are further described below.

#### **Active Transportation and Safety – Projects of Countywide Significance (ATS-PCS) Program**

The ATS-PCS project list would fund bicycle and pedestrian projects and SRTS projects in Contra Costa County. Projects proposed for funding must be included in the 2018 adopted Countywide Bicycle and Pedestrian Plan, the Countywide Pedestrian Needs Assessment, SRTS programming or identified as a project that can move Contra Costa County more quickly toward Countywide Vision Zero.

The ATS-PCS project list will be developed through a countywide competitive call for projects application process. The minimum grant amount would be \$500,000. Each jurisdiction is limited to two project applications, and the County is limited to four applications. MTC requires that a minimum of 70% of all OBAG 3 funds be invested in PDAs. Projects can be bundled within and across local agencies. Project sponsors would need to provide 11.47% in matching funds.

#### **Countywide Smart Signals Project**

The Countywide Smart Signals project will upgrade approximately 700 traffic signals located along major arterials designated as regionally significant, within the 19 cities/towns and unincorporated County. The project includes upgrading local traffic signal controllers and signal system software, interconnecting the traffic signal systems, deploying closed circuit television cameras, implementing vehicle detection systems, installing fiber optics for an interconnected countywide communication network, and enabling local jurisdictions to

proactively manage day-to-day traffic. The implementation of a countywide interconnected signal system with intelligent transportation tools and applications will help decrease travel time, decrease total delay, reduce frequencies of stops, reduce collisions, and improve the efficient movement of passenger vehicles, transit, bicyclists, and pedestrians for local and regional travels.

Countywide, Contra Costa County is home to 19 cities and more than 20 unincorporated communities. There are approximately 1,400 traffic signals countywide. The Countywide Smart Signals project will develop, manage, and implement Intelligent Transportation System (ITS) initiatives that will improve multimodal mobility, maximize highway and arterial system capacity, and improve operational efficiency, safety, and the environment throughout Contra Costa County. By upgrading the existing legacy systems and providing interconnectivity throughout countywide signal systems, the traffic signal systems will be prepared for future emerging technologies including connected vehicles, autonomous vehicles, big data, integrated corridor management, and Smart Cities initiatives. This will enhance the sharing of real-time information between agencies and the public using existing and next generation ITS technologies.

With an estimated cost for the program of \$90 million, it is anticipated that the project will be completed in phases based on available funding. OBAG 3 could provide approximately \$26 million for the initial phase, if approved. Authority staff will coordinate with local jurisdictions prior to finalizing the project application.

### **Schedule**

The following schedule is anticipated for the ATS-PCS project list:

1. May 2022 - The Authority will issue a call for projects
2. September 2022 - The list of prioritized nominations will be submitted to MTC
3. January 2023 - Final MTC project selection

The following schedule is anticipated for the Countywide Smart Signals System:

1. The Authority will coordinate with local jurisdictions to include locations for the Smart Signals projects.
2. OBAG 3 funds will be available on October 1, 2023.

The following draft schedule is proposed for the development of the OBAG 3 call for projects and policy framework:

1. January 20, 2022 (TCC): OBAG 3 policy framework - discussion on the draft.
2. February 16, 2022 (Authority Board): OBAG 3 policy framework - discussion on the draft.
3. February - March 2022 (Regional Transportation Planning Committees): OBAG 3 policy framework - discussion on the draft.
4. February 17, 2022 (TCC): Development of ATS-PCS application and scoring criteria.
5. March 2, 2022 (PC): Draft OBAG 3 policy framework and application process.
6. March 16, 2022 (Authority Board): Draft OBAG 3 policy framework and application process.
7. March 17, 2022 (TCC): Creation of applications review subcommittee.
8. March 28, 2022 (Countywide Bicycle & Pedestrian Advisory Committee (CBPAC)): Creation of application review subcommittee.
9. April 6, 2022 (PC): Review of Final OBAG 3 policy framework and application process.
10. April 20, 2022 (Authority Board): Adoption of Final OBAG 3 policy framework and application process.
11. April 21, 2022: Authority staff to release a countywide call for projects.
12. June 1, 2022: Application due to the Authority.
13. July 2022 (CBPAC and TCC): Meeting to review project applications.
14. August 18, 2022 (TCC): Special meeting to review recommended projects.
15. August 22, 2022 (CBPAC): Special meeting to review recommended projects.
16. September 7, 2022 (PC): Approval to submit recommended project list to MTC.
17. September 21, 2022 (Authority Board): Final approval to submit project list to MTC for evaluation.
18. September 30, 2022: Project list due to MTC.
19. January 2023 (MTC): Approval of the countywide project list.
20. October 1, 2023: OBAG 3 funding becomes available.

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El Cerrito



Hercules

February 18, 2022

Pinole

Contra Costa Transportation Authority  
 c/o John Hoang  
 Director of Planning  
 2999 Oak Road, Suite 100  
 Walnut Creek, CA 94597

Richmond

**Subject:** One Bay Area Grant (OBAG 3) Program: Policy Framework for Contra Costa County.

Dear John,

San Pablo

Thank you for providing an overview of the CCTA's proposed policy framework, for the county and local share of the OBAG 3 grant program, at the WCCTAC TAC meeting on February 10, 2022. I am writing to summarize the feedback of the WCCTAC TAC.

Contra Costa County

The TAC did not express any objection to using OBAG funds for either Active Transportation & Safety projects or the Countywide Smart Signals project. However, a notable number of TAC members recommended that there be additional funding categories to allow for a broader array of eligible projects. These members explained that restricting projects to traffic signal upgrades or active transportation could be limiting for local jurisdictions. Some TAC members questioned why these two categories were prioritized for funding over other countywide needs.

AC Transit

At least one TAC member noted that there have been significant upgrades to signals in West County from the I-80 SMART Corridors project, and other recent work, and that West County consequently may not need as much traffic signal investment as other parts of Contra Costa County. At least one TAC member also worried about the complexity of ensuring the 70% of the signals fell in Priority Development Areas, as required by MTC's requirements for OBAG 3. While there are clearly signal projects in West County that could be funded, the general sentiment of the TAC was concern about the SMART Signal program taking up 50% of the program funding.

BART

Another TAC member wondered about the specific objective of the signal upgrades and whether it was about mere modernization or a potentially much longer-term goal

WestCAT

of preparing signals for autonomous vehicles or selling data. The TAC also asked for clarification about the match requirement for the Smart Signals project and whether CCTA would contribute to, or local staff time could count toward, the match requirement of 11.47%. The TAC also wondered if local jurisdictions might be responsible for any additional costs. There was general TAC consensus that the details of the proposed Smart Signal program needed more clarification.

At least one TAC member recommended that CCTA set a lower minimum project cost requirement, at possibly \$250,000 rather than \$500,00. This TAC member commented that the change would benefit smaller jurisdictions whose projects may be smaller and involve lower dollar amounts. Another TAC member wondered why Active Transportation projects should be required to be “of countywide significance” noting that this could significantly limit funding opportunities for local jurisdictions.

It was the understanding of several TAC members that OBAG 2 previously funded the County’s Safe Routes to School Program in West County. There was interest in continuing this funding opportunity and modifying the Safe Routes program, if necessary, to ensure eligibility for OBAG 3 funding.

Lastly, TAC members appreciated the CCTA offer to help local jurisdictions complete Road Safety Plans which are required for funding. Please let us know the type of assistance the CCTA can provide.

Thank you for the opportunity to provide input into the development of this critical source of transportation funding.

Sincerely,



John Nemeth  
WCCTAC Executive Director

# Accessible Transportation Strategic Plan

WCCTAC

Presented by  
Contra Costa County Staff

February 25, 2022



CONTRA COSTA  
transportation  
authority



NELSON  
NYGAARD



# WHAT IS THE ACCESSIBLE TRANSPORTATION STRATEGIC PLAN?

- The Accessible Transportation Strategic Plan examined transportation challenges of seniors, people with disabilities, and veterans in Contra Costa County
- Partnership between CCTA and the County -- funded by a Caltrans Sustainable Communities Transportation Planning grant
- Recommends a new coordinating entity and specific strategies to improve accessible transportation services
- **Approved by the Board of Supervisors and the Contra Costa Transportation Authority in March 2021**



# ACCESSIBLE TRANSPORTATION STRATEGIC (ATS) PLAN IMPLEMENTATION

**Task Force Formation:** The ATS Plan recommended that, “...a Task Force be established to take the study recommendations to the next level of implementation.”

## **West County Task Force Members**

- Mica McFadden, WestCAT
- Mike Hursh, AC Transit
- Myrtle Braxton, Richmond Commission on Aging
- Rita Xavier, City of San Pablo, WCCCTAC

# ACCESSIBLE TRANSPORTATION STRATEGIC (ATS) PLAN IMPLEMENTATION (continued)

## Contra Costa County Measure X

*“...keep Contra Costa’s regional hospital open and staffed; fund community health centers; provide timely fire and emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services...”*

## Four ATS “Quick Wins” submitted to the Measure X Community Advisory Board and the Board of Supervisors

1. **Establishment of a Coordinating Entity** that will be responsible for short- and long-term implementation of accessible transportation strategies including the identification of a new, ongoing funding source to support continuing operations.

# ACCESSIBLE TRANSPORTATION STRATEGIC (ATS) PLAN

## IMPLEMENTATION (continued)

**Four ATS “Quick Wins” submitted to the Measure X Community Advisory Board and the Board of Supervisors (continued)**

**2. One Call/One Click Operations Center.** Countywide, centralized phone and internet resource for all modes of transportation serving target populations. Assisting callers in making travel plans based on their abilities.

**3. User-side Subsidies** for low-income populations for whom existing fares represent a barrier to access.

**4. Expansion and Enhancement of One Seat Ride Pilot Program** allowing paratransit riders to travel throughout the county (and possibly outside the county) without having to transfer between paratransit vehicles.



CONTRA COSTA  
transportation  
authority



**THANK YOU!**  
**QUESTIONS?**



**TO:** WCCTAC Board

**DATE:** February 25, 2022

**FR:** Joanna Pallock, Project Manager

**RE:** **West County Travel Training Program**

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**REQUESTED ACTION**

1. Authorize staff to re-start the Travel Training Program in May 2022 and continue it until at least October 2022.
2. Provide input on the program's direction over the longer-term.

**BACKGROUND AND DISCUSSION**

In 2018, the WCCTAC Board approved the use of \$100,000 in flexible Measure J 28b funds to initiate a Travel Training Program in West Contra Costa based on recommendations from the West County Accessible Transportation Study. The program began in March 2019 and involved outreach to seniors and less able residents to train them on how to use various modes of travel including transit, Uber/Lyft services, and paratransit. WCCTAC hired Janet Bilbas, a part-time retired annuitant, to serve as the Travel Training Coordinator.

The program was suspended in the Spring of 2020 with the onset of the COVID-19 pandemic. In April 2021, WCCTAC staff received direction from the Board to re-start the program on July 1, given that the Covid-19 situation appeared to be improving. Although, funds remained from the initial allocation, the Board allocated an additional \$48,000 in Measure J 28b funds to ensure that the program would have the resources to run for a full fiscal year. Unfortunately, the emergence of the Delta and Omicron Covid variants made restarting the program impossible.

Today, given that the Covid situation in West County is again improving, staff is proposing to re-start the program in May 2022 and run it until at least October 2022. Staff will provide an overview of the proposed program details for this period. As of now, there are approximately \$72,000 remaining in previously allocated funds. This amount is more than sufficient to run the program over the proposed six-month period. As a result, the Board does not need to allocate any new funding.

Staff is also seeking Board feedback on the longer-term direction of the program. WCCTAC's Travel Training Coordinator is semi-retired and spends the winter months outside the Bay Area. If the program were to continue after October 2022, WCCTAC would either need to make the program seasonal or modify its staffing approach. While the program is relatively inexpensive, continuing it indefinitely would require additional

allocations of Measure J 28b funds or identification of some other grant source. Over the longer term it might be possible for the new Countywide entity, responsible for improving senior and disabled transportation, to initiate a countywide travel training program influenced by WCCTAC's pilot. If the program were successful, it could involve the availability of the same types of services but funded with County Measure X dollars, or other grant sources, rather than West County's Measure J funds.



El Cerrito

Hercules

January 28, 2022

Pinole

Mr. Tim Haile, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: January 2022 WCCTAC Board Meeting Summary

Richmond

Dear Tim:

The WCCTAC Board, at its meeting on January 28, 2022 took the following actions that may be of interest to CCTA:

San Pablo

1. Election of Officers:
  - a. CCTA Representative (even year): Chris Kelley (Pinole)
  - b. WCCTAC Chair: Demnlus Johnson III (Richmond)
  - c. WCCTAC Vice-Chair: Paul Fadelli (Richmond)
2. *Adopted* Resolution 22-02, for a STMP Funding Agreement with City of San Pablo for the San Pablo Avenue Bridge Replacement and Roadway Realignment Project.
3. *Adopted* Resolution 22-03 to continue teleconferenced meetings under AB 361.

Contra Costa  
County

If you have any questions, feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth".

John Nemeth  
Executive Director

AC Transit

BART

cc: Tarienne Grover, CCTA

WestCAT

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**ACRONYM LIST.** Below are acronyms frequently utilized in WCCTAC communications.

**ABAG:** Association of Bay Area Governments  
**ACTC:** Alameda County Transportation Commission  
**ADA:** Americans with Disabilities Act  
**APC:** Administration and Projects Committee (CCTA)  
**ATP:** Active Transportation Program  
**AV:** Autonomous Vehicle  
**BAAQMD:** Bay Area Air Quality Management District  
**BATA:** Bay Area Toll Authority  
**BCDC:** Bay Conservation and Development Commission  
**Caltrans:** California Department of Transportation  
**CBTP:** Community Based Transportation Plan  
**CCTA:** Contra Costa Transportation Authority  
**CEQA:** California Environmental Quality Act  
**CIL:** Center for Independent Living  
**CMAAs:** Congestion Management Agencies  
**CMAQ:** Congestion Management and Air Quality  
**CMIA:** Corridor Mobility Improvement Account (Prop 1B bond fund)  
**CMP:** Congestion Management Program  
**CSMP:** Corridor System Management Plan  
**CTC:** California Transportation Commission  
**CTP:** Contra Costa Countywide Comprehensive Transportation Plan  
**CTPL:** Comprehensive Transportation Project List  
**DEIR:** Draft Environmental Impact Report  
**EBRPD:** East Bay Regional Park District  
**EIR:** Environmental Impact Report  
**EIS:** Environmental Impact Statement  
**EVP:** Emergency Vehicle Preemption (traffic signals)  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transit Administration  
**FY:** Fiscal Year  
**HOV:** High Occupancy Vehicle Lane  
**ICM:** Integrated Corridor Mobility  
**ITC or RITC:** Hercules Intermodal Transit Center  
**ITS:** Intelligent Transportations System  
**LOS:** Level of Service (traffic)  
**MOU:** Memorandum of Understanding  
**MPO:** Metropolitan Planning Organization  
**MTC:** Metropolitan Transportation Commission  
**MTSO:** Multi-Modal Transportation Service Objective

**NEPA:** National Environmental Policy Act  
**O&M:** Operations and Maintenance  
**OBAG:** One Bay Area Grant  
**PAC:** Policy Advisory Committee  
**PASS:** Program for Arterial System Synchronization  
**PBTF:** Pedestrian, Bicycle and Trail Facilities  
**PC:** Planning Committee (CCTA)  
**PCC:** Paratransit Coordinating Committee (CCTA)  
**PDA:** Priority Development Areas  
**PSR:** Project Study Report (Caltrans)  
**RHNA:** Regional Housing Needs Allocation (ABAG)  
**RPTC:** Richmond Parkway Transit Center  
**RTIP:** Regional Transportation Improvement Program  
**RTP:** Regional Transportation Plan  
**RTPC:** Regional Transportation Planning Committee  
**SCS:** Sustainable Communities Strategy  
**SHPO:** State Historic and Preservation Office  
**SOV:** Single Occupant Vehicle  
**STA:** State Transit Assistance  
**STIP:** State Transportation Improvement Program  
**STMP:** Subregional Transportation Mitigation Plan  
**SWAT:** Regional Transportation Planning Committee for Southwest County  
**TAC:** Technical Advisory Committee  
**TCC:** Technical Coordinating Committee (CCTA)  
**TDA:** Transit Development Act funds  
**TDM:** Transportation Demand Management  
**TFCA:** Transportation Fund for Clean Air  
**TEP:** Transportation Expenditure Plan  
**TLC:** Transportation for Livable Communities  
**TOD:** Transit Oriented Development  
**TRANSPAC:** Regional Transportation Planning Committee for Central County  
**TRANSPLAN:** Regional Transportation Planning Committee for East County  
**TSP:** Transit Signal Priority (traffic signals and buses)  
**VMT:** Vehicle Miles Traveled  
**WCCTAC:** West County Costa Transportation Advisory Committee  
**WETA:** Water Emergency Transportation Authority