

MEETING NOTICE AND AGENDA

DATE & TIME: December 10, 2021 • 8:00 AM – 10:00 AM

REMOTE ACCESS:

<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJydlBoYk0yYWVlZWVlWHZ4Zz09>

MEETING ID#: 732 105 8840

PASSWORD (if requested): WCCTAC2020

Remote Participation Only

As a result of the COVID-19 public health emergency and pursuant to Assembly Bill 361 (2021), **there will be no physical location for the Board Meeting.** Board members will attend via teleconference and members of the public are invited to attend the meeting and **participate remotely.**

Pursuant to Assembly Bill 361 (2021), Board members: Chris Kelley, Vincent Salimi, Rita Xavier, Tom Butt, Demnlus Johnson, Eduardo Martinez, Paul Fadelli, John Gioia, Jovanka Beckles, Lateefah Simon, and Maureen Powers may be attending this meeting via teleconference, as may WCCTAC Alternate Board Members. Any votes conducted during the teleconferencing session will be conducted by roll call.

The public may observe and address the WCCTAC Board in the following ways:

Remote Viewing/Listening

Webinar:

To observe the meeting by video conference, utilizing the Zoom platform, please click on this link (same link as shown above) to join the webinar at the noticed meeting time: <https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJydlBoYk0yYWVlZWVlWHZ4Zz09>

Phone:

Dial the following number, enter the participant PIN followed by # to confirm:

+1 669 900 6833

Meeting ID: 732 105 8840

Password: 066620

Public Comment via Teleconference

Members of the public may address the Board during the initial public comment portion of the meeting or during the comment period for agenda items.

Participants may use the chat function on Zoom or physically raise their hands to

indicate if they wish to speak on a particular itemz0.

Written Comment (accepted until the start of the meeting, unless otherwise noted on the meeting agenda). Public comments received by 5:00 p.m. on the evening before the Board meeting date will be provided to the WCCTAC Board and heard before Board action. Comments may be submitted by email to vjenkins@wcctac.org.

Comments may also be submitted via e-mail to vjenkins@wcctac.org at any time prior to closure of the public comment portion of the item(s) under consideration. All written comments will be included in the record.

Reading of Public Comments: WCCTAC staff will read aloud email comments received during the meeting that include the subject line "FOR THE RECORD" as well as the item number for comment, provided that the reading shall not exceed three (3) minutes, or such other time as the Board may provide.

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1. **Call to Order and Board Member Roll Call.** *(Chris Kelley – Chair)*
 2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda.

CONSENT CALENDAR

3. **Minutes of October 22, 2021 Board Meeting.** *(Attachment; Recommended Action: Approve).*
4. **Monthly Update on WCCTAC Activities.** *(Attachment; Information only).*
5. **Financial Reports.** The reports show the Agency's revenues and expenses for October 2021. *(Attachment; Information only).*
6. **Payment of Invoices over \$10,000.** Paid \$40,000 to WestCAT for transit passes for the TDM program's Pass2Class effort. *(No Attachment; Information only).*
7. **AB 361 Resolution to Continue Teleconferenced Meetings.** AB 361 allows the Board to continue meeting virtually during a State of Emergency upon the Board making certain findings that meeting in person would present imminent risks to the health or safety as attendees. Resolution No 21-11 provides the necessary findings for the Board of Directors and TAC to continue meeting virtually. *(Attachment; Recommended Action: Adopt Resolution 21-11)*
8. **Proposed 2022 TAC and Board Meeting Calendar.** The Board meetings are proposed for the usual fourth Friday of the month from 8-10 am, and the TAC

meetings for the second Thursday of the month from 9-11 am. The regular exceptions to this general rule, in August, November, and December, are shown in the attachment. (*Attachment, Recommended Action: Approve*).

9. **Appointments to the CCTA’s Countywide Bicycle and Pedestrian Advisory Committee (CBPAC).** The CCTA notified WCCTAC staff that the two-year terms had ended for the WCCTAC appointees to the CBPAC. The WCCTAC TAC discussed the matter and made a unanimous recommendation to the Board. (*Attachment, Recommended Action: Appoint, for two-year terms to the CBPAC, Coire Reilly as the staff representative; Bill Pinkham as the citizen representative; and Leah Greenblat as the alternate representative*).

REGULAR AGENDA ITEMS

10. **San Pablo Avenue Bridge Replacement Project and Intersection Realignment.** Staff from the City of San Pablo will provide an overview of this project which involves the replacement of a bridge on San Pablo Avenue near the intersections of Road 20 and 23rd Street. The project could include the realignment of nearby intersections, along with the addition of pedestrian, bicycle, and transit improvements and other amenities. In May 2021, the WCCTAC Board allocated \$668,000 in STMP funds for design work. This bridge replacement project is distinct from the one in Pinole, which is also on San Pablo Avenue. (*Allan Panganiban – City of San Pablo Staff; No Attachment; Recommended Action: Information Only*)
11. **Update on Bay Trail in West Contra Costa.** Staff from the East Bay Regional Park District (EBRPD) will provide an update on the status of the Bay Trail in West County. Topics may include: the completion of a segment to Lone Tree Point, the EBRPD’s approach to the remaining gap between Point Pinole and Wilson Point, and the policy approach to new forms of mobility, such as e-bikes. (*Sean Dougan – East Bay Regional Park District; No Attachment; Recommended Action: Information only*)

STANDING ITEMS

12. **Board and Staff Comments.**
 - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
 - b. Report from CCTA Representatives (*Directors Kelley & Butt*)
 - c. Executive Director’s Report
13. **General Information Items.**
 - a. Letter to CCTA Executive Director with October 22, 2021 Summary of Board Actions
 - b. Acronym List

14. Adjourn. The next regular meeting is on January 28, 2022 @ 8:00 a.m. subject to Board approval of the 2022 meeting calendar.

- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes October 22, 2021**

MEMBERS PRESENT: Chris Kelley, Chair (Hercules); Eduardo Martinez (Richmond); Rita Xavier (San Pablo); Paul Fadelli (El Cerrito); Tom Butt (Richmond); John Gioia (CCC); Maureen Powers (WestCAT);

STAFF PRESENT: John Nemeth, Joanna Pallock, Leah Greenblat, Kris Kokotaylo (counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:00am

Public Comment: n/a

CONSENT CALENDAR

Motion by ***Director Martinez***; seconded by ***Director Xavier*** motion passed unanimously.

Yes- C. Kelley, R. Xavier, P. Fadelli, J. Gioia, T. Butt, M. Powers, E. Martinez

No- none

Abstention-none

Motion passed unanimously.

Item #3. *Approved:* Minutes of September 17, 2021 Board Meeting.

Item #4. *Received:* Monthly Update on WCCTAC Activities.

Item #5. *Received:* Financial Reports for September 2021.

Item #6. *Received:* Invoices over \$10,000 Paid purchase order to AC Transit for \$59,976 for youth transit passes for the TDM program's Pass2Class effort.

Item #7. *Adopted Resolution 21-09* AB 361 Resolution to Continue Teleconferenced Meetings.

Item #8. *Adopted Resolution 21-10* STMP Funding Agreement Resolution – Hercules, authorizing the Executive Director to execute the Cooperative Funding Agreement with Hercules.

REGULAR AGENDA ITEMS

ITEM/DISCUSSION	ACTION
<p>Item #9 Status Report on Richmond Ferry and WETA Strategic Planning</p>	<p><i>Information Only</i> Kevin Connolly and Seamus Murphy (WETA staff) provided information on Richmond ferry service. They noted that WETA was one of the first agencies to return to a regular schedule since the start of the COVID-19 pandemic. They explained that ridership is still below pre-pandemic levels but has been improving. WETA has used incentives (including a partnership with WCCTAC’s TDM program) to encourage rides and has added more mid-day and weekend service.</p>
<p>Item #10 I-80 Design Alternative Assessment (DAA)</p>	<p><i>Information Only</i> MTC’s consultant, Vikram Sanghai of HDR, presented information on the I-80 DAA which focuses on the 21 miles between the Carquinez Bridge and the SF/Oakland Bay Bridge. It aims to improve congestion along the corridor and promote mode shift. The consultant presented a review of the existing conditions, including a summary of the corridor’s deficiencies & constraints, driver origins and destinations, driver travel times, and an express bus market assessment. Potential strategies were also introduced, along with an evaluation framework for assessing those strategies.</p>
<p>Item #11 Update on City of Richmond’s LYFT Program.</p>	<p><i>Information Only</i> Lori Reese-Brown, of Richmond staff, provided information on the status of the City’s LYFT program, which provides a subsidy for rides to eligible seniors. This overview included information about the program’s origin and its goals for the future. Board members asked about: the boundaries of the service area, ridership trends, and a figure for the share of funding that the City receives to serve unincorporated County areas. WCCTAC staff noted that it would follow-up and provide the Board with answers.</p>

Meeting Adjourned: 10:00 am

TO: WCCTAC Board

DATE: December 10, 2021

FR: John Nemeth, Executive Director

RE: Monthly Update on WCCTAC Activities

New Funding for Countywide Senior and Disabled Services

The Contra Costa County Board of Supervisors, on November 16, 2021, approved \$1.4 million to fund countywide senior and disabled transportation. The funding is from a half-cent, countywide sales tax measure, passed in 2020 (Measure X). Its purpose is to fund services for vulnerable populations including: the regional hospital, community health centers, emergency responses, safety-net services, and early childhood services.



The Supervisors accepted the recommendation of the Measure X Advisory Committee to support enhanced transportation services for senior and disabled residents who need better access to medical care and essential services. Funding could follow the recommendations of the recently adopted Accessible Transportation Strategic (ATS) Plan, which established a vision for a more coordinated, countywide approach to senior and disabled mobility. One proposed strategy is to create a “One Call, One Click Information Center” where people can get personal trip planning assistance. Another ATS strategy is the potential establishment of a new countywide accessible transportation coordinating entity.

The details of these strategies, and others, are still to be determined but will be evaluated by the ATS Task Force in 2022. The Task Force, supported by CCTA’s consultants, includes non-profits who serve seniors and the disabled community, as well as County residents who use existing services. Director Xavier (San Pablo) was appointed by the WCCTAC Board to represent West County on the Task Force. Richmond resident Myrtle Braxton is representing low-income seniors. WCCTAC staff person, Joanna Pallock, is attending all meetings and will bring the Board more details as they unfold.

511 Contra Costa e-Bike Rebate

Since launching the e-Bike Rebate Program in October 2020, the 511 Contra Costa TDM Program has issued 474 rebates for the purchase of electronic bicycles to county residents, with 110 of those in West County. The rebates range from \$150 to \$300 (for low-income residents). This program began as a pilot but, given its success, 511 Contra Costa will continue to offer-bike rebates using Measure J Commute Alternatives (TDM) fundings. More information can be found at 511cc.org/rebate



Action Plan Update

CCTA has started its process for updating sub-regional transportation Action Plans. These policy documents are developed every few years by RTPCs and help shape the Countywide Transportation Plan (CTP). The last Action Plan updates were completed in 2017. CCTA's consultant, Placeworks, will be responsible for production of all subregional plans, and for general consistency, although each plan will be unique.

To date, WCCTAC staff has reviewed the current West County Action Plan and provided the consultant with a status report on its various elements. The WCCTAC TAC discussed the Action Plan, and provided feedback, at its meeting November 18, 2021. It will discuss the Action Plan again at a Special TAC Meeting on December 13, 2021. The Action Plan update will come to the WCCTAC Board for a discussion in January 2022. The target date for Action Plan approval by the Authority is June 2022.

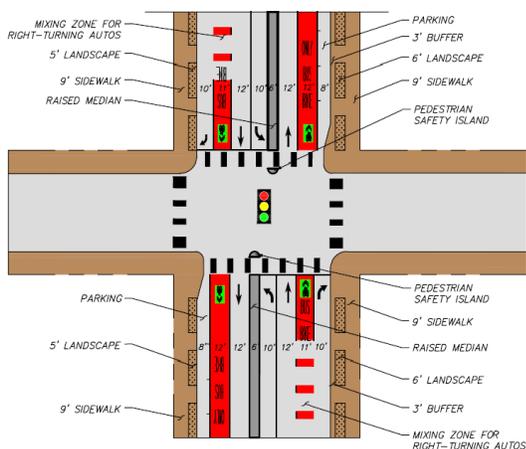
New Try Transit Ad Running on Pandora Network

WCCTAC’s TDM Program, 511 Contra Costa, is running an audio ad through Pandora and its affiliated network of steaming radio services, which includes SiriusXM and Soundcloud. The thirty second ad promotes the Try Transit program which provides a free \$25 Clipper card to commuters who want to try taking transit to work.

The ad will run through at least January, with the possibility of being extended. It is expected to reach over 30,000 Contra Costa residents, multiple times each. On some of the streaming services, the ad is accompanied with the adjacent graphic which, when clicked, takes the user to the application page for the Try Transit Program. More information about Try Transit can be found here: 511cc.org/trytransit



San Pablo Ave Phase II



The consultant for Phase 2 of the San Pablo Avenue Multimodal Corridor Study, Kimley-Horn, met with staff from El Cerrito, Richmond, San Pablo and AC Transit on December 1, 2021. The purpose was to gather technical input on transit operational considerations in preparation for the upcoming transportation modeling phase of the study. The consultant reviewed two primary scenarios: a center-running bus rapid transit (BRT) and a side-running BRT. By January or February, the modeling will be complete and further analysis and evaluation can begin. This topic is scheduled to come to the WCCTAC Board in the Spring of 2022.

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General Ledger Monthly Budget Report

User: ericke
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 Period 01 - 04
 Fiscal Year 2022



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
0000	Non Departmental							
773-0000-34320	Hercules STMP Fees	0.00	0.00	0.00	-5,744.00	5,744.00	5,744.00	0.00
773-0000-34330	Richmond STMP Fees	0.00	0.00	0.00	-284,086.36	284,086.36	284,086.36	0.00
773-0000-34335	San Pablo STMP Fees	0.00	0.00	0.00	-122,462.00	122,462.00	122,462.00	0.00
	Licenses and Permits	0.00	0.00	0.00	-412,292.36	412,292.36	412,292.36	0.00
770-0000-34111	Member Contributions	0.00	0.00	0.00	-283,424.00	283,424.00	283,424.00	0.00
770-0000-39906	Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
772-0000-39906	Other Revenue	0.00	0.00	0.00	-47,446.90	47,446.90	47,446.90	0.00
774-0000-39906	Other Revenue	0.00	0.00	0.00	-60,000.00	60,000.00	60,000.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	-390,870.90	390,870.90	390,870.90	0.00
0000	Revenue	0.00	0.00	0.00	-803,163.26	803,163.26	803,163.26	0.00
0000	Non Departmental	0.00	0.00	0.00	-803,163.26	803,163.26	803,163.26	0.00
7700	WCCTAC Operations							
770-7700-34111	Member Contributions	-531,744.00	0.00	-531,744.00	0.00	-531,744.00	-531,744.00	100.00
	Intergovernmental	-531,744.00	0.00	-531,744.00	0.00	-531,744.00	-531,744.00	100.00
770-7700-39906	Other Revenue	-86,649.00	0.00	-86,649.00	0.00	-86,649.00	-86,649.00	100.00
	Miscellaneous Revenue	-86,649.00	0.00	-86,649.00	0.00	-86,649.00	-86,649.00	100.00
770-7700-41000	Salary	-618,393.00	0.00	-618,393.00	0.00	-618,393.00	-618,393.00	100.00
770-7700-41200	PERS Retirement	538,707.00	0.00	538,707.00	117,640.82	421,066.18	421,066.18	78.16
770-7700-41310	Medical Insurance	0.00	0.00	0.00	54,471.93	-54,471.93	-54,471.93	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	19,123.51	-19,123.51	-19,123.51	0.00
770-7700-41400	Dental	0.00	0.00	0.00	501.90	-501.90	-501.90	0.00
770-7700-41500	Flexible Spending Account	0.00	0.00	0.00	1,164.99	-1,164.99	-1,164.99	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	1,230.00	-1,230.00	-1,230.00	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	1,007.58	-1,007.58	-1,007.58	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	1,703.49	-1,703.49	-1,703.49	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	6,897.68	-6,897.68	-6,897.68	0.00
770-7700-41911	Liability Insurance	5,175.00	0.00	5,175.00	313.75	-313.75	-313.75	0.00
	Salary and Benefits	5,175.00	0.00	5,175.00	0.00	5,175.00	5,175.00	100.00
		543,882.00	0.00	543,882.00	204,055.65	339,826.35	339,826.35	62.48

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
770-7700-43500	Office Supplies	4,800.00	0.00	4,800.00	717.76	4,082.24	4,082.24	85.05
770-7700-43501	Postage	1,500.00	0.00	1,500.00	372.98	1,127.02	1,127.02	75.13
770-7700-43520	Copies/Printing/Shipping/Xerox	3,800.00	0.00	3,800.00	786.56	3,013.44	3,013.44	79.30
770-7700-43600	Professional Services	59,085.00	0.00	59,085.00	18,283.64	40,801.36	40,801.36	69.06
770-7700-43900	Rent/Building	23,025.00	0.00	23,025.00	6,951.50	16,073.50	16,073.50	69.81
770-7700-44000	Special Department Expenses	10,000.00	0.00	10,000.00	0.00	10,000.00	10,000.00	100.00
770-7700-44320	Travel/Training Staff	4,800.00	0.00	4,800.00	0.00	4,800.00	4,800.00	100.00
	<i>Service and Supplies</i>	107,010.00	0.00	107,010.00	27,112.44	79,897.56	79,897.56	74.66
	Expense	650,892.00	0.00	650,892.00	231,168.09	419,723.91	419,723.91	64.48
7700	WCCTAC Operations	32,499.00	0.00	32,499.00	231,168.09	-198,669.09	-198,669.09	-611.31
7720	WCCTAC TDM							
772-7720-33403	Grants	-562,064.00	0.00	-562,064.00	0.00	-562,064.00	-562,064.00	100.00
	<i>Grants</i>	-562,064.00	0.00	-562,064.00	0.00	-562,064.00	-562,064.00	100.00
	Revenue	-562,064.00	0.00	-562,064.00	0.00	-562,064.00	-562,064.00	100.00
772-7720-41000	Salary	317,825.00	0.00	317,825.00	56,745.15	261,079.85	261,079.85	82.15
772-7720-41200	PERS Retirement	0.00	0.00	0.00	38,491.34	-38,491.34	-38,491.34	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	9,997.88	-9,997.88	-9,997.88	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	613.74	-613.74	-613.74	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	358.98	-358.98	-358.98	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	817.24	-817.24	-817.24	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	6,897.68	-6,897.68	-6,897.68	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	82.67	-82.67	-82.67	0.00
772-7720-41911	Liability Insurance	5,175.00	0.00	5,175.00	0.00	5,175.00	5,175.00	100.00
	<i>Salary and Benefits</i>	323,000.00	0.00	323,000.00	114,004.68	208,995.32	208,995.32	64.70
772-7720-43300	Memberships/Subscriptions	200.00	0.00	200.00	212.50	-12.50	-12.50	-6.25
772-7720-43500	Office Supplies	5,000.00	0.00	5,000.00	796.05	4,203.95	4,203.95	84.08
772-7720-43501	TDM Postage	0.00	0.00	0.00	260.22	-260.22	-260.22	0.00
772-7720-43502	TDM Postage	1,100.00	0.00	1,100.00	0.00	1,100.00	1,100.00	100.00
772-7720-43520	Copies/Printing/Shipping/Xerox	18,900.00	0.00	18,900.00	786.55	18,113.45	18,113.45	95.84
772-7720-43600	Professional Services	71,900.00	0.00	71,900.00	18,708.42	53,191.58	53,191.58	73.98
772-7720-43900	Rent/Building	23,025.00	0.00	23,025.00	6,951.46	16,073.54	16,073.54	69.81
772-7720-44000	Special Department Expenses	117,939.00	59,976.00	177,915.00	96,535.74	81,379.26	50,779.26	28.54
772-7720-44320	Travel/Training Staff	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	100.00
	<i>Service and Supplies</i>	239,064.00	59,976.00	299,040.00	124,250.94	174,789.06	144,189.06	48.22
	Expense	562,064.00	59,976.00	622,040.00	238,255.62	383,784.38	353,184.38	56.78
7720	WCCTAC TDM	0.00	59,976.00	59,976.00	238,255.62	-178,279.62	-208,879.62	-348.27
7730	STMP							
773-7730-34310	County STMP Fees	-100,000.00	0.00	-100,000.00	0.00	-100,000.00	-100,000.00	100.00
773-7730-34320	Hercules STMP Fees	-446,300.00	0.00	-446,300.00	0.00	-446,300.00	-446,300.00	100.00
773-7730-34330	Richmond STMP Fees	-100,000.00	0.00	-100,000.00	0.00	-100,000.00	-100,000.00	100.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance Encumbered	Available	% Avail
773-7730-34335	San Pablo STMP Fees <i>Licenses and Permits</i>	-700,000.00 -1,346,300.00	0.00 0.00	-700,000.00 -1,346,300.00	0.00 0.00	-700,000.00 -1,346,300.00	-700,000.00 -1,346,300.00	100.00 100.00
773-7730-34315	El Cerrito STMP Fees	-246,697.00	0.00	-246,697.00	0.00	-246,697.00	-246,697.00	100.00
773-7730-34325	Pinole STMP Fees <i>Grants</i>	-20,000.00 -266,697.00	0.00 0.00	-20,000.00 -266,697.00	0.00 0.00	-20,000.00 -266,697.00	-20,000.00 -266,697.00	100.00 100.00
773-7730-36102	Interest - LAIF <i>Use of Property and Money</i>	-20,000.00 -20,000.00	0.00 0.00	-20,000.00 -20,000.00	0.00 0.00	-20,000.00 -20,000.00	-20,000.00 -20,000.00	100.00 100.00
773-7730-41000	Revenue Salary <i>Salary and Benefits</i>	-1,632,997.00 65,000.00 65,000.00	0.00 0.00 0.00	-1,632,997.00 65,000.00 65,000.00	0.00 0.00 0.00	-1,632,997.00 65,000.00 65,000.00	-1,632,997.00 65,000.00 65,000.00	100.00 100.00 100.00
773-7730-44000	Special Department Expense <i>Service and Supplies</i>	6,950,000.00 6,950,000.00	0.00 0.00	6,950,000.00 6,950,000.00	0.00 0.00	6,950,000.00 6,950,000.00	6,950,000.00 6,950,000.00	100.00 100.00
7730	Expense STMP	7,015,000.00 5,382,003.00	0.00 0.00	7,015,000.00 5,382,003.00	0.00 0.00	7,015,000.00 5,382,003.00	7,015,000.00 5,382,003.00	100.00 100.00
7740	WCCTAC Special Projects Other Revenue <i>Miscellaneous Revenue</i>	-230,000.00 -230,000.00	0.00 0.00	-230,000.00 -230,000.00	0.00 0.00	-230,000.00 -230,000.00	-230,000.00 -230,000.00	100.00 100.00
774-7740-44000	Revenue Special Department Expense <i>Service and Supplies</i>	-230,000.00 230,000.00 230,000.00	0.00 0.00 0.00	-230,000.00 230,000.00 230,000.00	0.00 60,000.00 60,000.00	-230,000.00 170,000.00 170,000.00	-230,000.00 170,000.00 170,000.00	100.00 73.91 73.91
7740	Expense WCCTAC Special Projects	230,000.00 0.00	0.00 0.00	230,000.00 0.00	60,000.00 60,000.00	170,000.00 -60,000.00	170,000.00 -60,000.00	73.91 0.00
Expense Total		8,457,956.00	0.00	8,517,932.00	529,423.71	7,988,508.29	7,957,908.29	93.4254

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**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE
RESOLUTION NO. 21-11**

**RESOLUTION FINDING THAT THERE IS A PROCLAIMED STATE OF
EMERGENCY; FINDING THAT MEETING IN PERSON WOULD PRESENT
IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AS A
RESULT OF THE STATE OF EMERGENCY; AND AUTHORIZING REMOTE
TELECONFERENCED MEETINGS OF THE LEGISLATIVE BODIES OF THE
WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE FOR
THE 30 DAY PERIOD BEGINNING DECEMBER 10, 2021 PURSUANT TO AB 361**

WHEREAS, the West Contra Costa Transportation Advisory Committee ("WCCTAC") is a joint exercise of powers authority formed pursuant to Government Code Section 6500, et. seq. by and between the City of El Cerrito, the City of Hercules, the City of Pinole, the City of Richmond, the City of San Pablo, Contra Costa County, Alameda-Contra Costa Transit District ("AC Transit"), San Francisco Bay Area Rapid Transit ("BART"), and West Contra Costa Transit Authority ("WestCAT"); and

WHEREAS, all WCCTAC meetings are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch WCCTAC's legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of the novel coronavirus disease 2019 ("COVID-19"); and

WHEREAS, On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of Executive Order N-29-20, staff set up virtual meetings for all WCCTAC Board meetings and meetings of all WCCTAC legislative bodies; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the WCCTAC Board make specified findings. AB 361 (2021) took effect immediately; and

WHEREAS, on October 22, 2021, the WCCTAC Board of Directors made the continued finding that the presence of COVID-19 and the increase of cases due to the Delta variant would present imminent risks to the health or safety of attendees at WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies, including the Board and staff, should the Board hold and permit in person meetings; and

WHEREAS, again, on November 17, 2021, the WCCTAC Board of Directors made the continued finding that the presence of COVID-19 and the increase of cases due to the Delta variant would present imminent risks to the health or safety of attendees at WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies, including the Board and staff, should the Board hold and permit in person meetings; and

WHEREAS, the emerging Omicron variant, like the Delta variant, has been classified by the Center for Disease Control (CDC) as a "Variant of Concern"; and

WHEREAS, AB 361 (2021) requires that the Governor declare a State of Emergency pursuant to Government Code section 8625; and

WHEREAS, AB 361 (2021) further requires that state or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in WCCTAC's jurisdiction, specifically, Governor Newsom has declared a State of Emergency due to COVID-19; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta variant of COVID-19 has emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County; and

WHEREAS, on August 2, 2021, in response to the Delta variant of COVID-19, the Contra Costa County Health Officer issued an order for nearly all individuals to wear masks when inside public spaces and on September 14, 2021, issued an order requiring operators of specified dining establishments, entertainment venues and fitness facilities to restrict entry based on COVID-19 vaccination status or testing; and

WHEREAS, the Centers for Disease Control and Prevention ("CDC") continues to recommend physical distancing of at least 6 feet from others outside of the household; and

WHEREAS, because of the rise in cases due to the Delta variant of COVID-19, the WCCTAC Board of Directors is concerned about the health and safety of all individuals who intend to attend WCCTAC Board meetings and meetings of WCCTAC's other legislative bodies; and

WHEREAS, the WCCTAC Board of Directors hereby finds that the presence of COVID-19 and the increase of cases due to the Delta variant, as well as the currently unknown

risks of the Omicron variant, would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should WCCTAC's legislative bodies hold in person meetings; and

WHEREAS, WCCTAC shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the West Contra Costa Transportation Advisory Committee as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.
2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the WCCTAC Board of Directors makes the following findings:
 - a) The WCCTAC Board of Directors has considered the circumstances of the state of emergency; and
 - b) The state of emergency, as declared by the Governor, continues to directly impact the ability of the WCCTAC Board of Directors and WCCTAC's legislative bodies, as well as staff and members of the public, from meeting safely in person; and
 - c) The CDC continues to recommend physical distancing of at least six feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Delta variant, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.
3. The WCCTAC Board of Directors and WCCTAC's legislative bodies may continue to meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.
4. The WCCTAC Board of Directors will revisit the need to conduct meetings remotely within 30 days of the adoption of this resolution.

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WCCTAC 2022 BOARD AND TAC MEETINGS



WCCTAC Board Meeting - 8 A.M.



WCCTAC TAC Meeting - 9 A.M.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
January							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
February	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	1	2	3	4	5
March	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
April	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
May	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
June	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
July						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
August	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
September	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
	2	3	4	5	6	7	8
October	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
November	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
	4	5	6	7	8	9	10
December	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

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El Cerrito

Hercules

October 22, 2021

Pinole

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: October 2021 WCCTAC Board Meeting Summary

Dear Tim:

The WCCTAC Board, at its meeting on October 22, 2021, took the following actions that may be of interest to CCTA:

1. *Adopted* Resolution 21-09 to Continue Teleconferenced Meetings. AB 361 allows the Board to continue meeting virtually during a State of Emergency upon the Board making certain findings. Resolution No 21-09 provided the necessary findings for the Board of Directors and TAC to continue meeting virtually.
2. *Adopted* Resolution 21-10, authorizing the Executive Director to execute a Cooperative Funding Agreement with Hercules to use STMP funds for the Regional Intermodal Transit Center Utility Relocation and Track Signal Design Project.

Please let me know if you have any follow-up questions.

Sincerely,

A handwritten signature in black ink that reads "John Nemeth". The signature is written in a cursive, flowing style.

John Nemeth
Executive Director

cc: Tarianne Grover, CCTA

Richmond

San Pablo

Contra Costa
County

AC Transit

BART

WestCAT

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ACRONYM LIST. Below are acronyms frequently utilized in WCCTAC communications.

ABAG: Association of Bay Area Governments
ACTC: Alameda County Transportation Commission
ADA: Americans with Disabilities Act
APC: Administration and Projects Committee (CCTA)
ATP: Active Transportation Program
AV: Autonomous Vehicle
BAAQMD: Bay Area Air Quality Management District
BATA: Bay Area Toll Authority
BCDC: Bay Conservation and Development Commission
Caltrans: California Department of Transportation
CBTP: Community Based Transportation Plan
CCTA: Contra Costa Transportation Authority
CEQA: California Environmental Quality Act
CIL: Center for Independent Living
CMAAs: Congestion Management Agencies
CMAQ: Congestion Management and Air Quality
CMIA: Corridor Mobility Improvement Account (Prop 1B bond fund)
CMP: Congestion Management Program
CSMP: Corridor System Management Plan
CTC: California Transportation Commission
CTP: Contra Costa Countywide Comprehensive Transportation Plan
CTPL: Comprehensive Transportation Project List
DEIR: Draft Environmental Impact Report
EBRPD: East Bay Regional Park District
EIR: Environmental Impact Report
EIS: Environmental Impact Statement
EVP: Emergency Vehicle Preemption (traffic signals)
FHWA: Federal Highway Administration
FTA: Federal Transit Administration
FY: Fiscal Year
HOV: High Occupancy Vehicle Lane
ICM: Integrated Corridor Mobility
ITC or RITC: Hercules Intermodal Transit Center
ITS: Intelligent Transportations System
LOS: Level of Service (traffic)
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MTC: Metropolitan Transportation Commission
MTSO: Multi-Modal Transportation Service Objective

NEPA: National Environmental Policy Act
O&M: Operations and Maintenance
OBAG: One Bay Area Grant
PAC: Policy Advisory Committee
PASS: Program for Arterial System Synchronization
PBTF: Pedestrian, Bicycle and Trail Facilities
PC: Planning Committee (CCTA)
PCC: Paratransit Coordinating Committee (CCTA)
PDA: Priority Development Areas
PSR: Project Study Report (Caltrans)
RHNA: Regional Housing Needs Allocation (ABAG)
RPTC: Richmond Parkway Transit Center
RTIP: Regional Transportation Improvement Program
RTP: Regional Transportation Plan
RTPC: Regional Transportation Planning Committee
SCS: Sustainable Communities Strategy
SHPO: State Historic and Preservation Office
SOV: Single Occupant Vehicle
STA: State Transit Assistance
STIP: State Transportation Improvement Program
STMP: Subregional Transportation Mitigation Plan
SWAT: Regional Transportation Planning Committee for Southwest County
TAC: Technical Advisory Committee
TCC: Technical Coordinating Committee (CCTA)
TDA: Transit Development Act funds
TDM: Transportation Demand Management
TFCA: Transportation Fund for Clean Air
TEP: Transportation Expenditure Plan
TLC: Transportation for Livable Communities
TOD: Transit Oriented Development
TRANSPAC: Regional Transportation Planning Committee for Central County
TRANSPLAN: Regional Transportation Planning Committee for East County
TSP: Transit Signal Priority (traffic signals and buses)
VMT: Vehicle Miles Traveled
WCCTAC: West County Costa Transportation Advisory Committee
WETA: Water Emergency Transportation Authority